Council General Meeting

MINUTES

Monday, June 24, 2019, 11:00 AM
Council Chambers
County Administration Building

Present
Reeve Terry Van de Kraats
Councillor Josh Bishop
Councillor Bill Krahn
Councillor Ken Adair
Councillor Kathy Rooyakkers
Councillor Lyle Seely

Absent
Councillor Dale Woitt

Staff Present
Rod Hawken, Chief Administrative Officer
Verna Lonsdale, Recording Secretary
Naomi Finseth, Municipal Intern
Ben Cowan, Municipal Intern

1. CALL TO ORDER
The Council General Meeting for the County of Wetaskiwin No. 10 was called to order by Reeve T. Van de Kraats in the Council Chambers, of the County of Wetaskiwin Administration Office, commencing at 11:10 a.m. on Monday, June 24th, 2019.

2. APPROVAL OF AGENDA
Resolution CG20190824.001
MOVED: by Councillor K. Adair
to approve the following addition to the agenda pursuant to Procedural Bylaw 2018/04, Section 8:
CLOSED TO THE PUBLIC
- Personnel Issue
and that the agenda be approved as amended.
Carried Unanimously

7. DELEGATION - 11:00 A.M. - Alberta Culture & Tourism - Alexis Nelson
A delegation consisting of Alexis Nelson, Alberta Culture & Tourism and Geoff Lynch, Director of Leisure & Community Services entered the meeting at 11:12 a.m.

7.1 Alberta Culture and Tourism - Report
Business Unit: 7202 Recreation Programs
Strategy: 5.1.2 Provide recreational opportunities.
Action: 5.1.2.2 Implement Recreation Master Plan based on the results of the Needs Assessment and present to Council for annual approval.
Task: Develop a plan for campgrounds to play a more significant role as a recreational tourism resource, for Council approval
Administration was in contact with the Government of Alberta Economic Development, Trade and Tourism Department, discussing how the County of Wetaskiwin Leisure & Community Services Department could increase tourism under the direction of Council.
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Alexis Nelson, Tourism Development Officer from the Alberta Economic Development, Trade and Tourism Department will be in attendance to speak to Council regarding regional tourism for the County.

Highlights of Ms. Nelson’s presentation is that Alberta Economic Development, Trade and Tourism is committed to the expansion of County of Wetaskiwin’s tourism sector by increasing awareness of the economic significance for the community, destination awareness, business development and investment as follows:

- Alberta’s tourism industry is broad with a diversifying effect on other industries
- Community and Economic Development
- Transportation
- Accommodations
- Food and Beverage
- Recreation
- Arts and Culture
- Retail

Administration recommended that Council accept the presentation from Alexis Nelson, Tourism Development Officer from the Alberta Economic Development, Trade and Tourism Department as information.

Ms. Nelson provided her presentation and benefits of Tourism within the Ministry of Economic Development, Trade and Tourism and what tourism means for the County of Wetaskiwin.

Person visits are measured by PRIZM reports that help improve tourism products and services, and inform business and marketing plans. Reports are based on information such as postal codes, provincial admissions, provincial park gates, national parks gates, surveys through businesses and Statistics Canada.

A discussion ensued on how the County could promote and advertise tourism sites in the County and Ms. Lisa Leema, Travel Alberta, is the representative for the County of Wetaskiwin area. Ms. Nelson would work with Ms. Leema in promoting the County.

A discussion ensued on creating a schedule of events for tourism and a strategy plan to compliment the development of a destination development plan.

Resolution CG20190624.002

MOVED: by Councillor J. Bishop

that Council accept the presentation from Alexis Nelson, Tourism Development Officer from the Alberta Economic Development, Trade and Tourism Department as information.

Carried Unanimously

Reeve T. Van de Kraats thanked the delegation for attending and they left the meeting at 11:53 a.m.

4. **DELEGATION - 10:30 A.M.**

4.1 **BL201906 Dog Control Bylaw Repealing BL201735-Report**

Ms. N. Finseth advised that at the January 29, 2019 Council General meeting, Dog Control Bylaw 2019/06 was presented to repeal and replace Dog Control Bylaw 2017/35. A discussion ensued on the Dog Control Bylaw as presented and that the bylaw needs a thorough review before Council can approve three readings. Council moved “that the proposed new Bylaw 2019/06 Dog Control Bylaw be forwarded to the Land Use Bylaw/ Municipal Development Plan Committee prior to being presented to Council” (Ref. Resolution #CG20190129.011).

On April 11, 2019 the proposed Dog Control Bylaw 2019/06 was reviewed by the Land Use Bylaw Committee. The Committee recommended several amendments and changes were made by Administration. Attached is the amended Bylaw. The red edits
are the original amendment to Bylaw 2017/35 and the purple edits are the amendments made by the Land Use Bylaw Committee.

There were several changes made to this Bylaw, the most significant being the addition of Section 15 Determination of Dangerous Dog and amendments to Schedule "C". Additional amendments were made by the Land Use Bylaw Committee including clarification of definitions, the removal of Section 5.a.iii., Section 7a.iv., and Section 15.j. Section 18 Summary Conviction was also removed, and an amended version of Summary Conviction was added to Section 17 Penalties.

Bylaw 2019/06 will repeal Bylaw 2017/35 in its entirety. A red line and final version of Bylaw 2019/06 has been provided to Council for review.

Administration recommended that Council approve three readings of Bylaw 2019/06 for the purpose of regulating and control of dogs running at-large within the County of Wetaskiwin and other activities related to dogs. Bylaw 2019/06 will repeal Bylaw 2017/35 in its entirety.

Councillor J. Bishop requested that discussions regarding BL201906 Dog Control be tabled and presented back to the Land Use Bylaw Committee for additional review.

Resolution CG20190624.003
MOVED: by Councillor J. Bishop
that Council table review of BL201906 - Dog Control to the next Land Use Bylaw Committee meeting of June 25th, 2019 and present the bylaw back to a future Council meeting with additional information.

Carried Unanimously

4.4 RMA Library Services Resolution - Report

Ms. Naomi Finseth, Municipal Intern advised that at the Council General meeting on March 12th, 2019, Council resolved “that Administration prepare a resolution to amend the Provincial Library Legislation to better reflect the needs of rural libraries.” (Ref. Resolution # CG20190312.002).

Administration drafted a resolution on rural library services to be presented at the next Pembina Zone meeting. If approved at the Zone level, the resolution will then be forwarded to the Rural Municipalities of Alberta's (RMA) Fall Convention for approval. This resolution highlights the challenge rural municipalities have with the current Libraries Regulations while also recognizing the importance of library services in rural Alberta. Furthermore, the resolution also requests Municipal Affairs to update their population list which is currently using the population numbers from 2011 for many rural municipalities in the province.

The draft resolution’s Operative Clause states:

THEREFORE, BE IT RESOLVED that the Rural Municipalities of Alberta (RMA) request that the Government of Alberta (Municipal Affairs) amend the Libraries Regulation to take into consideration population density or number of service points when requiring a professional librarian and update Municipal Affairs Population lists to the most recent census information to ensure proper funding is provided to rural library boards.

The draft RMA resolution along with the Libraries Regulation and the 2016 Municipal Affairs Population Lists was provided to Council for review.

Administration recommended that Council review the proposed Library Services Resolution and resolve to send the resolution to the next Pembina meeting for approval as presented or amended.

A discussion ensued on the resolution process through Rural Municipalities of Alberta (RMA) and that another municipality is presenting a similar resolution regarding Library Services.

Resolution CG20190624.004
MOVED: by Councillor K. Adair
that Council approve the proposed Library Services Resolution and present the resolution at the next Pembina meeting for review and approval.

Carried Unanimously

Ms. Finseth left the meeting at 12:01 p.m.

5. **Recess: 12:00 p.m.**

6. **Reconvened: 1:30 p.m.**

3. **MINUTES APPROVAL**

3.1 **Council General Minutes, June 6th, 2019**

**Resolution CG20190624.005**

MOVED: by Councillor J. Bishop
to approve the minutes for the Council General meeting held Thursday, June 6th, 2019 amended as follows:

- Resolution #CG20190606.014 should read:
  - Councillor J. Bishop Opposed not Councillor L. Seely
- Resolution #CG20190606.046 should read:
  - Councillor J. Bishop made the resolution not Councillor B. Krahn

Carried Unanimously

4. **DELEGATION - 10:30 A.M.**

4.2 **Protective Services Month End – May 2019 – Report**

R. Hawken, CAO advised that on a monthly basis, Administration provides Council with a reporting of the various developments and occurrences that have occurred within the Protective Services Department of the County of Wetaskiwin, in order to keep Council informed and apprised of the details surround enforcement, animal control, and community protection throughout the County of Wetaskiwin.

Mr. R. Hawken, presented the following Protective Services Reports that were provided for review by Council:

- Community Peace Officer Occurrence Report for May 2019
- Community Peace Officer Patrol Report for May 2019
- Animal Control Report January – May 2019
- Bylaw Enforcement Report January – May 2019

Some of the highlights of incidents that were dealt with by the Community Peace Officers (CPOs) of the County of Wetaskiwin in the month of May were as follows:

- A patrol vehicle was vandalized and several items stolen while locked in County owned property. The matter has been turned over to the RCMP for investigation.
- CPO responded to a vehicle fire in Division 1 with trapped occupants. No persons were found in the vehicle, but two (2) people were reported fleeing the scene. The vehicle on fire was found stolen an hour previous out of Edmonton. A suspect vehicle was observed leaving the area at the time, but CPO was unaware at the time due to the absence of radio communication with the RCMP due to AFFRCS changes.
- CPOs, along with Breton RCMP, set up a document check on RR 40 north of Highway 13. A large bush party was taking place on the road, and multiple charges were laid for open liquor, unregistered vehicles, cannabis offences, seat belts, and lack of insurance. RCMP issued a twenty-four (24) hour suspension to a driver for cannabis offences and lack of insurance.
- CPO received information from a ratepayer that a drilling rig was being moved while overweight during ban season. CPO ascertained he had no jurisdiction to
intercept, as the rig was on a primary highway. However, the CPO was able to share the information with another county, and one of the trucks involved was later stopped and charged. CPO also forwarded the information to Camrose County for investigation as the rig was hauled from a lease near Hay Lakes with authorization. This was a good example of inter-agency cooperation.

- CPOs engaged in numerous examples of public relations, including educating members of the public on provisions in the *Traffic Safety Act*, educating the public with crime prevention tips, and passing out temporary tattoos and treats to children riding bikes in a safe manner.

Administration recommended that Council accept the Protective Services Report for May 2019 as presented.

**Resolution CG20190624.006**

MOVED: by Councillor L. Seely

that Council accept the Protective Services Report for May 2019 as presented.

Carried Unanimously

### 4.3 Buck Lake - Alder Flats Fire Invoice Appeal Tax Roll 4479.19 - Report

On June 3rd, 2019 at approximately 14:23 hours the Buck Lake / Alder Flats Fire Department responded to a report of an out of control grass fire located at #29, 61076 Twp 462A (Tax Roll #4479.19). The fire department responded with a bush truck, a pumper, and a tanker, and upon arrival it was noted that the lake shore was on fire.

An invoice in the amount of $3,150.00 was mailed to the landowner on May 15, 2019. After the landowner had discussions with both the Director of Emergency Services and Assistant CAO, the invoice was reduced to $1,890.00 and mailed June 6, 2019 as all the equipment on site was not actively fighting the fire.

On June 17, 2019 the Assistant CAO received email correspondence from the landowner appealing the fire invoice in the amount of $1,890.00. The email states the area was wet and swampy, water was on site, hose was available, there was no wind at time and the immediate area surrounding fire was cleared prior to lighting. Because of those factors, the landowner does not believe he was burning “negligently or recklessly”, however; the landowner did not acquire a fire permit which is a requirement under By-Law 2019/10 (Section 10, 10.3) during the fire season, March 1 to October 31.

After discussions with the responding fire department regarding the circumstances surrounding the fire, it was determined the initial fire took place on the Environmental Reserve. By-Law 2019/10 (Section 17, 17.1(t) states that no person shall light a fire on lands owned or controlled by the County except with the County’s expressed written consent.

Administration noted that the landowner is in contravention of eight items in Fire Bylaw 2019/10:

a. contravene any provision of this Bylaw;

b. cause or permit a Burning Hazard or Fire Hazard to exist on a parcel of land;

c. light a fire unless they are the holder of a valid Fire Permit if required under this Bylaw or the *Forest and Prairie Protection Act* or both;

d. light a fire on any land not their own without the written consent of the owner of the land;

e. permit a fire lit by that person to pass from their own land to the land of another person;

f. light a fire without first taking sufficient precautions to ensure that the fire can be kept under control at all times;

g. conduct any activity that might reasonably be expected to cause a fire unless that person exercises reasonable care to prevent a fire from occurring;
h. light a fire on lands owned or controlled by the County except with the County’s express written consent.

A copy of the email correspondence was provided for Council’s review.

Administration recommended that Council uphold the fire invoice as per By-Law 2019/10 (Section 10, 10.3) in the amount of $1,890.00 that was sent to the landowner of #29, 61076 Twp 462A for the grass fire that occurred June 3rd, 2019.

Resolution CG20190624.007
MOVED: by Reeve T. Van de Kraats
that Council uphold the fire invoice as per By-Law 2019/10 (Section 10, 10.3) in the amount of $1,890.00 that was sent to the landowner of #29, 61076 Twp 462A for the grass fire that occurred June 3rd, 2019.

Carried Unanimously


Mr. R. Hawken, CAO advised that at June 6, 2019 Council General meeting Council held a Weed Enforcement Hearing regarding the von Arx properties:

- Tax Roll #1671.00 - SE 26-47-25-W4 (160 acres) - owned by John and Marjorie von Arx,
- Tax Roll #1673.00 - NE 27-47-25-W4 (158.27 acres) - owned by John and Marjorie von Arx,
- Tax Roll #1675.00 - SE 27-47-25-W4 (151.27 acres) owned by John and Marjorie von Arx,
- Tax Roll #1676.00 - SW 27-47-25-W4 (138.75 acres) - owned by John and Marjorie von Arx,
- Tax Roll #1676.01 – Plan 9521593, Block 1 SW 27-47-25-W4M (21.25 acres) – owned by John & Marjorie von Arx,
- Tax Roll #1679.01 – SE 28-47-25-W4M (141.48 acres) – owned by John & Marjorie von Arx,
- Tax Roll #1699.00 - SE 33-47-25-W4 (140.67 acres) - owned by John von Arx,
- Tax Roll #1704.00 - SW 34-47-25-W4 (153.89 acres) - owned by John von Arx.

At that time, Council passed Bylaw 2019/31, which is a bylaw for the purpose of declaring that possession and control of the von Arx lands be taken under reclamation under Section 12 of the Agricultural Service Board Act (Ref. Resolution #CG20190606.007).

Council also resolved that the County of Wetaskiwin Agricultural Service Board discuss the option of offering the first right of refusal to the current leaseholders (Nagib Krameddine & Timothy Lessing, George Heslup, Paul Kalke) to allow them first opportunity to work with the County during the three (3) year reclamation process under Section 12 of the Agricultural Service Board Act. (Ref. Resolution #CG20190606.008)

Administration has been working with the County of Wetaskiwin Assessment Department to get the properties registered with Alberta Land Titles. The process of getting the properties registered with Alberta Land Titles could potentially take a few months before the County of Wetaskiwin appears on title.

If the County of Wetaskiwin were to honor agreements signed prior to the Weed Enforcement Hearing, it could be perceived that the County of Wetaskiwin would be going outside of Purchasing/Tendering Policy #12.4.5 (1907).

At the June 18, 2019 Agricultural Service Board Meeting, the Board resolved that it be recommended to County of Wetaskiwin Council to go outside of the Purchasing/Tendering Policy #12.4.5 (1907) should the Agricultural Service Board determine it is in the best interests to honor the leases of the von Arx properties. (Ref. Resolution #AG20190618.008)
Administration recommended that Council go outside of the Purchasing/Tendering Policy #12.4.5 (1907) should the Agricultural Service Board determine it is in the best interests to honor the leases of the von Arx properties.

A discussion ensued on the selection process of entering into contract(s) for producers to farm the von Arx properties after the County of Wetaskiwin is on title and going outside of the Purchasing/Tendering Policy #12.4.5.

Resolution CG20190624.008
MOVED: by Councillor L. Seely
that Council go outside of the Purchasing/Tendering Policy #12.4.5 (1907) should the Agricultural Service Board determine it is in the best interests to honor the leases of the von Arx properties:

- Tax Roll #1671.00 - SE 26-47-25-W4 (160 acres) - owned by John and Marjorie von Arx,
- Tax Roll #1673.00 - NE 27-47-25-W4 (158.27 acres) - owned by John and Marjorie von Arx,
- Tax Roll #1675.00 - SE 27-47-25-W4 (151.27 acres) owned by John and Marjorie von Arx,
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- Tax Roll #1699.00 - SE 33-47-25-W4 (140.67 acres) - owned by John von Arx,
- Tax Roll #1704.00 - SW 34-47-25-W4 (153.89 acres) - owned by John von Arx.

Carried Unanimously

8. DELEGATION - 11:30 A.M. - Eric Hofbauer, Director of Finance

8.1 Bank Reconciliations - Report

Each month the Bank Reconciliation is prepared and balanced to the General Ledger. The Bank Reconciliation reviews the County's financial position in the following areas: General Account, Tax Sales Surplus Account, Community Reserves, Camping Fees (ATB Financial), Bank Receipts, Bank Payments and Investments.

Mr. Hofbauer reviewed in detail the Bank Reconciliations for the months of March and April 2019 with a recommendation for Council to approve the reports as presented.

Resolution CG20190624.009
MOVED: by Councillor L. Seely
that Council approve the Bank Reconciliations for the months of March and April 2019 as presented.

Carried Unanimously

8.2 Accounts Payable Cheque #137853 to Cheque #138379-Report

Accounts Payable Cheque #137853 to Cheque #138379 (May 15 to June 14, 2019) report was presented to Council with a recommendation for approval as presented.

A discussion ensued on the following:

- Cheque #138205 Univar Canada Ltd. - $118,000 and why it was not purchased under the Purchasing/Tendering Policy
- Cheque #138240 - $9,000 for Brownlee regarding utility charges,
- First Aid Courses:
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- the County should have a trained in-house staff member to provide the training,
- may be a conflict of interest having an employee contracting back to the County,
- cost of obtaining certified equipment,
- cost of obtaining certificate to conduct First Aid Training.

Resolution CG20190624.010
MOVED: by Councillor J. Bishop

that Council approve for the County of Wetaskiwin to have an in-house employee obtain the required certification to conduct First Aid Training and obtain the required equipment.

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Results: 4 for, 2 against
Carried (4 to 2)

Resolution CG20190624.011
MOVED: by Councillor K. Adair

that Council accept the Accounts Payable Cheque #137853 to Cheque #138379 (May 15 to June 14, 2019) report as presented.

Carried Unanimously

9. **DELEGATION - 11:35 A.M. - Geoff Lynch, Director of Community & Leisure Services**

Geoff Lynch, Director of Leisure & Community Services the meeting at 1:53 p.m.

9.1 **Parks and Open Space Committee Terms of Reference - Report**

At the June 6th, 2019 Council General meeting Administration presented the scope of work for the creation of a "Parks and Open Space Strategy" for the County of Wetaskiwin.

Council approved unanimously the scope of work for “developing a long-range strategy for the continuous improvement of parks and open space areas for Council approval” and that Administration develop "Terms of Reference" for the "Parks and Open Space Strategy Steering Committee" and present back to Council at a later date for Council approval. (Ref. Resolution #CG20190606.021)

Administration prepared the Terms of Reference 2019-2020 for the “Parks and Open Space Steering Committee” for Councils review as follows:

**Role / Purpose**

The steering committee will assist in the development of an open space strategy that helps deliver the overarching vision and mission of the County of Wetaskiwin.
An open space strategy will provide an action plan for delivery of quality open space in the County of Wetaskiwin. It will promote cross departmental and partnership working to maximize the potential of open space to deliver a more sustainable future.

**Term:**
This Terms of Reference is effective from (TBD) and continues until the (expected date of completion).

**Membership:**

**Voting Members:**
- Three (3) elected officials
- Four (4) members at large who reside in the County of Wetaskiwin

**Non-Voting Members:**
- Director of Leisure & Community Services
- County Administration Support

**Referrals from:**
- County Departments
- Outside Agencies

**Roles and Responsibilities:**
The Director of Leisure & Community Services will take the lead role in the development of the Parks and Open Space document with assistance from the Recreation Administration Assistant.

Voting members of the committee will be responsible to commit to:
- a regional approach
- provide accurate and meaningful information in a timely manner as to not delay the project
- attend all scheduled meetings
- provide open and honest discussions

**Meetings:**
All meetings will be chaired by one of the elected officials that will be appointed by Council. The Recreation Administration Assistant will be responsible for the following:
- Preparing agendas and supporting papers
- Preparing meeting notes and information
- Preparing minutes and the circulating to all members of steering committee

The duration of the Parks and Open Space Strategy is estimated to be completed within 18 months from the start of the project. There will be approximately 6 meetings that will follow each of the six stages, each meeting will be maximum of 4 hours (1/2 day). The meetings are outlined below:

**Stage 1:** Preparation of brief/scoping study
**Stage 2:** Context review
**Stage 3:** Understand the supply
**Stage 4:** Understand demands and needs
Stage 5: Analyze and identify issues and objectives
Stage 6: Prepare strategy and action plan

If additional meetings are required and or the completion date has been extended, the committee will submit a request to County of Wetaskiwin Council for an extension.

Recruitment of Members at Large:
The County will advertise for volunteers to submit a resume to sit on the Parks & Open Space Steering Committee. Council will appoint four members at large. Advertisements will be placed in the Pipestone paper, County of Wetaskiwin website and Facebook.

Compensation:
The committee members will be compensated in accordance with Councils current rates for Per Diem and Mileage.

If Council approves the Terms of Reference as presented, Council will need to appoint three (3) members of Council as well as appoint one of the three members as Chair of the “Parks and Open Space Steering Committee”.

A budget for the “Parks and Open Space Steering Committee” has been provided for Council’s review.

Administration is requesting that $4,046.00 be allocated from Parks unexpended operating reserves to cover the costs that will occur in 2019 for the “Parks and Open Space Steering Committee”, below are the itemized list of the costs;

- Approximate cost for advertisement for volunteers - $728.00
- Stage 1 meetings - $1659.00
- Stage 2 meeting - $1659.00

Currently there is $73,167.25 in Parks Unexpended Reserves.

Administration will budget the remaining $11,636.70 in the 2020 annual budget life cycle.

Options for Council's consideration:
1. Council accept the Terms of Reference for the Parks and Open Space Steering Committee as presented and:
   1. appoint three (3) members from Council to sit on the Parks and Open Space Steering Committee,
   2. appoint a Chair for the committee, and
   3. allocate $4,046.00 from the Parks Unexpended Reserves to cover the initial costs of the Parks and Open Space Committee.
2. Council deny Terms of Reference for the Parks and Open Space Steering Committee as presented and appoint three (3) members from Council to sit on the Parks and Open Space Steering Committee.

Administration recommended that Council approve Option #1 noted above.

A discussion ensued on advertising for regional Members at Large and that the Terms of Reference be amended to state the Committee will appoint the Chair from one of the appointed Council members and that the appointment of Vice Chair will be from the Members at Large.

A discussion ensued on the budget as presented and payment of per diems for the seven members.

Resolution CG20190624.012
MOVED: by Councillor K. Adair

that Council approve the Terms of Reference as amended to state the Committee shall appoint the Chair from one of the appointed Council Members and the Vice Chair
shall be appointed from the Members at Large and approve the budget as presented and allocate $4,046.00 from the Parks Unexpended Reserves to cover the initial costs of the Parks and Open Space Committee.

Carried Unanimously

Resolution CG20190624.013
MOVED: by Councillor J. Bishop

that Council appoint Councillors D. Woitt, L. Seely and K. Adair to sit on the Parks and Open Space Steering Committee.

Carried Unanimously

9.2 2019 MSI Community Facility Funding Approval – June -Report

At the Council General meeting held October 4, 2018, Council approved the amendments to the Municipal Sustainability Initiative (MSI) Community Facility Funding Policy #12.3.6 to encompass applications from the entire County. (Ref. Resolution #CG20181004.1016)

It has been Council’s philosophy to fund projects that are supporting our current infrastructure within the County of Wetaskiwin through the MSI Community Facility Funding Policy #12.3.6. Projects that support preventative maintenance and repairing existing infrastructure to ensure the sustainability and longevity of our current facilities in our communities.

On May 6, 2019 Council approved the 2019 Municipal Capital and Operating Budget which included $200,000.00 for MSI Funding. (Ref. Resolution #CG20190506.007)

There was ten (10) applications received from a non-profit community groups received for the 2019 funding year.

The projects are summarized below:

Wetaskiwin Agricultural Society

Project: Wetaskiwin Multi-Purpose Building
Grant Amount Requested: $180,000.00
Total Community Contribution: $83,311.00
Total Estimated Project Cost: $263,311.00

The proposed building will replace the office and boardroom (portable building) with additional space for public washrooms, kitchen and a main hall that would accommodate approximately 400 people. This facility will give further options for public rental spaces that will include an existing green space.

Administration recommended allocating $100,000.00 to the Wetaskiwin Agricultural Society, for the “Wetaskiwin Multi-Purpose Building” project.

Lakedell Agricultural Society

Project: Blinds for Hall
Grant Amount Requested: $3,901.80
Total Community Contribution: $0.00
Total Estimated Project Cost: $3,901.80

Blinds between hall and arena are broken and need to be replaced.

Administration recommended allocating $0.00 to the Lakedell Agricultural Society, for the “Blinds for Hall” project.

Lakedell Agricultural Society

Project: Farmers Market Structures
Grant Amount Requested: $9,900.00
Total Community Contribution: $0.00
Total Estimated Project Cost: $9,900.00
Rather than purchasing new tents the Agricultural Society wants to build two movable covered structures to house farmers market vendors.

Administration recommended allocating $0.00 to the Lakedell Agricultural Society, for the "Farmers Market Structures" project.

**Lakedell Agricultural Society**

Project: Fire Suppression System Upgrades
Grant Amount Requested: $2,925.84
Total Community Contribution: $0.00
Total Estimated Project Cost: $2,925.84
The main hall kitchen needs to be updated to be compliant with requirements, for the fire suppression system updates.

Administration recommended allocating $0.00 to the Lakedell Agricultural Society, for the "Fire Suppression System Upgrades" project.

**Lakedell Agricultural Society**

Project: Kitchen Painting
Grant Amount Requested: $225.00 - $866.25
Total Community Contribution: $0.00
Total Estimated Project Cost: $866.25
Cost includes: thorough cleaning and paint preparation of main hall kitchen, repair any holes in drywall etc., two coats of kitchen paint and labor.

Administration recommended allocating $0.00 to the Lakedell Agricultural Society, for the "Kitchen Painting" project.

**Lakedell Agricultural Society**

Project: Kitchen Pots and Dishes Replacement
Grant Amount Requested: $4,780.00
Total Community Contribution: $0.00
Total Estimated Project Cost: $4,780.00
Would like to replace and update the kitchen inventory. Over the years various supplies have gone missing. The board would like to outfit, update and account for all pots, pans, serving plates etc.

Administration recommended allocating $0.00 to the Lakedell Agricultural Society, for the "Kitchen Pots and Dishes Replacement" project.

**Lakedell Agricultural Society**

Project: Panels and Gates/Bleachers
Grant Amount Requested: $20,475.00
Total Community Contribution: $0.00
Total Estimated Project Cost: $20,475.00
They would like to purchase the following:

- 12 – 10-foot gates
- 3 – alley gates
- 2 – 24-foot bleachers with stairs

The gates/panels would facilitate keeping horses at the arena easier for the youth camps as well as making the pens for the yearly bull riding.
Administration recommended allocating $0.00 to the Lakedell Agricultural Society, for the "Panels and Gates/Bleachers" project.

Lakedell Agricultural Society
Project: Portable Toilet Purchase
Grant Amount Requested: $3,150.00
Total Community Contribution: $0.00
Total Estimated Project Cost: $3,150.00
Porta-Potties are used during various events held at the Lakedell Agricultural Society including the fair and bull riding events. The addition of new porta-potties means that they can replace the older broken ones.

Administration recommended allocating $0.00 to the Lakedell Agricultural Society, for the "Portable Toilet Purchase" project.

Lakedell Agricultural Society
Project: Roof Re-Seal and Repair
Grant Amount Requested: $10,206.00
Total Community Contribution: $0.00
Total Estimated Project Cost: $10,206.00
Roof screws were removed and replaced. There were some leaks that needed to be fixed especially over the kitchen area.

Administration recommended allocating $0.00 to the Lakedell Agricultural Society, for the "Roof Re-Seal and Repair" project.

Lakedell Agricultural Society
Project: Snack Vending Machine
Grant Amount Requested: $1,600.00
Total Community Contribution: $0.00
Total Estimated Project Cost: $1,900.00
Snack vending machine replacement as the current vending machine no longer works. The snack machine is in the arena and there is very often events held that do not operate a concession.

Administration recommended allocating $0.00 to the Lakedell Agricultural Society, for the "Snack Vending Machine" project.

TOTALS:

- 2019 Funding Requests = $237,804.89
- Community Contributions = $83,311.00
- Project Budgets = $321,115.89.

The Lakedell Agricultural Society is still engaged in their feasibility study, therefore the reason Administration recommended that all funding applications be held until Council has the opportunity to review the final document.

The total 2019 MSI Community Facility Funding recommendations equals $100,000.00 with a total amount of $100,000.00 remaining in the 2019 MSI Community Facility Funding program allocation.

Options for Council:

1. Council provide Administration direction to change, delete or insert funding approvals for the projects under the 2019 MSI Community Facility Funding program and direct Administration to submit approvals for each 2019 MSI Community Facility Funding project to Municipal Affairs for approval under the MSI program.
2. Council deny the requested funding under the 2019 MSI Community Facility Funding program.

3. Council approve the 2019 Municipal Sustainability Initiative (MSI) Community Facility Funding allocations listed below:
   a. Wetaskiwin Agricultural Society - $100,000.00 for the Wetaskiwin Multi-Purpose Building.
   b. Lakedell Agricultural Society - defer a decision until the results of the feasibility study are made public.

   And to submit the Municipal Sustainability Initiative (MSI) Community Facility Funding project for the 2019 program in the amount $100,000.00 to the Provincial Government.

Administration recommended that Council approve the 2019 Municipal Sustainability Initiative (MSI) Community Facility Funding allocation listed below:
   a. Wetaskiwin Agricultural Society - $100,000.00 for the Wetaskiwin Multi-Purpose Building,
   b. Lakedell Agricultural Society - defer a decision until the results of the feasibility study are made public, and

   submit the Municipal Sustainability Initiative (MSI) Community Facility Funding project for the 2019 program in the amount $100,000.00 to the Provincial Government.

A discussion ensued on advising the Lakedell Agricultural Society that their community group is required to provide some funds to offset their request and approval of funding will be dependent on completion of the Lakedell feasibility study.

Resolution CG20190624.014
MOVED: by Councillor K. Adair
that Council approve the 2019 Municipal Sustainability Initiative (MSI) Community Facility Funding allocation listed below:
   a. Wetaskiwin Agricultural Society - $100,000.00 for the Wetaskiwin Multi-Purpose Building
   b. Lakedell Agricultural Society - defer a decision until the results of the feasibility study are made public

and that Administration submit the Municipal Sustainability Initiative (MSI) Community Facility Funding project for the 2019 program in the amount $100,000.00 to the Provincial Government.

Carried Unanimously

Mr. Lynch left the meeting at 2:12 p.m.

10. UNFINISHED BUSINESS

10.1 Security System Update - Report

At the Council General meeting on March 26, 2019 Council reviewed a proposal to add a security system to the Winfield shop due to the March 2, 2019 break in and a number of other local break ins. The proposal was to include an alarm system, closed circuit cameras and electronic keypads. Council approved the alarm system and closed-circuit cameras but asked Administration to investigate the history of all our security systems.

Prior to 2009, Dart Electric was handling the security system at the County's Administration Building. Administration found that having an external company manage the users was very inefficient. It was taking up to 2-3 months to get a new employee entered into the system to be able to have security access. Administration received 2 quotes from companies for the monitoring and Red Deer Lock was the successful contractor.

Around 2009, there was a door fob system added to the Administration building that was able to be managed internally. An issue encountered with that was that fobs
were lost and/or not returned when an employee left. The costs for the fob system were included in the regular Building Maintenance budget and did not require a special resolution.

In March of 2018, the door security and alarm monitoring was moved to Red Deer Lock and Safe. This allowed a single point of monitoring for all systems. The costs for the upgrade and conversion was approx. $19,000 and was budgeted under the regular building maintenance budget for 2018.

In June of 2018, a door and alarm monitoring system were added to the Winfield Agriplex after a number of break-ins and issues with unauthorized access. The costs for the system upgrades were approximately $6,300 and were budgeted under the Regular Building Maintenance Budget for 2018. As a supplement, Geoff Lynch, Director of Leisure and Community Services also included a detailed reasoning in his April 3, 2018 report.

The 2019 request for security at the Winfield shop had to be presented to Council as it wasn’t included in the original budget reviewed by Council. Generally, these types of projects would be completed by Administration under the regular maintenance and operating budget.

From an effectiveness and efficiency standpoint, having one point of contact for all of the County’s security, including pin pads that was determined necessary, is very important. This currently includes the PW shop, Administration Office, Winfield Public Works Shop and the Winfield Agriplex. Having control of the passcodes for doors eliminated the County’s risk of having keys in the community that were not returned by past employees.

The Building Maintenance Operating Reserve is estimated at $168,000.00.

Options for Council’s consideration:

1. approve the revised quote from Red Deer Lock and Safe for the installation of the keyless entry system for the Winfield Public Works Shop in the amount of $9,955.00 plus GST with funds allocated from the Building Maintenance Operating Reserve.

2. deny the request to install electronic keypads at the Winfield Shop.

Administration recommended that Council approve the revised quote from Red Deer Lock and Safe for the installation of the keyless entry system for the Winfield Public Works Shop in the amount of $9,955.00 plus GST with funds allocated from the Building Maintenance Operating Reserve.

A discussion ensued on the number of pin pads required.

**Resolution CG20190624.015**

MOVED: by Reeve T. Van de Kraats

that Council approve the revised quote from Red Deer Lock and Safe for the installation of the keyless entry system for the Winfield Public Works Shop in the amount of $9,955.00 plus GST with funds allocated from the Building Maintenance Operating Reserve.

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11. **NEW BUSINESS**

11.1 **Alberta Recreation Parks Association 2019 – Seeking Award Nominations (File #1213) -Report**

On May 27th, 2019 a letter received advising that the Alberta Recreation & Parks (ARPA) along with the Government of Alberta were seeking nominations of individuals to receive an award that celebrates leadership and excellence in the Province's recreation and parks sector. The deadline for submission is Saturday, June 30th, 2019.

In 2011, Mr. Elwood Johnson was nominated and recognized and in 2012 Mr. Brian Brown was nominated and recognized, both gentlemen are County residents.

Council involvement is necessary in completing the nomination process. The award categories are as follows:

1. **Lieutenant Governor's Leadership for Active Communities Award**: Honours the achievements of groups and individuals who are leading their communities to increase citizen participation in active living, recreation, and sport, resulting in healthier people and communities. This year, the program is presenting the Group Spirit of Community Leadership, Professional Leadership and Elected Community Leader. The Lieutenant Governor will attend the President's Awards Banquet to present these three awards.

2. **Alberta Recreation and Parks Association's Award**: ARPA celebrates excellence through several diverse awards, including the A.V. Pettigrew Award, presented to a community or organization that made a significant impact on improving the quality of life of their citizens through recreation and parks.

3. **Government of Alberta's Recreation Volunteer Recognition Awards**: These awards honour volunteers who have made significant contributions to recreation development at the community level.

At the Council General meeting held June 8th, 2018 Council nominated Cory Anderson to receive the Alberta Recreation & Parks and Government of Alberta "Honour Outstanding Work in Our Community". Reeve K. Rooyakkers assisted in the application process (Ref. Resolution No. CG20180608.1012). The application for Mr. Anderson was not successful.

Options for Council's consideration:

1. accept the ARPA request for nominees to receive the Alberta Recreation & Parks and Government of Alberta "Honour Outstanding Work in Our Community" awards recognition as information.

2. that Council nominate and assist in the application for an individual(s) to receive the Alberta Recreation & Parks and Government of Alberta "Honour Outstanding Work in Our Community" prior to the nomination deadline of June 30th, 2019.

Administration recommended that Council nominate and assist in the application for an individual(s) to receive the Alberta Recreation & Parks and Government of Alberta "Honour Outstanding Work in Our Community" prior to the nomination deadline of June 30th, 2019.

**Resolution CG20190624.016**

MOVED: by Councillor L. Seely

that Council accept the Alberta Recreation & Parks and Government of Alberta award nomination request as information.

Carried Unanimously

11.2 **Alberta Lake Management Society – Save the Date 2019 Annual Conference - Report**
The Alberta Lake Management Society (ALMS) advised they will be hosting their annual conference this fall, and in 2019 this event will be held at Chestermere Lake on September 18th and September 19th. The purpose of ALMS is to promote understanding and comprehensive management of lakes and reservoirs and their watersheds.

This notice was for interested attendees to “Save the Date” and details on registration and offered programs will be sent at a later date. ALMS advised that Early Bird registration deadline would be mid to late August and likely be $160.00 per person which covers both days of the conference.

Chestermere Lake is located twenty-five minutes east of Calgary, is a recreational reservoir enjoyed by thousands of Albertans. Chestermere Lake faces unique challenges, including dense aquatic plant growth and invasive flowering rush. This setting provides the perfect backdrop for learning and knowledge sharing on topics including aquatic invasive species, shoreline management, water quality monitoring, cyanobacteria, and more.

In 2017, former Councillor Keith Johnson attended this conference held in Lac la Biche, Alberta (Ref. Resolution #CG20170718.1011).

Options for Council’s consideration:

1. Advise who is able to attend the Alberta Lake Management Society 2019 Annual Conference on September 18 & 19th, 2019 at Chestermere Lake, Alberta and Staff, selected by the CAO, who may benefit attending the conference.

2. accept the Alberta Lake Management Society - Save the Date - September 18 & 19th, 2019 as information pending receipt of additional details.

Administration recommended that Council accept the Alberta Lake Management Society - Save the Date - September 18 & 19th, 2019 as information pending receipt of additional details.

Resolution CG20190624.017
MOVED: by Councillor K. Rooyakkers

that Council accept the Alberta Lake Management Society - Save the Date - September 18 & 19th, 2019 as information pending receipt of additional details.

Carried Unanimously

11.3 Wizard Lake Canada Day Celebration - Boat Parade 2019 Invitation - Report

On June 3rd, 2019 an email was received from Chris Daniel inviting elected officials to attend the Wizard Lake Watershed & Lake Stewardship Association Canada Day – July 1st, 2019 celebration with a “Canada Day Boat Parade” on Monday, July 1st, 2019 starting at 2:00 p.m. at the Muster Point - “Daniel’s Dock”.

Options for Council’s consideration:

1. Advise who can attend the Wizard Lake Watershed & Lake Stewardship Association Canada Day Boat Parade on Monday, July 1st, 2019 starting at 2:00 at “Daniel’s Dock”.

2. Accept the invitation from the Wizard Lake Watershed & Lake Stewardship Association Canada Day Boat Parade as information.

Administration recommended that Council advise who can attend the Wizard Lake Watershed & Lake Stewardship Association Canada Day Boat Parade on Monday, July 1st, 2019 starting at 2:00 at “Daniel’s Dock”.

Resolution CG20190624.018
MOVED: by Councillor K. Rooyakkers

that Councillor J. Bishop be registered to attend the Wizard Lake Watershed & Lake Stewardship Association Canada Day Boat Parade on Monday, July 1st, 2019 starting at 2:00 p.m. at “Daniel’s Dock”.
11.4 2019 Business Plans - Report

The 2018 Business Plans have been updated for 2019 with the amendments requested at Strategic & Business Planning in the fall of 2018, approvals from Interim Budget December 18, 2018 (Ref. Resolution #CG20181218.1029), final budget May 6, 2019 (Ref. Resolution #CG20190506.007), and Agricultural Services through its Strategic Planning. Provided for Council's review are the 2019 Final Budget Business Plan Action Change Report and the 2019 Final Budget Action and Task Report.

Administration recommended that Council approve the 2019 Business Plans as presented.

Resolution CG20190624.019

MOVED: by Reeve T. Van de Kraats

that Council approve the 2019 Business Plans as presented.

Carried Unanimously

11.5 National Drowning Prevention Week - NDPW - Report

An email was received from the Lifesaving Society requesting the County of Wetaskiwin to proclaim July 21st to 27th, 2019 as National Drowning Prevention Week (NDPW). The Lifesaving Society designates the third week in July as NDPW to focus community and media attention on the drowning problems and prevention.

This is a national education initiative and the Lifesaving Society requests that Council approve the following declaration:

WHEREAS the mission of the Lifesaving Society Canada is to prevent drowning throughout this great country, and even one drowning in [province/territory] is one too many; and

WHEREAS most drownings are preventable in a Water Smart community, and only through Water Smart education and a healthy respect for the potential danger that any body of water may present can we truly enjoy the beauty and recreation opportunities offered by these bodies of water; and

WHEREAS the Lifesaving Society urges Canadians and residents of the County of Wetaskiwin, in the Province of Alberta to supervise children who are in and around the water, to refrain from drinking alcoholic beverages while participating in aquatic activities, and to wear a Personal Flotation Device or lifejacket at all times when boating; and

WHEREAS the Lifesaving Society Canada has declared July 21-27, 2019 National Drowning Prevention Week to focus on the drowning problem and the hundreds of lives that could be saved this year.

THEREFORE, BE IT RESOLVED THAT, I, Reeve T. Van de Kraats do hereby proclaim July 21-27, 2019 NATIONAL DROWNING PREVENTION WEEK in the County of Wetaskiwin, in the Province of Alberta and do commend its thoughtful recognition to all citizens of our County.

Administration recommended that Council proclaim July 21st to 27th, 2019 as National Drowning Prevention Week (NDPW) and that the Proclamation be posted on the County of Wetaskiwin website and in the Administrative Building foyer.

Resolution CG20190624.020

MOVED: by Councillor L. Seely

that Council proclaim July 21st to 27th, 2019 as National Drowning Prevention Week (NDPW) and that the Proclamation be posted on the County of Wetaskiwin website and in the Administrative Building foyer.

Carried Unanimously

11.6 Pembina Zone 3 Meeting - Report
An email was received June 10th, 2019 announcing the upcoming Pembina Zone 3 meeting on July 15th, 2019 at the Royal Executive Inn, Edmonton.

Agenda items and topics for discussion are due by Wednesday, July 3rd, 2019.

Administration recommended that Council advise who is able to attend the July 15th, 2019 Pembina Zone 3 meeting at the Edmonton Royal Executive Inn.

Resolution CG20190624.021
MOVED: by Councillor J. Bishop
that five Council members and Staff approved by the CAO be registered to attend the July 15th, 2019 Pembina Zone 3 meeting at the Edmonton Royal Executive Inn.

Carried Unanimously

11.7 Kaycee Madu, Minister of Alberta Municipal Affairs – Key Priorities & Regulations on Liquor Consumption Relaxed in Municipal Parks - Report

On June 14th, 2019 an email was received from the Honourable Kaycee Madu outlining his key priorities as the new Minister of Municipal Affairs such as:

1. Working with the Minister of Finance to deliver on the municipal funding amounts promised for the year, and to work with municipalities to develop a long term municipal funding program;
2. Work with the Solicitor General to engage municipalities in discussions on the Province’s funding formula for police services, including any burden imposed on local law enforcement resulting from the federal legalization of cannabis;
3. Cutting provincial regulation and paperwork for Alberta municipalities, so those saving can be passed onto local taxpayers.
4. Work with municipalities to attract investment and create jobs through measures such as facilitating pre-approved industrial zones and enabling municipal property tax incentives.

In his letter he also advised the Government of Alberta quashed the liquor ban imposed on the last eight remaining provincial parks effective the May 2019 long weekend. Rules and regulations around quiet times, excessive noise and appropriate behavior continue to be in place and will be enforced in Alberta Parks campgrounds.

The County of Wetaskiwin allowed liquor consumption in the County Parks. Enforcement is complaint driven and is dealt with in house (by park attendant) in conjunction with the County of Wetaskiwin’s Community Peace Officers and/or RCMP.

Administration recommended that Council accept Honourable Kaycee Madu, Minister of Municipal Affairs update on key priorities as information.

Resolution CG20190624.022
MOVED: by Councillor B. Krahn
that Council accept Honourable Kaycee Madu, Minister of Municipal Affairs update on key priorities as information.

Carried Unanimously

11.8 RMA Update re Property Taxes on Coalbed Methane Shallow Gas Wells - Report

Rural Municipalities of Alberta (RMA) held a member conference call May 24th, 2019 to discuss issues specific to coalbed methane shallow gas wells in the south east and central areas of the province. If an oil and gas industry cease to be operational, they can “walk away” from their responsibilities of surface lease payments and property tax obligations resulting in accelerating unfunded abandoned well obligations. Without regulatory collaboration and clarity, oil and gas companies are unable to address its
near-term liquidity needs and has no financial ability to continue operating. Without access to financing, it is expected that the Orphaned Well Association may grow exponentially.

RMA was asked to meet with the industry as represented by Explorers and Producers Association of Canada (EPAC) to suggest solutions for the short term, immediate solutions that can be put in place this year. RMA confirmed there are 15 rural municipalities who are considered to have shallow gas facilities and thus are directly affected by this discussion; however, the County of Wetaskiwin is not one directly affected.

On June 7th, 2019, RMA then sent a letter to the Honourable Kaycee Madu, Minister of Municipal Affairs advising of the position RMA has taken. The letter stated in part:

"The Issue:

......the number one issue affecting the industry has been the persistently low domestic price of natural gas over that last couple of years exasperated by scrapped export projects and lack of market access that could lead to better prices......

......after contacting EPAC we learned that in addition to their core revenue problem, the coalbed methane shallow gas industry faces operational cost challenges described by them as Alberta Energy Regulator (AER) fees, surface lease payments, and municipal taxes. Due to the unprecedented decreases in commodity prices for natural gas and thus revenue, these cost drivers have become prohibitive to the sustainability of many shallow gas companies. They project more bankruptcies and industry failure, should both short-term and long-term solutions not be found.

Assessment & Taxation:

The assessment process for all oil and gas wells is based on the Minister’s Guidelines for Linear Property, Machinery and Equipment, Railway and Farmland, which is developed by the Government of Alberta. Additionally, with the transition to the centralized assessment of designated industrial property (DIP), which includes wells and pipelines, the Government of Alberta is also responsible for carrying out the assessment of such properties. As such, municipalities have no ability to amend how wells, pipelines and other linear property is assessed.

Due to the unique nature of linear property, municipalities are unable to use many of the tools available in the MGA to recovery unpaid taxes through the seizure and sale of property. Given this unpaid tax crisis, it is challenging to expect rural municipalities to use other powers under the MGA to further support the oil and gas industry when many currently feel powerless to recover taxes that are already unpaid by both bankrupt and still-operating oil and gas companies.

The Solution:

Given this background information, RMA believes that the only viable short-term solution to reduce the overall property taxes paid by shallow gas companies is for this year for the Government of Alberta to reduce or eliminate the education property tax portion of overall taxes collected by municipalities from shallow gas producers. Unlike municipal budgets which have been approved and billed out, the province has yet to approve the 2019/20 provincial budget and can still make this unilateral change. Currently, the School Act allows the Government of Alberta to requisition municipalities, which then collect education property taxes from each property within their jurisdiction, and then transfer the amount collected to the Alberta School Foundation Fund. Although municipalities are essentially acting as a collection agent for the province in this scenario, they are still required to transfer the full amount regardless of whether individual property owners have paid their municipal taxes.

The School Act enables the Minister of Education to “suspend or defer in whole or in part the payment of any sum required to be paid [by the municipality for the education property tax] for the period of time and on the terms and conditions that the Minister prescribes” (s. 174(11)). Given this, the Minister may work with municipalities and industry to identify companies that require temporary tax relief, exempt the municipality from collecting and forwarding the requisite education tax amount owed by the companies, and the municipality can then use its powers under s. 347 of the Municipal Government Act to reduce the taxes owed by the impacted companies at an amount equal to their previous education property taxes owed.
RMA’s position is that this solution should not result in reduced funding or services provided for the delivery of education. There may be other legislative or regulatory changes that could be made to simplify this process, but it appears to be a viable option under the current legislation.

As requested by the Minister, RMA has discussed this issue with EPAC, and both organizations are supportive of the education property tax as the only realistic means of providing short-term tax relief to impacted shallow gas companies. Both organizations would be pleased to discuss the issue further with you and your ministry staff, including approaches to identify how to fairly determine which shallow gas companies require assistance to remain viable, and which companies would receive an unnecessary tax advantage......”.

RMA is awaiting the Minister’s response, and will provide any further updates once received.

Administration recommended that Council accept the Rural Municipalities of Alberta (RMA) update on “Property Taxes on Coalbed Methane Shallow Gas Wells” as information.

Resolution CG20190624.023

MOVED: by Councillor J. Bishop

that Council accept the Rural Municipalities of Alberta (RMA) update on “Property Taxes on Coalbed Methane Shallow Gas Wells” as information.

Carried Unanimously

11.9 Request for Road Closure to Purchase – Johannes Broks SW 2-47-4-W5M - Report

On May 28th, 2019 a request was received from Johannes Broks requesting Council’s consideration to close and sell a portion of undeveloped road allowance on the west side of a fractional portion of his land SW 2-27-4-W5M severed by (Road Plan 2088EU) Range Road 42 south of Township Road 470. The SW 2-27-4-W5M is 153.94 acres excepting 1.06 acres for Road Plan 2088EU (Range Road 42) and is a curved, gravelled and County maintained road allowance.

Mr. Broks advised, if successful in his application, will consolidate the road allowance with the remnant portion of his land. The land is zoned agricultural and located in Division 6.

Historically, Council’s decision in the past was all typical undeveloped 66’ road allowances could be considered for closure to lease, but never sold in the event there would be a need for future development and to prevent land locked parcels.

There is a small piece of Crown land, 7.76 acres on the east side of the road, currently under a grazing lease with a County resident. There is a water course that runs across the undeveloped road allowance located at the south end of the undeveloped road. The remnant portion the applicant wants to subdivide off the quarter is a steep grade that continues down to a creek.

The severed portion of the SW 2-47-4-W5M is approximately 1.24 acres. The portion of subject road, requested for closure, measures approximately .43 acres. If consolidated the lot would create a potential subdivision of approximately 1.67 acres. An approval could potentially create a non-conforming parcel for development as per the Land Use Bylaw 2017/48 due to topography and parcel size. Also, if the applicant’s request is approved, it could hinder the County for future road widening or road straightening of Range Road 42 south of Township Road 470.

Administration reviewed the request and their comments are as follows:

- Stephen Majek, Director of Agricultural Services – Agricultural Services is opposed to selling this road allowance. The current landowner is not using the small piece of land for farming and likely wants to buy the road allowance to increase a potential acreage size so they can sell it.
Council General Meeting, June 24, 2019

- David Blades – Director of Planning & Economic Development – The portion of Range Road abuts a severed portion of land which is part of the overall title to the quarter section.

  After speaking with Leo Broks, he is wishing to increase the size of the severed portion by adding that portion of Range Road identified. Then he wishes to separate the small parcel with added Range Road for future sale.

  The concern with closure and sale is twofold. The County has been correcting certain intersections for traffic safety reasons. If this portion of range road is removed, the option of correcting any traffic improvements would be significantly reduced. The other concern is the sale value from the County to the private purchaser would be of minimal value, yet upon consolidation and sale as a larger lot, the sale would be significantly higher to and benefitting the private landowner.

  In this regard, I would not support the closure and sale.

- Jarvis Grant – Assistant Development Officer and Dallas Vikse, Engineering Technologist, provided a map showing the full required setbacks for a suitable building site could not possibly be met even if the road allowance was closed and consolidated into the proposed parcel. In terms of a possible building site, just keeping setbacks to property lines in mind, there is potential for a suitable building site even without the undeveloped road allowance if the maximum property line setbacks were granted down to 10m on all sides.

  Mr. Grant attended the site and inspected the terrain. There is a substantial bank that winds its way through the property that would be classified as a bank break in accordance with the County’s Land Use Bylaw and would be subject to a 30m setback from the top of the bank. The County can relax this down a few meters but typically speaking a geotechnical report would need to be obtained by the developer that indicated what a safe and suitable setback would be from the top of bank. With the location of the bank break and the developed road allowance I do not believe that at this time there is a safe and suitable building site on the property even if the undeveloped road allowance was closed and consolidated with the proposed parcel.

  If the developer is serious about this (even without the undeveloped road allowance) they will need to prove to the County there is a safe and suitable building site through a geotechnical report as well as hire a surveyor to show the setbacks and the potential building pocket. Prior to this, a satisfactory setback distance for development adjacent to the developed road should be obtained from Public Works.

- Rod Hawken, CAO - It appears to be a road closure to add to remnant to east which I assume would then be subdivided off as severed from home quarter and sold as an acreage. I would need confirmation that there is a building site available on the severed parcel with road allowance added. The parcel to west is Crown lease so it wouldn’t be added there.

- Jeff Chipley, Assistant CAO - I also would not be in favour of closing and selling this road allowance as further upgrades to the road intersection and/or possible road widening if needed would be greatly impacted if this land was subdivided and turned into a residential parcel. Additionally, the approach that would be needed for a residential parcel in this area, I believe would be too close to the intersection for our standards, as well as my own comfort, for being on a curved roadway, which could add additional safety risk.

- Public Works – agrees with comments noted above. Public Works has always maintained they are in favour of closure to lease, but never sell road allowances.
If Council wishes to proceed with closure of the portion of undeveloped road that runs along the west boundary of the fractional portion of SW 2-47-4-W5M for the purpose of selling to Mr. Broks, the road closure must be completed by By-law as per Sections 22 and 230 of the Municipal Government Act, Statutes of Alberta which states:

**Road Closure:**

22(1) No road in a municipality that is subject to the direction, control and management of the municipality may be closed except by bylaw.

(2) A bylaw closing a road must be advertised.

(3) A bylaw closing a road made by the council of a municipality that is not a city has no effect unless it is approved by the Minister of Infrastructure and Transportation before the bylaw receives second reading.

(4) Before passing a bylaw closing a road, a person who claims to be affected prejudicially by the bylaw or that person's agent must be given an opportunity to be heard by Council.

If road closure is approved and if objections are raised prior to, or at, the public hearing, Council should determine whether the objections are valid and whether they wish to continue despite objections. If continuing with the closure, the rationale for the closure or cancelation must be clarified in the covering letter to Alberta Transportation. Typically, if objections are received from the public, Alberta Transportation will not approve to close the road.

Administration will send adjacent landowners’ courtesy letters if Council proceeds to advertising a Public Hearing in accordance with Section 22 and 230(1) of the Municipal Government Act.

Options for Council's consideration:

1. that Administration proceed with the request from Johannes Broks to close the undeveloped road allowance on the west boundary of a small fraction of land SW 2-27-4-W5M severed by alternate Road Plan 2088EU or Range Road 42 south of Township Road 470 per Section 22 and 230 of the Municipal Government Act and County of Wetaskiwin Road Allowance Closure, Lease Policy #12.0.4 conditional as follows:
   a. Mr. Johannes Broks provide written confirmation they will accept responsibility for all costs associated with the road closure including:
      i. Advertising of the Public Hearing;
      ii. Title searches required for notification of referral agencies. (Not refundable);
      iii. Survey costs, if applicable;
      iv. Land Title Registration Fees if applicable;
      v. All other charges relating to closure of road allowances ie: rezoning, subdivision,
      vi. No objection being received from any person who would be prejudicially affected by the proposed road closure;
      vii. Approval of the Minister of Alberta Transportation;
      viii. Provision of a correct and acceptable description of the closed area from an Alberta Land Surveyor and registered as a Plan of Survey/Descriptive Plan at the applicant's cost.

2. deny the request from Johannes Broks for Council's consideration to close and sell the portion of undeveloped road allowance adjacent to SW 2-27-4-W5M for consolidation into the land severed by Range Road 42 south of Township Road 470 (alternate Road Plan 2088EU in Division 6) as the road closure would create a parcel of undevelopable land in accordance with the Land Use Bylaw 2017/48 ie: adequate building site, approach installation, questionable setback for wastewater discharge and that closure may also hinder any future road widening or straightening of the curved portion of Range Road 42.
Administration recommended that Council deny the request from Johannes Broks for Council's consideration to close and sell the portion of undeveloped road allowance adjacent to SW 2-27-4-W5M for consolidation into the land severed by Range Road 42 south of Township Road 470 (alternate Road Plan 2088EU in Division 6) as the road closure would create a parcel of undevelopable land in accordance with the Land Use Bylaw 2017/48 ie: adequate building site, approach installation, questionable setback for wastewater discharge and that closure may also hinder any future road widening or straightening of the curved portion of Range Road 42.

Resolution CG20190624.024
MOVED: by Reeve T. Van de Kraats

that Council deny the request from Johannes Broks for Council's consideration to close and sell the portion of undeveloped road allowance adjacent to SW 2-27-4-W5M for consolidation into the land severed by Range Road 42 south of Township Road 470 (alternate Road Plan 2088EU in Division 6) as the road closure would create a parcel of undevelopable land in accordance with the Land Use Bylaw 2017/48 ie: adequate building site, approach installation, questionable setback for wastewater discharge and that closure may also hinder any future road widening or straightening of the curved portion of Range Road 42.

Carried Unanimously

11.10 RMA Seeking Input re Bill 4 Red Tape Reduction - Report

On June 14th, 2019 an email was received from Rural Municipalities of Alberta (RMA) advising the Government of Alberta passed legislation on June 10th to reduce red tape in Alberta in accordance with Bill 4 Red Tape Reduction Act (has yet to receive Royal Assent). The intent of the Act is to decrease the regulatory burden in Alberta.

RMA is seeking member input to gather information on the will of Council as a whole from areas where regulatory requirements could be reduced to help municipalities operate more efficiently. While there are many aspects of red tape reduction that may affect rural areas, RMA is specifically seeking areas where a reduction in regulatory requirements would be a benefit to rural municipalities. RMA is also interested in any ideas municipalities may have as to how municipal processes could be streamlined to reduce red tape for business and industry.

Key actions of Bill 4 will enable government to:

- create an inventory of current regulations and assess if they are effective,
- focus on outcomes instead of processes to ensure all regulations are necessary, effective, efficient and proportional to their intended outcome,
- develop red tape reduction plans in all departments to make sure current and new regulations are free of red tape,
- coordinate cross-government activities and report on outcomes to make this initiative fully transparent to Albertans.

Administration provided the following top three priorities:

Jeff Chipley, Asst. CAO:

1. Approvals from Alberta Environment when moving forward with municipal infrastructure such as roads and bridges. Some of these delays not only on us, but other municipalities have led to entire construction seasons being potentially missed.

2. Intermunicipal Collaboration Frameworks. These should have been used as a tool to implement when municipalities were not working with each other rather than the current situation where many urban municipalities think it may be a way to get a blank cheque from their rural counterparts.

3. Not having stable predictable funding is a burden of red tape in a form from the Government of Alberta as it does not make us as efficient in our budgeting processes as we are required to do three year operating budgets and five year
capital plans while trying to guess what we are getting and then modify once their Budget is passed. If we knew a better sense of what our funding was beforehand rather than the red tape of the government not telling us until the last minute, it would make our budgeting process a bit more efficient from that end.

Finance Department advised areas that could be improved are:
1. MSI approval times,
2. DRP funding uncertainties/ Difficult reporting process,
3. Changes in government/ministers delaying approvals or changing funding.

Options for Council’s consideration:
1. Respond to Rural Municipalities of Alberta (RMA) request for input regarding Bill 4 Red Tape Reduction Act with Council’s top three priorities in addition to Administrations comments.
2. Respond to Rural Municipalities of Alberta (RMA) request for input regarding Bill 4 Red Tape Reduction Act with Administration’s comments noted above.

Administration recommended that Council respond to Rural Municipalities of Alberta (RMA) request for input regarding Bill 4 Red Tape Reduction Act with Council’s top three priorities in addition to Administrations comments.

A discussion ensued on the priorities as listed and that the ICF (under Jeff) should be listed as top priority.

A discussion ensued on adding a resolution at the fall Pembina Zone meeting on Home Builders Warranty.

Resolution CG20190624.025
MOVED: by Councillor L. Seely
that Council approve to respond to Rural Municipalities of Alberta (RMA) request for input regarding Bill 4 Red Tape Reduction Act with Council’s top three priorities in addition to Administrations comments.

1. Intermunicipal Collaboration Frameworks. These should have been used as a tool to implement when municipalities were not working with each other rather than the current situation where many urban municipalities think it may be a way to get a blank cheque from their rural counterparts.
2. Approvals from Alberta Environment when moving forward with municipal infrastructure such as roads and bridges. Some of these delays not only on us, but other municipalities have led to entire construction seasons being potentially missed.
3. Not having stable predictable funding is a burden of red tape in a form from the Government of Alberta as it does not make us as efficient in our budgeting processes as we are required to do three year operating budgets and five year capital plans while trying to guess what we are getting and then modify once their Budget is passed. If we knew a better sense of what our funding was beforehand rather than the red tape of the government not telling us until the last minute, it would make our budgeting process a bit more efficient from that end.
4. MSI approval times.
5. DRP funding uncertainties/ Difficult reporting process.
6. Changes in government/ministers delaying approvals or changing funding.

Carried Unanimously
Council General Meeting, June 24, 2019

Resolution CG20190624.026
MOVED: by Councillor J. Bishop

that Administration draft a resolution regarding New Home Warranty to be presented at the October Pembina Zone meeting then at the Rural Municipalities of Alberta (RMA 2019 Fall Convention).

Carried Unanimously

13. INFORMATION ITEMS

13.1 RMA Contact Bulletins up to 24June19 - Report

The following information items were provided for Council’s review:

1. RMA Circulars:
   a. Contact Newsletters: May 17, 24, 31, June 7, 2019

2. RMA Member Bulletins:
   a. RMA Advocates for Municipal Authority on Road Permits
   b. RMA and AUMA Seeking Examples to Support ICF Negotiations
   c. Infrastructure Asset Management Alberta (IAMA) Workshop on June 12
   d. Call for Convention Workshop Proposals
   e. RMA Post-Secondary Scholarship Program
   f. Support Canadian Energy Campaign Launched for FCM Conference
   g. Government of Alberta Introduces Four Bills
      i. Bill 1 – An Act to Repeal the Carbon Tax
      ii. Bill 2 – An Act to Make Alberta Open for Business
      iii. Bill 3 – Job Creation Tax Cut (Alberta Corporate Tax Amendment) Act
      iv. Bill 4 – Red Tape Reduction Act
   h. Changes to Federal Species at Risk Act
   i. Upcoming EOEP Course in Black Diamond
   j. Municipalities to be Granted Tax Incentive Powers
   l. Cheanfarms Selected as Agricultural Plastic Recycling Pilot Program Operator
   m. Evaluation of Wetland Management Partnerships Report Available

3. ALMS (Alberta Lake Management Society) “2018 LakeWatch reports are available online”.

4. Wetaskiwin & Area Lodge Authority Minutes of March 27th, 2019

5. Thank You Letters:
   a. Evangelical Sisterhood of Mary re: Church Manse
   b. Pigeon Lake Regional Chamber of Commerce

Administration recommended that Council accept the Rural Municipalities of Alberta (RMA) circulars and other documentation provided as information.

Resolution CG20190624.027
MOVED: by Councillor K. Rooyakkers

that Council accept the Rural Municipalities of Alberta (RMA) circulars and other documentation provided as information.
14. CLOSED TO THE PUBLIC

14.1 Right of Way Negotiations 24June2019 Update - Allan Groeneveld
Range Road 24 - Report (CLOSED TO THE PUBLIC)

Council will be discussing Right of Way Negotiations 24June2019 Update - Allan Groeneveld - Range Road 24, therefore the meeting should be closed to the public, pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and the Freedom of Information and Protection of Privacy Act, Part 1, Division 2 Exceptions to Disclosure, Section 17 Disclosure harmful to personal privacy.

Resolution CG20190624.028
MOVED: by Councillor J. Bishop

that the meeting be closed to the public, at 2:27 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and the Freedom of Information and Protection of Privacy Act, Part 1, Division 2 Exceptions to Disclosure, Section 17 Disclosure harmful to personal privacy to discuss Right of Way Negotiations 24June2019 Update - Allan Groeneveld - Range Road 24.

Carried Unanimously

Resolution CG20190624.029
MOVED: by Councillor K. Adair

that the meeting be opened to the public at 2:45 p.m.

Carried Unanimously

Resolution CG20190624.030
MOVED: by Councillor B. Krahn

that Administration negotiate with landowner for acquisition of land from NE 5-46-2-W5M for Range Road 24 upgrade of berm and culvert through wetlands.

Carried Unanimously

14.2 JEDI Negotiations City of Wetaskiwin - 24June2019 Report (CLOSED TO THE PUBLIC)

Council will be discussing JEDI Negotiations - City of Wetaskiwin 24June2019 Update, therefore the meeting should be closed to the public, pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and the Freedom of Information and Protection of Privacy Act, Part 1, Division 2 Exceptions to Disclosure, Section 21 Disclosure harmful to intergovernmental relations.

Resolution CG20190624.031
MOVED: by Councillor K. Rooyakkers

that the meeting be closed to the public, at 2:46 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and the Freedom of Information and Protection of Privacy Act, Part 1, Division 2 Exceptions to Disclosure, Section 21 Disclosure harmful to intergovernmental relations to discuss JEDI Negotiations - City of Wetaskiwin 24June2019 Update.

Carried Unanimously

Resolution CG20190624.032
MOVED: by Councillor J. Bishop

that the meeting be opened to the public at 2:51 p.m.

Carried Unanimously
Resolution CG20190624.033
MOVED: by Councillor L. Seely

that the County of Wetaskiwin/Town of Millet commence legal action against the City of Wetaskiwin with respect to honoring the terms of the JEDI agreement with legal costs shared with the Town of Millet in accordance with the current JEDI Costs and Revenue Sharing Agreement.

Carried Unanimously

Council requested R. Hawken, CAO to leave the meeting to discuss the Personnel Closed to the Public issue. Mr. Hawken left at 2:55 p.m.

14.3 Personnel 24June2019 (CLOSED TO THE PUBLIC)

Council will be discussing Personnel, therefore the meeting should be closed to the public, pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and the Freedom of Information and Protection of Privacy Act, Part 1, Division 2 Exceptions to Disclosure, Section 27 Privileged information.

Resolution CG20190624.034
MOVED: by Councillor K. Adair

that the meeting be closed to the public, at 2:56 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and the Freedom of Information and Protection of Privacy Act, Part 1, Division 2 Exceptions to Disclosure, Section 27 Privileged information to discuss Personnel.

Carried Unanimously

Resolution CG20190624.035
MOVED: by Councillor J. Bishop

that the meeting be opened to the public at 3:00 p.m.

Carried Unanimously

Resolution CG20190624.036
MOVED: by Councillor J. Bishop

that the addition to the agenda "Personnel Issue" be deemed of a time sensitive nature, unable to wait until the next meeting, pursuant to Procedural Bylaw 2018/04, Section 8.5.

Carried Unanimously

Council will be discussing Personnel, therefore the meeting should be closed to the public, pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and the Freedom of Information and Protection of Privacy Act, Part 1, Division 2 Exceptions to Disclosure, Section 27 Privileged information.

Resolution CG20190624.037
MOVED: by Councillor L. Seely

that the meeting be closed to the public, at 3:01 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and the Freedom of Information and Protection of Privacy Act, Part 1, Division 2 Exceptions to Disclosure, Section 27 Privileged information to discuss Personnel.

Carried Unanimously

R. Hawken, CAO entered the meeting at 3:15 p.m.

Resolution CG20190624.038
MOVED: by Councillor K. Adair

that the meeting be opened to the public at 3:45 p.m.

Carried Unanimously
Resolution CG20190624.039
MOVED: by Councillor J. Bishop

that Council authorize the Rural Municipalities of Alberta (RMA) Contractor to conduct vulnerability of the County of Wetaskiwin's network system.

Recorded

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Reeve T. Van de Kraats
Councillor J. Bishop
Councillor B. Krahn
Councillor K. Adair
Councillor K. Rooyakkers
Councillor L. Seely

Results:

5   1

Carried (5 to 1)

Resolution CG20190624.040
MOVED: by Councillor J. Bishop

that Administration conduct a full and complete investigation into both the trackhoe and skid steer fires and present full report back to Council.

Carried Unanimously

15. ADJOURN

Resolution CG20190824.041
MOVED: by Councillor K. Adair

that the Council General meeting adjourn at 4:00 p.m.

Carried Unanimously

_________________________
REEVE

_________________________
CHIEF ADMINISTRATIVE OFFICER