Council General Meeting
MINUTES
Tuesday, October 22, 2019, 11:00 AM
Council Chambers
County Administration Building

Present
Reeve Terry Van de Kraats
Councillor Josh Bishop
Councillor Bill Krahn
Councillor Ken Adair
Councillor Kathy Rooyakkers
Councillor Lyle Seely

Absent
Councillor Dale Woitt

Staff Present
Rod Hawken, Chief Administrative Officer
Barb Wolter, Recording Secretary

1. CALL TO ORDER
The Council General Meeting for the County of Wetaskiwin No. 10 was called to order by Reeve T. Van de Kraats in the Council Chambers, of the County of Wetaskiwin Administration Office, commencing at 10:50 a.m. on Tuesday, October 22, 2019.

2. APPROVAL OF AGENDA
Resolution CG20191022.001
MOVED: by Councillor L. Seely
to approve the agenda for the Council General Meeting, Tuesday, October 22, 2019 as presented.

Carried Unanimously

3. MINUTES APPROVAL
3.1 Tuesday, October 8, 2019 Council General
Resolution CG20191022.002
MOVED: by Councillor J. Bishop
to approve the minutes for the Council General meeting held Tuesday, October 8, 2019 as presented.

Carried Unanimously

8. DELEGATION - 11:00 A.M. - Inspector Keith Durance & Staff Sergeant Corey Kyle, Wetaskiwin RCMP, & Staff Sergeant Harpreet (Harp) Dhaliwal, Thorsby/Breton RCMP
A delegation consisting of Assistant CAO Jeff Chipley, Inspector Keith Durance and Staff Sergeant Harp Dhawliwal entered the meeting at 10:53 a.m.

8.1 October 2019 Wetaskiwin, Thorsby, & Breton RCMP Quarterly Reports - Report
On an approximate quarterly basis, representatives of the Royal Canadian Mounted Police (RCMP) attend a Council General Meeting to provide an overview of their quarterly report, performance plan, and to review any issues that may need to be discussed. The intent of this meeting with Council is to provide ongoing transparency and communication between the RCMP and County Administration and Council. Inspector Keith Durance and Staff Sergeant Corey Kyle from the Wetaskiwin RCMP
Detachment and Staff Sergeant Harpreet (Harp) Dhaliwal from the Thorsby/Breton RCMP Detachment are scheduled to be in attendance at the meeting.

At the meeting, the RCMP representatives will be discussing information regarding management of the Annual Performance Plan, which includes details on crime reduction strategies, crime statistics and trends, and also a statistical comparison of crimes within the Wetaskiwin, Thorsby, and Breton Provincial Detachment areas.

Administration recommended that Council accept the Wetaskiwin, Thorsby, & Breton RCMP Quarterly Report as information.

**Resolution CG20191022.003**

MOVED: by Councillor K. Rooyakkers

that Council accept the Wetaskiwin, Thorsby, & Breton RCMP Quarterly Report as information.

Carried Unanimously

Inspector K. Durance and Staff Sergeant H. Dhaliwal left the meeting at 11:52 a.m.

5. **DELEGATION - 10:45 A.M. - Jeff Chipley, Assistant CAO**

5.1 **Bylaw Enforcement/Animal Control Officer Position Appointment – Riley Booth – Report**

In adherence to the strategic direction of the County of Wetaskiwin as set forth by Council, Animal Control provides assistance to the residents of the County of Wetaskiwin in regard to the regulation of dogs. Additionally, Bylaw Enforcement provides enforcement and education initiatives for County Bylaws resulting in compliance of Bylaws with as little enforcement action as possible.

In August 2019, Administration interviewed four (4) applicants for permanent, full-time employment as Officer C. Heathcote departed the County of Wetaskiwin on August 5, 2019. Administration offered the Bylaw Enforcement/Animal Control position to Mr. Riley Booth who has accepted the offer of employment. In order for Mr. Booth to conduct duties as a Bylaw Enforcement/Animal Control Officer, he must be appointed by Council as a Bylaw Officer in accordance with the County of Wetaskiwin Bylaw Enforcement Bylaw 2007/68, Section 1(b), which states:

- "by-law enforcement officer" means a person appointed by resolution by council who has taken the official "Oath of Office" as prescribed by the *Oaths of Office Act*.

Administration recommended that Council appoint Mr. Riley Booth as a Bylaw Enforcement Officer to enforce County Bylaws in accordance with County of Wetaskiwin Enforcement Bylaw 2007/68.

**Resolution CG20191022.004**

MOVED: by Councillor L. Seely

that Council appoint Mr. Riley Booth as a Bylaw Enforcement Officer to enforce County Bylaws in accordance with County of Wetaskiwin Enforcement Bylaw 2007/68.

Carried Unanimously

5.2 **Protective Services Month End – September 2019 – Report**

On a monthly basis, Administration provides Council with a reporting of the various developments and occurrences that have occurred within the Protective Services Department of the County of Wetaskiwin. In order to keep Council informed and apprised of the details surrounding enforcement, animal control, and community protection throughout the County of Wetaskiwin.

Mr. J. Chipley, Assistant CAO, presented the following Protective Services Reports that were provided for review by Council:

- Community Peace Officer Occurrence Report for September 2019
- Community Peace Officer Patrol Report for September 2019
Some of the highlights of incidents that were dealt with by the Community Peace Officers (CPOs) of the County of Wetaskiwin in the month of September were as follows:

- A CPO was invited to the annual fall Joint Forces Operation (JFO) Commercial Vehicle Check conducted in the Edmonton Metropolitan Area, which has many carriers that operate in the County of Wetaskiwin. The CPO attended the check for only a few hours of the three (3) day check and conducted four (4) safety inspections on large commercial vehicles. The overall check resulted in forty-two percent (42%) of the inspected trucks being placed out of service.

- A CPO was patrolling in Division 1 and observed a Recreational Vehicle (RV) stopped on the wrong side of the road. The CPO noted the vehicle depart and liquid exiting from the RV, which appeared to be from the septic tank. The CPO stopped the drive and confirmed that the liquid was septic and that the driver had spread human waste for 1.2 kilometres down the road. The CPO issued a summons for depositing material on a highway and a hydrovac truck was called to clean the biohazard waste off the highway.

- A CPO received a complaint from Public Works regarding a citizen placing rocks, markers, and reflectors on the corner of a road in a subdivision, making the County Grader unable to properly maintain the road. The CPO believes the items were placed to divert traffic around the County Ditch with mowed grass in front of the property. The citizen refused to contact the CPO after numerous attempts, therefore, an enforcement letter was sent outlining the concerns.

- During the Monday of the Labour Day Long Weekend, CPOs and Thorsby/Breton RCMP conducted a JFO. During the two (2) hour operation, one (1) Dangerous Goods Charge was laid, multiple infractions for commercial vehicles were detected, three (3) seventy-two (72) hour suspensions for impaired driving were issued, and one (1) male was arrested for impaired driving.

- County of Wetaskiwin CPOs participated in the “Free Our Finest” Event for Special Olympics Alberta at the Wetaskiwin Walmart. A CPO spent approximately forty-eight (48) hours “locked” on the scaffolding and danced to the YMCA for donations. Volunteer first responders danced the YMCA 102 times in the forty-eight (48) hours and approximately $14,000 was raised for the local Special Olympics.

Administration recommended that Council accept the Protective Services Report for September 2019 as presented.

Resolution CG20191022.005
MOVED: by Councillor L. Seely
that Council accept the Protective Services Report for September 2019 as presented.

Carried Unanimously

Mr. Chipley left the meeting at 11:59 a.m.

6. **RECESS**

Resolution CG20191022.006
MOVED: by Councillor K. Adair
that Council reconvene at 1:00 p.m.

Carried Unanimously

The meeting recessed at 12:00 p.m.

7. **RECONVENE**

The meeting reconvened at 1:00 p.m.
9. **UNFINISHED BUSINESS**

9.1 **Town of Millet Intermunicipal Collaboration Framework Oct 22-Report**

At the meeting of September 10, 2019, a resolution was passed to request that the Town of Millet accept the principle of the Intermunicipal Collaboration Framework (ICF) and commit to negotiating final cost sharing agreement details by June 30, 2020.

(Ref. CG20190910.045)

An email was received from the Town on October 10, 2019, advising that their Council has resolved to not accept this in principle, however, requesting that the current Recreation Agreement be extended for a one-year period.

The County’s contributions with the current agreement were as follows:

- 2016 - $77,500 + CPI
- 2017 – 2016 rate + CPI
- 2018 – 2017 rate + CPI
- 2019 – 2018 rate + CPI

The current Recreation Agreement expires December 31, 2019 and is provided for Council’s review.

Council may consider options as follows:

1. Agree to extend the current Recreation Agreement with the Town of Millet to December 31, 2020;
2. Advise the Town of Millet that the County is not willing to extend the current Recreation Agreement to December 31, 2020.

Administration recommended that Council agree to extend the current Recreation Agreement with the Town of Millet to December 31, 2020.

**Resolution CG20191022.007**

MOVED: by Councillor K. Adair

that Council agree to extend the current Recreation Agreement with the Town of Millet to December 31, 2020 and that the contribution be the 2019 rate + CPI.

Carried Unanimously

9.2 **Service Capacity Review-Final Report-Report**

At the October 10, 2019 meeting, Transitional Solutions presented their draft report for the Service Capacity Review and reviewed the recommendations with Council. At that time, the Report was accepted as presented.

(Ref. PD20191010.014)

Earlier this week, Council was emailed a copy of the Final Report for their review. The report lists 62 recommendations for Council to consider; along with a priority level, who is responsible and recommended timeline to complete.

Administration recommended that Council approve the final report as presented; and that Council direct Administration to bring forward the 62 recommendations as presented by Transitional Solutions.

**Resolution CG20191022.008**

MOVED: by Councillor L. Seely

that Council approve the final report as presented.
Resolution CG20191022.009
MOVED: by Councillor L. Seely

that Council engage Transitional Solutions Inc. to complete an Organizational Review prior to budget; at a cost of $6,000.00 plus expenses and GST.

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Results: 5 to 1
Carried (5 to 1)

Resolution CG20191022.010
MOVED: by Councillor K. Rooyakkers

that Council implement a hiring freeze on vacant positions and grid movement for management staff until the Organization Review is complete.

Carried Unanimously

Resolution CG20191022.011
MOVED: by Councillor J. Bishop

that the following recommendations from the Service Capacity Review be dealt with as follows:

1. Hire an outside facilitator to undertake a strategic and tactical planning session to better define the current direction of the organization and provide a tool for monitoring performance by Council and Administration. This process should focus on the remaining 2 years of this Council’s term and outline the strategic priorities for the organization. Strategic planning should occur at the beginning of each newly-elected Council’s 4-year term. The CAO and all Directors should be included in the Strategic Planning process.

STATUS/DIRECTION: Completed

2. The decision-making process of Council needs to be refined with an improved Council agenda package. Currently, the agenda package is too detailed. The package needs to be condensed with only the relevant material attached that is necessary to make an informed decision. Sample Request for Decision (RFD) templates were attached to the report.

STATUS/DIRECTION: Council is satisfied with the agenda packages and information provided; reduce where possible; however continue to include background information.

5. Minutes should be recorded without comment. The Minutes should not be verbatim, but should only record the specific directions/decisions of Council. See Alberta Municipal Affairs handbook for examples.

STATUS/DIRECTION: Implement immediately

9. Consider using a Consent Agenda for information items coming forward to Council.
STATUS/DIRECTION: Implement immediately

19. A Human Resource professional be recruited and assigned all responsibility for human resources, with the exception of payroll. This will ensure consistency in recruitment, performance appraisals and salary grid.

STATUS/DIRECTION: Be accepted in principle and discussed during the 2020 budget deliberations.

31. That the County review the current agreement for external planning support/services with the West Central Planning Agency and investigate opportunities for an increased level of service.

STATUS/DIRECTION: Review options prior to 2020 budget deliberations.

50. The role of the Assistant Director of Public Works is unclear. Clarify roles and responsibilities of leadership positions in the public works department to ensure clear lines of direction.

STATUS/DIRECTION: This should be looked at immediately and prepared / clarify role.

...and further that administration provide timelines, completion, etc. for the remainder of the recommendations.

Carried Unanimously

4. **DELEGATION - 10:30 A.M. - Eric Hofbauer, Director of Finance**

A delegation consisting of Mr. Eric Hofbauer, Director of Finance, entered the meeting at 1:40 p.m.

4.1 **3rd Quarter Budget Variance Analysis - Report**

The 2019 Municipal Budget was approved at the May 17th, 2019 Planning and Development meeting (Resolution #PD20190517.026).

According to Interplan Action 1.3.3.1 states: "Provide budget variance and costing reports to Council and Directors".

Administration is providing Council with a preliminary Budget Variance report to September 30, 2019 where 75% of the budget should be used. This report is preliminary as it has been prepared without all reserve transfers being completed or all grant revenue being recognized. Public Works and Utilities have not been included in this analysis as Council receives the budget reports for these areas in the Council for Public Works meetings.

**Taxes General Levy** - Revenues are at 100.00% due to taxes being billed for the 2019 year. Expenses are over budget at 80.03% for the 3rd quarter as the school requisition has been posted and that the County does not budget for property tax adjustments. This expense amounts to $244,075.44 year to date.

**Council and Legislative** - Expenses are slightly below target at 72.67% as Councillor mileage is at 53% and the RMA conference has yet to be expensed.

**General Administration:**

- Administration revenues are at 65.01%. The main reason for this is that the County invoice to NEPL for services rendered, has not been completed. There were some issues in converting the NEPL data set so that it will work with our analytics program. The issue has been resolved and the invoice will be completed in October.

- General Administration expenses are below budget at 73.58% for the first 9 months of the year. Insurance of $100k is still to be paid in November and the transfer from reserves for the efficiency review is still to be completed.
Financial Management Revenue is below budget at 69.94%. On a cash basis, the Senior Housing loan payment is budgeted for the full payment, but only the interest portion is considered revenue on an accrued basis.

Central Financial Management expenses are at 57.36% with accrued long-term debt interest still to be recorded.

Assessment services revenue is at 53.42%. Tax certificate and title search fees are right on target, but 3rd quarter revenue from the designated industrial contract through the province was received in October.

Assessment expenses are slightly above budget at 75.45% as other departments coded their time to Assessment for helping with folding and mailing tax notices.

Information Services revenue is at 1.70% since most of the budgeted revenue is from reserve transfers and grant revenue for projects.

Information Expenses are less than expected at 65.38% as a result of transfers to reserves being done at year end. Contracted services are under budget because the Asset Management Software implementation has taken longer than expected.

The Communication Officers expenses are at 68.67%. Expenses are lower than budget as the Ambassador Information Session was less expensive than expected, and the fall newsletter and the Strategic Planning Sessions are still to be expensed.

Building Maintenance revenue is at 1.67% as the only revenue budgeted is a year-end transfer from reserves that will cover major repairs of the buildings. Expenses are a little lower than projected at 60.11% as some building repair projects such as painting will be completed in the last quarter.

Protective Services - Protective Services revenue is below what is expected at 54.29%. Traffic fines are right on track at 76.16% however, a reserve transfer of $85,000 that will be completed at year end, is still outstanding. Expenses of 63.76% are less than predicted as a result of a couple of factors. 1) Contract Services is lower than expected because of the enhanced policing position not being filled and 2) the crime analyst position was budgeted for in enhanced policing, but the expense is being recorded in salaries and benefits.

By-law Enforcement and Animal Control – By-law Enforcement revenue is more than double budget at 226.58%. This was a result of an unsightly premises clean up worth over $8000.00. Expenses are at 71.85% as equipment charges and communication costs are less than anticipated.

Fire Services - Revenue is at 56.21% due to transfers to reserves that are completed at year end. Expenses are only at 41.41% for the same reason. Included in these totals are the revenues and expenses associated with the County budgeting $300,000 to offset the costs of firefighting for its residents. Revenues are $210,786.50 and expenses are $322,271.79 to the end of September.

Disaster Services - Revenue is at 0.00% as transfers from deferred grants and from reserves for the monitoring wells at the old fire hall in Wetaskiwin, have yet to be done. Expenses are on the low end at 57.72% due to funds for a table-top exercise not being expended yet.

FCSS - Revenues are marginally lower than planned at 70.17% due to homemaking, special event and medical transportation revenue all being under budget. Expenses are less than expected at 66.16%. This is attributable to grants to organizations being at 59%, memberships and training that are still to be expensed in Q4.

Cemeteries - Expenses are at 42.28%. All grants to local cemeteries have been dispersed however, the transfer to reserves has not been completed and the invoice from the City of Wetaskiwin for the Memorial Cemetery has not been received.

Planning and Development - Revenue is at 64.18% with safety code permit revenue being $19,000 less than predicted at this time of the year. Expenses are below budget at 67.25% on account of legal consult not being required as much, and engineering fees not being accessed for the review of the off-site levy and road contribution policies.
**Economic Development** - Revenue is 0.00% since the tax sharing in the JEDI agreement revenue has not been received yet, nor has the transfer from reserves been completed. Expenses are at 88.07% as the annual cost sharing agreement JEDI has been completed and the grants to the two Chambers of Commerce have been done.

**ASB** - Revenue is at 28.05% as the legislative funding grant revenue for the program was received in October. Sale of Services is at 308% because of vegetation management enforcement. Expenses are at 89.91%. Contracted services are 119.81% of budget which is also due to vegetation management enforcement.

**Parks & Recreation** - Parks revenue is at 38.89% as the grant revenue and reserve transfers are not recognized as revenue until the projects are finished. Also, firewood sales are less than budgeted and the County has not received the Argentia Beach annexation funds.

Park expenses are lower than budget at 62.77% as the firewood contract has not been fully expensed and insurance premiums will not be paid until November.

Recreation revenue is at 2.80%. Parks revenue is at 38.89% as the grant revenue and reserve transfers are not recognized as revenue until the projects are finished.

Recreation expenses are below budget at 37.84% due to the City of Wetaskiwin ($238,836.95) and the Town of Millet's (82,567.10) recreation grant payments being processed in the October 1st cheque run.

**Library** - Expenses are at 100.00% as the County's share of library contribution has been recorded and both installments have made to Yellowhead Regional Library.

Administration recommended that Council accept the 3rd Quarter Budget Variance Analysis to September 30, 2019 as information.

**Resolution CG20191022.012**

MOVED: by Councillor J. Bishop

that Council accept the 3rd Quarter Budget Variance Analysis to September 30, 2019 as information.

Carried Unanimously

### 4.2 Accounts Payable Cheque #138973 to Cheque #139361

Accounts Payable Cheque #138973 to Cheque #139361 (September 13 to October 15, 2019) report was presented to Council.

Administration recommended that Council accept the Accounts Payable Cheque #138973 to Cheque #139361 (September 13 to October 15, 2019) report as presented.

**Resolution CG20191022.013**

MOVED: by Councillor K. Rooyakkers

that Council accept the Accounts Payable Cheque #138973 to Cheque #139361 (September 13 to October 15, 2019) report as presented.

Carried Unanimously

Mr. Hofbauer left the meeting at 1:47 p.m.

### 10. NEW BUSINESS

#### 10.1 Alberta Municipal Affairs-Municipal Indicators-Report

Correspondence was received from Gary Sandberg, Assistant Deputy Minister, Alberta Municipal Affairs, advising that in March 2018, the department announced they would be implementing a new performance measure for the ministry. Beginning with the 2019-22 business plan, the ministry will report the percentage of municipalities deemed to be "not at risk" based on 13 defined financial, governance and community indicators. Each indicator has a defined benchmark, and a municipality is deemed to be "not at risk" as long as it does not trigger on a defined number of indicators. As part of that information, then Deputy Minister Pickering indicated that the ministry
was committed to supporting accountable, responsible and transparent local governments.

Administration recommended that the Municipal Indicators for 2018 as received from Alberta Municipal Affairs be accepted as information.

**Resolution CG20191022.014**

MOVED: by Councillor J. Bishop

that the Municipal Indicators for 2018 as received from Alberta Municipal Affairs be accepted as information.

Carried Unanimously

### 10.2 2019 Remembrance Day Wreaths-Report

In accordance with Grants to Organizations Policy 12.3.2, the County annually provides a $125.00 grant toward a wreath (or equivalent to a #24 Wreath) for Remembrance Day Services for various Legions located within the County.

In 2018, Council Members presented the Remembrance Day Wreaths at the following Legions:

- Alder Flats Legion- Councillor L. Seely
- Mulhurst Legion- Councillor B. Krahn
- Ma-Me-O Legion- Councillor K. Adair
- Wetaskiwin Legion- Councillor T. Van de Kraats and/or Councillor D. Woitt
- Millet Legion- Councillor J. Bishop
- Winfield Legion- Reeve K. Rooyakkers

(Ref. CG20181004.1027)

Options for Council's consideration:

- advise which Council Member will present the wreaths at the Mulhurst Legion, Ma-Me-O-Beach Legion, Wetaskiwin Legion and Millet Legion and that Councillor Division 7 and 6 will present at the Legions in their respective area.
- advise who would be able to present wreaths at the six (6) Legions for the Remembrance Day Services on behalf of the County of Wetaskiwin.

Administration recommended that Council advise which Council Member will present the Remembrance Day Wreaths at the various Legions located in the County of Wetaskiwin and surrounding communities.

**Resolution CG20191022.015**

MOVED: by Councillor L. Seely

that the following Council Members present the Remembrance Day Wreaths at the various Legions located in the County of Wetaskiwin and surrounding communities.

- Alder Flats Legion- Councillor L. Seely
- Mulhurst Legion- Councillor B. Krahn
- Ma-Me-O Legion- Councillor K. Adair
- Wetaskiwin Legion- Reeve T. Van de Kraats and/or Councillor D. Woitt
- Millet Legion- Councillor J. Bishop
- Winfield Legion- Councillor K. Rooyakkers

Carried Unanimously

### 10.3 SDAB Member Appointment-Report

Section 627 of the Municipal Government Act states the following regarding Appeal board establishment:
"627(1) A council must by bylaw
(a) establish a subdivision and development appeal board, or
(b) authorize the municipality to enter into an agreement with one or more municipalities to establish an intermunicipal subdivision and development appeal board,"

ByLaw 2018/07 is a by-law that established the formation of the Subdivision and Development Appeal Board; composition of the Board under Section 3 is as follows:
(a) The Appeal Board shall consist of:
i) five members from the general public who reside in the County of Wetaskiwin with a three member quorum; and shall be appointed by resolution of Council.
ii) The terms of the appointed general public members who reside in the County of Wetaskiwin shall include:
   a. one member being appointed effective January 1 of the current year to serve a three year term that would expire December 31 (ie: January 1st, 2015 to December 31st, 2017)
   b. two members being appointed January 1 previous of the current year and serving for a three year term to expire December 31 (ie: January 1st, 2014 to December 31st, 2016); and
   c. two members being appointed January 1 of the preceding two year period of the current year and serving for a three year term to expire December 31 (ie: January 1st, 2013 to December 31st, 2015).
   All subsequent appointments will be for a three year term.
   iii) Each member will sit on the Appeal Board at Council's pleasure.
   iv) Each member must receive training as outlined in the Development Appeal Board Regulation before they may sit in an appeal.
   v) Each member must receive refresher training as outlined in the Development Appeal Board Regulation a minimum of every three (3) years.
(b) A vacancy on the Appeal Board may be filled by resolution of Council at any time.
(c) The employees of the West Central Planning Agency or of the County of Wetaskiwin shall not be appointed to the Subdivision and Development Appeal Board.

As per Strategy 1.3.2 of the County of Wetaskiwin Business Plan which states: "Require Subdivision and Development Appeal Board (SDAB) members to attend training initiatives as they become available"; the new SDAB members will be sent for training as it becomes available.

Current members are:
- Laurie Johnson (December 31, 2020)
- Chris Daniel (December 31, 2021)
- Rick Pries (December 31, 2021)
- Tim Hoogland (December 31, 2019)
- Everett Matiko (December 31, 2019)

As per Strategy 1.3.2 of the County of Wetaskiwin Business Plan which states: "Require Subdivision and Development Appeal Board (SDAB) members to attend training initiatives as they become available"; SDAB members will be sent for training as it becomes available.

Correspondence was received from Everett Matiko who is requesting his term be renewed.

Options for Council's consideration include:
1. Appoint Everett Matiko, current SDAB member, for an additional three year term effective January 1st, 2020 to December 31st, 2022.

2. Advertise upcoming vacancy.

Administration recommended that Council appoint Everett Matiko, current SDAB member, for an additional three year term effective January 1st, 2020 to December 31st, 2022.

Resolution CG20191022.016
MOVED: by Councillor K. Adair

that Council appoint Everett Matiko, current SDAB member, for an additional three year term effective January 1st, 2020 to December 31st, 2022.

Carried Unanimously

10.4 Appointment of Members at Large-Parks and Open Space Strategy-Report

At the June 6th, 2019 Council General meeting Council approved unanimously the scope of work for developing a long-range strategy for the continuous improvement of parks and open space areas and directed Administration to develop Terms of Reference for the Parks and Open Space Strategy Steering Committee. (Ref. Resolution #CG20190606.021)

The Terms of Reference was presented to Council at their regular meeting of June 24th, 2019; amended to state the Committee shall appoint the Chair from one of the appointed Council Members and the Vice Chair shall be appointed from the Members at Large and approve the budget as presented and allocate $4,046.00 from the Parks Unexpended Reserves to cover the initial costs of the Parks and Open Space Committee (Ref. Resolution #CG20190624.012)

At that meeting Council appointed Councilors D. Woitt, L. Seely and K. Adair to sit on the Parks and Open Space Steering Committee. (Ref. Resolution #CG20190624.013)

Administration advertised for members at large for the Committee. Four resumes were received and are attached for Councils review.

The four individuals who submitted resumes to sit on the Committee are Corey Anderson, Grace French, Gil Lechelt and Susan Kokas.

Options:
1. Council accept the resumes from Corey Anderson, Grace French, Gil Lechelt and Susan Kokas to sit on the Parks and Open Space Strategy Committee.
2. Council deny the resumes from Corey Anderson, Grace French, Gil Lechelt and Susan Kokas and direct Administration to re-advertise for potential members at large for the Parks and Open Space Strategy Committee.

Administration recommended that Council appoint Corey Anderson, Grace French, Gil Lechelt and Susan Kokas as Members at Large on the Parks and Open Space Strategy Committee.

Resolution CG20191022.017
MOVED: by Councillor B. Krahn

that Council appoint Corey Anderson, Grace French, Gil Lechelt and Susan Kokas as Members at Large on the Parks and Open Space Strategy Committee.

Carried Unanimously

10.5 Wetaskiwin Health Foundation-12th Annual Barn Dance-Report
Correspondence was received from the Wetaskiwin Health Foundation advising of the 12th Annual Barn Dance to be held at the Wetaskiwin Drill Hall on November 2, 2019. Proceeds from this year’s dance will support their current campaign of upgrading the Laboratory and Emergency Department. This two year campaign will raise $1.26 million to support healthcare in Wetaskiwin. To date just over $300,000 has been raised.

Businesses and individuals are encouraged to consider sponsoring the event through donations of cash, silent and live auction items; or purchasing tickets to join the celebration.

Tickets can be purchased at the Health Foundation Office at the Wetaskiwin Hospital; donations can be dropped off there as well.

Tickets are $50/adult, $15/4-12 and free for children 3 and under. Doors open at 5:00 p.m.; Dinner starts at 6:00 p.m. with a Program and Live Auction at 7:00 p.m.; a Silent Auction from 5:00-9:00 p.m. and Entertainment from 8:00-11:30 p.m.

Last year’s Barn Dance was attended by Councillor D. Woltt.

Options for Council’s consideration:

1. Approve the attendance of Councillors and Spouses to the 12th Annual Barn Dance;

2. Accept the Wetaskiwin Health Foundation's 12th Annual Barn Dance and request for donations as information and that personal donations can be made at the discretion of each individual.

3. Approve to support the Wetaskiwin Health Foundation's 12th Annual Barn Dance with a sponsorship, donation or gift as directed by Council.

Administration recommended that Council approve the attendance of Councillors and Spouses to attend the Wetaskiwin Health Foundation's 12th Annual Barn Dance on November 2, 2019 and accept the request for donations as information and that personal donations can be made at the discretion of each individual.

Resolution CG20191022.018

MOVED: by Councillor K. Rooyakkers

that Council approve the attendance of Reeve T. Van de Kraats and Guest to attend the Wetaskiwin Health Foundation's 12th Annual Barn Dance on November 2, 2019 and accept the request for donations as information and that personal donations can be made at the discretion of each individual.

Carried Unanimously

10.6 No Stone Left Alone November 2, 2019-Report

An email was received from Stacey & Alyssa Coughlan inviting the County of Wetaskiwin to join in the No Stone Left Alone on November 2, 2019. There will be a short ceremony at Diamond Jubilee Park beginning at 10:30 a.m. Following the ceremony, those in attendance are invited to make their way to one of Wetaskiwin’s two cemeteries to place poppies on the graves of over 470 veterans.

The Coughlan’s are requesting to know if anyone from the County will be in attendance and if the County would like to lay a wreath.

In 2018, Councillor Bishop placed a wreath and poppies on behalf of the County.

Administration recommended that Council advise who can attend the No Stone Left Alone on November 2, 2019 and approve the purchase of a wreath to place at the ceremony.

Resolution CG20191022.019

MOVED: by Councillor K. Rooyakkers
that Council approve the attendance of Reeve T. Van de Kraats at the No Stone Left Alone on November 2, 2019 and approve the purchase of a wreath to place at the ceremony.

Carried Unanimously

10.7 4th Annual Growing From Here-Ag-Food-Business Conference November 1, 2019-Report

The Leduc Regional Chamber of Commerce 4th Annual Growing from Here Conference will be held on November 1, 2019 from 7:30 a.m. to 1:00 p.m. at the Coast Nisku Inn Conference Centre.

Cost to attend the Conference is $75.00. Agenda items include:

- 7:30 am Registration + mini trade show
- Farm to Table Breakfast featuring local producers
- Minister of Agriculture & Forestry, Honourable Devin Dreeshen
- Alberta Agriculture & Forestry, "Support + Programs Overview"
- Ecoenergy Waste Diversion, "Organic Waste: A New Perspective"
- G3, "From Farmer's Fields to Global Markets"
- Natural Fibre Technologies, "Hemp Industry 101"
- Federated Co-operatives, "Grown with Purpose-Sustainability for the Future"
- Lunch featuring 630 CHED's, Ryan Jespersen on "Political Landscape Post-Election"

Council may consider the following options:

1. Accept the 4th Annual Growing from Here Conference as information.
2. Advise which Elected Official(s) are able to attend the 4th Annual Growing from Here Conference on November 1, 2019.

Administration recommended that Council advise which Elected Official(s) are able to attend the 4th Annual Growing from Here Conference on November 1, 2019.

Resolution CG20191022.020

MOVED: by Councillor K. Rooyakkers

that Council accept the 4th Annual Growing from Here Conference on November 1, 2019 as information.

Carried Unanimously

11. INFORMATION ITEMS

11.1 Information Items to October 22, 2019-Report

The following information items are attached for Council’s review:

1. RMA Bulletins:
   a. October 4, 2019
   b. October 11, 2019
2. News Release-Beefing up Supports for Alberta’s Ranchers

Administration recommended that Council accept the documents provided as information.

Resolution CG20191022.021

MOVED: by Councillor L. Seely

that Council accept the documents provided as information.
12. **ADJOURN**

Resolution CG20191022.022
MOVED: by Councillor K. Rooyakkers

that the Council General meeting adjourn at 2:00 p.m.

**Carried Unanimously**

____________________________________________
REEVE

____________________________________________
CHIEF ADMINISTRATIVE OFFICER

**MINUTES APPROVED:**

Ref: Resolution # _____________________________