Council General Meeting

MINUTES

Tuesday, October 8, 2019, 9:00 AM
Council Chambers
County Administration Building

Present
Reeve Terry Van de Kraats
Councillor Josh Bishop
Councillor Bill Krahn
Councillor Dale Woitt
Councillor Ken Adair
Councillor Kathy Rooyakkers
Councillor Lyle Seely

Staff Present
Rod Hawken, Chief Administrative Officer
Naomi Finseth, Municipal Intern
Ben Cowan, Municipal Intern
Barb Wolter, Recording Secretary

1. CALL TO ORDER

The Council General Meeting for the County of Wetaskiwin No. 10 was called to order by Reeve T. Van de Kraats in the Council Chambers of the County of Wetaskiwin Administration Office, commencing at 9:00 a.m. on Tuesday, October 8, 2019.

2. APPROVAL OF AGENDA

Resolution CG20191008.001
MOVED: by Councillor K. Adair
to approve the agenda for the Council General Meeting, Tuesday, October 8, 2019 as presented.

Carried Unanimously

3. MINUTES APPROVAL

3.1 Council General, Thursday, September 26, 2019

Resolution CG20191008.002
MOVED: by Councillor L. Seely
to approve the minutes for the Council General meeting held Thursday, September 26, 2019 as presented.

Carried Unanimously

4. COUNCILLOR REPORTS

Reeve Van de Kraats clarified that the Horses of Hope fundraiser was for underprivileged and special needs youth.

Councillor Rooyakkers presented a verbal report for the month of September. She advised that at the Alliance of Pigeon Lake Municipalities meeting of September 25, 2019, she was elected Vice Chairperson. Also, that the County of Wetaskiwin was the first municipality to use the SourceWell partnership with RMA. A tour of County facilities was provided to SourceWell on September 24, 2019.

Resolution CG20191008.003
MOVED: by Councillor B. Krahn
that the Councillor's September 2019 reports be accepted as presented.
5. **ADMINISTRATION REPORTS**

**Resolution CG20191008.004**

MOVED: by Councillor B. Krahn

that the Chief Administrative Officer's report for September 2019 be accepted as presented.

Carried Unanimously

6. **DELEGATION - 9:30 A.M. - Geoff Lynch, Director of Leisure & Community Services**

Mr. Geoff Lynch, Director of Leisure & Community Services, entered the meeting at 9:22 a.m.

6.1 **2019 FCSS Grant Program Fall Approvals-Report**

The County of Wetaskiwin has an agreement with the Ministry of Children and Youth Services to provide preventative social programming through Family and Community Services (FCSS). As per the agreement, the Minister shall pay annually to the Municipality a committed provincial funding contribution to establish, administer, and operate the program. The 2019 allocation from the Ministry for the County of Wetaskiwin is $329,815.00.

The agreement states that the County of Wetaskiwin is required to contribute a minimum annual contribution of $82,454.00 to deliver the County of Wetaskiwin Family Community Support Services Program. In total the County of Wetaskiwin Family and Community Services (FCSS) has been allocated $412,269.00 for the 2019 budget.

At the February 6th, 2019 Council General meeting Council approved two grants for the Winfield Agricultural Society community event “Rocking the West” totaling $33,000.00

(Ref. Resolution #CG20190211.016)

At the Council General (Budget) meeting of May 6th, 2019 Council approved the FCSS Grants to Organizations Program budget of $140,000.00. The remaining balance amount after the February 6th, 2019 resolution is $107,000.00 in the FCSS Budget.

(Ref. Resolution #CG20190506.007).

At the May 14th, 2019 meeting, Council approved a total of $44,722.00 and announced a second call for funding requests by September 30, 2019 for the remaining $62,278.00.

(Ref. Resolution #CG2019.0514.009)

This Grant Program financially supports organizations that run preventative social programming throughout the County. When considering what organizations to fund, the County is bound by law to follow the guidelines as set out by the Province in the Family and Community Support Services Act and the Family and Community Support Services Regulation (218/1994).

As per section 2.1(1) of the FCSS Act, any services provided under an FCSS program must:

a. Be of a preventative nature that enhances the social well-being of individuals and families though promotion or intervention strategies provided at the earliest opportunity, and

b. Do one or more of the following:

   o help people to develop independence, strengthen coping skills and become more resistant to crisis;

   o help people to develop awareness of social needs;
help people to develop interpersonal and group skills which enhance constructive relationships among people;

- help people and communities to assume responsibility for decisions and actions which affect them;
- provide supports that help sustain people as active participants in the community.

Section 2 of the FCSS Act states that services provided under a program must not:

- provide primarily for the recreational needs or leisure time pursuits of individuals,
- offer direct assistance, including money, food, clothing or shelter, to sustain an individual or family,
- be primarily rehabilitative in nature, or
- duplicate services that are ordinarily provided by a government or government agency.

The following is a summarized list by category which indicates the amount of funding requested versus the amount of funding Administration recommended for approval under the FCSS Grant Program. A detailed description for each project was provided for Council's review. (Note: All applications are in accordance with the FCSS Program Handbook)

**Children/Youth Programs**
A total of $6,300.00 was requested; Administration recommended Council approve $3,300.00.

**Adult/Family Programs**
A total of $0.00 was requested, Administration recommended Council approve $0.00.

**Senior Programs**
A total of $2,500.00 was requested, Administration recommended Council approve $2,500.00.

**Community Development Programs**
A total of $9,500.00 was requested, Administration recommended Council approve $7,750.00.

The total amount requested under all programs was $18,300.00; Administration recommended a total of $13,550.00.

If the recommended amount of $13,550.00 is approved there would be a remaining balance of $48,728.00 (from the $62,278.00) that could be allocated to other FCSS programming prior to December 31, 2019.

Options for Council’s consideration:

1. provide Administration direction to change, delete or insert funding approvals for projects under the 2019 Family and Community Support Services Grant Program.
2. Council deny the recommended Family and Community Support Services Grant Program allocation of $13,550.00.
3. Approve the distribution of the Family and Community Support Services Grant Program funds to be allocated from the approved remaining 2019 Budget amount of $62,278.00.
   a. Children/Youth Programs recommendation totaling $3,300.00
      i. Alder Flats Elementary School - $3,300.00
      ii. Buck Mountain Central School Fundraising Society - $0.00
   b. Seniors Programs recommendation totaling $2,500.00
Council General Meeting, October 8, 2019

i. Wetaskiwin Senior Rodeo - $2,500.00

c. Community Development Programs recommendation totaling $7,750.00
   i. Friends of Falun School Society - $1,750.00
   ii. Millet & District Recreational & Agricultural Society - $4,000.00
   iii. Mulhurst Bay Community League - $2,000.00

For a total of $13,550.00 and announce a third call for funding requests by December 31, 2019 for the remaining $48,728.00.

Administration recommended that Council approve the distribution of the Family and Community Support Services Grant Program funds to be allocated from the approved remaining 2019 Budget amount of $62,278.00.

a. Children/Youth Programs recommendation totaling $3,300.00
   i. Alder Flats Elementary School - $3,300.00
   ii. Buck Mountain Central School Fundraising Society - $0.00

b. Seniors Programs recommendation totaling $2,500.00
   i. Wetaskiwin Senior Rodeo - $2,500.00

c. Community Development Programs recommendation totaling $7,750.00
   i. Friends of Falun School Society - $1,750.00
   ii. Millet & District Recreational & Agricultural Society - $4,000.00
   iii. Mulhurst Bay Community League - $2,000.00

For a total of $13,550.00 and announce a third call for funding requests by December 31, 2019 for the remaining $48,728.00.

Resolution CG20191008.005

MOVED: by Councillor L. Seely

that Council approve the distribution of the Family and Community Support Services Grant Program funds to be allocated from the approved remaining 2019 Budget amount of $62,278.00.

a. Children/Youth Programs recommendation totaling $3,300.00
   i. Alder Flats Elementary School - $3,300.00
   ii. Buck Mountain Central School Fundraising Society - $0.00

b. Seniors Programs recommendation totaling $2,500.00
   i. Wetaskiwin Senior Rodeo - $2,500.00

c. Community Development Programs recommendation totaling $7,750.00
   i. Friends of Falun School Society - $1,750.00
   ii. Millet & District Recreational & Agricultural Society - $4,000.00
   iii. Mulhurst Bay Community League - $2,000.00

For a total of $13,550.00 and announce a third call for funding requests by December 31, 2019 for the remaining $48,728.00.

Carried Unanimously

6.2 2019 MSI Community Facility Funding Approvals – 10082019 - Report

At the October 4th, 2018 meeting, Council approved the proposed amendments to the Municipal Sustainability Initiative (MSI) Community Facility Funding Program Policy # 1808.

During the meeting a discussion ensued on whether the Municipal Sustainability Initiative (MSI) Community Facility Funding Policy #1808 needs amending to clarify that funding is available to County owned facilities only.
Administration has reviewed the Municipal Sustainability Initiative (MSI) Community Facility Funding Policy #1808 and would like to clarify that “County’s community facilities” within the policy statement refers to any facility within the County of Wetaskiwin. In addition, all applicants under this program must be (2.1.1) a registered not-for-profit organization under a law of Canada or Alberta located within the County of Wetaskiwin No. 10.

On May 6th, 2019 Council approved the 2019 Municipal Capital and Operating Budget which included $200,000.00 for Municipal Sustainability Initiative (MSI) Funding. (Ref. Resolution #CG20190506.007)

At the June 24th, 2019 meeting, Council approved allocating $100,000.00 to the Wetaskiwin Agricultural Society for the Wetaskiwin Multi-Purpose Building and to defer a decision until the results of the feasibility study are made public for the Lakedell Agricultural Society applications and that Administration submit the Municipal Sustainability Initiative (MSI) Community Facility Funding project for the 2019 program in the amount $100,000.00 to the Provincial Government. (Ref. Resolution #CG20190624.014)

Administration has received one (1) additional application from a non-profit community group from the County of Wetaskiwin for the 2019 funding year which is outlined below;

Mulhurst Lutheran Church Camp Association

- Campground Shower House Project
  - 2019 Funding Requested: $70,901.80
  - Community Contribution: $10,000.00
  - Project Budget: $81,000.00

Mulhurst Lutheran Church Camp Association

Project Name: Campground Shower House Project

The Mulhurst Lutheran Church Camp Association would like to upgrade the Wash/Shower house, as there were some safety concerns as well as a need for better handicap access.

This project is a new 12’x28’ shower and washroom facility building located at the site of the current building which has been taken down. It consists of four gender-neutral individual stalls with toilet, shower and wash sink; one larger gender-neutral handicap stall; each have independent access. The building will be constructed off site and delivered and installed. This will minimize disruption of programs, keep the grounds free of construction hazards.

Recommended Funding Amount: $70,000.00.

There is currently $100,000.00 available in the 2019 Municipal Capital and Operating Budget for MSI funding.

The Mulhurst Lutheran Church Camp Association project falls in line with Schedule 1, section 3.s “Other Community and Recreation” and Section 7.1 “Eligible Applicants – non-profit organization” of the Municipal Sustainability Initiative Capital Guidelines from the Province of Alberta.

Options for Council include:

1. Council provide Administration direction to change, delete or insert funding approvals for the projects under the 2019 Municipal Sustainability Initiative (MSI) Community Facility Funding program and direct Administration to submit approvals for each 2019 MSI Community Facility Funding project to Municipal Affairs for approval under the MSI program.

2. Council deny the requested funding under the 2019 Municipal Sustainability Initiative (MSI) Community Facility Funding program.
3. Council approve the 2019 Municipal Sustainability Initiative (MSI) Community Facility Funding allocation to the Mulhurst Lutheran Church Camp Association in the amount of $70,000.00 for the Campground Shower House.

And to submit the Municipal Sustainability Initiative (MSI) Community Facility Funding project for the 2019 program in the amount $70,000.00 to the Provincial Government.

Administration recommended that Council approve the 2019 Municipal Sustainability Initiative (MSI) Community Facility Funding allocation to the Mulhurst Lutheran Church Camp Association in the amount of $70,000.00 for the Campground Shower House.

Discussion ensued on matching funds provided by the Camp Association.

**Resolution CG20191008.006**

MOVED: by Councillor L. Seely that Council approve the 2019 Municipal Sustainability Initiative (MSI) Community Facility Funding allocation to the Mulhurst Lutheran Church Camp Association in the amount of $50,000.00 for the Campground Shower House.

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<tr>
<th>Recorded</th>
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<td>Reeve T. Van de Kraats</td>
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<td>Councillor L. Seely</td>
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**Results**

5 2

Carried (5 to 2)

6.3 **Recreation Facility Node Committee Terms of Reference - Report**

At the September 26th, 2019 Council General meeting Council approved that a “Recreation Facility Nodes Committee” with representatives from Council and County residents be created and further that Administration develop terms of reference and options for Council to review.

(Ref. Resolution #CG20190926.006)

Administration prepared the Terms of Reference for the “Recreation Facility Nodes Committee” for Council’s review as follows:

**Role / Purpose**

The steering committee will assist in the assessment of potential facilities to identify specific facility nodes within the County of Wetaskiwin.

The identification of facility nodes within the County of Wetaskiwin is a pro-active approach preferable to waiting until the conditions of existing facilities deteriorate to the point, they are no longer useable, or volunteers are no longer available to operate them. The committee will review and follow the four steps to develop a recommendation for Council.

Step 1: Identify potential growth in the County of Wetaskiwin

Step 2: Review the data from the community engagement sessions

Step 3: Investigate 20-minute drive catchment areas

Step 4: Facility assessments (community halls, arenas, rodeo grounds...)
Timeline:
The Committee is to provide a report to County of Wetaskiwin Administration within six (6) months from the date of the first committee meeting; however, the Recreation Facility Nodes Committee may submit a request to County Council for an extension of the timeline.

Membership:
Voting Members:
  • Three (3) elected officials
  • Four (4) members at large who reside in the County of Wetaskiwin

Non-Voting Members:
  • Director of Leisure & Community Services
  • County Administration Support

Referrals from:
  • County Departments
  • Outside Agencies and Community Groups

Roles and Responsibilities:
The Director of Leisure & Community Services will take the lead role in the development of the Recreation Facility Nodes document with assistance from the Recreation Administration Assistant.

Voting members of the committee will be responsible to commit to:
  • a regional approach
  • provide accurate and meaningful information in a timely manner as to not delay the project
  • attend all scheduled meetings
  • provide open and honest discussions

Meetings:
All meetings will be chaired by one of the elected officials that will be appointed at the first meeting by the committee members. A vice chair will be appointed at the first meeting by the committee members. The Recreation Administration Assistant will be responsible for the following:
  • Preparing agendas and supporting papers
  • Preparing meeting notes and information
  • Preparing minutes and the circulating to all members of steering committee

If additional meetings are required and or the completion date has been extended, the committee will submit a request to County of Wetaskiwin Council for an extension.

Recruitment of Members at Large: The County will advertise for volunteers to submit a resume to sit on the Recreation Facility Nodes Committee. Council will appoint four members at large. Advertisements will be placed in the Pipestone Flyer paper, County of Wetaskiwin website and Facebook.

Compensation:
The committee members will be compensated in accordance with Council's current rates for Per Diem and Mileage.

If Council approves the Terms of Reference as presented, Council will need to appoint three (3) members of Council for the "Recreation Facility Nodes Committee".

Options:
1. Council accept the Terms of Reference for the "Recreation Facility Nodes Committee" as presented and appoint three (3) members from Council to sit on the "Recreation Facility Nodes Committee"
2. Council deny the Terms of Reference for the "Recreation Facility Nodes Committee" as presented.

Administration recommended that Council accept the Terms of Reference for the "Recreation Facility Nodes Committee" as presented and appoint three (3) members from Council to sit on the "Recreation Facility Nodes Committee"

In order to ensure equal representation, Councillor Rooyakkers suggested that Members at Large and Council representatives be spread across the County. Mr. Lynch indicated that there will be Members at Large from Buck Lake area, Winfield area, Division 1 and Division 4; along with Councillors from Division 7, 5 and 3.

Resolution CG20191008.007
MOVED: by Councillor K. Adair
That Council accept the Terms of Reference for the "Recreation Facility Nodes Committee" as presented and further that the three (3) members from Council to sit on the "Recreation Facility Nodes Committee" be appointed at the Organizational Meeting to be held October 22, 2019.

Carried Unanimously

Mr. Lynch left the meeting at 9:41 a.m.

7. **DELEGATION - 10:00 A.M. - Mike Zajac, Director of Emergency Services**

Mr. Mike Zajac, Director of Emergency Services, entered the meeting at 9:42 a.m.

7.1 **Updates to the Health & Safety Program - Report**

Partnerships in Injury Reduction (PIR) is a voluntary program in which employer and worker representatives work collaboratively with government to build effective health and safety management systems. By improving health and safety, the social and financial costs of workplace injury and illness are reduced.

PIR is a program designed to promote health and safety through partnerships with safety associations like Alberta Municipal Health & Safety Association (AMHSA), as well as industry groups, educational institutions and labor organizations.

PIR encourages the development of effective workplace health, safety and disability management programs in Alberta. A Certificate of Recognition (COR) is awarded to employers who develop Health & Safety Management Systems that meet established standards. Certificates are issued by Certifying Partners and are co-signed by Alberta Labor.

Achieving and maintaining a valid COR is required to earn financial incentive through the Workers Compensation Board’s (WCB) Partnerships in Injury Reduction Program.

Partnerships (Alberta Labor) sets the standards for successful participation in the program, laying out policies and procedures for audit approvals and processes, quality assurance requirements, auditor and system training and audit requirements. Certifying Partners may offer their own versions of the audit tool, but they must meet the requirements, deadlines and standards set by Partnerships for approval.

The Workers Compensation Board (WCB) offers WCB premium incentives to employers who participate in the program and achieve a Certificate of Recognition
Qualifying employers may receive a rebate from WCB between 5%-20% of the employers WCB premiums.

Within the municipal sector, AMHSA acts as a certifying partner; providing training, audit review, auditor certification and co-signing COR’s for organizations that successfully meet requirements.

The PIR has gone through many changes over the past several years. In 2015-2016 Partnerships staff and the Certifying Partner group worked to update and modernize the program, leading to the 2016 Partnerships Standards; the first major overhaul to the COR Program since 2008. Changes to Alberta’s Occupational Health & Safety laws in 2018 required additional content changes to the PIR programs and resulted in the 2018 Partnerships Standard.

The Certifying Partner group revised several Standards in 2016 and again in 2018, including:

- Auditor training and content
- Health & Safety Auditor Certification
- Audit protocol content
- Program building content
- Times for data gather, report writing, and quality assurance
- Glossary of terms

These changes will affect Alberta Municipal Health & Safety Association (AMHSA) and its auditors in several ways:

- Revised Audit Refresher Course
- Revised Occupational Health & Safety Management Systems Course
- Revised Health & Safety Auditing Course
- Only the 2018 Partnerships Standard can be used after January 1, 2019

With a review of the audit tool, some revisions and changes are required to meet the standard for the internal audit to be conducted in the fall of 2019.

Proposed revisions include:

Element 1: Management Leadership and Organizational Commitment

- Safety policy to include declaration of commitment to health and safety that addresses physical, psychological, and social well-being
- Removal of contractors from
- Addition of understanding of OHS rights, verified by employee interviews (1.06a)
- Removal of frequency requirement for management participation in meetings (1.12)

Element 2: Hazard Assessment

- Requirement for formal hazard identification when new process introduced (2.09)

Element 3: Hazard Control

- Addition of 2 documentation questions about Violence Prevention Policy and Procedures (3.11 and 3.12) and one new question about violence prevention training (3.13)
- Addition of 2 documentation questions about Harassment Prevention Policy and Procedures (3.14, 3.15), 1 new question about harassment training (3.16) and 1 new question about review (3.17)

NEW: Element 4: Joint Work Site Health and Safety Committees (HSC) and Health and Safety Representatives (HS Representatives)

- Terms of reference
- Policy or procedure meeting legislated requirements
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- Establishment per terms of reference
- Appointment of HS representative
- Duties for the committee or representative
- Training
- Understanding of duties and responsibilities
- Participation in health and safety activities
- Addressing employee concerns
- Employee concerns and complaints process
- Recommendations to management
- Resolving complaints
- Holding meetings per terms of reference
- Completing inspections
- Posting of names

Element 5: Qualifications, Orientation, and Training
- Removal of contractor questions
- Addition of OHS rights to orientation content (5.02)
- New question on inclusion of practical demonstration for job-specific training (5.06)

NEW: Element 6: Other Parties at or in the Vicinity of the Work Site

Addition of new element which includes other employers, self-employed persons, and external work site parties.
- Policy addressing protection of others
- Process for selecting and evaluating contractors
- Process for monitoring contractors
- Orientation of visitors and others
- Communication with external work site parties re: responsibilities, controls, changes
- Communication with contractors re: health and safety policy
- Information made available to external work site parties
- Process to address non-compliance

Element 7: Inspections
- Addition of all areas of operation to inspection policy (7.01)

Element 8: Emergency Response
- Addition of question re: employees understanding of their responsibilities in emergency response (8.04 – used to be embedded in another question)

Element 9: Incident Investigation
- Addition of work refusals to reporting (9.01, 9.02, 9.03) and investigations (9.05)
- Addition re: worker participation in investigations (9.08)
- Addition re: ensuring investigations completed per procedures (9.12)

Element 10: System Administration
- Addition re: health and safety information being readily available to employees (10.02)
- Addition of action plan COR maintenance option to annual evaluation question (10.05 and 10.06)

Documentation is attached for Council’s review with the revisions shown in red.
The revisions were approved by the Health & Safety Committee at the July 23, 2019 meeting and also at the Directors meeting held September 25, 2019.

After review by the CAO, the following amendments are being recommended to the Health & Safety Terms of Reference Policy #23.0.5 as follows (shown in strikeout/red/underscore):

POLICY STATEMENT:
Add:

DUTIES

The duties of the HSC are:

• responding to workers health and safety concerns and complaints
• participating in hazard and control identification
• developing and promoting health and safety education and training
• ensuring inspections at the work site are completed
• participating in investigations when requesting by an incident investigator
• developing and promoting health and safety measures and checking effectiveness
• making recommendations to improve the health and safety management system
• maintaining records pertaining to the committee associated with the above duties

SECTION 1 PROCEDURES:

Amend Section 1.1.4:

Suitable recommendations are to be developed. HSC members shall then vote on the proposed recommendations. Subject to reaching a consensus of 85%, the Director of Emergency Services will present the proposed recommendation to the department manager, at a managers meeting, to the County Administrator or to County Council, based on the Health & Safety Program Element 8.5 documentation review procedure. Should a consensus not be met by the HSC or a dispute occurs, the proposed recommendations will not be forwarded to the next level.

to the department manager, at a managers meeting, to the County Administrator or to County Council.

Suitable recommendations are to be developed. HSC members shall then vote on the proposed recommendations. Subject to reaching a consensus of 85%, the Director of Emergency Services will present the proposed recommendation to the department manager, at a managers meeting, to the County Administrator or to County Council, based on the Health & Safety Program Element 8.5 documentation review procedure. Should a consensus not be met by the HSC or a dispute occurs, the proposed recommendations will not be forwarded to the next level.

SECTION 2 MEMBERSHIP:

Delete Subsection 2.3:

2.3. As schedules allow, members may attend the following courses available through the Alberta Municipal Health and Safety Association:

As schedules allow, members may attend the following courses available through the Alberta Municipal Health and Safety Association:

2.3.1.
Joint Health and Safety Committees - 1/2 day

2.3.2.
Overview of Health & Safety Management Systems - 1/2 day

And replace with:

2.3. The following training is mandatory for Health & Safety Committee co-chairs and representatives, training is recommended for members and workers:
2.3.1. Health & Safety Committees and Representatives Online Course through Canadian Centre for Occupational Health and Safety

2.3.2. Joint Work Site Health and Safety Committee/Health and Safety Representative through Alberta Municipal Health

SECTION 3 FREQUENCY OF MEETINGS:

Subsection 3.1

3.1. Meetings will be held the second Monday of January, April, July and October, taking into account scheduling conflicts, at which time a more suitable date will be selected. A quorum of 5/7 members must be present.

Once approved, the Health & Safety Policy Statement will be updated to reflect these changes.

Administration recommends that Council approve the proposed revisions to the Health & Safety Program Elements and amendments to Health & Safety Terms of Reference Policy 23.0.5 as presented.

Resolution CG20191008.008
MOVED: by Councillor K. Adair

that Council approve the proposed revisions to the Health & Safety Program Elements and amendments to Health & Safety Terms of Reference Policy 23.0.5 as presented.

Carried Unanimously

7.2 Right of Entry – South Pigeon Lake Fire Department Training - Report

Whenever County staff or Contractors enter private property, a Right of Entry Agreement is entered into to clearly state the intentions of the County.

The following Right of Entry Agreement with Wetaskiwin Co-op (Denise Strange) requires Council approval to allow the South Pigeon Lake Fire Department access to 271009 Hwy 13 to burn one house and one outbuilding.

The County and the owner do hereby mutually covenant and agree each with the other, as follows:

- There will be no compensation other than that mentioned in this Right-of-Entry Agreement.

A copy of the Right of Entry Agreement was provided for Council’s review.

Administration recommended that Council approve the Right of Entry to allow the South Pigeon Lake Fire Department access to 271009 Hwy 13 to burn one house and one outbuilding.

Resolution CG20191008.009
MOVED: by Councillor B. Krahn

that Council approve the Right of Entry to allow the South Pigeon Lake Fire Department access to 271009 Hwy 13 to burn one house and one outbuilding.

Carried Unanimously

Mr. Zajac left the meeting at 9:45 a.m.

8. RECESS
The meeting recessed at 9:46 a.m.

9. RECONVENE
The meeting reconvened at 9:55 a.m.

10. DELEGATION: 10:15 A.M. - Jeff Chipley, Assistant CAO
Mr. Jeff Chipley, Assistant CAO, entered the meeting at 9:55 a.m.

At the September 10, 2019 Council General meeting, Administration briefly advised Council of information that had been received from the Government of Alberta Ministries of Justice and Solicitor General and Municipal Affairs during a webinar that was held on Friday, September 6, 2019 where a proposed Police Costing Model was being presented for municipalities and other pertinent stakeholders to provide feedback by October 15, 2019. Under the proposed Police Costing Model, all rural municipalities and any municipalities under a population of 5,000 would now begin to pay for a portion of provincial policing costs, being policing costs for general duty, traffic, and general investigation policing. Regarding the amount having to be paid by municipalities, the proposal was presented on the aforementioned municipalities have to pay between a minimum of fifteen (15) to a maximum of seventy percent (70%) of total provincial policing costs, with the amount paid being on a formula that weights overall population as thirty (30%) of the total amount being paid and overall equalized assessment at seventy percent (70%) of the total amount being paid as determined through the formula.

At the meeting, Council resolved that correspondence being sent to the two (2) Members of the Legislative Assembly (MLAs) that represent the County of Wetaskiwin, the Honourable Richard Wilson, Minister of Indigenous Relations and MLA for Maskwacîs-Wetaskiwin, and the Honourable Jason Nixon, Minister of Environment and Parks and MLA for Rimbey-Rocky Mountain House-Sundre, expressing concerns relating to possible changes to the Police Funding Model.

(Ref. Resolution #CG20190910.011)

Regarding the direction given by Council, Administration has drafted correspondence to be potentially sent, which has been provided for review by Council.

Additionally, Administration was able to gather additional information than what was previously discussed during the September 10, 2019 meeting regarding potential costs that the County of Wetaskiwin may be liable to be paying in the near future, as well as other pertinent details from both the Government of Alberta and the Rural Municipalities of Alberta (RMA).

Specifically regarding costs, Administration has obtained a cost estimate range from the Government of Alberta as to the potential amounts that the County of Wetaskiwin would be liable in paying for between a minimum of fifteen (15) to a maximum of seventy percent (70%) of total provincial policing costs. The document has been provided for review by Council alongside the information distributed at the September 6, 2019 webinar. At fifteen percent (15%), the County would be paying approximately $388,564, whereas at seventy percent (70%), the County would be paying $1,812,558. This would amount to a significant increase to the overall expenses of the County of Wetaskiwin without guarantee that a quality level of service would be provided for the funding provided.

Furthermore, Administration alongside Reeve Van de Kraats and Councillors Bishop, Krahm, and Adair participated in a conference call with the RMA Board of Directors and municipal leaders all across Alberta on September 23, 2019 where the RMA received further feedback on their Input Summary to the Government of Alberta, which has been provided for review by Council.

Also, on October 4, 2019, a secondary webinar was hosted by the Ministry of Justice and Solicitor General in which Administration took part in. In respect of this webinar, Administration notes that the Ministry of Justice and Solicitor General did not provide any additional information of substance over the period of approximately eighty (80) minutes.

Administration recommends that Council accept the update on the proposed Police Costing Model as disseminated by the Government of Alberta and the Rural Municipalities of Alberta (RMA) as information.

Considerable discussion ensued on options available to the County and level of service that is currently being provided to County residents and what level of service could be provided in the future.
Resolution CG20191008.010
MOVED: by Councillor K. Rooyakkers

that Council accept the update on the proposed Police Costing Model as disseminated by the Government of Alberta and the Rural Municipalities of Alberta (RMA) as information.

Carried Unanimously

14. NEW BUSINESS

14.5 Talking Rural Crime Tour-Report

An email was received advising that the Minister of Justice Doug Schweitzer has expanded the “Talking Rural Crime” tour to include more townhalls and an online survey.

To meet popular demand, Minister Schweitzer has extended his ‘Talking Rural Crime’ tour for another month. Albertans can also provide their feedback in an online survey.

Minister Schweitzer indicated that he was thankful for everyone who has participated in the townhalls and meetings; as input is essential in helping the government create safer and more secure communities. More opportunities are being added across the province, and as it will not be possible for everyone to participate in person, he encourages those who are unable to attend to complete the survey.

The online survey is available at alberta.ca/rural-crime until October 31, 2019; and covers issues such as community safety and policing, and crime-reduction matters.

New tour schedule*

- Monday, September 30: Medicine Hat
- Tuesday, October 1: Okotoks
- Wednesday, October 2: Fort Saskatchewan
- Wednesday, October 9: Camrose
- Tuesday, October 15: Leduc
- Tuesday, October 15: Maskwacîs
- Friday, October 25: Rocky Mountain House
- Tuesday, October 29: St. Paul

*Additional dates and locations will likely be added.

Options for Council’s consideration:

1. Advise which Elected Official(s) are able to attend the Talking Rural Crime Tour and which dates of the tour they will be attending;
2. Accept the Talking Rural Crime Tour as information.

Administration recommended that Council approve the attendance of Elected Officials to attend the Talking Rural Crime tours; along with staff approved by CAO R. Hawken.

Resolution CG20191008.011
MOVED: by Councillor L. Seely

that Council approve the attendance of any and all Councillors to attend the Talking Rural Crime tours if schedule permits; along with staff approved by CAO R. Hawken.

Carried Unanimously

Mr. Chipley left the meeting at 10:46 a.m.

11. DELEGATION - 10:30 A.M. - Eric Hofbauer, Director of Finance
In Mr. Eric Hofbauer's absence, Mr. Hawken presented the Bank Reconciliation reports for July and August 2019.

11.1 Bank Reconciliations-Report

Each month the Bank Reconciliation is prepared and balanced to the General Ledger. The Bank Reconciliation reviews the County's financial position in the following areas:

- General Account
- Tax Sales Surplus Account
- Community Reserves
- Camping Fees (ATB Financial)
- Bank Receipts
- Bank Payments; and
- Investments

Resolution CG20191008.012

MOVED: by Councillor K. Rooyakkers

that Council approve the Bank Reconciliations for the months of July and August 2019 as presented.

Carried Unanimously

12. DELEGATION - 11:00 A.M. - Pigeon Lake Chamber of Commerce

A delegation consisting of Tom Karpa & Chantelle Van Slyke entered the meeting at 10:50 a.m.

Mr. Karpa advised that, for the past number of years, PLRCC has had the opportunity to present an overview of the work and accomplishments Council.

Currently PLRCC has 102 Members; and many of the Members continue to face the challenges associated with the slow recovery of our mainly rural economy however they stay committed to their businesses and remain optimistic in their hopes for a better future. The Chamber continues its efforts to provide the right mixes of services to Members and indicated that they are on the "right track" based on the number of renewals and new businesses joining the Chamber.

The Members are located within the Wetaskiwin and Leduc Counties; these two Counties represent the majority of the landmass that makes up the Pigeon Lake Region and the Board is made up of Members that reside throughout the Region. The PLRCC value to the region's business community is partially based on the number of Members that renew their membership on an annual basis and the number of new Members that elect to join the Chamber. Their Members are a diverse representation of the private and Governmental sector in the Pigeon Lake Region.

Functions and Services:

- Ice Golf 2019: The event itself helps build awareness to visitors that the Pigeon Lake Region is an all season destination, 264 golfers registered for the event and over 300 attended the wrap up dinner and social.

- Beach Baseball 2020: A committee has been formed to organize a beach baseball tournament to be held at Ma-Me-O Beach.

- Tourist Information Booth located at the Hamlet of The Village at Pigeon Lake: A large map of the entire Pigeon Lake Region is provided on the exterior of the building and is a valuable asset to both tourists and visitors. Brochures and area information is located inside and during summer months the booth is maintained by a Chamber Member.

- Regional Map and Services Sign on the highway 616 entrance to Mulhurst: The promotional spot on the sign, which showcases the businesses, continues to be
completely filled. Input from businesses indicates that additional signs around the region would be beneficial; locations for other signs is being pursued.

- The On-line and hard copy versions of the Fun Map 2019: It has become increasingly more evident of the importance of the online version; and recorded approximately 15,000 visits to the Fun Map over the summer of 2019. A new design was created for the Fun Map. The 11x17 format allowed for an event calendar, table of businesses and business advertising.

- Community Trailer stocked with Tables and Chairs: The tables and chairs have been actively used by the community and the Chamber has donated the use of these to various non-profit/charitable organizations.

- The Chamber FaceBook page: It continues to attract an ever-growing number of followers from within the region and beyond; and is used to promote Chamber events.

Chamber Board Focus:

- Attending the Alberta Chambers of Commerce AGM: President Tom Karpa and Executive Director Chantelle Van Slyke attended on behalf of the PLRCC held in Camrose.

- Board Training: The Board was trained by the Community Futures Leadership Institute in the Legal Responsibilities of Boards.

- Workshops and Training Sessions: To provide a series of business and financial development courses.

- Meetings: Hosting regular Member meetings with guest speakers covering the economy, industry and governmental impacts.

- Visitor Information Centre (VIC): In many regions the Chambers operate the Visitor Information Centres. PLRCC feels that this would be a great benefit to the Region as the next VIC is in Rocky Mountain House.

- Financial and operational accountability: As reported in previous years balancing the books and being accountable to the Members and Supporters is critical to the long-term success of the organization. The Board is well aware of responsibilities for the fiscal well being of the Chamber.

- Advancing the Economic Sustainability of the Pigeon Lake Region: As an organization PLRCC has a responsibility to support efforts to improve long-term economic sustainability of the Region.

- Working Relationship with Pigeon Lake Watershed Association: As in previous years they have had a Board Members serve as liaison to the PLWA Board as well as collaborating with the organization on various events.

- OH&S: PLRCC continues to partner with Contech Safety and Training Limited to help businesses understand and maintain their path to compliance of the new Occupational Health and Safety Act, which came into effect June 1, 2018.

- Advocacy & Policy: PLRCC recognizes the importance of being an active Member of the Alberta and Canadian Chambers of Commerce. Having a voice on all relevant issues for our region, province and county. PLRCC remains engaged with the advocacy and policy groups and sessions.

Mr. Karpa advised that the County has maintained a Membership in the Pigeon Lake Regional Chamber of Commerce for a number of years; and every effort has been made to keep the cost of annual Memberships at a reasonable cost to individual Members. As a Board they work hard to maximize the value of the Chamber to their Members and to the Region as a whole.

Mr. Karpa concluded his presentation by thanking the County for the generous support of $7500.00 for 2019. As costs escalate and their need to maintain current and increasing level of support to the Members and community PLRCC respectfully request funding of $15000.00 for the 2020 operating year. These funds will be earmarked to:
• Continue and modestly increase efforts to increase awareness of the Pigeon Lake Region as a place to “Live, Play and Prosper” and to overcome the “blue green algae stigma” that plagues the Region as a whole. There is a lot to do but are committed to moving forward on this front – and need to communicate the many attributes to increase tourism, increase investment and to increase the number of jobs created in the Pigeon Lake Region.

• The Chamber is working on a business plan to establish an accredited Visitor Information Centre.

Council questioned whether membership rates have increased. Mr. Karpa advised that the 2020 membership rates are not increasing.

Resolution CG20191008.013
MOVED: by Councillor B. Krahn

that the request received from Pigeon Lake Regional Chamber of Commerce to increase funding from $7,500 to $15,000 be tabled to the 2020 budget deliberations.

Carried Unanimously

The delegation left the meeting at 11:24 a.m.

14. NEW BUSINESS

14.1 Battle River Watershed Alliance-Ambassador Tour October 2019- Report

An email was received from Battle River Watershed Alliance with an invitation to participate in their 2019 Ambassador Tour “Finding Common Ground 2.0 Energy” to be held October 23 & 24, 2019.

This is a two-day bus tour in which thirty watershed residents will explore local energy resources to learn about energy systems and discuss strategies to "power our way forward." The bus will meet and end in Camrose on both days.

Site visits will include a wide-range of energy production facilities such as the Paintearth Mine, The ATCO Battle River Generating Station, the Halkirk Wind Farm, Louis Bull Solar Projects, and a strawbale home.

The Tour Schedule includes:

Wednesday, October 23:

• Jeanne and Peter Lougheed Performing Arts Centre for:
  o Welcome and Introductions
  o Tour of the innovative and award winning solar array and energy efficient building
  o Keynote Speaker Chris Turner presentation on our Energy

• Paintearth Mine, operated by Westmoreland. Learn about their coal mining operation and recent addition of biofuel.

• ATCO Battle River Generating Station. Tour the coal facility and learn about how coal power is produced. Also hear about the conversion to natural gas and changes to the energy production.

• Hear from guest speakers from Enbridge about the transportation of energy products in their pipelines.

• Capital Power Wind Farm in Halkirk and learn about how the wind is adding power to our grid and the future of wind in Alberta.

• Dinner

• Be returned to your vehicle, with the option to stay overnight at the local hotel (costs are covered).

Thursday October 24:
Lacombe Composite High School for:
  o Keynote speaker David Dodge on Green Energy Futures and energy efficiency success stories.
  o Tour of school’s energy projects including solar panels, passive solar geodesic dome, and aquaponics system. Also hear about what students across the province are doing to address energy and climate topics.


Visit a straw bale home to see how one local family has reduced their energy consumption and used local materials to build. You will also be able to see and learn about electric vehicles, including a visit with a Tesla.

Participate in an Energy Savings workshop for how you and your business can save on your bills.

Wrap-up the event with a presentation from the Alberta Narratives project, and over dinner talk about your own highlights of the trip to prepare to share your story.

There is no cost for participation and the Watershed Alliance will pay for trip costs including food and a hotel to stay in Camrose. This is with thanks to their sponsors: Government of Alberta’s Community Environment Action Grant, and Energy Efficiency Alberta.

Administration recommended that Council approve the attendance of any Councillors that wish to attend the Battle River Watershed Alliance Ambassador Tour to be held on October 23 & 24, 2019.

Resolution CG20191008.014
MOVED: by Councillor K. Rooyakkers
that Council approve the attendance of Councillor Krahn and any other staff approved by CAO Hawken to attend the Battle River Watershed Alliance Ambassador Tour to be held on October 23 & 24, 2019.

Carried Unanimously

14.2 Eagle Feather Ceremony Invitation October 21, 2019-Report

An invitation was received from the Provincial Court of Alberta to attend the Eagle Feather Bestowment Ceremony to be held Monday, October 21, 2019 starting at 2:30 p.m. at the Wetaskiwin Law Courts.

This ceremony is in keeping with the Provincial Court of Alberta commitment to aboriginal justice initiatives and the Truth and Reconciliation Commission, and in partnership and friendship with Samson Cree Nation, Ermineskin Cree Nation, Louis Bull Tribe and Montana First Nation.

Options for Council’s consideration:

1. Advise which Elected Official(s) are able to attend the Eagle Feather Bestowment Ceremony on Monday, October 21, 2019 at 2:30 p.m. at the Wetaskiwin Law Courts;

2. Accept the Eagle Feather Bestowment Ceremony Invitation as information.

Administration recommended that Council approve the Eagle Feather Bestowment Ceremony on Monday, October 21, 2019 at 2:30 p.m. at the Wetaskiwin Law Courts; along with staff approved by CAO R. Hawken.

Resolution CG20191008.015
MOVED: by Councillor K. Adair
that Council approve the attendance of Councillor Krahn to attend the Eagle Feather Bestowment Ceremony on Monday, October 21, 2019 at 2:30 p.m. at the Wetaskiwin Law Courts; along with staff approved by CAO R. Hawken.
14.3 Gideon Stewardship Banquet Invitation 2019-Report

An invitation was received from Dale Unland, Special Events Coordinator with the Wetaskiwin Gideon Chapter inviting a County representative to their fall fundraising banquet on Monday, October 28, 2019 at the Wetaskiwin Mission Church in Wetaskiwin. Mr. Unland is requesting a brief greeting be provided from the attending representative.

There are two (2) complimentary tickets provided to the attendee and guest.

At the October 4, 2018 Council meeting, Council approved Councillor J. Bishop to attend the 2018 Banquet and bring greetings on behalf of the County of Wetaskiwin.
(Ref. Resolution CG20181004.1026)

Options for Council's consideration:
1. advise who is able to attend and bring greetings on behalf of the County of Wetaskiwin at the Wetaskiwin Gideons' fundraiser and banquet on October 28, 2019 at the Wetaskiwin Mission Church.
2. accept the invitation from the Wetaskiwin Gideons as information.

Administration recommended that Council advise who is able to attend and bring greetings on behalf of the County of Wetaskiwin at the Wetaskiwin Gideons' fundraiser and banquet on October 28, 2019 at the Wetaskiwin Mission Church

Resolution CG20191008.016
MOVED: by Councillor K. Adair
that Reeve Van de Kraats attend and bring greetings on behalf of the County of Wetaskiwin at the Wetaskiwin Gideons' fundraiser and banquet on October 28, 2019 at the Wetaskiwin Mission Church.

Carried Unanimously

14.4 Mayor's Prayer Breakfast October 12, 2019-Report

An invitation was received from the City of Wetaskiwin to attend the 28th Annual Mayor’s Prayer Breakfast to be held Saturday, October 12th at The Glens Grill (Montgomery Glen Golf & Country Club). Breakfast will begin at 8:30 a.m. The guest speaker is Carrielynn Lund, from Connecting Streams. Cost per ticket is $20.00.

Options for Council’s consideration:
1. Advise which Elected Official(s) are able to attend the 28th Annual Mayor’s Prayer Breakfast on Saturday, October 12th at the Glens Grill (Montgomery Glen Golf & Country Club) at a cost of $20.00 per ticket;
2. Accept the 28th Annual Mayor’s Prayer Breakfast as information.

Administration recommended that Council approve the attendance of Elected Officials to attend the 28th Annual Mayor’s Prayer Breakfast on Saturday, October 12th at the Glens Grill (Montgomery Glen Golf & Country Club) at a cost of $20.00 per ticket; along with staff approved by CAO R. Hawken.

Resolution CG20191008.017
MOVED: by Councillor L. Seely
that Council approve the attendance of Councillors Krahn, Woitt and Bishop and Reeve Van de Kraats at the 28th Annual Mayor’s Prayer Breakfast on Saturday, October 12th at the Glens Grill (Montgomery Glen Golf & Country Club) at a cost of $20.00 per ticket; along with staff approved by CAO R. Hawken.

Carried Unanimously

14.6 Road Allowance Lease Renewals to October 8, 2019-Report
Council General Meeting, October 8, 2019

Road allowances may be closed and leased to adjoining landowners in accordance with the Municipal Government Act, and County of Wetaskiwin Road Allowance Closure for Lease or Sale Policy 12.0.4. The term of each lease is for a three-year period. Several Road Allowance Leases are due for renewal, as follows:

File 5630-33-1 Strohschein Farms Ltd. W/Sec 24-45-2-W5M
- Division 6; road closed by Bylaw 95/14
- 8 acres - $160.00/year

File 5630-23-1 Shawn & Loreina Meyer W/Sec 7-46-27-W4M
- Division 5; road closed by Memorandum of Agreement (Government of Alberta, Department of Highways July 4, 1968
- 8 acres - $160.00/year

As the policy has recently changed, specifically regarding lease fees, a letter was sent to the affected lease holders to advise of the changes; and administration requested confirmation that they were still interested in leasing the road allowance prior to presenting to Council.

A copy of maps showing each road allowance lease is provided.

Administration recommends that Council approve the road allowance lease renewals for a further three (3) year term, in accordance with Road Allowance Closure for Lease or Sale Policy 12.0.4, as follows:

File 5630-33-1 Strohschein Farms Ltd. W/Sec 24-45-2-W5M
- Division 6; road closed by Bylaw 95/14
- 8 acres - $160.00/year

File 5630-23-1 Shawn & Loreina Meyer W/Sec 7-46-27-W4M
- Division 5; road closed by Memorandum of Agreement (Government of Alberta, Department of Highways July 4, 1968
- 8 acres - $160.00/year

Resolution CG20191008.018
MOVED: by Councillor K. Rooyakkers
that Council approve Council approve the road allowance lease renewals for a further three (3) year term, in accordance with Road Allowance Closure for Lease or Sale Policy 12.0.4, as follows:

File 5630-33-1 Strohschein Farms Ltd. W/Sec 24-45-2-W5M
- Division 6; road closed by Bylaw 95/14
- 8 acres - $160.00/year

File 5630-23-1 Shawn & Loreina Meyer W/Sec 7-46-27-W4M
- Division 5; road closed by Memorandum of Agreement (Government of Alberta, Department of Highways July 4, 1968
- 8 acres - $160.00/year

Carried Unanimously

14.7 Councillor Travel Subsidy – 10082019 - Report

As per the Councillor Attendance at Conferences/Meetings Policy #11.0.3 it states:
"The Council of County of Wetaskiwin recognizes the importance of Councillor
attendance at conferences/meetings, and accepts responsibility for payment of related
fees and expenses for attendance at such conferences/meetings." As per Section 2.5
"Expenses for approved attendance at conferences/meetings will be reimbursed as
follows: One day attendance or less: ... mileage if no County vehicle is available."

As per the Subsistence and Travel Policy #12.2.7 expenses for approved attendance
at conferences for Mileage will be determined annually at the Organizational meeting,
with no limit to kilometres.

At the October 16th, 2018 Council Organizational Meeting Council resolved that
mileage be paid at $.54 per kilometre for the first $5,000 kilometres and $.48

(Ref. Resolution #CO20181016.1007)

At the December 4th, 2019 Council Meeting Council amended the approve noted
Resolution #CO20181016.1007 to read: .... Mileage be paid at $.54 per kilometre.....

(Ref. Resolution No. CG20181204.1019)

The 2018/2019 Boards and Committees Listing lists all the Boards and Committees
that are to be paid a Per Diem and Mileage. The following Boards and Committees are
included:

1. Agricultural Service Board (ASB)
2. Alternative Land Use Services (ALUS) Partnership Advisory Committee (PAC)
3. Appeal Board Members to hear appeals under the Agricultural Pests Act (APA)
   Section 14(5)
4. Appeal Board Members to hear appeals under the Weed Control Act (WCA) Section
   19(1)
5. Composite Assessment Review Board (CARB) appeal hearings
6. International Union of Operating Engineers Negotiation Committee
7. Local Assessment Review Board (LARB) appeal hearings
8. Subdivision and Development Appeal Board

These Boards and Committees are approved for Per Diem as per (Ref. Resolution
#CO20181016.1008)

Administration has noticed that when Councillors are claiming mileage on their
monthly claim forms, items are being claimed that have not been approved by
Council. For example, mileage to meet a ratepayer to discuss an issue.

Items for Council to review:

- What type of events should Council be allowed to claim mileage for without
  Council approval?
- Do all events that Council claims mileage for require approval by Council
  resolution, prior to being claimed?

Options for Council include:

1. To amend the Councillor Attendance at Conference/Meetings Policy 11.0.3 to give
   guidelines in regard to Councillors attending meetings and claiming mileage.
2. That the Councillor Attendance at Conferences/Meetings Policy #11.0.3 remain
   status quo.

Administration recommends that Council direct Administration to amend the Councillor
Attendance at Conferences/Meetings Policy #11.0.3 to provide additional guidelines
for Council to claim expenses for events not requiring Council resolution.

Resolution CG20191008.019
MOVED: by Councillor L. Seely
that Councillor Attendance at Conferences and Meetings Policy #11.0.3; Section 2 Procedures, subsection 2.2 which reads:

"Approval for attendance at any other meeting or conference must be received from Council prior to registration."

remain status quo.

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Results 3 4

Defeated (3 to 4)

Resolution CG20191008.020
MOVED: by Councillor J. Bishop

that this issue be tabled; and that administration draft recommendations to amend Councillor Attendance at Conferences and Meetings Policy 11.0.3 with regards to attendance at any other meeting or conference.

Carried Unanimously

15. INFORMATION ITEMS

15.1 Information Items to October 8, 2019-Report

The following information items were presented for Council’s review:

1. RMA Bulletins:
   a. Member Bulletin September 29, 2019
   b. Advantage September 26, 2019
   c. Member Bulletin September 27, 2019

2. FCM Communiques:
   a. Voice September 23, 2019
   b. Protecting Canadians from Climate Extremes September 24, 2019

3. Thank You – Wetaskiwin Agricultural Society

Administration recommends that Council accept the documents provided as information.

Councillor Seely advised that the Vivian Crouse documentary "Over a Barrel" will be available for viewing.

Resolution CG20191008.021
MOVED: by Councillor L. Seely

that Council approve the documents provided as information.
16. **ADJOURN**

Resolution CG20191008.022

MOVED: by Councillor J. Bishop

that the Council General meeting adjourn at 11:57 a.m.

Carried Unanimously