Council General Meeting
AGENDA

Thursday, November 21, 2019
6:00 PM
Council Chambers
County Administration Building

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. NEW BUSINESS
   3.1 2019-20 Election of Chairperson-Report
   3.2 2019-20 Election of Vice-Chairperson-Report
   3.3 2019-20 Mileage Rate and Per Diem Review-Report
   3.4 2019-20 Signing Authority-Report

4. ADJOURN
2019-20 Election of Chairperson-Report

Meeting Date (Report Reference Only): 2019/11/21

Meeting (Report Reference Only): Northeast Pigeon Lake Regional Services Commission

Background

Annually, the Northeast Pigeon Lake Regional Services Commission holds an Organizational Meeting. At this Meeting, the Commission Directors elect an individual for the position of Chairperson.

The Municipal Government Act, Statutes of Alberta 2000, Section 602.07 "By-laws" states; "that the Board of a commission must pass bylaws respecting the appointment of its directors and the designation of its chair." On January 23, 2012, the Northeast Pigeon Lake Regional Services Commission approved By-law 2012/01 in accordance with Section 602.07 of the Municipal Government Act.

Nominations will be called for the position of Chairperson no less than three times. Once a Director is nominated and subsequently elected as Chairperson by the majority vote of Commission Directors, they will assume the role of Chair.

At the Northeast Pigeon Lake Regional Services Commission Organizational Meeting held on December 12, 2018 D. Oborowsky was appointed as Chairperson of the Northeast Pigeon Lake Regional Services Commission.

(Ref. Resolution No. NE20181212.1002)

Recommendations

Administration recommends that the Directors of the Northeast Pigeon Lake Regional Services Commission elect a Chairperson for the 2019/2020 year.

Recommended Resolution

That the Directors of the Northeast Pigeon Lake Regional Services Commission elect a Chairperson for the 2019/2020 year.
Background

Annually, the Northeast Pigeon Lake Regional Services Commission holds an Organizational Meeting. At this Meeting, the Commission Directors elect an individual for the position of Vice-Chairperson.

Nominations will be called for the position of Vice-Chairperson no less than three times. Once a Director is nominated and subsequently elected by the majority vote of Commission Directors, they will assume the position of Vice-Chairperson.

At the Northeast Pigeon Lake Regional Services Commission Organizational Meeting held December 12, 2018, D. Rolf was appointed as Vice-Chairperson of the Northeast Pigeon Lake Regional Services Commission.

(Ref. Resolution No. NE20181212.1003)

Recommendations

Administration recommends that the Directors of the Northeast Pigeon Lake Regional Services Commission elect a Chairperson for the 2019/2020 year.

Recommended Resolution

that the Directors of the Northeast Pigeon Lake Regional Services Commission elect a Chairperson for the 2019/2020 year.
2019-20 Mileage Rate and Per Diem Review-Report

Meeting Date (Report Reference Only): 2019/11/21

Meeting (Report Reference Only): Northeast Pigeon Lake Regional Services Commission

Background

Directors of the Northeast Pigeon Lake Regional Services Commission are compensated for their attendance at meetings through a per diem and a mileage rate set by the Commission. Currently, the mileage rate is set at $0.54/km and the per diem rate for Directors of the Commission is $50.00 per meeting. The mileage rate is traditionally consistent with the rate that the County of Wetaskiwin approves.

At the Northeast Pigeon Lake Regional Services Commission Organizational Meeting Held December 12, 2018, the Commission resolved that the mileage rate increase from $0.52 per kilometer to $0.54 per kilometer, and the per diem rate remain at $50.00 per meeting.

(Ref. Resolution No. NE2018121.1004)

At the County of Wetaskiwin’s Organizational Meeting held October 22, 2019, County of Wetaskiwin Council resolved that the mileage rate for the 2019/2020 year would remain at $0.54 per kilometer and the per diem rate would be $180.00 per day and $120.00 per half day.

(Ref. Resolution No. CO20191022.007)

Alternatives

There are two alternatives for Commission Directors to consider, which are as follows:

1. That the Commission approve status quo and that mileage and per diem rates remain at $0.54 per kilometer and $50.00 per meeting, respectively.
2. That the Commission approve a mileage rate of $0.54 per kilometer and increase the per diem rate to $120.00 per meeting for the 2019/2020 year.

Recommendations

Administration recommends that the Commission approve a mileage rate of $0.54 per kilometer and increase the per diem rate to $120.00 per meeting for the 2019/2020 year.

Recommended Resolution
That the Commission approve a mileage rate of $0.54 per kilometer and increase the per diem rate to $120.00 per meeting for the 2019/2020 year.
Background

The Alberta Treasury Branch requires signature cards which provide the signatures of those authorized to sign on behalf of the Northeast Pigeon Lake Regional Services Commission.

Previously, signing authority has been granted to:
1. Northeast Pigeon Lake Regional Services Commission Chairperson.
2. Northeast Pigeon Lake Regional Services Commission Vice-Chairperson.
3. Northeast Pigeon Lake Regional Services Commission Manager.
4. Assistant Chief Administrative Officer for the County of Wetaskiwin.

Recommendations

Administration recommends that the Northeast Pigeon Lake Regional Services Commission approve the signing authority for the following positions:

1. Northeast Pigeon Lake Regional Services Commission Chairperson.
2. Northeast Pigeon Lake Regional Services Commission Vice-Chairperson.
3. Northeast Pigeon Lake Regional Services Commission Manager.
4. Assistant Chief Administrative Officer for the County of Wetaskiwin.

Recommended Resolution

that the Northeast Pigeon Lake Regional Services Commission approve the signing authority for the following positions:

1. Northeast Pigeon Lake Regional Services Commission Chairperson.
2. Northeast Pigeon Lake Regional Services Commission Vice-Chairperson.
3. Northeast Pigeon Lake Regional Services Commission Manager.
4. Assistant Chief Administrative Officer for the County of Wetaskiwin.