Council Public Works Meeting
MINUTES

Tuesday, April 23, 2019, 9:00 AM
Council Chambers
County Administration Building

Present
Reeve Terry Van de Kraats
Councillor Josh Bishop
Councillor Dale Woitt
Councillor Ken Adair
Councillor Kathy Rooyakkers
Councillor Lyle Seely

Absent
Councillor Bill Krahn

Staff Present
Rod Hawken, County Administrator
Delores DeBlois, Recording Secretary
Neil Powell, Director of Public Works
Naomi Finseth, Municipal Intern

1. CALL TO ORDER
The Council for Public Works meeting for the County of Wetaskiwin No. 10 was called to order by Reeve T. Van de Kraats in the Council Chambers, of the County of Wetaskiwin Administration Office, commencing at 9:06 a.m. on Tuesday, April 23, 2019.

2. APPROVAL OF AGENDA
Resolution PW20190423.001
MOVED: by Councillor K. Adair
that the agenda be accepted as presented.
Carried Unanimously

3. MINUTES APPROVAL
3.1 Public Works Minutes, March 26, 2019
Resolution PW20190423.002
MOVED: by Councillor K. Rooyakkers
to approve the minutes for the Council for Public Works meeting held Tuesday, March 26, 2019 as presented.
Carried Unanimously

4. REPORTS
4.1 Public Works Report (March 2019)
The 2019 Interim Municipal Capital and Operating Budget was reviewed and approved by Council at the December 18, 2018 budget meeting.
(Ref. Resolution#CG20181218.1028)

The Business Plan for Business Unit 3201 PW Administration action states “Effectively manage the finances and resources of Public Works Administration”. Therefore, Neil Powell, Director of Public Works presented the Public Works Report for the month of March as follows:

DIRECTORS REPORT
By mid-March, the weather warmed up considerably and initiated the spring melt. The weather was quite desirable as the days were consistent in that they were not too
warm, and the night time temperatures fell below zero. Therefore, crews had much fewer frozen culverts and overflowing roadways to contend with this year. Part of the improvement is due to PW targeting problem areas with the replacement of faulty culverts, ditch cleaning, brushing and raising road elevations over the centerline culverts.

The Battle Lake Trail grading project became a muddy issue as the frozen material became much too wet for traffic to navigate. In collaboration with the contractor Netook Construction Ltd., the County initiated a gravel haul and applied gravel throughout the work zone. The costs for the gravel and intermediary traffic accommodation efforts will be borne by the contractor. Work is scheduled to proceed once soil and weather conditions permit - likely by early May.

The design tender is nearly complete regarding the Alder Flats sewage collection expansion project. Some of the delays include working around utility conflicts and design issues to meet the expected budget allocation.

**Bridges**

Bridge File update from WSP:

- 75450 Preliminary Design - To be submitted shortly (April 1, 2019)
- 71375 Preliminary Design - 85% complete (anticipated date - April 19, 2019)
- 6769 Final Details - To be submitted by April 5, 2019
- 8191 Preliminary Design - 85% complete (anticipated completion date - April 19, 2019)
- Various 2018 Bridge Maintenance - Bridgemen Services – nearly completed

**Fleet Capital**

As per the Fleet Capital Plan, the following purchases were made through Source Well:

- T8520 - One (1) 2020 International 33,000 lb GVWR Truck (to replace T2010) from Glover International for a total of $145,272.00 plus GST.
- T8420 - One (1) 2020 International Sign Truck c/w crane & two-man bucket (new to fleet) from Glover International for a total of $246,980.00 plus GST.

The following capital purchases were made through Executive Limitations Policy 1905:

- TR2519 – One (1) 2019 Load Trail, 24,000 lb GVWR Equipment Trailer from 4C’s Trailers Direct for $19,232.00 plus GST.
- TR2620 – One (1) 2020 Cross Country Tridem Cross Clam Dump Trailer from Gerry’s Trailer Sales for $66,506.00 plus GST.

**Shop Foreman Report**

Snow equipment has been removed and the following equipment was prepared for summer road work:

- MG0115 - Caterpillar 160M Grader
- MG0315 - Caterpillar 160M Grader
- MG0418 - Caterpillar 160M Grader AWD
- MG0716 - Caterpillar 160M Grader
- MG0813 - John Deere 870GP Grader
- MG1017 - Caterpillar 160M Grader
- MG1416 - Caterpillar 160M Grader
Commercial Vehicle Inspections:
- T3612 – 2012 Kenworth T800
- TR3716 – 2016 Cross Country Quad Axle Wagon

Prepare Vehicles for Auction:
- T5399 – 1999 Dodge 1500SLT
- T1508 – 2008 Ford F150-4x4

Utilities Foreman Report
WSP performed trouble shooting along with Schneider Electric and Total Power at the South Side Lift Station #1 site. It was determined the soft starts were not compatible with the backup generator and would need to be changed out to VFDs.

Dart Electric was out to install new heaters at Itaska #2 Lift Station, and Silver Beach #3 Lift Station. During the cold snap in February, these stations had several alarm problems due to the relays getting too cold. This caused many false alarm dial outs from the panel and a costly phone bill. Utilities and IT is now investigating a better phone plan for the Utility Alarm system.

A meeting was held between the County and WSP regarding upgrades to the SCADA system for the water plants and lift stations. The County is currently running a SCADA program called Ignition which is prone to faults through JAVA updates. It was determined it would be best to switch to a SCADA program called iFix. WSP’s SCADA support team is well versed in iFix and would be able to make fast repairs and changes.

Environment Canada ERRIS was contacted and an ID Report for Alder Flats, as well as Winfield was created. These ID reports are mandatory for Lagoons that may fall under the WSER Act regulations.

Robert Boyd and Trent Williams attended the Alberta Water/Wastewater Operators Association (AWWOA) Conference in Banff to obtain CEU’s to maintain their AEP certifications.

TDH was on site to install an Odour Control manhole at the corner of Range Road 11 and West Acreage Road. This should cut down on the odour complaints in the area.

Utilities is working with Emergency Services/Health and Safety Department to put together a program to ensure all Utility workers are up to date on vaccinations. The system will keep track of current vaccinations and when boosters are due. This system will be used by Utility operators as well as Transfer Station Attendants.

Clearwater Controls from Red Deer was on site and serviced the Chlorine Analyzers at the Sunset Harbour, Village Lane Condos, and Lakeview Subdivision Water Treatment Plants.

Nikor Electric was out to install the second soft start at the Sunset Harbour Water Treatment Plant. Nikor also added in a relay so that the emergency standby well could be used.

WesTech was on site at South Side Lift Station #1 and #2 to calibrate the wet well gas detectors. South Side Lift Station #2 was giving false high alarms before calibration.

Road Foreman Reports
Division 1-5
- Fall/Winter Gravelling
  Division 1 - 97% complete
  Division 2 - 100% complete
  Division 3 - 85% complete
  Division 4 - 91% complete
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Division 5 - 98% complete
Division 6 - 85% complete
Division 7 - 81% complete

- Brushing Started
  o RGE RD 231 north of TWP RD 241 - Could not complete due to heavy snow drifts in the ditch; will complete in the fall.
  o TWP RD 472 between RGE RD 261 and RGE RD 262 - Could not complete due to spring thaw.
- Thawing culverts - numerous spots throughout the County.
- Crews continuing to address work orders, brushing, sign maintenance, plowing/sanding and road side cleanup.

Division 6-7
- Snow Plow and sanding
- Thaw culverts
- Finish Winter graveling
- Finish stockpiling
- Brushing on RGE RD 24 south of HWY 13
- Repair hole in RGE RD 53 south of TWP RD 460
- Gravel Battle Lake construction.

Right of Entry Agreements
There were no Right of Entry Agreements signed in the month of March.

Solid Waste Report
March Haul Totals

<table>
<thead>
<tr>
<th>Weight(Kgs)</th>
<th>User</th>
<th>Loads</th>
<th>Weight(Kgs)</th>
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<tr>
<td>Bearhills</td>
<td>264</td>
<td>2</td>
<td>8,050</td>
</tr>
<tr>
<td>Hilgartner</td>
<td>193</td>
<td>3</td>
<td>7,890</td>
</tr>
<tr>
<td>Lakedell</td>
<td>849</td>
<td>13</td>
<td>42,728</td>
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<tr>
<td>Millet</td>
<td>1,010</td>
<td>8</td>
<td>42,170</td>
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<tr>
<td>Peace Hills</td>
<td>270</td>
<td>2</td>
<td>7,190</td>
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<tr>
<td>Winfield</td>
<td>355</td>
<td>5</td>
<td>14,059</td>
</tr>
<tr>
<td>Buck Lake</td>
<td>792</td>
<td>9</td>
<td>35,565</td>
</tr>
<tr>
<td>Gwynne</td>
<td>352</td>
<td>9</td>
<td>27,900</td>
</tr>
<tr>
<td>Mulhurst</td>
<td>504</td>
<td>8</td>
<td>31,428</td>
</tr>
<tr>
<td>Recycling/Ag. Plastics</td>
<td>--</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Totals</td>
<td>4,589</td>
<td>59</td>
<td>216,980</td>
</tr>
<tr>
<td>Mattresses</td>
<td>9</td>
<td></td>
<td></td>
</tr>
</tbody>
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**Road Use Agreements**

<table>
<thead>
<tr>
<th></th>
<th>Initiated</th>
<th>Completed</th>
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</thead>
<tbody>
<tr>
<td>Wellsite &amp; Access</td>
<td>10</td>
<td>8</td>
</tr>
<tr>
<td>Pipeline Crossing</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Farming</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Contaminated Haul</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Log Haul</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Sewage</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Water Well</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td><strong>18</strong></td>
<td><strong>17</strong></td>
</tr>
</tbody>
</table>

There were 217 permits issued by Roadata regarding the use of County of Wetaskiwin roads within the month of March. There were 155 TRAVIS-MJ permits issued in March 2019 for a total of $2,247.50.

**GP Road Inspections**

There were 7 pre, 3 post inspections reported by Christine Patten for the month of March.

Administration recommended that Council approve the Public Works Report for March 2019 as presented.

Councillor Rooyakkers informed that she received a few calls of appreciation for the work being done on Battle Lake Trail.

Gravel program is transitioning from divisional gravelling to non-divisional. The 2019 Gravel program is nearly done. A Request for Proposal will be completed in the summer of 2019 and the plan for 2020 will be presented to Council in the fall of 2019.

**Resolution PW20190423.003**

MOVED: by Councillor J. Bishop

to approve the Public Works Report for March 2019 as presented.

*Carried Unanimously*

**4.2 Service Request Management Report (March 2019)**

The 2019 Interim Municipal Capital and Operating Budget was reviewed and approved by Council at the December 18, 2018 budget meeting. (Ref. Resolution #CG20181218.1028)

The Business Plan for Business Unit 3205 PW Maintenance action 1.3.1.1 states “Effectively manage the finances and resources of Public Works Administration”. Therefore, Neil Powell, Director of Public Works presented the Public Works Service Request Management report for the month of March 2019 as follows:

**Public Works Service Request**

**Division One:**

SRM 1905 – Assigned to Tim Perrin - Closed

Councillor B. Krahn requested Administration to investigate the need for a private approach installation at SW 34-45-24-W4M for Stephen Dewald - Roll 107500. It is reported that there is no existing approach on this section of land.

Comment: March 29/19 – Dallas Vikse completed pre-inspection. 500 circumference
culvert required. Sight lines good. Proposed location acceptable. Construction will be
done in 2019.

**Division Two:**
No SRM’s to Report

**Division Three:**
No SRM’s to Report

**Division Four:**
No SRM’s to Report

**Division Five:**
SRM 1906 – Assigned to T. Perrin - Closed
Request from Councillor K. Adair to investigate a report of signs down at RGE RD 12
and TWP RD 460.
PW Comment: There is a Stop sign posted for South bound traffic and a “No Exit” sign
south of the intersection. There is no signage posted or reported within the Traffic
Control Device Bylaw for Northbound traffic at this intersection.

**Division Six:**
No SRM’s to Report

**Division Seven:**
SRM 1907 – Assigned to CPO’s – Closed
Councillor L. Seely has requested that Administration investigate the need to lower the
speed limit to 30 km/hr on TWP RD 462 – access to Maywood Subdivision and
Evergreen Estates.

CPO Harper reports:
- TWP RD 462 west of HWY 761 is posted at 60kmh. The Maywood / Evergreen
sub-divisions are posted at 30 km/hr.
- TWP RD 462 has a noticeable elevation for motorists between HWY 761 and the
entrance to Maywood / Evergreen. Sight lines are a concern and there are two
driveways that enter onto TWP RD 462. One of those driveways is hidden by the
forest. Additionally, writer is familiar with the area and has observed pedestrians
walking the road on numerous occasions. This includes children on bicycles.
- Writer supports a 30km/hr speed limit change at the above-mentioned location.

PW Comment:
Bylaw 2017/05 and amending Bylaw 2017/42 state:

“All hamlets and signed subdivisions are 50 km/hr unless otherwise listed in Schedule
A of this bylaw.”

- Evergreen Estates and Maywood are not mentioned in the bylaw therefore; the
signs should be posted as 50km/hr until a speed reduction of 30km is approved by
Council.

**This issue will be presented for Council consideration at the May 14, 2019 Council
for Public Works meeting.**

Administration recommended that Council approve the Service Request Management
Report for March 2019 as presented.

Discussion ensued regarding speed limits within subdivisions.

The intersection review will address the stop sign issues that are currently reported
through Service Request Management.

**Resolution PW20190423.004**

MOVED: by Councillor K. Rooyakkers

that Council approve the Service Request Management Report for March 2019 as
presented.

**Carried Unanimously**

7. **NEW BUSINESS**
7.1 Land Acquisition Agreement – Jerry D. Shantz and Brenda A. Shantz - Report

In October 2018, adjacent landowners were informed that County Council along with County staff have identified Township Road 460 (from HWY 2A to RGE RD 240) and Range Road 240 (from TWP RD 460 to HWY 613) otherwise known as the G3 Resource road, as the most likely of County roads that will experience the greatest increase in truck traffic. To plan for this, the County proposes to upgrade RGE RD 240 (2 miles) and TWP RD 460 (2 miles) to a paved road standard. The upgrade will include road reconstruction, intersection upgrades, bridge upgrades, granular base course and pavement to a 9 metre top width.

To proceed with the G3 project, ROHI Engineering has negotiated a Land Acquisition Agreement with Jerry Dennis Shantz and Brenda Ann Shantz for the purchase of 0.91 acres at Lot 1, Block 1, Plan 162 0198 (part of NE 36-45-24 W4M). The land is required for the purpose of road widening. The land is valued at $6,000/per acre; therefore the total purchase price will be $5,460.00 plus GST. Payment will be made once the Road Plan is registered with Alberta Land Titles.

The Shantz’s have requested that should other landowners negotiate a higher price, that the Shantz’s be compensated at the higher price.

Administration recommended that Council approve the Land Acquisition Agreement between the County of Wetaskiwin and Jerry D. Shantz and Brenda A. Shantz for the purchase of 0.91 acres from Lot 1, Block 1, Plan 162 0198 (part of NE 36-45-24 W4M) for road upgrading at a total cost of $5,460.00 plus GST.

Discussion ensued on the G3 project and the land acquisition agreements. It was determined that Clause 12 of the agreement should clarify that the compensation is calculated on "price per acre".

Resolution PW20190423.005

MOVED: by Councillor J. Bishop

that Council approve the Land Acquisition Agreement between the County of Wetaskiwin and Jerry D. Shantz and Brenda A. Shantz for the purchase of 0.91 acres from Lot 1, Block 1, Plan 162 0198 (part of NE 36-45-24 W4M) for road upgrading at a total cost of $5,460.00 plus GST, amending Clause 12 to read, "Should other landowners negotiate a higher price, the Shantz's shall be compensated at the higher price per acre".

Carried Unanimously

7.2 Road Ban Order – April 8, 2019 - Report

By-LAW NO. 2014/21 "Road Protection Bylaw" is a by-law of the County of Wetaskiwin to establish protection of the County’s road infrastructure. Section 2.25 states; "Road Protection Committee” means a Committee comprised of the Reeve, Chief Administrative Officer and Director of Public Works". By-LAW NO. 2014/21, Section 4.1 Road Bans states:

4.0 ROAD BANS

4.1 Under authority of Section 152(3) of the Traffic Safety Act, RSA 2000, T6 as amended, Council hereby delegates authority to impose the prohibition, limitation, exemptions or restriction of vehicular weight to the Road Protection Committee in the form as provided in Appendix ‘B’. Council shall be advised of the order once signed and it will be ratified at the next scheduled Public Works Council Meeting.

The Road Protection Committee, consisting of Reeve Terry Van De Kraats, Rod Hawken, Chief Administrative Officer and Neil Powell, Director of Public Works, met on Wednesday, April 3, 2019.

Discussion ensued regarding implementing a 75% seasonal spring road ban on all graveled surfaces and the following additional road bans:

GRAVELED SEASONAL ROAD BANS:
GRAVELED SURFACES NOT IDENTIFIED BY ANNUAL ROAD BANS – 75%
PAVED SURFACES:

- Range Road 63 from Hwy 13 to TR 464 (4 miles) - 75%
- Range Road 11 from the first entrance to the Hamlet of the Village at Pigeon Lake to end of pavement (0.5 miles) - 75%
- Range Road 240 from Hwy 814 north to Township Road 481 (2 miles) - 90%
- Township Road 460 from Range Road 74 to Range Road 80 (2 miles) - 90%
- Range Road 242 from Hwy 814 to Township Road 473.5 (1.5 miles) - 75%
- Township Road 470 from Hwy 771 to Poplar Bay (1.1 miles) Provincial Park Rd - 90%

ANNUAL ROAD BANS:

- Range Road 61 & Range Road 61A from Hwy 13 to Lakeshore Drive in Buck Lake (1.25 miles) - 75%
- Range Road 244 between Township Road 474.5 and Township Road 474 (.5 mile) - 50%
- Township Road 463 from Hwy 780 east for .75 miles (Wicked Witch) - 50%

The Road Protection Committee meeting adjourned at 10:30 a.m.

The Road Protection Committee recommended implementing the seasonal ban and that the Road Ban Order be ratified by County of Wetaskiwin Council at the next scheduled Council for Public Works meeting. The Road Ban Order is attached for Council review.

Administration recommended that Council ratify the decision of the Road Protection Committee to implement 75% Seasonal Road Bans on all graveled surfaces not identified by the annual road bans, and various weight restrictions to select paved roads, effective Monday, 8:00 a.m., April 8, 2019.

Neighboring municipalities are currently removing their road bans but they did implement their bans earlier than the County of Wetaskiwin.

Resolution PW20190423.006

MOVED: by Councillor K. Rooyakkers

that Council ratify the decision of the Road Protection Committee to implement 75% Seasonal Road Bans on all graveled surfaces not identified by the annual road bans, and various weight restrictions to select paved roads, effective Monday, 8:00 a.m., April 8, 2019.

Carried Unanimously

7.3 Tender Results for 2019 Road Construction Projects - Shoulder Pull, Clay Cap, Drainage Improvements and Other Work - Report

At the December 11, 2018 Council for Public Works meeting, Council adopted the 5-Year Road Construction Plan as presented. (Ref. Resolution PW20181211.1013). At the December 18, 2018 Council General meeting, Council approved the 2019 Interim Budget as presented for 2019 Road Construction projects (Ref. Resolution CG20181218.1028).

The approved interim plan included two capital projects for shoulder pull, clay cap, drainage improvements and other work, further detailed as follows:

- Schedule A: TWP RD 454; East of RGE RD 80 to HWY 22 (9.44km)
- Schedule B: TWP RD 472; from HWY 814 to RGE RD 232 (6.510km)
The tender closed on April 2, 2019 with the following four bids received:

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<thead>
<tr>
<th>Bidders Name</th>
<th>Schedule A</th>
<th>Schedule B</th>
<th>Total</th>
</tr>
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<tbody>
<tr>
<td>Central Construction</td>
<td>$1,265,824.00</td>
<td>$806,362.00</td>
<td>$2,075,086.00</td>
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<tr>
<td>Group Ltd.</td>
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<tr>
<td>Crow Enterprises</td>
<td>$1,801,379.80</td>
<td>$1,223,550.70</td>
<td>$3,024,930.50</td>
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<tr>
<td>Pidherney’s</td>
<td>$1,940,394.00</td>
<td>$1,273,171.00</td>
<td>$3,213,565.00</td>
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<td>TBL Construction</td>
<td>$2,597,440.00</td>
<td>$1,837,050.00</td>
<td>$4,434,490.00</td>
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<td></td>
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</tr>
</tbody>
</table>

*Prices include Site Occupancy.*

The low bidder for this project is Central Construction Group Ltd. with a total tender value of $2,075,086.00. ROHI Engineering Ltd. has reviewed the bid submitted by Central Construction Group Ltd. and found they have met the contractual requirements at the bid stage. The anticipated total costs for this project inclusive of contingencies and engineering are as follows:

<table>
<thead>
<tr>
<th></th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Amount (Less Site Occ.)</td>
<td>$1,970,086.00</td>
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<tr>
<td>Contingency (5%)</td>
<td>$98,504.30</td>
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<tr>
<td>Estimated Site Occ. Bonus (0 days – not anticipated)</td>
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<tr>
<td>Engineering – All phases (Excluding Contract Admin.) Schedule A</td>
<td>$52,949.20</td>
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<td>Estimated Engineering based on Contractor days bid (40 site days) Schedule A</td>
<td>$66,016.00</td>
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<tr>
<td>Engineering – All phases (Excluding Contract Admin.) Schedule B</td>
<td>$40,107.80</td>
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<td>Estimated Engineering based on Contractor days bid (30 site days) Schedule B</td>
<td>$39,144.00</td>
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<td>Construction Signage Bonus</td>
<td>$2,000.00</td>
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<tr>
<td>TOTALS</td>
<td>$2,268,807.30</td>
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</table>

The above totals do not include GST.

Administration recommended that Council award the contract for Shoulder Pull, Clay Cap, Drainage Improvements and Other Work at TWP RD 454; East of RGE RD 80 to HWY 22 (9.44km) and TWP RD 472; from HWY 814 to RGE RD 232 (6.510km) to the low bid of $2,075,086.00 from Central Construction Group Ltd. and approve overall project costs of $2,268,807.30 which is inclusive of contract costs, contingencies and engineering.

Discussion ensued on engineering costs, processes, timelines of completion and job site responsibilities.

Both of these construction projects (Schedule A and B) are over the budgeted amount that was approved within the 2019 Interim budget. Administration has reviewed the construction projects and informed Council that due to changes in the use of RGE RD 64 and TWP RD 454 by Tamarack, Project PW67061 will be postponed. Administration will be proposing budget amendments for Council consideration at the April 29 budget meeting.
**Resolution PW20190423.007**

MOVED: by Councillor K. Adair

that Council award the contract for 2019 Road Construction Tender - Shoulder Pull, Clay Cap, Drainage Improvements and Other Work at TWP RD 454; East of RGE RD 80 to HWY 22 (9.44km) and TWP RD 472; from HWY 814 to RGE RD 232 (6.510km) to the low bid of $2,075,086.00 from Central Construction Group Ltd. and approve overall project costs of $2,268,807.30 which is inclusive of contract costs, contingencies and engineering.

**Carried Unanimously**

7.4 **Wetaskiwin Agricultural Society – 2019 Wetaskiwin Rawhide Rodeo - Report**

The Wetaskiwin Agricultural Society will be hosting the Annual Rawhide Rodeo on June 7, 8 and 9, 2019 at the Wetaskiwin Agricultural grounds.

The County received a letter dated March 26, 2019 from the Wetaskiwin Rawhide Rodeo Committee President, Ray Boeve, requesting permission to use the County of Wetaskiwin water truck to water the arena to eliminate dust. The Committee approached Greg Ambler (a County of Wetaskiwin employee) to operate the water truck. Council approved the use of the water truck in the past, subject to availability and with the condition that County Staff certified in the use of the vehicle, be the only operator of the water truck.

To alleviate the issue of garbage removal, the Wetaskiwin Agricultural Society also requested the use of one County of Wetaskiwin roll off bin and that the bin be delivered to the Wetaskiwin Agricultural grounds for use throughout the weekend of the rodeo. Council approved the use of the roll-off bin in the past subject to availability as per Permitted Use of Roll-off Bins - Policy 40.3.3. Delivery of the bin to and from the site, as well as tipping fee for disposal of the solid waste has been the free service previously provided by the County for the Rawhide Rodeo.

Option’s for Council’s consideration:

1. To approve the Wetaskiwin Agricultural Society’s request to provide usage of a County water truck for the purpose of watering the arena during the Rawhide Rodeo on June 7, 8 and 9, 2019, subject to availability, with Greg Ambler (County of Wetaskiwin employee) being the sole operator for the truck.

2. To deny the request from the Wetaskiwin Agricultural Society for use of the water truck.

Administration recommended that Council approve the request for use of the water truck during the 2019 Wetaskiwin Rawhide Rodeo.

**Resolution PW20190423.008**

MOVED: by Councillor L. Seely

that Council approve the Wetaskiwin Agricultural Society’s request to provide usage of a County water truck for the purpose of watering the arena during the Rawhide Rodeo on June 7, 8 and 9, 2019, subject to availability, with Greg Ambler (County of Wetaskiwin employee) being the sole operator for the truck.

**Carried Unanimously**

7.5 **Amending Policy 32.0.2 Custom Work Fee Schedule - Report**

At the March 25, 2019 Directors Meeting, the Managers reviewed and approved the following amendments to Policy 3102 Custom Work Fee Schedule. At that time it was recommended that the Policy revisions be presented at the April 23, 2019 Council for Public Works meeting for Council review and approval.

The proposed amendments will provide clarification of policy procedure and invoicing.

Administration recommended that Council approve the amendments to Policy 3102, renaming it Custom Work Policy 32.0.2.
Discussion ensued on the rates charged and custom work completed for non-profit and profitable rationalizations. Charge out rates are the Road Builders rates less 10% and include rental rates plus operator.

**Resolution PW20190423.009**

MOVED: by Councillor L. Seely

to table review of Custom Work Policy 32.0.2 to the next Public Works meeting, allowing time to identity non-profit rates versus other rates.

Carried Unanimously

### 7.6 Amending Policy 32.0.3 Right of Entry Authorizations - Report

At the March 25, 2019 Directors Meeting, the Right of Entry Authorizations Policy 3103 was reviewed and approved by the Directors. The recommendation was to bring the policy amendments forward for Council approval. The proposed amendments to Policy 3103 Right of Entry Authorizations are necessary to address:

- Policy number change due to renumbering process
- Clarification of scope of work on private lands
- Clarification of process from landowner signatures through to Council.

Administration recommended that Council approve amendments to Policy 3103 Right of Entry Authorizations, changing the Policy number to 32.0.3.

Discussion ensued regarding compensations allowed through the Right of Entry Policy. When the County brushes a fence line, which is typically requested by the landowner, the fence is removed and not replaced by the County. When a fence is removed due to construction, the Right of Entry Agreement typically states that the fence will be replaced at County or at contractor cost.

**Resolution PW20190423.010**

MOVED: by Councillor K. Rooyakkers

that Council approve amendments to Policy 32.0.3 Right of Entry Authorizations.

Carried Unanimously

### 7.7 Amendments to Policy 32.1.2 Compensation for Damages Arising out of Regular County Vehicle and Equipment Travel - Report

At the March 25, 2019 Directors Meeting, Policy 3202 Compensation for Damages Arising out of Regular County Vehicle and Equipment Travel was presented with proposed amendments to address:

- Name change: shortened to include “operations” in lieu of “vehicle equipment and travel”
- Numbering change
- Clarification of language to meet current practice.

The amendments were approved by the Directors and are now presented for Council consideration.

Administration recommended that Council approve the amendments to Policy 3202 Compensation for Damages Arising out the Regular County Vehicle and Equipment Travel.

Discussion ensued regarding the addition of “and/or property” within the Policy Statement and replacing the word "operator" with County in Clause 1 and add examples of property, such as fence, mailbox.

**Resolution PW20190423.011**

MOVED: by Councillor J. Bishop

that Council approve the amendments to Policy 32.1.2 Compensation for Damages Arising out of Regular County Operations, with the following additional amendments:
Add "and/or property" to Policy Statement,
Replace "operator" with "County" in #1, under Policy Statement
Add examples of property, ie: fence, mailbox.

Carried Unanimously

7.8 Amending Policy 32.1.4 Acquisition of Clay for Road Construction - Report
At the March 25, 2019 Directors Meeting, the Acquisition of Clay for Road Construction Policy 3204 was reviewed and approved by the Directors. The recommendation was to bring the policy amendments forward for Council approval. The proposed amendments to Policy 3204 Acquisition of Clay for Road Construction are necessary to address:
• Clarification of process
• Clarification of custom or “in kind” work
• Addition of Landowner Release.

Administration recommended that Council approve amendments to Policy 3204 Acquisition of Clay for Road Construction as presented.

Discussion ensued regarding commercial value. The following amendments were recommended by Council:
• to strike the last sentence in paragraph 1 - "Council also recognizes that clay and other fill material hold no commercial value and as such, financial compensation to landowners in the form of cash payment should not be provided."
• to remove the word "Alternatively" from the second paragraph in the Policy Statement.
• Remove Clause #5 - Prior to the Work being started, the Right of Entry agreement will be brought forward to Council for ratification and an executed copy will shall be returned to the landowner for his/her records.

Resolution PW20190423.012
MOVED: by Councillor J. Bishop
that Council approve amendments to Policy 32.1.4 Acquisition of Clay for Road Construction, with the following additional amendments:
• Remove last sentence in first paragraph of the Policy Statement "Council also recognizes..."
• Remove "Alternatively" from the second paragraph in the Policy Statement,
• Remove Clause 5.0.

Carried Unanimously

5. DELEGATION: 10:00 A.M. Edmonton Raceway
5.1 Edmonton International Raceway – 2019 Update - Report
A delegation consisting of Ms. Loretta Thiering from the Edmonton International Raceway entered the meeting at 10:30 a.m.
Reeve T. Van de Kraats welcomed Ms. Thiering and Council introductions were made.
Ms. Thiering provided a power point presentation, highlighting upcoming events at the Edmonton International Raceway. The raceway is very community minded and provides numerous events where local service groups or non-profit organizations can fund raise. Sign boards will be posted this summer which will also serve as a sound barrier for neighbors of the racetrack.
Administration recommended that Council accept the Edmonton International Raceway presentation as information.

Reeve T. Van de Kraats thanked the delegation for attending and Ms. Thiering left the meeting at 10:46 a.m.

Resolution PW20190423.013
MOVED: by Councillor J. Bishop
that Council accept the Edmonton International Raceway presentation as information.

Carried Unanimously

7. NEW BUSINESS

7.9 Amending Policy 32.1.6 Road Use Agreement - Report

At the March 25, 2019 Directors Meeting, the Road Use Agreement Policy 3206 was reviewed and approved by the Directors. The recommendation was to bring the policy amendments forward for Council approval. The proposed amendments to Policy 3206 Road Use Agreement are necessary to address:

- Numbering change on Policy to read 32.1.6;
- Re-organized in a chronological order;
- Corrections to language and (internal and external) document references;
- Addition of new terms, definitions and descriptions;
- New additions and procedures regarding road ban program;
- Updates and new additions regarding permit and approval process;
- Overall clarification on process regarding use and implementation of Road Use Agreements (RUA);
- Updates to required securities regarding road repair and restoration.

Administration recommended that Council approve amendments to Policy 3206 Road Use Agreements.

Discussion ensued regarding hauler responsibility and road ban authorizations for non-divisible loads. Administration noted that there are some exceptions listed on the Road Ban Order regarding weight restrictions (ie: emergency vehicles, County equipment, farming industry and valid permit holders.)

Council recommended that Clause 8 be amended to clarify: The Hauler will contribute to any road repair required "due to damage caused" in excess of the regular scheduled maintenance on an ongoing basis and any and all repairs as deemed necessary by the Director of Public Works.

It was noted that Christine Patten, GP Road Inspections does take photos in the event of road damage.

Resolution PW20190423.014
MOVED: by Councillor J. Bishop
that Council approve amendments to Policy 32.1.6 Road Use Agreements, also amending Clause 8 to read: "The Hauler will contribute to any road repair required due to damage caused, in excess of the regular scheduled maintenance on an ongoing basis and any and all repairs as deemed necessary by the Director of Public Works."

Carried Unanimously

7.10 Amending Policy 61.1.1 Approach Installation - Report

At the March 25, 2019 Director’s meeting, proposed amendments to Policy 61.1.1 Approach Installation were presented for approval. The amendments are necessary to address:
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- Reference to 66 series policies (typo, should read 61 series);
- Removed reference to specific Policy numbers as they can change; keep titles of Policies only;
- Includes new additions to text, language, terms, definitions and process, primarily due to amendments to the Road Use Agreement Policy.

Directors approved the amendments and recommended that the report be presented for Council consideration at the next Public Works Council meeting.

Administration recommended that Council approve the amendments to Policy 61.1.1 Approach Installation.

Discussion ensued on the length of the policy and the need to reduce redundancy. It was recommended to remove policy definitions 2.1 Agricultural Parcel and 2.6 Yard site Approach. Cost of approach installation and specifics of installation were clarified.

Resolution PW20190423.015
MOVED: by Councillor J. Bishop

to table the amendments to Policy 61.1.1 Approach Installation for further review and that the policy be brought forward at future Public Works meeting.

Carried Unanimously

9. **ADJOURN**

Resolution PW20190423.016
MOVED: by Councillor L. Seely

that the Council for Public Works meeting be adjourned at 11:05 a.m.

Carried Unanimously

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REEVE

_________________________
CHIEF ADMINISTRATIVE OFFICER