Council Organizational Meeting
AGENDA

Tuesday, October 22, 2019
9:00 AM
Council Chambers
County Administration Building

1. INTRODUCTIONS

2. CALL TO ORDER

3. APPROVAL OF AGENDA

4. NOMINATION FOR REEVE
   4.1 2019/20 Nominations/Appointment of Reeve-Report

5. NOMINATION FOR DEPUTY REEVE
   5.1 2019-20 Nominations – Appointment of Deputy Reeve - Report

6. OFFICIAL OATHS

7. DESTROY BALLOTS

8. NEW BUSINESS
   8.1 2019-20 Returning Officer-Report
   8.2 2019-2020 Per Diem and Mileage Rate - Report

9. BOARD/COMMITTEE LISTING APPOINTMENTS
   9.1 Board & Committee Listing 2019/20 Member Appointment-Report

10. BOARDS/SOCieties/AUTHORITIES
   10.1 2019-20 Agricultural Service Board Appointment-Report
10.3 2019-20 County Library Board-Report  
Rod Hawken

10.4 2019-20 Joint Economic Development Initiative-Report  
Rod Hawken

10.5 2019-20 Northeast Pigeon Lake Regional Services Commission-Report  
Rod Hawken

10.6 2019-20 South Pigeon Lake Regional Wastewater Commission-Report  
Rod Hawken

10.7 Wetaskiwin & Area Lodge Authority-Report  
Rod Hawken

10.8 2019-20 Wetaskiwin Community Transportation Society-Report  
Rod Hawken

10.9 2019-20 Yellowhead Regional Library Board-Report  
Rod Hawken

11. NEW COMMITTEES FOR YEAR

11.1 2019-20 Recreation Facility Nodes Committee-Report  
Rod Hawken

12. INTERNAL COMMITTEES

12.1 2019-20 Emergency Advisory Committee Appointment- Report  
Rod Hawken

12.2 2019-20 Fire Guardians-Report  
Rod Hawken

12.3 2019-20 Health & Safety Committee Appointment -Report  
Rod Hawken

12.4 2019-20 International Union of Operating Engineers (IUOE) - Labour Management Committee Appointment - Report  
Rod Hawken

12.5 2019-2020 Road Protection Committee - Report  
Rod Hawken

12.6 2019-20 Zone 1 & 5 Recreation Committee - Report  
Rod Hawken

12.7 International Union of Operating Engineers (IUOE) Negotiating Committee-Report  
Rod Hawken

12.8 2019-20 Land Use Bylaw / Municipal Development Plan Review Committee-Report  
Rod Hawken

13. EXTERNAL COMMITTEES

Rod Hawken
| 13.2 | 2019-2020 Alliance of Pigeon Lake Municipalities Appointment - Report | Rod Hawken |
| 13.3 | 2019-20 Battle Lake Watershed Synergy Group-Report | Rod Hawken |
| 13.4 | 2019-20 Central Alberta Economic Partnership (CAEP)-Report | Rod Hawken |
| 13.5 | 2019-20 Central Mayors’ & Reeves’ Committee Appointment - Report | Rod Hawken |
| 13.6 | 2019-20 County School Committee-Report | Rod Hawken |
| 13.9 | 2019-20 Joint City/County Committee-Report | Rod Hawken |
| 13.10 | 2019-20 Joint County-Town of Millet Committee-Report | Rod Hawken |
| 13.11 | 2019-20 Leduc-Wetaskiwin Regional Chamber of Commerce-Report | Rod Hawken |
| 13.12 | 2019-20 North Saskatchewan Headwaters Municipal Partnership Committee-Report | Rod Hawken |
| 13.13 | 2019-20 Parks & Open Space Committee-Report | Rod Hawken |
| 13.14 | 2019-20 Pe Sakastew Centre-Citizens Advisory Committee-Report | Rod Hawken |
| 13.15 | 2019-20 Peaceful Valley Advisory Committee-Report | Rod Hawken |
| 13.16 | 2019-20 Pigeon Lake Chamber of Commerce-Report | Rod Hawken |
| 13.17 | 2019-20 Town of Millet Leisure Services Advisory Committee-Report | Rod Hawken |
| 13.18 | 2019-20 West Central Planning Agency Board Representation-Report | Rod Hawken |
| 13.19 | 2019-20 West Driedmeat Lake Regional Solid Waste Authority-Report | Rod Hawken |
13.20 2019-20 Wetaskiwin Co-operative Seed Cleaning Plant-Report
13.21 2019-2020 Wizard Lake Boating Advisory Committee-Report

14. DELETIONS OF COMMITTEES/BOARDS FOR YEAR

14.2 2019-20 Pigeon Lake Regional Wastewater Planning Committee-Report
14.3 2019-20 Summer Village Intermunicipal Development Plan (IDP) Committee-Report

15. DATES OF MEETINGS

15.1 2019-20 Meeting Dates-Report

16. UNFINISHED BUSINESS

17. ADJOURN
Background

The Municipal Government Act, Statutes of Alberta 2000, Elections, Appointments and Ward System Section 152 states:

*Division 2  Elections, Appointments & Ward System*

*Section 150  Election or appointment of chief elected official*

150 (2) The chief elected official of a village, summer village or municipal district is to be appointed by council from among the councillors unless the council passes a bylaw providing that the official is to be elected by a vote of the electors of the municipality.

A Reeve may be chosen by general consensus of Council or Council has the option of filling out a secret Ballot. If Council's consensus is to cast ballots, the following would be the process:

1. Each Councillor would be given a form with all the names of the Council members printed thereon and they were asked to place an ‘X’ beside their choice for nomination for Reeve.

At the Council Organizational meeting held October 16, 2018 Councillor T. Van de Kraats was nominated and declared Reeve at which time he read his Official Oath for Reeve.

Recommendations

Administration recommends that Council appoint a Reeve for the County of Wetaskiwin No. 10 for the 2019/2020 year.

Recommended Resolution

that Council appoint a Reeve for the County of Wetaskiwin No. 10 for the 2019/2020 year.
2019-20 Nominations – Appointment of Deputy Reeve - Report

Meeting Date (Report Reference Only): 2019/10/22

Meeting (Report Reference Only): Council Organizational

Background

The Municipal Government Act, Statutes of Alberta 2000, Elections, Appointments and Ward System Section 152 states:

"Deputy and acting chief elected officials

152(1) A council must appoint one or more councillors as deputy chief elected official so that

(a) only one councillor will hold that office at any one time, and
(b) the office will be filled at all times.

(2) A deputy chief elected official must act as the chief elected official

(a) when the chief elected official is unable to perform the duties of the chief elected official, or
(b) if the office of chief elected official is vacant.”

At the Council Organizational meeting held October 18, 2018, Councillor J. Bishop was appointed by resolution #CO20181016.1005 for the 2018/2019 year as Deputy Reeve at which time he read his Official Oath for Deputy Reeve.

Recommendations

Administration recommended that Council appoint a Deputy Reeve for the County of Wetaskiwin No. 10 for the 2019/2020 year.

Recommended Resolution

that Council appoint a Deputy Reeve for the County of Wetaskiwin No. 10 for the 2019/2020 year.
2019-20 Returning Officer-Report

Meeting Date (Report Reference Only): 2019/10/22
Meeting (Report Reference Only): Council Organizational

Background

The Local Authorities Election Act, Appointment of Returning Officer, Section 13(1) states; "An elected authority may, by resolution, appoint a returning officer for the purposes of conducting elections under this Act".

In the past the Assistant CAO has been appointed as Returning Officer.

At the Council Organizational meeting held October 16, 2018, Council appointed the Assistant CAO as Returning Officer for the 2017/2018 year.

(Resolution #CO20181016.1052)

Recommendations

Administration recommends that Council appoint the Assistant CAO as Returning Officer for the 2019/2020 year.

Recommended Resolution

that Council appoint the Assistant CAO as Returning Officer for the 2019/2020 year.
Background

Council historically approved to pay a per diem to Council and members of the following:

- Agricultural Service Board (ASB)
- Alternative Land Use Services (ALUS) Partnership Advisory Committee (PAC)
- Appeal Board Members to hear appeals under the Agricultural Pests Act (APA) Section 14(5)
- Appeal Board Members to hear appeals under the Weed Control Act (WCA) Section 19(1),
- Composite Assessment Review Board (CARB) appeal hearings
- International Union of Operating Engineers Negotiation Committee,
- Local Assessment Review Board (LARB) appeal hearings
- Subdivision and Development Appeal Board (SDAB)

Expenses for mileage to approved attendance at conferences is to be determined annually at the Organizational meeting, with no limit to kilometres as per Subsistence and Travel Policy #12.2.7.

The Subdivision & Development Appeal Board appointed members are also the Appeal Board for any appeal hearings under the Weed Control Act and Alberta Pests Act.

At the Council Organizational meeting held October 16, 2018, Council approved per diem rates as follows:

- $180.00 per day
- $120.00 per half day

to be paid to Council and members of the above Boards/Committees.
(Ref. Resolution #CO20181016.1008)

At the December 4, 2018 meeting, Council approved that mileage be paid at $0.54 per kilometer.
(CO20181204.1019).

Recommendations
Administration recommends that Council approve a per diem in the amount of $180.00 per day and $120.00 per half day be paid to members of the:

- Agricultural Service Board (ASB)
- Alternative Land Use Services (ALUS) Partnership Advisory Committee (PAC)
- Appeal Board Members to hear appeals under the Agricultural Pests Act (APA) Section 14(5)
- Appeal Board Members to hear appeals under the Weed Control Act (WCA) Section 19(1),
- Composite Assessment Review Board (CARB) appeal hearings
- International Union of Operating Engineers Negotiation Committee,
- Local Assessment Review Board (LARB) appeal hearings
- Subdivision and Development Appeal Board (SDAB)
- Parks & Open Space Committee (NEW)
- Recreation Facility Nodes Committee (NEW)

And that mileage be paid at $.54 per kilometer for the 2019/2020 year.

**Recommended Resolution**

that Council approve a per diem in the amount of $180.00 per day and $120.00 per half day be paid to members of the:

- Agricultural Service Board (ASB)
- Alternative Land Use Services (ALUS) Partnership Advisory Committee (PAC)
- Appeal Board Members to hear appeals under the Agricultural Pests Act (APA) Section 14(5)
- Appeal Board Members to hear appeals under the Weed Control Act (WCA) Section 19(1),
- Composite Assessment Review Board (CARB) appeal hearings
- International Union of Operating Engineers Negotiation Committee,
- Local Assessment Review Board (LARB) appeal hearings
- Subdivision and Development Appeal Board (SDAB)
- Parks & Open Space Committee
- Recreation Facility Nodes Committee

And that mileage be paid at $.54 per for the 2019/2020 year.
SUBSISTENCE AND TRAVEL POLICY #12.2.7

POLICY STATEMENT

It is the policy of the County of Wetaskiwin to reimburse actual and reasonable personal and travel expenses necessarily incurred by councillors and employees in the performance of their duties. Note that Councillor attendance at conferences/meetings is authorized by Policy #11.0.3 and Employee attendance at conferences/meetings is authorized by Policy #12.1.12.

PROCEDURES

Where conflicts in the interpretation of these procedures arise, the matter shall be referred to the Chief Administrative Officer.

Councillors and staff are expected to submit their expense claims in a timely manner throughout the year. To ensure faster processing of claims, submit expenses on a regular basis with small receipts taped to letter size paper to avoid loss in transit.

Expenses for approved attendance at conferences will be reimbursed as follows:

Mileage  ➢ Determined annually at the Organizational meeting, with no limit to kilometres.

Meals  ➢ Actual Cost upon submission of receipts

* Meals are only reimbursed when you are travelling outside the County boundary and/or within the region upon the C.A.O. approval due to required workload up to a maximum of:

1. Breakfast: $15.00
2. Lunch: $20.00
3. Dinner: $30.00
Accommodation

➢ Actual Cost of standard accommodation rate upon submission of receipts or
➢ Allowance of $50.00 if private accommodation other than hotel is used.

Incidentals

➢ Actual Cost upon submission of receipts for parking.

Out-of-Province

➢ Travel out-of-province must receive prior approval from Council, unless it is otherwise approved through Policy.
➢ An employee on travel status may claim the following expenses with the provision of receipts:
  ▪ taxi fares
  ▪ parking charges
  ▪ car rental

Transportation

➢ Employees must use the most direct, practical, and cost effective route and mode of transportation unless otherwise authorized by the C.A.O.
➢ Air travel exceeding economy class is not allowed unless authorized in advance by Council.
➢ Weekend hotel accommodation costs to obtain a cheaper airfare should be justifiable.

Spouse

➢ The County will pay spouse’s banquet ticket to any conference, convention or event if he/she is able to attend, but will not pay for any spouse or partner programs at a conference or convention unless approved by Council.

Travel Time

➢ Staff will be compensated for travel time (at overtime rates) to/from meetings (a same day event where there is no overnight stay required or fee to attend) if it is outside regular business hours. Staff will not be compensated for travel time for conferences, training or courses.
Background

Council has the option of approving the appointed Reeve, Deputy Reeve, Board and Committee Members appointed at the October 16, 2018 Organizational meeting to remain status quo for the year 2019/2020; with exception of the following amendments, deletions and/or additions:

- New Committee(s) for 2019/2020 Year:
  - Parks & Open Space Committee (CG20190624.012) (3 Councillors currently Councillors Woitt, Adair & Seely)
  - Recreation Facility Nodes Committee (CG20191008.007) (3 Councillors)

Council could also review each appointment individually as outlined in the agenda.

Alternatives

The following options are for Council's consideration:

1. Approve the 2019/2020 Board/Committee Listing as appointed at the October 16, 2018 Organizational meeting to remain status quo with the exception of the following additions:

   - New Committee(s) for 2019/2020 Year:
     - Parks & Open Space Committee (CG20190624.012) (3 Councillors-currently Councillors Woitt, Adair & Seely)
     - Recreation Facility Nodes Committee (CG20191008.007) (3 Councillors)

   and the deletion of any unnecessary Boards/Committees.

2. Review each Board/Committee appointment as outlined on the agenda for 2019/2020.

Recommendations
Administration recommends that Council provide direction on the 2019/2020 Board/Committee Listing appointments.

**Recommended Resolution**

that Council provide direction on the 2019/2020 Board/Committee Listing appointments.
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<th>Board/Committee</th>
<th>B. Krahn</th>
<th>T. Van de Kraats</th>
<th>D. Woitt</th>
<th>J. Bishop</th>
<th>K. Adair</th>
<th>K. Rooyakkers</th>
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Background

The ASB Governance Policy #62.0.1 Subsection 3.1.1 states:

"Composition of the Service Board:

By resolution, Council shall appoint three (3) Farm Members and four (4) Councillors to the Agricultural Service Board at the annual Council Organizational meeting."

At the Organizational meeting held October 16, 2018, Council appointed Councillor K. Adair, L. Seely, J. Bishop and B. Krahn for the 2018/2019 year and re-appointed Farm Member Stephan Dewald to represent the area from Range Road 250 east to County boundary, mainly Divisions 1 & 2, for a three-year term effective November 1, 2018 to October 31, 2021 to the County of Wetaskiwin Agricultural Service Board. (Ref. Resolution #CO20181016.1016)

Farm Member Mike Schmidt, Divisions 3, 4, & 5, representing Highway 771 to Range Road 250 was appointed by Council at the Organizational meeting held October 24th, 2017 for a three-year term and his term expires October 31st, 2020 (Ref. Resolution #CO20171024.1002).

Farm Member Mr. Garth Parker, Division 6 & 7, representing the West County Boundary to Highway 771 was appointed by Council at the Organizational meeting held October 18th, 2016 for a three-year term and his term is due to expire October 31st, 2019. (Ref. Resolution #CO20161018.1004).

The Agricultural Service Board advertised for a representative for the area from "West County Boundary to Highway 771 mainly Division 6 & 7" that closed September 30th, 2019 for the member whose term expires October 31st, 2019. There was one application received.

- Mr. Garth Parker, current member, who could be re-appointed for an additional three-year term effective November 1st, 2019 to October 31st, 2022. Mr. Parker’s resume is provided for Council’s review.

Alternatives
Recommendations

Administration recommends that Council appoint four Council members for the 2019/2020 year and re-appoint Farm Member Garth Parker to represent Division 6 & 7 for the area from the "West County Boundary to Highway 771" for a three year term effective November 1st, 2019 to October 31st, 2022 to the County of Wetaskiwin Agricultural Service Board in accordance with Agricultural Service Board Governance Policy#62.0.1.

Recommended Resolution

that Council appoint four Council members for the 2019/2020 year and re-appoint Farm Member Garth Parker to represent Division 6 & 7 for the area from the "West County Boundary to Highway 771" for a three year term effective November 1st, 2019 to October 31st, 2022 to the County of Wetaskiwin Agricultural Service Board in accordance with Agricultural Service Board Governance Policy#62.0.1.
1. POLICY STATEMENT

1.1. The County of Wetaskiwin shall maintain and operate an Agricultural Service Board to carry out the duties defined under Section 2 of the *Agricultural Service Board Act*:

1.1.1. to act as an advisory body and to assist the Council and the Minister, in matters of mutual concern,
1.1.2. to advise on and to help organize and direct weed and pest control and soil and water conservation programs,
1.1.3. to assist in the control of animal disease under the Animal Health Act,
1.1.4. to promote, enhance and protect viable and sustainable agriculture with a view to improving the economic viability of the agricultural producer, and
1.1.5. to promote and develop agricultural policies to meet the needs of the municipality.

2. DEFINITIONS

2.1. *Agricultural Service Board (ASB)* is the Board established as the Agricultural Service Board under the authority of Council and the Agricultural Service Board Act.

2.2. *Chief Administrative Officer (CAO)* means the person appointed by Council to the position of CAO under the authority of Section 205 of the *Municipal Government Act* or the individual(s) duly designated to perform the required functions by the CAO and for whom the CAO is accountable for.

2.3. *Council* is the Reeve and Councillors, as a whole, duly elected in the County that hold office at that time.

2.4. *Director of Agricultural Services* means the person appointed as the Agricultural Fieldman under Section 8 of the Agricultural Service Board Act by Council.

2.5. *Farm Members* means farmers that produce one of the following agricultural products intended for sale: crops (including hay and field crops) or livestock (cattle, pigs, sheep, horses, game animals and other livestock such as poultry), and are duly appointed by Council to sit as Farm Members on the Agricultural Service Board.

2.6. *Minister* means the Minister of Agriculture and Rural Development.

2.7. *Quorum* is the simple majority (or four members) of the Agricultural Service Board.
3. PROCEDURES

3.1. The following procedures shall be carried out in the Governance and Operation of the Agricultural Service Board:

Composition of the Service Board

3.1.1. By resolution, Council shall appoint three (3) Farm Members and four (4) Councillors to the Agricultural Service Board at the annual Council Organizational meeting. One Farm Member will represent each of the three agricultural zones in the County of Wetaskiwin, with those zones being:
   3.1.1.1. West County Boundary to Highway 771 (Divisions 6 & 7)
   3.1.1.2. Highway 771 to Range Road 250 (Divisions 3, 4 & 5)
   3.1.1.3. Range Road 250 East to County Boundary (Divisions 1 & 2)

3.1.2. The initial Agricultural Service Board Farm Members shall consist of:
   3.1.2.1. One Farm Member being appointed November 1, 2015 for a one year term,
   3.1.2.2. One Farm Member being appointed November 1, 2015 for a two year term, and
   3.1.2.3. One Farm Member being appointed November 1, 2015 for a three year term.

Advertising for Agricultural Service Board Farm Members will be conducted in September each year.

3.1.3. Farm Members appointed after November 1, 2016 shall be appointed for a term of three (3) years, and may serve for a maximum of two (2) consecutive terms. At the discretion of Council and through Council resolution, a Farm Member may be appointed for one additional term.

3.1.4. For consideration to be appointed to the Service Board, Farm Members must:
   3.1.4.1. Apply to Council to become a member;
   3.1.4.2. Be an active agricultural producer in the County of Wetaskiwin;
   3.1.4.3. Reside in the agricultural zone of the County of Wetaskiwin in which they are applying to represent;
   3.1.4.4. Be familiar with current agricultural issues and practices; and
   3.1.4.5. Be deemed qualified by Council to recommend policies that are consistent with the requirements of the Agricultural Service Board Act.

3.1.5. Any vacancy on the Agricultural Service Board may be filled by resolution of Council at any time for the duration of the vacated term.

3.1.6. Farm Members shall be reimbursed as per Council resolution at the Organizational Meeting for their service on behalf of the Agricultural Service Board and may be able to attend:
   3.1.6.1. The Regional Agricultural Service Board Conference
   3.1.6.2. The Provincial Agricultural Service Board Summer Tour
   3.1.6.3. The Provincial Agricultural Service Board Conference

3.1.7. The Agricultural Service Board shall, at its first meeting after the annual Council Organizational Meeting, appoint a Chairman and Vice Chairman, with the Chairman required to be a Member of Council and the Vice Chairman being a Farm Member.
AGRICULTURAL SERVICE BOARD GOVERNANCE POLICY #62.0.1

3.1.8. The Director of Agricultural Services, CAO or designate and representative(s) from Alberta Agriculture and Rural Development are ex-officio (non-voting) members of the Agricultural Service Board.

3.1.9. The Agricultural Service Board shall meet no less than four (4) times annually. The Service Board will have the ability to schedule meetings accordingly. To ensure communication between Council and the Service Board continues, the Service Board Chairman and Vice Chairman shall be a delegation of Council at the regularly scheduled Council General Meeting in April and October of each year.

3.1.10. The Agricultural Service Board meetings will be conducted in accordance with Robert’s Rules of Order. Minutes of the Agricultural Service Board shall be approved by the Board at a subsequent Service Board Meeting, and any recommendations shall be forwarded to the next available Council General meeting for action.

3.1.11. The Agricultural Service Board shall approve:

3.1.11.1. An annually updated strategic plan regarding the long term operational goals and plans of the Agricultural Services Department of the County of Wetaskiwin No. 10 to be recommended for approval by Council;

3.1.11.2. An annual operating and capital budget regarding the Agricultural Services Department of the County of Wetaskiwin No. 10 to be recommended for approval by Council;

3.1.11.3. Agricultural Resolutions to be presented at the Regional Agricultural Service Board Conference and the Provincial Agricultural Service Board Conference, and

3.1.11.4. Agricultural policies and program guidelines to meet the needs of the County of Wetaskiwin No. 10 for Council’s consideration.

3.1.12. The Director of Agricultural Services shall prepare a comprehensive annual report of the activities and achievements of the Agricultural Service Board and Agricultural Services staff and present it to Council in December each year.

3.1.13. Meeting agenda items may be submitted by any member of the Service Board to the Chief Administrative Officer (CAO) or designate, who will prepare and approve the meeting agenda, in consultation with the Service Board Chairman and the Director of Agricultural Services.

3.1.14. The Agricultural Service Board may recommend to Council that an Ad Hoc Advisory Committee be appointed to assist the Board with respect to any agricultural matter, as per the Agricultural Service Board Act.
Garth Parker  
Box 124 Buck Lake, AB T0C 0T0  
780-388-2298

Education:  
Olds College  
Agriculture Production  
Farm & Ranch Production Major

Alder Flats High School  
Advanced Diploma

Work Experience:  
Parker Farms  
Owner / Operator  
1990 – present  
Beef and Bison, Forage & Cereal Crops

ASB Member, County of Wetaskiwin  
Sep 2015 - present

Ed Haggart Salvage & Logging  
1988 – 1992  
Foreman & Labourer

Volunteer Work  
President – Zone 4 Recreation Committee  
4-H Leader  
President, Team Manager & Coach - Winfield Minor Hockey  
Classroom Agriculture Program Presenter – Alder Flats School  
Alder Flats Ag Society

Awards  
2014 Maine Anjou Commercial Cattlemen of the Year  
2015 Northlands Farm Family Award
Background

At the Council General meeting held April 17th, 2018, Council discussed changes to the Municipal Government Act regarding the changes made to the structure of the Establishment and Function of the Assessment Review Boards (ARB). Under Interpretation Section 453 states:

(e) composite assessment review board (CARB) means a composite assessment review board established by a council under section 454(b) or jointly established by 2 or more councils under section 455;
(f) local assessment review board (LARB) means a local assessment review board established by a council under section 454(a) or jointly established by 2 or more councils under section 455;
(g) provincial member means a person appointed by the Minister under section 454.21(2);

The Assessment Review Board was established through Bylaw 2018/11. In accordance with the new Modernized MGA legislation Section 454.21(3) states:

"Unless an order of the Minister authorizes otherwise, the chair must not appoint more than one councillor to a panel".

At the Council General meeting held April 17th, 2018, Councillor L. Seely was appointed as Chair of the CARB and LARB to represent the County on both boards to hear respective assessment appeals. Councillor L. Seely has met the training requirements and his Certificate of Achievement is valid for three (3) years expiring in March 2020.

Council also appointed Mr. Everett Matiko who has a valid three (3) year certificate that will expire in 2021 and Mr. Don Proudlock who has a valid three (3) year certificate that will expire in 2019 to the CARB and LARB as Members at Large from the general public in accordance with the Modernized Municipal Government Act (MGA) Section 454.11 and 454.21 and Bylaw 2018/11.

(Ref. Resolution #CG20180417.1020, Resolution #CG20180417.1021 & Resolution #CG20180417.1022)
**Recommendations**

Administration recommends that Council accept the Assessment Review Boards - CARB & LARB appointments as information as Councillor L. Seely has the required training in accordance with the new Modernized Municipal Government Act and his Certificate of Achievement for ARB will expire in March of 2020.

**Recommended Resolution**

that Council accept the Assessment Review Boards - CARB & LARB appointments as information as Councillor L. Seely has the required training in accordance with the new Modernized Municipal Government Act and his Certificate of Achievement for ARB will expire in March of 2020.
Background

The County formed a Library Board which gives the authority for a Council to distribute funds received through taxation to the Societies that operate the individual libraries. The County, by By-law 2011/42, passed on various responsibilities to the Board under provisions in the Provincial Libraries Act.

The County Library Board consists of two Council members and the Assistant Chief Administrative Officer.

At the Council Organizational meeting held October 16, 2018, Councillor D. Woltt, Councillor B. Krahn and the Assistant Chief Administrative Officer were appointed to the County Library Board for the 2018/2019 year.
(Ref. Resolution #CO20181016.1022)

Recommendations

Administration recommends that Council appoint two Council members and the Assistant Chief Administrative Officer to the County Library Board for the 2019/2020 year.

Recommended Resolution

that Council appoint two Council members and the Assistant Chief Administrative Officer to the County Library Board for the 2019/2020 year.
2019-20 Joint Economic Development Initiative-Report

Meeting Date (Report Reference Only): 2019/10/22

Meeting (Report Reference Only): Council Organizational

Background

The Joint Economic Development Initiative (JEDI) is a partnership between the County of Wetaskiwin and Town of Millet to promote industrial development throughout the entire region.

JEDI was initially formed between the City of Wetaskiwin, Town of Millet and County of Wetaskiwin. The JEDI Board Directors was formed with each respective municipality's Reeve/Mayor and one Councillor. However the City of Wetaskiwin provided notice to terminate their membership to JEDI effective December 31st, 2017.

(Ref. Resolution #CG20170718.1013)

At the January 8th, 2018 JEDI Strategic Planning Session, Administration was directed to update the JEDI Foundational documents to increase the number of representatives from each municipality to a total of three each.

At the Council Organizational meeting held October 16, 2018 Council appointed Reeve T. Van de Kraats and Councillors K. Rooyakkers and J. Bishop to the Joint Economic Development Initiative (JEDI) Board of Directors and the Chief Administrative Officer (CAO) to the JEDI Management Committee to represent the County for the 2018/2019 year.

(Ref. Resolution #CO20181016.1048)

Recommendations

Administration recommends that Council appoint the Reeve and two Council members to the JEDI Board of Directors and the Chief Administrative Officer (CAO) to the JEDI Management Committee to represent the County for the 2019/2020 year.

Recommended Resolution

that Council appoint the Reeve and two Council members to the JEDI Board of Directors and the Chief Administrative Officer (CAO) to the JEDI Management Committee to represent the County for the 2019/2020 year.
Background

The County of Wetaskiwin partnered with the Summer Villages of Itaska, Silver Beach, Golden Days, Argentia Beach to form the Northeast Pigeon Lake Regional Services Commission (NEPLRSC). NEPLRSC is a wastewater line that flows into a treatment facility (lagoon) at Mulhurst Bay that serves the residents on the north east side of Pigeon Lake.

The County is the Managing Partner for the NEPL management, operations and administrative support, however the Commission representatives prepare the budget as well manage the overall governance of NEPLRSC. There is one Councillor appointed as Council representation along with the Chief Administrative Officer.

At the Council Organizational meeting held October 16, 2018, Councillor D. Woitt was appointed to represent the County on the Northeast Pigeon Lake Regional Services Commission along with the Chief Administrative Officer for the 2018/2019 year.
(Ref. Resolution #CO20181016.1029)

Recommendations

Administration recommends that Council appoint a Council member to represent the County on the Northeast Pigeon Lake Regional Services Commission along with the Chief Administrative Officer for the 2019/2020 year.

Recommended Resolution

that Council appoint a Council member to represent the County on the Northeast Pigeon Lake Regional Services Commission along with the Chief Administrative Officer for the 2019/2020 year.
Background

The County of Wetaskiwin partnered with the Summer Villages of Norris Beach, Ma-Me-O Beach, Poplar Bay, Grandview and Crystal Springs to form the South Pigeon Lake Regional Wastewater Commission (SPLRWC). SPLRWC is a collection system that flows into a treatment facility (lagoon) at Mulhurst Bay that serves the residents on the south side of Pigeon Lake.

On April 10, 2018, the South Pigeon Lake Regional Wastewater Commission Regulation was proclaimed by the Lieutenant Governor in Council, hereby establishing the South Pigeon Lake Regional Wastewater Commission.

The Commission representatives prepare the budget as well manage the overall governance of SPLRWC. There is one Councillor appointed as Council representation along with the Chief Administrative Officer.

At the Council Organizational meeting held October 16, 2018, Councillor K. Adair was appointed to represent the County on the Pigeon Lake Regional Wastewater Planning Committee. (Ref. Resolution #CO20181016.1034)

As the Planning Committee is no longer required; Councillor Adair attended the SPLRW Commission meetings on behalf of the County.

Recommendations

Administration recommends that Council appoint a Council member to represent the County on the South Pigeon Lake Regional Wastewater Commission along with the Chief Administrative Officer for the 2019/2020 year.

Recommended Resolution
that Council appoint a Council member to represent the County on the South Pigeon Lake Regional Wastewater Commission along with the Chief Administrative Officer for the 2019/2020 year.
Wetaskiwin & Area Lodge Authority-Report

Meeting Date (Report Reference Only): 2019/10/22

Meeting (Report Reference Only): Council Organizational

Background

The County of Wetaskiwin, City of Wetaskiwin, Town of Millet entered into an agreement which established a Seniors' Lodge for all residents. The Board is responsible for Budget preparation, policy creation and oversee the Managing body.

In accordance with Alberta Housing and Urban Affairs, Ministerial Order 003/2009 - "Appendix" states; "that the management body shall be governed by a board, comprised of a maximum of six (6) members as follows and appointed in accordance with subsection (3):

a. three members of the board appointed by the County of Wetaskiwin from its municipal council;
b. two members of the board appointed by the City of Wetaskiwin from its municipal council; and
c. one member of the board appointed by the Town of Millet from its municipal council."

At the Council Organizational meeting held October 16, 2018, Council appointed Councillors K. Rooyakkers, K. Adair and B. Krahn to represent the County on the Wetaskiwin and Area Lodge Authority for the 2018/2019 year.

(Ref. Resolution #CO20181016.1040)

Recommendations

Administration recommends that Council appoint three Councillors to represent the County on the Wetaskiwin and Area Lodge Authority for the 2019/2020 year.

Recommended Resolution

that Council appoint three Councillors to represent the County on the Wetaskiwin and Area Lodge Authority for the 2019/2020 year.
Background

The Wetaskiwin Community Transportation Society was formed when the Wetaskiwin Handivan Society ceased operations. The intent of this committee is to ensure there is a viable transportation system available and to review fund raising options as a means to create revenue.

There are two Council members appointed to the Wetaskiwin Community Transportation Society.

At the Council Organizational meeting held October 16, 2018 Council appointed Reeve T. Van de Kraats and Councillor B. Krahn to represent the County on the Wetaskiwin Community Transportation Society for the 2018/2019 year.

(Resolution #CO20181016.1050)

Recommendations

Administration recommends that Council appoint two Council members to represent the County on the Wetaskiwin Community Transportation Society for the 2019/2020 year.

Recommended Resolution

that Council appoint two Council members to represent the County on the Wetaskiwin Community Transportation Society for the 2019/2020 year.
**2019-20 Yellowhead Regional Library Board-Report**

Meeting Date (Report Reference Only): 2019/10/22

Meeting (Report Reference Only): Council Organizational

**Background**

Along with the County Library Board, the Yellowhead Regional Library (YRL) provides centralized service to all the libraries in the region and acts as a central depository for books that circulate monthly. The YRL is a co-operative library system providing high quality library service to both urban and rural residents through the sharing of material, resources and expertise.

There is one Council representative and one Councillor appointed as an alternate member to this Board.

At the Council Organizational meeting held October 16, 2018, Council appointed Councillor B. Krahn as primary member and Councillor D. Woitt as alternate member to represent the County on the Yellowhead Regional Library Board for the 2018/2019 year.

(Resolution #CO20181016.1045)

**Recommendations**

Administration recommends that Council appoint one Council member as primary and one Council member as alternate to represent the County on the Yellowhead Regional Library Board for the 2019/2020 year.

**Recommended Resolution**

that Council appoint one Council member as primary and one Council member as alternate to represent the County on the Yellowhead Regional Library Board for the 2019/2020 year.
Background

At the meeting of October 8, 2019, Council accepted the Terms of Reference for the “Recreation Facility Nodes Committee” as presented and further that the three (3) members from Council to sit on the “Recreation Facility Nodes Committee” be appointed at the Organizational Meeting to be held October 22, 2019.

(CG20191008.007)

Recommendations

Administration recommends that Council appoint 3 members to sit on the Recreation Facility Nodes Committee.

Recommended Resolution

that Council appoint 3 members to sit on the Recreation Facility Nodes Committee.
Emergency Advisory Committee 2019-20 Appointment Report

Meeting Date (Report Reference Only): 2019/10/22

Meeting (Report Reference Only): Council Organizational

Background

At the September 1st, 2015 Council General meeting Council approved Bylaw 2015/46 for the purpose of establishing a Municipal Emergency Management Agency for the County of Wetaskiwin.
(Ref. Resolution #CG20150901.1016)

In accordance with the Bylaw 2015/46 - Municipal Emergency Management Agency under Section 4 states:

"The Emergency Advisory Committee shall consist of two (2) Council Members, the Director of Emergency Management, and the Deputy Director of Emergency Management."

At the Organizational meeting held October 16th, 2018 Council appointed Councillors J. Bishop and K. Adair to the Emergency Advisory Committee along with the Director of Emergency Services as Director of Emergency Management and CAO as the Deputy Director of Emergency Management for the 2018/2019 year.
(Ref. Resolution #CO20181016.1009)

Recommendations

Administration recommends that Council appoint two Council members to the Emergency Advisory Committee along with the Director of Emergency Services as Director of Emergency Management and CAO as the Deputy Director of Emergency Management for the 2019/2020 year.

Recommended Resolution

that Council appoint two Council members to the Emergency Advisory Committee along with the Director of Emergency Services as Director of Emergency Management and CAO as the Deputy Director of Emergency Management for the 2019/2020 year.
BY-LAW NUMBER 2015/46

BY-LAW NO. 2015/46 is a by-law of the County of Wetaskiwin No. 10 in the Province of Alberta, for the purpose of establishing a Municipal Emergency Management Agency.

WHEREAS the Council of the County of Wetaskiwin is responsible for the direction and control of its emergency response and is required, under the Emergency Management Act, Chapter E-6.8, Revised Statutes of Alberta 2000 (current as of May 13, 2011), to appoint an Emergency Advisory Committee and to establish and maintain a Municipal Emergency Management Agency; and

WHEREAS it is desirable in the public interest, and in the interests of public safety, that such a committee be appointed and such an agency be established and maintained to carry out Council’s statutory powers and obligations under the Emergency Management Act;

NOW, THEREFORE, THE COUNCIL OF THE COUNTY OF WETASKIWIN, DULY ASSEMBLED, ENACTS AS FOLLOWS:

1) This By-law may be cited as the Municipal Emergency Management By-law.

2) In this By-law,
   a) “Act” means the Emergency Management Act, Chapter E-6.8, Revised Statutes of Alberta 2000;
   b) “Council” means the Council of the County of Wetaskiwin;
   c) “Director of Emergency Management” means an individual appointed by the local authority to: prepare and coordinate emergency plans and programs for the municipality; act as the director of operations on behalf of the local authority’s Emergency Management agency; coordinate all emergency series and other resources used in an emergency; and, perform other related duties.
   d) “disaster” means an event that has resulted or may result in serious harm to the safety, health or welfare of people, or in widespread damage to property;
   e) “Emergency Advisory Committee” means the committee established under this By-law;
   f) “emergency” means a present or imminent event that requires prompt co-ordination of action or special regulation of persons or property to protect the health, safety or welfare of people or to limit damage to property;
   g) “exercise” is a simulated emergency in which members of a Municipal Emergency Management Agency perform the tasks that would be expected of them in a real emergency;
   h) “Minister” means the Minister charged with administration of the Act;
   i) “Municipal Emergency Management Agency” means the agency established under this By-law; and
   j) “Municipal Emergency Plan” means the emergency plan prepared by the Director of Emergency Management to co-ordinate response to an emergency or disaster.

3) There is hereby established an Emergency Advisory Committee to advise Council on the development of emergency plans and programs.

4) The Emergency Advisory Committee shall consist of two (2) Council Members, the Director of Emergency Management, and the Deputy Director of Emergency Management.

5) The Emergency Advisory Committee shall
a) Review the Municipal Emergency Plan and related plans and programs on a regular basis by conducting or participating in a minimum of one (1) exercises per calendar year;
b) Ensure that emergency plans and programs are prepared to address potential emergencies or disasters in the County of Wetaskiwin; and
c) Advise Council on the status of the Municipal Emergency Plan and related plans and programs annually.

6) There is hereby established a Municipal Emergency Management Agency to act as the agency of Council to carry out its statutory powers and obligations under the Act. This does not include the power to declare, renew, or terminate a state of local emergency, nor the powers contained in Section 14 of this By-law.

7) The Municipal Emergency Management Agency shall be comprised of one or more of the following:
   a) The Director of Emergency Services/ Director of Emergency Management;
   b) The Deputy Director of Emergency Management;
   c) The Manager, Administrator, Clerk or other administrative staff member(s) of the municipality;
   d) The Police Chief or designate or the N.C.O. in Charge, R.C.M. Police or designate;
   e) The Fire Chief or designate;
   f) The Public Information Officer, or designate;
   g) The Public Works Foreman, or designate;
   h) The Ambulance Services Manager, or designate;
   i) The Health Unit Manager, or designate;
   j) Representative(s) from Alberta Health Services
   k) Director of Leisure & Community Services, or designate;
   l) The School Board Chairperson(s), or designate;
   m) Directors of Emergency Management or Deputy Directors of Emergency Management from adjacent municipalities which have entered into mutual aid agreements;
   n) Representative(s) from local business or business associations (e.g. Chamber of Commerce, Board of Trade);
   o) Representative(s) from local industry or industrial associations;
   p) Representative(s) from Alberta Municipal Affairs;
   q) Representative(s) from Alberta Environmental Protection;
   r) Representative(s) from Alberta Transportation and Utilities;
   s) Representative(s) from Federal government agencies; and
   t) Anybody else who might serve a useful purpose in the preparation or implementation of the Municipal Emergency Plan.

8) The Municipal Emergency Management Agency may expend monies required for the response to and recovery from an emergency event up to a maximum of $50,000 per event without prior approval from Council.

9) Council shall
   a) By resolution, appoint two (2) of its members to serve on the Emergency Advisory Committee;
   b) Provide for the payment of expenses of the members of the Emergency Advisory Committee;
   c) By resolution, appoint a Director of Emergency Management and a Deputy Director of Emergency;
   d) Approve the County of Wetaskiwin's emergency plans and programs; and
e) Review the status of the Municipal Emergency Plan and related plans and programs annually.
10) Council may
   a) Borrow, levy, appropriate and expend, without the consent of the
      electors, all sums required for the operation of the Municipal
      Emergency Management Agency; and
   b) Enter into agreements with and make payments or grants, or both, to
      persons or organizations for the provision of services in the
      development of implementation of emergency plans or programs,
      including mutual aid plans and programs.

11) The Director of Emergency Management shall
   a) Prepare and co-ordinate the Municipal Emergency Plan and related
      plans and programs for the County of Wetaskiwin.
   b) Act as director of emergency operations, or ensure that someone is
      designated under the Municipal Emergency Plan to so act, on behalf
      of the Municipal Emergency Management Agency; and
   c) Co-ordinate all emergency services and other resources used in an
      emergency; or
   d) Ensure that someone is designated to discharge the responsibilities
      specified in paragraphs (a), (b), and (c).
   e) Perform other duties as prescribed by the local authority.

12) The power to declare or renew a state of local emergency under the
    Act, and the requirement specified in Section 17 of this By-law, are
    hereby delegated to a committee comprised of the Reeve, or in the
    absence of the Reeve the Deputy Reeve or in their absence any two
    Councillors. This committee may, at any time when it is satisfied that an
    emergency exists or may exist, by resolution, make a declaration of a
    state of local emergency.

13) When a state of local emergency is declared, the person or persons
    making the declaration shall
    a) Ensure that the declaration identifies the nature of the emergency
       and the area of the County in which it exists;
    b) Cause the details of the declaration to be published immediately by
       such means of communication considered most likely to notify the
       population of the area affected; and
    c) Forward a copy of the declaration to the Minister forthwith.

14) Subject to Section 17, when a state of local emergency is declared, the
    Municipal Emergency Management Agency may
    a) Put into operation an emergency plan or program;
    b) Acquire or utilize any real or personal property considered necessary
       to prevent, combat or alleviate the effects of an emergency or
       disaster;
    c) Authorize or require any qualified person to render aid of a type he or
       she is qualified to provide;
    d) Control or prohibit travel to or from any area of the County;
    e) Provide for the restoration of essential facilities and the distribution of
       essential supplies and provide, maintain and co-ordinate emergency
       medical, welfare and other essential services in any part of the
       County;
    f) Cause the evacuation of persons and the removal of livestock and
       personal property from any area of the County that is or may be
       affected by a disaster and make arrangements for the adequate
       care and protection of those persons or livestock and of the personal
       property;
g) Authorize the entry into any building or on any land, without warrant, by any person in the course of implementing an emergency plan or program;

h) Cause the demolition or removal of any trees, structures or crops if the demolition of removal is necessary or appropriate in order to reach the scene of a disaster, or to attempt to forestall its occurrence or to combat its progress;

i) Procure or fix prices for food, clothing, fuel, equipment, medical supplies, or other essential supplies and the use of any property, services, resources or equipment within the County for the duration of the state of local emergency;

j) Authorize the conscription of persons needed to meet an emergency; and

k) Authorize any persons at any time to exercise, in the operation of the Municipal Emergency Plan and related plans or programs, any power specified in Paragraphs (b) through (j) in relation to any part of the municipality affected by a declaration of a state of local emergency.

15) When a state of local emergency is declared,
   a) Neither Council nor any member of Council, and
   b) No person or agency appointed by Council to carry out measures relating to emergencies or disasters, are liable in respect of damage caused through any action taken under this By-law, nor are they subject to any proceedings by prohibition, certiorari, mandamus or injunction.

16) Notwithstanding Section 15,
   a) Council and any member of Council, and
   b) Any person acting under the direction or authorization of Council is liable for gross negligence in carrying out their duties under this By-law.

17) When, in the opinion of the person or persons declaring the state of local emergency, an emergency no longer exists in relation to which the declaration was made, they shall, by resolution, terminate the declaration.

18) A declaration of a state of local emergency is considered terminated and ceases to be of any force or effect when
   a) A resolution is passed under Section 17;
   b) A period of seven (7) days has lapsed since it was declared, unless it is renewed by resolution;
   c) The Lieutenant Governor in Council makes an order for a state of emergency under the Act, relating to the same area; or
   d) The Minister of Municipal Affairs cancels the state of local emergency.

19) When a declaration of a state of local emergency has been terminated, the person or persons who made the declaration shall cause the details of the termination to be published immediately by such means of communication considered most likely to notify the population of the area affected.

20) By-law No. 98/65 passed on September 22, 1998 dealing with the establishment of a Disaster Services Agency is hereby repealed.

This By-law comes into force on the day it is finally passed.
READ: A First time this 1st day of September, A.D., 2015.

READ: A Second time 1st day of September, A.D., 2015.

READ: A Third time and finally passed 1st day of September, A.D., 2015.

REEVE

CHIEF ADMINISTRATOR
Background

Each year, the County of Wetaskiwin Fire and Disaster Services Department holds a Fire Guardian Orientation for Council and appointed Guardians as approved by Council to issue fire permits.

All Council members and the Director of Agricultural Services are appointed as Fire Guardians for the County.

At the Council Organizational meeting held October 16, 2018, all Councillors and the Director of Agricultural Services were appointed as Fire Guardians for the 2018/2019 year.
(Ref. Resolution #CO20181016.1024)

Recommendations

Administration recommends that Council appoint all Councillors and the Director of Agricultural Services as Fire Guardians for the 2019/2020 year.

Recommended Resolution

that Council appoint all Councillors and the Director of Agricultural Services as Fire Guardians for the 2019/20 year.
**2019-20 Health & Safety Committee Appointment - Report**

Meeting Date (Report Reference Only): 2019/10/22

Meeting (Report Reference Only): Council Organizational

**Background**

Alberta Occupational Health and Safety Legislation along with the Criminal Code of Canada implemented a change in legislation that placed greater responsibility and accountability on employers for safe work practices.

The County of Wetaskiwin's Health and Safety Committee was formed to ensure all policies relating to safety and safe work practices are implemented and adhered to and to provide general guidance to the Health and Safety Program.

There are two Council representatives that sit on the committee as well as Staff appointed by the CAO.

Staff members have been the Director of Emergency Services, Emergency Services Administrative Assistant, Assistant Director of Public Works and two Public Works Personnel (2 Equipment Operators representing the east and west end of the County).

At the Organizational meeting held October 16, 2018 Councillors L. Seely and K. Adair were appointed to the County of Wetaskiwin Health & Safety Committee for the 2018/2019 year. (Ref. Resolution CO20181016.1010)

**Recommendations**

Administration recommended Council appoint two Council members to the County of Wetaskiwin Health & Safety Committee for the 2019/2020 year.

**Recommended Resolution**

That Council appoint two Council members to the County of Wetaskiwin Health & Safety Committee for the 2019/2020 year.
2019-20 International Union of Operating Engineers (IUOE) - Labour Management Committee Appointment - Report

Meeting Date (Report Reference Only): 2019/10/22
Meeting (Report Reference Only): Council Organizational

Background

At the Council for Public Works meeting held May 19th, 2015 Council appointed the Chief Administrative Officer, Director of Public Works and Director of Agricultural Services as the required three representatives to the International Union of Operating Engineers (IUOE) Local 955 - Labour Management Committee in accordance with Article 5 of the IUOE Collective Agreement. (Ref. Resolution #PW20150519.1014)

There is no Council representative appointed to this committee.

At the Organizational meeting held October 16, 2018 Council appointed the Chief Administrative Officer, Director of Public Works and Director of Agricultural Services as the required three representatives to the IUOE - Labour Management Committee for the 2018/2019 year (Ref. Resolution #CO20181016.1011).

Alternatives

.

Recommendations

Administration recommends that Council appoint the Chief Administrative Officer, Director of Public Works and Director of Agricultural Services as the required three representatives to the IUOE - Labour Management Committee to the Committee/Board Member appointments and authorities for the 2019/2020 year.

Recommended Resolution

that Council appoint the Chief Administrative Officer, Director of Public Works and Director of Agricultural Services as the required three representatives to the IUOE - Labour Management
Committee to the Committee/Board Member appointments and authorities for the 2019/2020 year.
Background

The Road Protection Committee (formerly referred to as Highway Protection Committee) was formed in conjunction with By-law 2014/21 for road protection and traffic control within the County of Wetaskiwin.

In accordance with the By-law 2014/21 under Section 2.25 states; "Road Protection Committee” means a Committee comprised of the Reeve, Chief Administrative Officer and Director of Public Works."

At the Organizational meeting held October 16, 2018, Council appointed the Reeve, Chief Administrative Officer and Director of Public Works to the Road Protection Committee in accordance with By-law 2014/21 for the 2018/2019 year.

Recommendations

Administration recommends that Council appoint the Reeve, Chief Administrative Officer and Director of Public Works to the Road Protection Committee in accordance with By-law 2014/21 for the 2019/2020 year.

Recommended Resolution

that Council appoint the Reeve, Chief Administrative Officer and Director of Public Works to the Road Protection Committee in accordance with By-law 2014/21 for the 2019/2020 year.
By-LAW NO. 2014/21 is a by-law of the County of Wetaskiwin in the Province of Alberta to establish the protection of the County’s road infrastructure.

WHEREAS: Pursuant to the provision of the Municipal Government Act, RSA 2000, M26, Section 7 provides for a Council of a municipality to pass by-laws for municipal purposes and Section 18 provides for a municipality to provide direction, control and management of all roads within the County of Wetaskiwin.

And WHEREAS: Pursuant to the provision of the Traffic Safety Act, RSA 2000, T-6 Section 13 provides for a Council of a municipality, with respect to a highway under its direction, control and management, may make bylaws that are not inconsistent with the Traffic Safety Act and Section 16 provides for restriction of powers whereas a council of a municipality does not have any power to make a bylaw that imposes and tax, licence or permit respecting the use of highways by pedestrians or vehicles; excludes pedestrians or vehicles generally from using highways; prohibits the use of highways by pedestrians or vehicles; affects in any way the registration or numbering of motor vehicles.

NOW THEREFORE: The Council of the County of Wetaskiwin No. 10 duly assembled, hereby enacts as follows:

TITLE

1. This By-Law may be cited as the “Road Protection Bylaw”

DEFINITIONS

2. In this By-Law:

2.1 “Balloon or Floater tires” means a tire that bears the wording ‘not for highway use’, ‘farm use only’, ‘competition circuit use only’ or any other wording or lettering indicating that the tire was not designed for highway use.

2.2 “Bridge” means a structure facilitating passage of streams or other traffic through the roadway. Bridge size culverts have an equivalent diameter of at least 1500mm; or an infrastructure grouping that includes bridges (single-span, multi-span, continuous beam, single or multiple arch, suspension, frame type, bridge size culverts, watercourse training works and overhead sign structures); or a bridge that does not fit the standard bridge category due to the length and height requirements for the bridge or other site conditions, including temporary bridges and major bridges.

2.3 “CAO” means the Chief Administrative Officer for the County of Wetaskiwin No. 10 or their designate.

2.4 “Commercial Business” means a building on a property that is properly districted where products are stored and offered for sale at retail prices.
2.5 “Commercial Vehicle” means a vehicle operated on a highway by or on behalf of a person for the purpose of providing transportation but does not include a private passenger vehicle.

2.6 “Community Event” means a scheduled event open to the general public that is organized, advertised and controlled by a non-profit community society.

2.7 “Council” means the Council of the County of Wetaskiwin No. 10.

2.8 “County” means the County of Wetaskiwin No. 10.

2.9 “County Employee” shall mean any employee or contractor hired on behalf of the County to perform specific tasks;

2.10 “County Property” means property (land or buildings) owned or leased by the County of Wetaskiwin No. 10, including but not limited to Environmental Reserves, Municipal Reserves and Public Utility Lots.

2.11 “Culvert” means a channel or drain of any type construction designed to conduct water under, along, or across a highway.

2.12 “Dangerous Goods” means a product, substance or organism included by its nature in any of the classes listed in the Appendix to the Dangerous Goods Transportation and Handling act, R.S.A. 2000, Ch D-4 as amended (or the regulations pursuant to the same), and for the purposes of this Bylaw, shall not include

(i) individual containers in amounts for which placards are not required by the Dangerous Goods Transportation and Handling act, R.S.A. 2000, Chapter D-4 as amended (or the regulations pursuant to the same), and

(ii) fuel in the tank or tanks of the Carrier, provided the fuel is carried in permanently mounted tanks with direct lines to the Carrier’s fuel system.

2.13 “Director of Public Works” means the Director of Public Works for the County of Wetaskiwin No. 10 or their designee.

2.14 “Emergency Situation” means if the road requires immediate protection.

2.15 “Environmental reserve” means land designated as environmental reserve by the County of Wetaskiwin No. 10 under Division 8, section 664 of the Municipal Government Act.

2.16 “Farming Industry” means a commercial vehicle that does not operate under the authority of an operating authority certificate as a Class 2 commercial vehicle if
(a) it is used as

i) a farmer or a member of the farmer's family for personal use,

(ii) a farmer engaged in the delivery of animals, farm products, grains or farm produce
(A) to the farmer's farm, if those commodities are to be used by the farmer in the operation of the farm, or
(B) to a market, if the commodities being transported were either grown or raised by the farmer on the farmer's farm,

(iii) a farmer transporting material or equipment that is owned by the farmer and used by the farmer in the operation or maintenance of the farmer's farm,

(iv) a farmer transporting logs or sawn lumber that
(A) is produced from timber grown on the farmer's land, and
(B) is being transported from the farmer's land to market,

(v) a farmer transporting the farmer's race horses or show animals for purposes related to racing or showing them,

(vi) a farmer transporting rodeo animals raised by the farmer to and from rodeos,

(vii) a farmer transporting livestock that is owned by some other person to or from land that is the subject of a grazing lease held by that other person, if the transportation is not for compensation of any kind,

(viii) a bee farmer transporting bees, honey or supplies for the purposes of the farmer's bee keeping operation,

(ix) a fur farmer transporting fish that the farmer has caught to the fur farm for use as feed,

(x) a person in the operation of a game farm,

(xi) a person transporting manure that is intended to be spread on land if the vehicle is equipped with permanently mounted equipment designed and used exclusively for hauling and spreading manure,

(xii) a person who is an alfalfa processor and is delivering alfalfa in its natural state to an alfalfa processing plant, or

(xiii) an irrigation district as defined in the Irrigation Districts Act if the vehicle is used only in respect of the construction, maintenance or operation of irrigation works as defined in that Act.

AND

(b) for the purposes of part-time farming operations,

AND

(c) for the transportation of fresh milk or fresh cream from the place where the milk or cream is produced to the place where it is processed

AND
Road Protection By-law 2014/21

(d) for the transportation of grain cleaning or drying equipment,

2.17 “Hamlet” means any community designated as a Hamlet by the County of Wetaskiwin No. 10 under section 59(1) of the Municipal Government Act.

2.18 “Highway” means any thoroughfare, street, road, trail, avenue, parkway, driveway, viaduct, lane, alley, square, bridge, causeway, trestle way or other place or any part of any of them, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use for the passage or parking of vehicles and includes,

i) a sidewalk, including a boulevard adjacent to the sidewalk,
ii) if a ditch lies adjacent to and parallel with the roadway, the ditch, and,
iii) if a highway right of way is contained between fences or between a fence and one side of the roadway, all the land between the fences, or all the land between the fence and the edge of the roadway, as the case may be,

but does not include a place declared by regulation not to be a highway.

2.19 “Lugs” means metallic projections of vehicle wheels or tracks designed to hold or grip any surface, or road, but does not include studded tires.

2.20 “Motor vehicle” means

(i) a vehicle propelled by any power other than muscular power, or
(ii) a moped,

but does not include a bicycle, a power bicycle, an aircraft, an implement of husbandry or a motor vehicle that runs only on rails.

2.21 “Off highway vehicle” means any motorized mode of transportation built for cross-country travel on land, water, snow, ice or marsh or swamp land or on other natural terrain and, without limiting the generality of the foregoing, includes, when specifically designed for such travel,

(i) 4-wheel drive vehicles,
(ii) low pressure tire vehicles,
(iii) motor cycles and related 2-wheel vehicles,
(iv) amphibious machines,
(v) all terrain vehicles,
(vi) miniature motor vehicles,
(vii) snow vehicles
(viii) minibikes, and
(ix) any other means of transportation that is propelled by any power other than muscular power or wind,

but does not include

(x) motor boats,
(xi) golf carts, or
2.22 “Peace Officer” means

(i) a member of the Royal Canadian Mounted Police,
(ii) a member of a municipal police service,
(iii) a peace officer appointed under the Peace Officer Act for the purposes of enforcing the Traffic Safety Act,
(iv) a by-law enforcement officer appointed as such in accordance with By-Law 2007/68, the “By-Law Enforcement Officer By-Law” (or as amended),
(v) a park warden appointed under the Parks Canada Agency Act (Canada),
(vi) a conservation officer appointed under Section 1 of Appendix 3.1 to the Government Organization Act,
(vii) a forest officer appointed under the Forests Act,
(viii) a wildlife officer appointed under the Wildlife Act.

2.23 “Private passenger vehicle” means a vehicle used solely for personal transportation,

(i) including the carriage of goods intended for the use or enjoyment of the owner of the vehicle or members of the owner’s household, but
(ii) not including, in respect of a person’s business, work or employment, the carriage of passengers or of goods, except for sample cases or display goods that are conveyed by a salesperson and that are not for delivery or resale.

2.24 “Public property” means a place that is open to the public.

2.25 “Road Protection Committee” means a Committee comprised of the Reeve, Chief Administrative Officer and Director of Public Works.

2.25 “Road Use Agreement” as defined in the County of Wetaskiwin No. 10 Policy #3206

2.26 “Street furniture” means every curb, pole, traffic sign, waste receptacle, bench, tree, plant, grass, hydrant, fence, utility, utility service, or any other property belonging to the County or located on County property or the highway that is capable of being marked, defaced, or damaged.

2.27 “Subdivision” means the division of a parcel of land by an instrument.

2.28 “TAC Permit” means Transportation Association of Canada permit

2.29 “Tracked vehicle” means a vehicle or trailer having metal spikes, lugs, cleats, chains, or bands projecting from a tire or any part of the vehicle or trailer such that the projecting materials make contact with the roadway surface while the vehicle or trailer is moving.

2.30 “Trailer” means a vehicle so designed that it
i) may be attached to or drawn by a motor vehicle or tractor, and
ii) *is intended to transport property or persons*,

and includes any vehicle defined by Alberta Regulation as a trailer, but does not include machinery or equipment solely used in the construction or maintenance of highways.

2.28 “Truck” means a motor vehicle designed and intended for the transport of goods or carrying of loads.

2.29 “Vehicle” means other than an off highway vehicle, a device in, on or by which a person or thing may be transported or drawn on a highway and includes a combination of vehicles but does not include a mobility aid.

2.30 “Waste” means any solid or liquid material or product or combination of solid or liquid material or product, including, but not limited to,

i) rubbish, refuse, garbage, paper, packaging, containers, bottles, cans, manure, human or animal excrement, sewage, or the whole part of an animal carcass, or
ii) the whole or part of any article, raw or processed material, vehicle or other machinery that is disposed of, and
iii) any other thing that is defined as waste by a regulation.

3.0 **GENERAL RULES OF THE ROAD**

3.1 No person shall cause to be removed from the surface of any highway, the gravel, paved or oiled surface of that highway.

3.2 No person shall cause or permit another to cause any water to escape from private land into a culvert, ditch, or into or onto a highway.

3.3 No person shall commit an act likely to cause damage to or obstruct a highway, bridge or culvert.

3.4 No person, other than a County employee in execution of his or her duties, shall push or deposit snow into a ditch or onto a highway.

3.5 No person shall in any way damage or otherwise vandalize any street furniture on any highway, County Property, or public property.

3.6 No person shall deposit or cause to be deposited waste on a highway.

3.7 No person shall operate on an oiled or paved highway:

(i) a vehicle having lugs;
(ii) any vehicle or trailer having skids or tracks;
(iii) any vehicle with chains attached to the wheels of the vehicle.
3.8 A Peace Officer is authorized to prevent in any reasonable way damage to, disturbance or obstruction of a highway by

(i) ordering any person found damaging, disturbing or obstructing a highway to desist from doing so; and/or
(ii) removing or impounding, if necessary, any vehicle, machine, piece of equipment, or any other thing used to damage, disturb or obstruct a highway.

3.9 Any person who does any act likely to cause damage to or obstruct a highway, bridge or culvert commits an offence and is liable on summary conviction to the penalty prescribed.

3.10 The County is authorized to charge a Fixed Municipal Fee for the issuance of required permits.

3.11 The provisions of this Bylaw may be waived where a person obtains a permit and enters into a Road Use Agreement with the County before entering the highway.

4.0 ROAD BANS

4.1 Under authority of Section 152(3) of the Traffic Safety Act, RSA 2000, T6 as amended, Council hereby delegates authority to impose the prohibition, limitation, exemptions or restriction of vehicular weight to the Road Protection Committee in the form as provided in Appendix ‘B’. Council shall be advised of the order once signed and it will be ratified at the next scheduled Public Works Council Meeting.

4.2 Under authority of Section 25 of the Municipal Government Act, RSA 2000, M26 as amended, Council hereby delegates authority to temporarily close roads to the Road Protection Committee.

4.3 Should the User fail to execute a Road Use Agreement, the Road Protection Committee shall be delegated full authority to take all necessary action to protect the identified roads, including the issuance of road bans as required.

The Director of Public Works may also, at his discretion, refuse to grant the User any or all permits as required under the Road Protection Bylaw. Any such action taken shall be reported to Council at the next regularly scheduled Council for Public Works Meeting.

4.2 The Director of Public Works shall cause to be erected along highways such traffic control devices as they deem necessary to notify persons using the highways of any prohibition, limitation or restriction imposed by this section.

4.3 A Peace Officer may, while in lawful execution of his or her duties, may operate an Off Highway Vehicle on any Highway, or County Property in order to execute their duties.
4.4 Any vehicle, or any other thing impounded under the authority of this Bylaw may be held in a suitable place until such time as a Peace Officer is convinced the impounded thing will not be used contrary to the provisions of this bylaw.

5.0 COMMERCIAL VEHICLES

5.1 All over weight commercial vehicles shall apply for a permit before traveling on a County road.

5.2 Users possessing a Provincial TAC permit will be allowed the maximum allowable weights as determined by the conditions of the TAC permit.

5.3 Users possessing a Provincial Multi-Trip permit will be allowed the maximum allowable weight as determined by the conditions of the Multi-Trip permit.

5.4 Users possessing a Provincial Steering Axle permit will be allowed the maximum allowable weight as determined by the conditions of the Steering Axle permit.

5.5 Any tridem axle group operating on a local road is restricted to the maximum allowable rates set out in Provincial regulations.

5.6 No person shall make use of any engine retarding devices within any hamlet, subdivision or other posted area.

5.7 No person shall park a vehicle containing Dangerous Goods within a hamlet or subdivision.

5.8 Tridem Drive trucks must obtain and follow conditions listed on a Provincial Permit.

5.9 Users possessing a Provincial Annual Equipment Exemption permit (for balloon or floater type tires) will be allowed to operate on the Highway subject to the conditions set out in the permit.

6.0 EXEMPTIONS

6.1 Vehicles and equipment required by the County of Wetaskiwin No. 10 to maintain, repair roads and provide basic services.

6.2 Rubber tired farm tractors, with or without trailer, used exclusively for the Farming Industry.

6.3 Deliveries to Commercial Businesses within Hamlets

6.4 Vehicles and equipment in possession of, and not contravening a valid Permit issued by the County of Wetaskiwin.


6.6 Farming Industry is allowed 75% on a 50% ban and 90% on a 75% ban year round, without requiring a permit.
6.7 Subject to Section 3.3, vehicles and equipment travelling to and using Highways adjacent to lands hosting a Community Event.

7.0 PENALTIES

7.1 Any person who:

(i) violates any provision of this By-law;
(ii) permits any act or thing to be done in contravention of or in violation of any provision of this By-law;
(iii) neglects to do or refrains from doing anything required to be done by the provisions of this By-law; or
(iv) does any act or thing or omits any act or thing, thus violating any provision of this By-law;

is guilty of an offence under this By-law and upon a conviction is liable to a fine as outlined in Appendix ‘A’;

7.2 A Peace Officer is hereby authorized and empowered to issue a violation ticket to any person who the Peace Officer has reasonable and probable grounds to believe has contravened any provision of this By-law;

7.3 Any person that is involved in a contravention of this By-law is guilty of an offense and liable upon summary conviction to a fine specified in Traffic Safety Act, RSA 2000, T6 as amended and in default of payment is liable to imprisonment for a term not exceeding six (6) months;

7.4 A Violation Ticket shall be deemed to be sufficiently served:

a. if served personally on the accused; or
b. if mailed to the address of the registered owner of the vehicle concerned; or to the person concerned;

7.5 The conviction of a person under the provisions of this By-law does not operate as a bar to further prosecution for the continued neglect or failure on the part of the person to comply with the provisions of this By-law, or conditions, orders, or permits, issued in accordance with this By-law;

7.6 Any fine or penalty imposed under this By-law inures to the benefit of the County.

8.0 SEVERABILITY

Should any provision of the By-law become invalid, void, illegal or otherwise not enforceable, it shall be considered separate and servable from the By-law and the remainder shall remain in force and be binding as though such provision had not been included.
9.0 **REPEAL**

This By-law shall repeal By-laws No. 78/30, 79/10 and 81/25 of the County of Wetaskiwin No. 10.

10.0 **EFFECTIVE DATE**

This By-law shall come into full force and effect upon third and final reading thereof.

READ: A First time this 16th day of September A.D., 2014

READ: A Second time this 16th day of September A.D., 2014

READ: A Third time and finally passed this 16th day of September A.D., 2014.

__________________________________
REEVE

__________________________________
CHIEF ADMINISTRATIVE OFFICER
<table>
<thead>
<tr>
<th>INFRACTION</th>
<th>FIRST OFFENCE</th>
<th>SECOND OFFENCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.1 Cause to remove the gravel, paved or oiled surface of a highway</td>
<td>$500.00</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>3.2 Cause or permit water to escape from private land into a culvert, ditch or onto a highway</td>
<td>$500.00</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>3.3 Does any act likely to cause damage to or obstruct a highway, bridge or culvert</td>
<td>$500.00</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>3.4 Push or deposit snow into a ditch or onto a highway</td>
<td>$500.00</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>3.5 Damage or otherwise vandalize any street furniture on any highway, County Property, or public place</td>
<td>$500.00</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>3.6 Cause or permit to deposit waste on a highway</td>
<td>$500.00</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>3.7 Operate tracked vehicle on an oiled or paved highway</td>
<td>$500.00</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>5.1 Overweight commercial vehicles fail to apply for a permit</td>
<td>$345.00</td>
<td></td>
</tr>
<tr>
<td>5.6 Use of engine retarding devices within any Hamlet, Subdivision or posted area</td>
<td>$250.00</td>
<td>$500.00</td>
</tr>
<tr>
<td>5.7 Park a vehicle containing Dangerous Goods within a hamlet or subdivision</td>
<td>$500.00</td>
<td></td>
</tr>
<tr>
<td>5.9 Balloon or floater tire type vehicles fail to obtain a Provincial Annual Equipment Exemption Permit</td>
<td>$345.00</td>
<td></td>
</tr>
</tbody>
</table>
TEMPORARY ROAD CLOSURE ORDER

BE ADVISED that pursuant to the authority granted me, in accordance with Section 25 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and By-law 95/34 of the County of Wetaskiwin No. 10 which states:

B. CHIEF ADMINISTRATIVE OFFICER:

. . . In addition to the powers, duties and functions given to the Chief Administrative Officer under the Municipal Government Act or any other act, the Chief Administrative Officer will: . . .

37) authorize a temporary closure of whole or part of any road at any time that a construction or maintenance project on or adjacent to the road may create a hazard;

I hereby authorize the temporary road closure of Range Road ** between Township Road ** and Township Road ** in the Province of Alberta, for the period of **Date**.

I make this Temporary Road Closure Order due to **.

DATED this ** day of **, 2012.

Project # **

Frank Coutney
Chief Administrative Officer
County of Wetaskiwin No. 10

Fax to Emergency Services
Email to CPO’s
APPENDIX “B”

ORDER BY THE COUNTY OF WETASKIWIN NO. 10

Pursuant to the authority granted under the provision of By-Law No. 2014/21, the County of Wetaskiwin No. 10 orders that effective ________________ the following maximum allowable weights will be permitted on local roads in the County of Wetaskiwin No. 10:

<table>
<thead>
<tr>
<th>Description</th>
<th>Percentage Axle Weights</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SEASONAL ROAD BANS</strong></td>
<td></td>
</tr>
<tr>
<td>GRAVELED SURFACES NOT IDENTIFIED BY ANNUAL ROAD BANS</td>
<td>100%</td>
</tr>
<tr>
<td><strong>ANNUAL ROAD BANS</strong></td>
<td></td>
</tr>
<tr>
<td>Township Road 454 (Em-Te-Town Road) from Highway 22 west to County boundary</td>
<td>75%</td>
</tr>
<tr>
<td>Township 464 (Deuce Auto Road) from Highway 22 West to Range Road 73</td>
<td>75%</td>
</tr>
<tr>
<td>(Old Drayton Valley Road)</td>
<td></td>
</tr>
<tr>
<td>Range Road 64 from Hwy 13 South to Twp 454</td>
<td>75%</td>
</tr>
<tr>
<td>Township Road 454 from Hwy 22 East to Range Road 64</td>
<td>75%</td>
</tr>
<tr>
<td>West from Secondary Highway 761 on Township Road 470 and Range Road 6-1</td>
<td>75%</td>
</tr>
<tr>
<td>into Greystones Subdivision at Buck Lake.</td>
<td></td>
</tr>
<tr>
<td>On Range Road 281 Between Secondary Highway 616 and Township Road 470</td>
<td>50%</td>
</tr>
<tr>
<td>Township 472, West 2 miles from Secondary Highway 814</td>
<td>50%</td>
</tr>
<tr>
<td>Range Road 1-0 North of Highway 13 to Summer Village Boundary</td>
<td>50%</td>
</tr>
<tr>
<td>Range Road 1-1 North of Highway 13 to Summer Village Boundary</td>
<td>50%</td>
</tr>
<tr>
<td>Range Road 1-2 North of Highway 13 to Summer Village Boundary</td>
<td>50%</td>
</tr>
<tr>
<td>Range Road 1-2 South of Highway 13 (1/2 mile)</td>
<td>50%</td>
</tr>
<tr>
<td>Township 472 between Range Road 255 and Range Road 260</td>
<td>50%</td>
</tr>
<tr>
<td>Range Road 243, South of 474 (1.25 miles)</td>
<td>50%</td>
</tr>
<tr>
<td>Range Road 1-1 from Highway 13 to end of road (3.5 miles) (Black Bull to</td>
<td>50%</td>
</tr>
<tr>
<td>Dorchester Golf Course)</td>
<td></td>
</tr>
<tr>
<td>Township 464 from Highway 2A West to Range Road 244 (Golf Course Road)</td>
<td>50%</td>
</tr>
<tr>
<td>Range Road 244 between Township Roads 475 &amp; 474;</td>
<td>50%</td>
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<tr>
<td>Range Road 244A between Township Roads 474 &amp; 473;</td>
<td>50%</td>
</tr>
<tr>
<td>Range Road 243 between Township Roads 473 &amp; 472 – East boundary of Town</td>
<td>50%</td>
</tr>
<tr>
<td>of Millet (C &amp; E Trail)</td>
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</tr>
<tr>
<td>Oil Surfaced Roads and Hamlet Roads (except as listed above)</td>
<td>50%</td>
</tr>
<tr>
<td>Oil Surfaced and hamlet roads within the County (Year Round - except for</td>
<td>50%</td>
</tr>
<tr>
<td>approved Community Events)</td>
<td></td>
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Exemptions as stated in Section 6.0

Note: Any permit issued by the County of Wetaskiwin or Roadata Services Ltd (RDS), shall be considered null and void in the event the Permit Holder has violated any of the terms and conditions contained within the Permit. Any permit issued by the County of Wetaskiwin does not absolve the Permit Holder or operator from responsibility for any damages caused to the roadway as a result of travel pursuant to the permit.

FOR PERMIT INFORMATION CALL ROADATA SERVICES LTD. TOLL FREE AT 1-888-830-7623.

This Order shall remain in effect until further notice.

______________________________  _______________________________
Chief Administrative Officer  Director of Public Works
2019-20 Zone 1 & 5 Recreation Committee - Report

Meeting Date (Report Reference Only): 2019/10/22

Meeting (Report Reference Only): Council Organizational

Background

The Council of the County of Wetaskiwin No. 10 approved "Guidelines for Recreation Funding for Zone 1 & 5 Policy #7102" for the purpose of being cognizant on the importance of providing funds to the various County Recreation Zones to be utilized for appropriate recreation project(s). Subsequently the County allocates funds annually for Recreation Zones 1 (Wetaskiwin & Area) & 5 (Millet & Area). The Policy is a measure of providing a fair and equitable set of guidelines for the distribution of Recreation funds through the County Recreation Zones.

The Zone 1 and 5 Recreation Committee is established to review and approve funding applications received from various non-profit organizations within the constituency boundaries of Divisions 1 to 4 as the boundary for Zone 1 and 5 Recreation affects their divisions.

Once the Committee approves the requests, Administration presents all application requests to Council for final review and approval.

At the Council Organizational meeting held October 24, 2017, Council approved a new structure to the Zone 1 & 5 Recreation Zone Committee and appointed Councillors from Division 1, 2 & 3 to represent Recreation Zone 1 along with the Director of Leisure & Community Services for the 2017/2018 year.
(Ref. Resolution CO20171024.1023)

At the Organizational meeting held October 16, 2018 Council appointed Councillors in Division 1, 2 & 3 to represent Recreation Zone 1 and Councillors in Division 2, 3 & 4 to represent Recreation Zone 5 along with the Director of Leisure & Community Services for the 2018/2019 year.
(Ref. Resolution CO20181016.1013)

Recommendations

Administration recommends that Council appoint Councillors from Division 1, 2 & 3 to represent Recreation Zone 1 and Councillors from Division 2, 3 & 4 to represent Recreation Zone 5 along with the Director of Leisure & Community Services for the 2019/2020 year.

Recommended Resolution
that Council appoint Councillors from Division 1, 2 & 3 to represent Recreation Zone 1 and Councillors from Division 2, 3 & 4 to represent Recreation Zone 5 along with the Director of Leisure & Community Services for the 2019/2020 year.
Guidelines for Recreation Funding for Zone 1 & 5 POLICY #7102

POLICY STATEMENT

The Council of the County of Wetaskiwin No. 10 is cognizant of the importance of providing funds to the various County Recreation Zones to be utilized for the appropriate recreation projects. Subsequently the County allocates funds annually for Recreation Zones 1 (Wetaskiwin & Area) & 5 (Millet & Area).

Council wishes to provide a fair and equitable set of guidelines for the distribution of Recreation funds through the County Recreation Zones.

PROCEDURES

1. City of Wetaskiwin - “Wetaskiwin and Area Regional Recreation Agreement” – October 13, 1998

   General
   “The County and City have deemed it expedient to have an agreement to provide for the operation of recreation facilities (Arenas I and II and the Aboussafy Centre) for the benefit of residents of both parties. The City of Wetaskiwin administers and provides recreation services for Zone 1 of the County of Wetaskiwin. Each municipality appoints three elected officials to the Community Services Policy Committee of the City of Wetaskiwin, which acts in an advisory capacity to the Co-operating Authorities in all matters related to the provision of public recreation in the Region.”

   Formal
   “The County will provide a year one payment of $160,000, plus a $10,000 capital contribution (beginning in 2003), with payments for the following years adjusted annually in relation to the Alberta Consumer Price Index - August 1st to July 31st.”

   “Proposals for capital improvements deemed required by either the City or the County may be provided to the Committee for approval.”

Operating –
“Each Party shall contribute the User Percentage, based upon the previous year’s audited Operational and Maintenance Deficit, on January 1st. The User Percentage is defined as a ratio of either County or Town youths, from the total number of youth participants, who are registered for a specific program within a stated facility.”

Capital –
“The County shall contribute Thirty-Three and One-Third (33.3%) Percent of the total amount determined by the Committee and approved by the Co-operating Authorities, such amount shall not exceed Three Thousand ($3,000.00) Dollars”.

3. County of Wetaskiwin Zone 1 and Zone 5

A Committee has been established and appointed at the annual organizational meeting of Council. This Committee must review applications and make recommendations within the allocated budget to Council for funding approval.

This grant is to be used by non-profit organizations, including those operating within the City of Wetaskiwin and the Town of Millet for operations, maintenance and capital projects (ie; Utility Bills, minor repairs, small capital projects).

Applications should outline the cost of the intended project and must be received by March 31st or August 31st (as the committee meets two times a year to review any requests received). A financial statement is required for the previous year.

Municipal tax dollars must not be allocated for programming or to organizations funded by another public entity, unless approved by Council.

Definitions

**Operational Grants:** Grants provided for expenses related directly to the operations of a facility such as utilities, maintenance, upgrading, etc.

**Programming Grants:** Grants provided for items such as training, special events, camps, etc. that will be beneficial to the community at large, and not benefit just a small focus group.
Recreation Funding for Zone 1 & 5 #7102

(a) Prior to November 1st of each year:
1. Each Recreation Zone is to provide County Council with a detailed accounting of the previous year’s expenses for the various projects that applied for County grant funding, supported by the appropriate receipts.
   i. These expenses should identify the costs for operations, maintenance and capital projects.
   ii. Any funding used for “programming” must be detailed separately.
2. Each Recreation Zone is to complete and submit the detailed expense forms (provided by the County) to the Recreation Board.
3. Each Recreation Zone must provide the County Council with a priority list for applications for programming funding for the next year.
4. No funds will be released for the upcoming budget year unless the above-noted requirements are met.

(b) Council will review the information provided from the Recreation Zones/Board for those projects that are to be considered for funding under “Programming Grants” and make decisions as to what projects will receive funding.

(c) Each Zone must advertise all meetings involving grant applications or allocations, inviting local public/community groups to attend and/or provide presentations for County Recreation Funding.

<table>
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<tr>
<th>REVISION DATE:</th>
<th>ORIGINAL COUNCIL APPROVAL DATE:</th>
<th>REF. PAGE NO.</th>
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International Union of Operating Engineers (IUOE) Negotiating Committee-Report

Meeting Date (Report Reference Only): 2019/10/22
Meeting (Report Reference Only): Council Organizational

Background

The International Union of Operating Engineers (IUOE) Negotiating Committee is a committee to maintain and improve harmonious relations and settle conditions of employment between the County and the Union and to provide an amicable method of settling disputes.

The current IUOE Agreement is for a three year term effective January 1st, 2018 to December 31st, 2020.

There are three Council representatives required for the IUOE Negotiating Committee. At the Council Organizational meeting held October 16, 2018, Councillors L. Seely, K. Adair and J. Bishop were appointed to the International Union of Operating Engineers, Local Union No. 955 Negotiations Committee for the 2017/2018 year.

(Ref. Resolution #CO20181016.1027)

Recommendations

Administration recommends that Council appoint three Council members to the International Union of Operating Engineers, Local Union No. 955 Negotiations Committee for the 2019/2020 year.

Recommended Resolution

that Council appoint three Council members to the International Union of Operating Engineers, Local Union No. 955 Negotiations Committee for the 2019/2020 year.
Background

The Land Use By-law/Municipal Development Plan Review Committee was formed to provide continuity between the Land Use By-law and the Municipal Development Plan.

The Land Use By-law provides for the governance and restrictions for planning in the County of Wetaskiwin and the Municipal Development Plan provides for a planning guideline.

The Reeve should represent Land Use By-law/Municipal Development Plan review Committee along with two Council members for a total of three members.

At the Council Organizational meeting held October 24th, 2017, Reeve T. Van de Kraats and Councillors K. Rooyakkers and J. Bishop were appointed to the Land Use By-law/Municipal Development Plan Review Committee for the 2018/2019 year.

(Ref. Resolution #CO20181016.1028)

Recommendations

Administration recommends that Council appoint the Reeve and two Council members to the Land Use By-law/Municipal Development Plan Review Committee for the 2019/20 year.

Recommended Resolution

that Council appoint the Reeve and two Council members to the Land Use By-law/Municipal Development Plan Review Committee for the 2019/20 year.
Background

At the Council General meeting held September 20th, 2011 Council reviewed the City of Wetaskiwin's newly established "Ad Hoc 5 Council Collaboration Committee". The Committee's objective is to identify areas of collaboration as well as opportunities for future collaboration between the City of Wetaskiwin and the four Maskwachis communities and to identify potential barriers for future relationship agreements and propose solutions. The Committee's hopes are to lay a foundation for future communication and opportunity identification. The Committee Structure is as follows:

- 1 City of Wetaskiwin Alderman.
- 1 County of Wetaskiwin Councillor
- 1 Elected representative from Erminskin Cree Nation.
- 1 Elected representative from Samson Cree Nation.
- 1 Elected representative from Louis Bull Cree Nation.
- 1 Elected representative from Montana Cree Nation.
- 1 Elder from the Maskwachis area to represent the joint area as a whole.

One County Council member is appointed to this Committee as representative for the County of Wetaskiwin. Meetings are typically held at the City of Wetaskiwin meeting room and the City of Wetaskiwin Alderman will call the meetings.  
(Ref. Resolution #CG20110920.1010).

At the Council Organizational meeting held October 16, 2018 Councillor D. Woitt was appointed to represent the County of Wetaskiwin on the Ad-Hoc 5 Council Collaboration Committee for the 2018/2019 year.  
(Ref Resolution CG20181016.1015)

Recommendations

Administration recommends that a Councillor be appointed as the County representative to the Ad-Hoc 5 Council Collaboration Committee for the 2019/2020 year.

Recommended Resolution
that Council appoint a Council member as the County representative to the Ad-Hoc 5 Council Collaboration Committee for the year 2019/2020.
Minutes

A delegation consisting of Patricia MacQuarrie from the City of Wetaskiwin entered the meeting at 1:34 p.m.

Ms. Patricia MacQuarrie from the City of Wetaskiwin requested an audience with Council to review their newly established "Ad Hoc 5 Council Collaboration Committee". The committee's objective is to identify areas of collaboration as well as opportunities for future collaboration between the City of Wetaskiwin and the four Maskwacia communities and to identify potential barriers for future relationship agreements and propose solutions. The committee's hopes are to lay a foundation for future communication and opportunity identification.

The proposed Committee Structure is as follows:

- 1 City of Wetaskiwin Alderman.
- 1 Elected representative from Ermineskin Cree Nation.
- 1 Elected representative from Samson Cree Nation.
- 1 Elected representative from Louis Bull Cree Nation.
- 1 Elected representative from Montana Cree Nation.
- 1 Elder from the Maskwacias area to represent the joint area as a whole.

The City of Wetaskiwin is inviting the County to appoint one representative to sit on this committee.

The time frame to conclude the review and present possible solutions is approximately twelve (12) to eighteen (18) months. Items for the Committee to consider will be as follows:

- Identify current areas of cooperation including schooling, cultural activities, and cost sharing agreements.
- Identify potential economic development opportunities that would be improved through collaboration.
- Identify potential cultural and heritage opportunities and initiatives.
- Identify and address potential barriers to ongoing relationships between the City and the Maskwacia Four Nations.
- Facilitate at least one meeting of the 4 Chiefs and City Mayor.
- Review other communities' initiatives and collaborative agreements to determine the feasibility of implementation for the joint area.
- Identify potential cost sharing agreements (no funding commitment).
- Propose and draft a framework for future communication or ongoing relationship agreement, which would be brought before each of the five councils.

The "Ad Hoc 5 Council Collaboration Committee's" vision is for the "Wetaskiwin and Maskwacias communities to actively working together for shared community development and the joint area identifiable as an example of positive relationships leading to prosperity".

Administration recommended Council approve to provide notice to Patricia MacQuarrie, City of Wetaskiwin that the County of Wetaskiwin would like to participate in the Ad Hoc 5 Council Collaboration Committee and that Council nominate a Council member who is able to represent the County of Wetaskiwin.

Ms. MacQuarrie advised this committee will be provide collaborative opportunities, stronger lines of communication and with joint agreements in place between the parties will provide for an increased service level in a timely manner. The committee will start meeting once a month.

Councillor B. Shantz expressed her interest in sitting on the committee and Councillor L. McKeever nominated Councillor B. Shantz.

Resolution No. CG20110926.1010

MOVED: by Councillor L. McKeever that Council approve to provide notice to Patricia MacQuarrie, City of Wetaskiwin that the County of Wetaskiwin would like to participate in the Ad Hoc 5 Council Collaboration Committee and that Councillor B. Shantz be nominated as the representative for the County of Wetaskiwin.

Carried

 Reeve G. Dearing thanked the delegation for attending and they left the meeting at 1:47 p.m.
Ad Hoc 5 Council Collaboration Committee

Objective:
Identify current formal and informal areas of collaboration as well as opportunities for future collaboration between the City of Wetaskiwin and the four Maskwachis communities. Identify potential barriers to future relationship agreements and propose solutions. Lay a foundation for future communication and opportunity identification.

Committee Structure:
1 City of Wetaskiwin Alderman
1 Elected representative from Ermineskin Cree Nation
1 Elected representative from Samson Cree Nation
1 Elected representative from Louis Bull Cree Nation
1 Elected representative from Montana Cree Nation
1 Elder from the Maskwachis area to represent the joint area as a whole

Chairperson:
A chairperson shall be elected by the Committee. The chairperson will supply a report to each council at the conclusion of the Committee highlighting conclusions of the Committee and identifying future steps.

Time Frame:
The estimated time frame for this Committee is 12 to 18 months.

Meetings:
All dates, times, and location shall be established by the Committee.

Items for the Committee to consider:
- Identify current areas of cooperation including schooling, cultural activities, and cost sharing agreements
- Identify potential economic development opportunities that would be improved through collaboration
- Identify potential cultural and heritage opportunities and initiatives.
- Identify and address potential barriers to ongoing relationships between the City and the Maskwachis Four Nations
- Facilitate at least one meeting of the 4 Chiefs and City Mayor.
- Review other communities' initiatives and collaborative agreements to determine the feasibility of implementation for the joint area.
- Identify potential cost sharing agreements (no funding commitment).
- Propose and draft a framework for future communication or ongoing relationship agreement, which would be brought before each of the five councils.

Vision:
Wetaskiwin and Maskwachis communities actively working together for shared community development and the joint area identifiable as an example of positive relationships leading to prosperity.

Resolution No. CG20110920.1010
MOVED: by Councillor L. McKeever that Council approve to provide notice to Patricia MacQuarrie, City of Wetaskiwin that the County of Wetaskiwin would like to participate in the Ad Hoc 5 Council Collaboration Committee and that Councillor B. Shantz be nominated as the representative for the County of Wetaskiwin.
Background

At the Council General meeting held March 13th, 2018, Council resolved for the County of Wetaskiwin to re-join the Alliance of Pigeon Lake Municipalities (APLM), approved APLM’s Guiding Principles and the Terms of Reference for Committees. At that time, Reeve K. Rooyakkers was appointed to represent the County and attend meetings and that APLM be added to the 2018 Organizational meeting (Ref. Resolution CG20180313.1024).

There is one Council member appointed to this Committee.

At the Organizational meeting held October 16th, 2018 Councillor K. Rooyakkers was appointed to represent the County of Wetaskiwin at the ALPM Committee for the 2018/2019 year.

Recommendations

Administration recommended that Council appoint a Council Member to represent the County of Wetaskiwin on the Alliance of Pigeon Lake Municipalities Committee for 2019/2020.

Recommended Resolution

that Council appoint a Council Member to represent the County of Wetaskiwin on the Alliance of Pigeon Lake Municipalities Committee for 2019/2020.
Background

The Battle Lake Watershed Synergy Group is comprised of local residents, oil companies, Alberta Energy Regulator (AER) all involved in the protection of the Battle Lake watershed from development, in particular the effects of oil and gas development, which is a concern for many residents living in the Battle Lake area.

Their mission is to provide an effective and proactive forum to allow Community, Industry and Government to communicate and share information respectfully and cooperatively, to aid in an integrated approach to developing and planning oil and gas activity in a manner that protects and preserves the Battle Lake Watershed.

At the Council Organizational meeting held October 16, 2019, Councillor D. Woitt, Division 3 was appointed as the primary and Councillor K. Rooyakkers was appointed as alternate to the Battle Lake Watershed Synergy Group for 2018/2019. (Ref. Resolution #CO20181016.1020)

Recommendations

Administration recommends that Council appoint a primary and alternate member to represent the County on the Battle Lake Watershed Synergy Group.

Recommended Resolution

that Council appoint a primary and alternate member to represent the County on the Battle Lake Watershed Synergy Group.
Background

At the April 6th, 2004 Council General meeting Council approved to become a member of the Central Alberta Economic Partnership (CAEP) (Ref Page 2004/73C).

The Town of Millet, City of Wetaskiwin and County of Wetaskiwin have a Joint Economic Development Initiative (JEDI) agreement in place and CAEP is an integral part of the services that JEDI provides. However the City of Wetaskiwin provided notice to terminate their membership to JEDI effective December 31st, 2017.

CAEP is a partnership of municipalities from the Central Alberta Region and is funded by member municipalities. CAEP is the first regional economic development alliance in Alberta and is a model for collaborative community economic development. CAEP is vital to the continued diversification of Central Alberta’s economy, and their work ensures regional success in the global market.

CAEP’s mission is to enhance sustainable economic prosperity across Central Alberta by facilitating the collaboration between communities, business and government and provide tools to assist member communities in economic development.

The County of Wetaskiwin pays an annual membership fee to CAEP on a per capita basis.

There is one Council representative appointed as primary and one Council representative as alternate to CAEP.

At the Council Organizational meeting held October 16, 2018, Councillor L. Seely was appointed as primary and Councillor K. Rooyakkers as alternate to represent the County of Wetaskiwin to the Central Alberta Economic Partnership (CAEP) for the 2018/19 year. (Resolution No. CO20181016.1021)

Recommendations
Administration recommends that Council appoint a Council member as primary and a Council member as alternate to represent the County on the Central Alberta Economic Partnership (CAEP) for the 2019/2020 year.

**Recommended Resolution**

that Council appoint a Council member as primary and a Council member as alternate to represent the County on the Central Alberta Economic Partnership (CAEP) for the 2019/2020 year.
2019-20 Central Mayors’ & Reeves’ Committee
Appointment - Report

Meeting Date (Report Reference Only): 2019/10/22
Meeting (Report Reference Only): Council Organizational

Background

The Town of Eckville is the managing municipality that hosts the Central Alberta Mayors' & Reeves' meetings four (4) times a year, typically held in Red Deer. The County of Wetaskiwin pays an annual membership fee of $100.00, however, in 2018 the membership fee was waived for the Central Alberta municipalities due to a surplus in revenue.

Council appointed the Reeve as primary member and Deputy Reeve as alternate member to represent the County at the Central Alberta Mayors' and Reeves' meetings.

The Alberta Urban Municipalities Association (AUMA) represents urban municipalities including cities, towns, villages, summer villages and specialized municipalities. AUMA zones are divided by north and south latitude. In 1984 the Central Alberta Mayors was established by Doug Fee, Mayor of Innisfail as he was a member of AUMA and wanted an avenue to meet with the Mayors in the central region and would schedule meetings four (4) times a year. When Mr. Fee was no longer Mayor of Innisfail, Lou Soppitt, Mayor of Rocky Mountain House took on the duties until he was no longer Mayor. The Town of Rocky Mountain House expanded the central meetings to include Reeves from central municipalities to one out of the 4 annual meetings. The Town of Eckville has since been the managing municipality and Mayor Helen Posti expanded all four annual meetings to include both Mayors and Reeves from the Central region. The meetings are limited to one representative from each member municipality.

At the Organizational meeting held October 16th, 2018 Reeve T. Van de Kraats was appointed as primary and Deputy Reeve J. Bishop appointed as alternate to represent the County at the Central Alberta Mayors' and Reeves' meetings.
(Ref. Resolution CO20181016.1051)

Alternatives

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Recommendations
Administration recommends that the Reeve and Deputy Reeve be appointed to represent the County of Wetaskiwin at the Central Alberta Mayors’ and Reeves’ meetings for the 2019/2020 year.

**Recommended Resolution**

that the Reeve and Deputy Reeve be appointed to represent the County of Wetaskiwin at the Central Alberta Mayors’ and Reeves’ meetings for the 2019/2020 year.
Background

At the Council General meeting held April 1st, 2014 Council discussed a request from the Wetaskiwin Regional Public School Board requesting if the Reeve and two Council members would meet with their Committee to discuss various issues. At that time Council approved the formation of a County School Committee and appointed the Reeve and two Councillors to represent the County of Wetaskiwin.
(Ref. Resolution #CG20140401.1031)

At the Council Organizational meeting held October 16, 2018, Council appointed Reeve T. Van de Kraats and Councillors B. Krahn and J. Bishop to represent the County of Wetaskiwin on the County School Committee for the 2018/2019 year.
(Ref. Resolution #CO20181016.1023)

Recommendations

Administration recommends that Council appoint the Reeve and two Council members to represent the County on the County School Committee for the 2019/2020 year.

Recommended Resolution

that Council appoint the Reeve and two Council members to represent the County on the County School Committee for the 2019/2020 year.

Meeting Date (Report Reference Only): 2019/10/22
Meeting (Report Reference Only): Council Organizational

Background

At the Council General meeting held February 3rd, 2015 Council approved to participate as a Committee Member on the Friends of the Reynolds-Alberta Museum Society. (Ref. Resolution #CG20150203.1025).

There is one Council member appointed to this Committee.

At the Council Organizational meeting held October 16, 2018, Councillor K. Adair was appointed to represent the County of Wetaskiwin on the Friends of the Reynolds-Alberta Museum Society Board for the 2018/2019 year. (Ref. Resolution #CO20181016.1025)

Recommendations

Administration recommends that Council appoint a Council Member to represent the County on the Friends of the Reynolds-Alberta Museum Society for the 2019/2020 year.

Recommended Resolution

that Council appoint a Council Member to represent the County on the Friends of the Reynolds-Alberta Museum Society for the 2019/2020 year.
Background

At the Council for Planning and Economic Development meetings held August 10, 2017 and October 12, 2017, Council provided three readings for the Intermunicipal Development Plans (IDPs) between the County of Wetaskiwin and the Town of Millet, Camrose County, and Ponoka County respectively. (Ref. Resolution #PD20170810.1017, #PD20171012.1014, & #PD20171012.1018)

With the enactment of the IDPs between the County of Wetaskiwin and the aforementioned municipalities, the creation of recommendation bodies known as Intermunicipal Committees for each IDP has occurred. Regarding the Intermunicipal Committees, they will meet on an as required basis to develop recommendations to the respective Municipal Councils of strategic direction and cooperation affecting residents of the respective municipalities, except on matters where other current operating structures are operating successfully as they relate to the IDPs, as well as the Intermunicipal Collaboration Frameworks (ICFs) that will be required to be enacted between the County of Wetaskiwin, the aforementioned municipalities where an IDP has been created, and all adjacent municipalities that will also require IDPs and ICFs to be established with two years of the Modernized Municipal Government Act (MMGA) being proclaimed.

At the Council Organizational meeting held October 16, 2018, Councillors K. Rooyakkers, L. Seely and B. Krahn were appointed to serve on the Intermunicipal Committees for the 2018/2019 year, and that two (2) appointed members will be determined at the time in which the Intermunicipal Committee between the County and respective municipalities schedule to meet. (Ref. Resolution #CO20171024.1026)

The Intermunicipal Committee requires three (3) appointed elected officials.

Recommendations
Administration recommends that Council appoint three (3) Council members as County representatives to the Intermunicipal Committee for the 2019/2020 year.

**Recommended Resolution**

that Council appoint three (3) Council members as County representatives to the Intermunicipal Committee for the 2019/2020 year.
Background

The County of Wetaskiwin and City of Wetaskiwin have many joint agreements that need to be reviewed from time to time. The Joint City/County Committee was formed as a means to discuss other issues or concerns that may arise as well as review the joint agreements as needed.

The Reeve, two Council members along with the Chief Administrative Officer should be appointed to represent the County on the Joint City/County Committee.

At the Council Organizational meeting held October 16, 2018, Council appointed Reeve T. Van de Kraats, Councillors K. Adair and K. Rooyakkers along with the Chief Administrative Officer to represent the County on the Joint City of Wetaskiwin/County of Wetaskiwin Committee for the 2018/2019 year.

(Ref. Resolution #CO20181016.1046)

Recommendations

Administration recommends that. Administration recommended that Council appoint the Reeve, two Council members along with the Chief Administrative Officer to represent the County on the Joint City of Wetaskiwin/County of Wetaskiwin Committee for the 2019/2020 year.

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Recommended Resolution

that Council appoint the Reeve, two Council members along with the Chief Administrative Officer to represent the County on the Joint City of Wetaskiwin/County of Wetaskiwin Committee for the 2019/2020 year.
Background

The County of Wetaskiwin and Town of Millet have joint agreements that need to be reviewed from time to time. The Joint County/Town Committee was formed as a means to discuss other issues or concerns that may arise as well as review the joint agreements as needed.

The Reeve, two Council members and the Chief Administrative Officer are appointed to represent the County on the Joint County/Town of Millet Committee.

At the Council Organizational meeting held October 16, 2018 Council appointed Reeve T. Van de Kraats, Councillors K. Rooyakkers and J. Bishop along with the Chief Administrative Officer to represent the County on the Joint County/Town of Millet Committee for the 2018/2019 year.

(Resolution #CO20181016.1047)

Recommendations

Administration recommends that Council appoint the Reeve and two Council members along with the Chief Administrative Officer to represent the County on the Joint County/Town of Millet Committee for the 2019/2020 year.

Recommended Resolution

that Council appoint the Reeve and two Council members along with the Chief Administrative Officer to represent the County on the Joint County/Town of Millet Committee for the 2019/2020 year.
Background

The Leduc-Wetaskiwin Regional Chamber of Commerce promotes commercial, industrial, social, and civic interest in the community. The County provides funding to the Chamber and the appointed member attends their meetings. In 2018, the Leduc Chamber of Commerce and Wetaskiwin Chamber of Commerce amalgamated.

The County of Wetaskiwin has one Council member appointed to the Leduc-Wetaskiwin Regional Chamber of Commerce.

At the Council Organizational meeting held October 16, 2018, Councillor D. Woitt was appointed to represent the County on the Wetaskiwin Regional Chamber of Commerce for the 2018/2019 year.

(Resolution #CO20181016.1042)

Recommendations

Administration recommends that Council appoint one Council member to represent the County on the Leduc-Wetaskiwin Regional Chamber of Commerce for the 2019/2020 year.

Recommended Resolution

that Council appoint one Council member to represent the County on the Leduc-Wetaskiwin Regional Chamber of Commerce for the 2019/2020 year.
Background

At the Council General meeting held July 15th, 2014 Council discussed information that the North Saskatchewan Watershed Alliance was breaking into twelve sub-watershed committees. These twelve sub-watershed committees will be titled the Headwaters Municipal Partnership and will include members from Brazeau County, Clearwater County, Leduc County, City of Devon, City of Drayton Valley, City of Rocky Mountain House and the County of Wetaskiwin. The goal of the sub-watershed committees is to encourage municipalities to work together in land planning and land management related to water management. It is a non-profit society that is watershed planning advisory committee for the Province in the North Saskatchewan Watershed basin.

The North Saskatchewan watershed falls within Division 6 and 7.

At the Council Organizational meeting held October 16, 2018, Councillor L. Seely was appointed to represent the County on the North Saskatchewan Headwaters Municipal Partnership Committee for the 2018/2019 year.
(Ref. Resolution #CO20181016.1030)

Recommendations

Administration recommends that Council appoint a Council member to represent the County on the North Saskatchewan Headwaters Municipal Partnership Committee for the 2019/2020 year.

Recommended Resolution

that Council appoint a Council member to represent the County on the North Saskatchewan Headwaters Municipal Partnership Committee for the 2019/2020 year.
Background

At the meeting of June 24, 2019, Council approved the Terms of Reference for the Parks & Open Space Committee, with membership as follows:

Voting Members:
- Three (3) elected officials
- Four (4) members at large who reside in the County of Wetaskiwin

Non-Voting Members:
- Director of Leisure & Community Services
- County Administration Support

The duration of the Parks and Open Space Strategy is estimated to be completed within 18 months from the start of the project. There will be approximately 6 meetings that will follow each of the six stages, each meeting will be maximum of 4 hours (1/2 day). The meetings are outlined below:

Stage 1: Preparation of brief/scoping study
Stage 2: Context review
Stage 3: Understand the supply
Stage 4: Understand demands and needs
Council General Meeting, June 24, 2019
Stage 5: Analyze and identify issues and objectives
Stage 6: Prepare strategy and action plan

If additional meetings are required and or the completion date has been extended, the committee will submit a request to County of Wetaskiwin Council for an extension.

At that time, Council appointed Councillors D. Woitt, L. Seely and K. Adair to sit on the Parks & Open Space Steering Committee.
(Ref. Resolution CG20190624.013)

Recommendations
Administration recommends that Council appoint three Councillors to sit on the Parks & Open Space Steering Committee.

**Recommended Resolution**

that Council appoint three Councillors to sit on the Parks & Open Space Steering Committee.
Background

The Pe Sakastew Centre is a minimum security institution, focusing on Aboriginal cultural and healing. Pe Sakastew provides key support and healing to Aboriginal offenders prior to their release into the community.

At the Council General meeting held April 6th, 2010, Council approved to appoint a Council member and an alternate Council member to represent the County of Wetaskiwin on the Pe Sakastew Centre - Citizens’ Advisory Committee (CAC).
(Ref. Resolution #CG20100406.1018).

The mission of the Citizen’s Advisory Committee is a voluntary participation in the Canadian Federal Correctional process who contribute to the protection of society by actively interacting with staff of the Correctional Service of Canada, the public and offenders, providing impartial advise and recommendations, thereby contributing to the quality of the correctional process.

At the Council General meeting held February 4th, 2014 Council discussed appointing only one representative to the Pe Sakastew Centre - Citizen Advisory Committee.
(Ref. Resolution #CG20140204.1016)

At the Council Organizational meeting held October 16, 2018, Councillor B. Krahn was appointed to represent the County on the Pe Sakastew Centre - Citizens Advisory Committee for the 2018/2019 year.
(Ref. Resolution #CO20181016.1031)

Recommendations

Administration recommends that Council appoint a Council member to represent the County on the Pe Sakastew Centre - Citizens Advisory Committee for the 2019/2020 year.

Recommended Resolution
that Council appoint a Council member to represent the County on the Pe Sakastew Centre - Citizens Advisory Committee for the 2019/2020 year.
2019-20 Peaceful Valley Advisory Committee-Report

Meeting Date (Report Reference Only): 2019/10/22

Meeting (Report Reference Only): Council Organizational

Background

At the Council General meeting held December 17th, 2013 Council discussed an invitation from the Peaceful Valley Advisory Committee inviting the County of Wetaskiwin to be a member of their advisory committee. The Peaceful Valley Provincial Recreation Area and Day Use Lodge is located in Division 6 just south of Highway 13 along Highway 771 and is dedicated to serving seniors, the handicapped and terminally ill persons. (Ref. Resolution No. CG20131217.1017)

At the Council Organizational meeting held October 16, 2018 Council appointed the Division 6 Councillor K. Rooyakkers to the Peaceful Valley Advisory Committee for the 2018/2019 year. (Ref. Resolution #CO20181016.1032)

Recommendations

Administration recommends that Council appoint the Division 6 Councillor to the Peaceful Valley Advisory Committee for the 2019/2020 year.

Recommended Resolution

that Council appoint the Division 6 Councillor to the Peaceful Valley Advisory Committee for the 2019/2020 year.
Background

The Pigeon Lake Chamber of Commerce (PLCC) promotes commercial, industrial, social, and civic interest in the community. The County is a member of the PLCC and all members have voting rights. The County also provides annual funding with one Council member appointed to the Chamber who attends the PLCC meetings.

Memberships in Pigeon Lake Regional Chamber of Commerce offer businesses an excellent opportunity to expose their businesses and direct visitors to their sites.

At the Council Organizational meeting held October 16, 2018, Councillor K. Adair was appointed as County representative to the Pigeon Lake Chamber of Commerce for the 2018/2019 year. (Ref. Resolution #CO20181016.1033)

Recommendations

Administration recommends that Council appoint a Council member to represent the County on the Pigeon Lake Chamber of Commerce for the 2019/2020 year.

Recommended Resolution

that Council appoint a Council member to represent the County on the Pigeon Lake Chamber of Commerce for the 2019/2020 year.
Background

The Town of Millet and County of Wetaskiwin entered into a Recreation Agreement in 2013 to provide for the operation of recreation facilities (Town of Millet Agriplex Operating Committee - AOC) for the benefit of residents of both parties.

Clause 4.1 - Appointment of Committee, Section 4.1.2 states "...the Committee shall be comprised of four (4) members, with one (1) voting member appointed from the Town, one (1) voting member appointed from the County...".

At the Council Organizational meeting held October 16, 2018 Council appointed Councillor J. Bishop as primary and Reeve T. Van de Kraats as alternate to represent the County on the Town of Millet Leisure Services Advisory Committee for the 2018/2019 year.

(Resolution #CO20181016.1049)

Recommendations

Administration recommends that Council appoint one Council member to represent the County on the Town of Millet Leisure Services Advisory Committee for the 2019/2020 year.

...  

Recommended Resolution

that Council appoint one Council member to represent the County on the Town of Millet Leisure Services Advisory Committee for the 2019/2020 year.
Background

This Board oversees the operations of West Central Planning Agency (WCPA), adopts a budget, appoints a Chairman, signs contracts on behalf of the Agency, negotiates and set standards of employment, ensures the Agency if fully insured against claims, and ensures that surplus funds are returned to members.

The WCPA Board is governed by one voting representative from the County of Ponoka, City of Wetaskiwin, Town of Millet and County of Wetaskiwin.

WCPA has one appointed Council representative and one appointed alternate member. Administration will provide an overview of the roles and duties of the appointed members to WCPA.

At the Council Organizational meeting held October 16, 2018 Councillor L. Seely was appointed to represent the County along with Councillor K. Rooyakkers as alternate to the West Central Planning Agency Board for the 2019/2020 year.

(Ref. CO20181016.1038)

Recommendations

Administration recommended that Council appoint a Council Member to represent the County along with a Council member as alternate to the West Central Planning Agency Board for the 2019/2020 year.

Recommended Resolution

that Council appoint a Council Member to represent the County along with a Council member as alternate to the West Central Planning Agency Board for the 2019/2020 year.
2019-20 West Driedmeat Lake Regional Solid Waste Authority-Report

Meeting Date (Report Reference Only): 2019/10/22

Meeting (Report Reference Only): Council Organizational

Background

The County of Wetaskiwin, County of Camrose, Village of New Norway, Village of Edberg, Village of Ferintosh and Town of Millet entered into a Regional Landfill Authority Agreement referred to as West Dried Meat Lake Regional Landfill Committee. The County of Camrose is the managing partner.

The purpose of the Authority is to make joint decisions regarding construction, ownership, maintenance, management, operation and use of a regional solid waste management and disposal system.

This Authority has one appointed Council member and one appointed alternate member.

At the Council Organizational meeting held October 16, 2018 Reeve T. Van de Kraats as primary and Councillor B. Krahn as alternate to represent the County on the West Dried Meat Lake Regional Solid Waste Authority for the 2018/2019 year.

(Ref. Resolution #CO20181016.1039)

Recommendations

Administration recommended that Council appoint one Council member as primary and one Council member as alternate to represent the County on the West Dried Meat Lake Regional Solid Waste Authority for the 2019/2020 year.

Recommended Resolution

that Council appoint one Council member as primary and one Council member as alternate to represent the County on the West Dried Meat Lake Regional Solid Waste Authority for the 2019/2020 year.
Background

The Wetaskiwin Co-operative Seed Cleaning Plant Committee is made up of Board of Directors who have shares in the Plant. The County of Wetaskiwin historically had a member on the Committee in an advisory capacity.

There is one Council member appointed to this board and one alternate.

At the Council Organizational meeting held October 16, 2018, Council appointed Councillor B. Krahn as primary and Reeve T. Van de Kraats as alternate to represent the County on the Wetaskiwin Cooperative Seed Cleaning Plant Committee for the 2018/2019 year.

(Resolution #CO20181016.1041)

Recommendations

Administration recommends that Council appoint one Councillor as primary and one Councillor as alternate to represent the County on the Wetaskiwin Cooperative Seed Cleaning Plant for the 2019/2020 year.

Recommended Resolution

that Council appoint one Councillor as primary and one Councillor as alternate to represent the County on the Wetaskiwin Cooperative Seed Cleaning Plant for the 2019/2020 year.
Background

At the Council for Public Works meeting held March 15th, 2011 Council was informed that Leduc County spearheaded the formation of a working group titled the Wizard Lake Boating Advisory Committee to bring recommendations to their Council for increased boat safety on Wizard Lake which is adjacent to both Leduc County and County of Wetaskiwin municipal boundary. A request was that a delegate from the County of Wetaskiwin be involved in the process.

(Ref. Resolution #PW20110315.1012).

At the Council Organizational meeting held October 16, 2018 Council appointed Councillor K. Adair to represent the County on the Wizard Lake Boating Advisory Committee for the 2018/2019 year.

(Ref. Resolution #CO20181016.1044)

Recommendations

Administration recommends that Council appoint a Council member to represent the County on the Wizard Lake Boating Advisory Committee for the 2019/2020 year.

Recommended Resolution

that Council appoint a Council member to represent the County on the Wizard Lake Boating Advisory Committee for the 2019/2020 year.
Background

At the Council for Public Works meeting held May 13th, 2013 representatives from the Wizard Lake Watershed and Lake Stewardship Association (WLWLSA) presented to Council the "Wizard Lake State of the Watershed Report 2012" prepared by Aquality Environmental Consulting Ltd. The Wizard Lake Watershed Association advised that a "Working Group" was established is to follow up on the "State of the Watershed" Report recommendations (i.e. monitor the riparian and wetlands, to enforce regulations set by the Province and neighbouring municipalities, Leduc County and County of Wetaskiwin).

(Ref. Resolution #PW20130513.1030)

At the Organizational meeting held October 30th, 2013 a discussion ensued on having one Councillor appointed to represent the County on the Wizard Lake Watershed Association - Working Group along with the Director of Agricultural Services.

(Ref. Resolution #CO20131030.1020)

There is one Council member and the Director of Agricultural Services appointed to represent the County on the Wizard Lake Watershed and Lake Stewardship Association (WLWLSA) - Working Group.

At the Organizational meeting of October 16, 2018, Council appointed Councillor J. Bishop to represent the County on the Wizard Lake Watershed Association - Working Group along with the Director of Agricultural Services for the 2018/2019 year.

(Resolution #CO20181016.1043)

Recommendations

Administration recommends that Council appoint one Council member to represent the County on the Wizard Lake Watershed Association - Working Group along with the Director of Agricultural Services for the 2019/2020 year.
Recommended Resolution

that Council appoint one Council member to represent the County on the Wizard Lake Watershed Association - Working Group along with the Director of Agricultural Services for the 2019/2020 year.
Background

At the Council General meeting held February 7th, 2017 Council approved for the County of Wetaskiwin join the Pigeon Lake Watershed Management Plan Steering Committee to participate in the development of the Watershed Management Plan. At that time Reeve Kathy Rooyakkers was appointed to sit on the Steering Committee and that the Pigeon Lake Watershed Management Plan Steering Committee be added to the 2017 Organizational meeting. (Ref. Resolution #CG20170207.1025)

At the Council Organizational meeting held October 16, 2018, Councillor K. Rooyakkers was appointed to represent the County on the Pigeon Lake Watershed Management Plan Steering Committee for the 2017/2018 year. (Ref. Resolution #CO20181016.1035)

Recommendations

Administration recommends that Council appoint a Council member to represent the County on the Pigeon Lake Watershed Management Plan Steering Committee for the 2019/2020 year.

Recommended Resolution

that Council appoint a Council member to represent the County on the Pigeon Lake Watershed Management Plan Steering Committee for the 2019/2020 year.
Background

In 2007 the County became the lead municipality of the Pigeon Lake Wastewater Planning Committee (PLWPC) to address the wastewater disposal for the south side of Pigeon lake.

The PLWPC is a Committee to identify a solution to the wastewater environmental concerns around Pigeon Lake. The proposed wastewater system is currently in the planning stage with negotiations ongoing between stakeholders involved and the provincial government.

There is one Council representative appointed to the Pigeon Lake Regional Wastewater Planning Committee.

At the Council Organizational meeting held October 16, 2018 Councillor K. Adair was appointed to represent the County on the Pigeon Lake Regional Wastewater Planning Committee for the 2018/2019 year.
(Ref. Resolution #CO20181016.1034)

Recommendations

Administration recommends that Council appoint one Council member to represent the County on the Pigeon Lake Regional Wastewater Planning Committee for the 2019/2020 year.

Recommended Resolution

that Council appoint one Council member to represent the County on the Pigeon Lake Regional Wastewater Planning Committee for the 2019/2020 year.
2019-20 Summer Village Intermunicipal Development Plan (IDP) Committee-Report

Meeting Date (Report Reference Only): 2019/10/22

Meeting (Report Reference Only): Council Organizational

Background

The County of Wetaskiwin, Summer Villages of Crystal Springs, Grandview, Poplar Bay and Norris Beach entered into an Intermunicipal Development Plan (IDP) as a means to find the balance between the protection of the environment, especially around Pigeon Lake, and the reasonable expectations of the public.

The Reeve, one Council member, CAO, Assistant CAO and one Staff member are appointed to the IDP review board.

At the Organizational Meeting held October 16, 2018, Council appointed Reeve T. Van de Kraats and Councillor K. Adair to represent the County on the Intermunicipal Development Plan (IDP) Committee between the Summer Villages of Crystal Springs, Grandview, Poplar Bay and Norris Beach as well as the Chief Administrative Officer, Assistant Chief Administrative Officer and one staff member for the 2019/2020 year.

(Ref. CO20181016.1037)

Recommendations

Administration recommended that Council appoint the Reeve and one Council member to represent the County on the Intermunicipal Development Plan (IDP) Committee between the Summer Villages of Crystal Springs, Grandview, Poplar Bay and Norris Beach as well as the Chief Administrative Officer, Assistant Chief Administrative Officer and one staff member for the 2019/2020 year.

Recommended Resolution

that Council appoint the Reeve and one Council member to represent the County on the Intermunicipal Development Plan (IDP) Committee between the Summer Villages of Crystal Springs, Grandview, Poplar Bay and Norris Beach as well as the Chief Administrative Officer, Assistant Chief Administrative Officer and one staff member for the 2019/2020 year.
2019-20 Meeting Dates-Report

Meeting Date (Report Reference Only): 2019/10/22
Meeting (Report Reference Only): Council Organizational

Background

At the meeting of November 6, 2018, Council approved the following monthly meeting format:

- Council: 2\textsuperscript{nd} & 4\textsuperscript{th} Tuesdays
- Council Planning & Economic Development: 2\textsuperscript{nd} Thursday
- Council Public Works: 4\textsuperscript{th} Tuesday (prior to Council General)

(Ref. CG20181106.1011)

Recommendations

Administration recommends that meeting dates remain status quo.

Recommended Resolution

that Council approve the monthly meeting format as follows:

- Council: 2\textsuperscript{nd} & 4\textsuperscript{th} Tuesdays
- Council Planning & Economic Development: 2\textsuperscript{nd} Thursday
- Council Public Works: 4\textsuperscript{th} Tuesday (prior to Council General)