1. **CALL TO ORDER**

The Council General Meeting for the County of Wetaskiwin No. 10 was called to order by Reeve T. Van de Kraats in the Council Chambers, of the County of Wetaskiwin Administration Office, commencing at 10:25 a.m. on Tuesday, March 26, 2019.

2. **APPROVAL OF AGENDA**

**Resolution CG20190326.001**

MOVED: by Councillor K. Adair to approve the agenda for the Council General Meeting, Tuesday, March 26, 2019 as presented.

Carried Unanimously

3. **MINUTES APPROVAL**

3.1 **Council General Minutes, February 11, 2019**

**Resolution CG20190326.002**

MOVED: by Councillor L. Seely to approve the minutes for the Council General meeting held Tuesday, February 11th, 2019 as presented.

Carried Unanimously

3.2 **Council General Minutes, February 26, 2019**

**Resolution CG20190326.003**

MOVED: by Reeve T. Van de Kraats to approve the minutes for the Council General meeting held Tuesday, February 26th, 2019 as presented.

Carried Unanimously

4. **ADMINISTRATION REPORTS**

4.1 **CAO Month End Report - February, 2019-Report**

The Business Plan for Business Unit 1201 - Administration - Action 1.2.1.1 states: "Effectively manage the finances and resources of Administration", therefore, Mr. Hawken, CAO provides his February, 2019 monthly report (copy attached to these minutes).
Administration recommended that Mr. R. Hawken, CAO's February, 2019 monthly report be accepted as presented.

Resolution CG20190326.004
MOVED: by Councillor K. Rooyakkers
that Council approve Mr. R. Hawken, CAO's February, 2019 monthly report be accepted as presented.

Carried Unanimously

5. **DELEGATION - 10:30 A.M. - Jeff Chipley, Assistant CAO**

A delegation consisting of Jeff Chipley, Assistant CAO entered the meeting at 10:30 a.m.

5.1 **Proposed Amendments to Enhanced Policing Policy #21.0.7 - Report**

At the Council General meeting held March 13, 2018, Council approved to enter into a contract for a full-time enhanced Royal Canadian Mounted Police (RCMP) Member for the Breton RCMP Detachment and a Crime Analyst for the Wetaskiwin RCMP Detachment. (Ref. Resolution #CG20180313.1038)

At the September 4, 2018 Council General meeting, Council approved the Memorandum of Understanding (MOU) between the RCMP and the County of Wetaskiwin for the acquisition of a full-time enhanced RCMP Member for the Breton Detachment. (Ref. Resolution #CG20180904.1012)

In regard to this position, the RCMP are currently in the process of staffing this position and are hopeful that an individual can be in place in the spring of 2019.

With respect to the Crime Analyst, the County of Wetaskiwin has recently hired a municipal employee to fulfill this position within the Wetaskiwin RCMP Detachment. The individual hired for the position is slated to commence employment on April 1, 2019.

Coinciding with the signing of the MOU and the filling of both positions, Council also at the September 4, 2018 Council General meeting resolved to direct Administration to draft amendments to the Enhanced Policing Policy to reflect the change in the approach the County undertakes for enhanced policing from the paying of RCMP overtime costs to the provision of full-time RCMP enhanced services for review at a future Council meeting. (Ref. Resolution #CG20180904.1013)

Therefore, Administration has drafted amendments to Enhanced Policing Policy #21.0.7 that reflect the change by Council to utilize full-time enhanced RCMP services, being a full-time RCMP Member and a Crime Analyst, from the previous arrangement of the County paying for enhanced RCMP overtime hours.

The new Policy Statement for the aforementioned Policy is as follows:

At the March 13, 2018 Council General meeting, Council resolved to provide enhanced policing services through the Royal Canadian Mounted Police (RCMP) by entering into Agreements for a full-time Enhanced RCMP Member to be based out of the Breton RCMP Detachment and serve the western portion of the County of Wetaskiwin and a Crime Analyst to be based out of the Wetaskiwin RCMP Detachment. These additional positions are to generally assist in the reduction on overall rural crime throughout the County of Wetaskiwin, among other duties set forth within the Agreements between the County of Wetaskiwin and the RCMP regarding these positions and additionally, contained within this Policy.

Section 22(1) of the Police Act provides that a Municipal District may enhance the level of policing services provided to their community by the Government of Alberta and any said Agreements will be subject to the sharing of costs as determined by the Ministry of Justice and Solicitor General.

Redlined and final copies of the Enhanced Policing Policy #21.0.7 have been provided for review by Council.

Administration recommended that Council approve the amendments to Enhanced Policing Policy #21.0.7 as presented.
Resolution CG20190326.005
MOVED: by Councillor L. Seely
that Council approve the amendments to Enhanced Policing Policy #21.0.7 as presented.

Carried Unanimously

5.2 Protective Services Month End – February 2019 - Report

On a monthly basis, Administration provides Council with a reporting of the various developments and occurrences that have occurred within the Protective Services Department of the County of Wetaskiwin, in order to keep Council informed and apprised of the details surrounding enforcement, animal control, and community protection throughout the County of Wetaskiwin.

Mr. J. Chipley, Assistant CAO, presented the following Protective Services Reports:

- Community Peace Officer Occurrence Report for February 2019
- Community Peace Officer Patrol Report for February 2019
- Animal Control Report January – February 2019
- Bylaw Enforcement Report January – February 2019

Some of the highlights of incidents that were dealt with by the Community Peace Officers (CPOs) of the County of Wetaskiwin in the month of February were as follows:

- A CPO received a complaint where a driver had nearly struck a pair of vehicles parked behind the crest of a hill in Division 1. The CPO attended and found the location was one of many pipeline crossings in the area. The vehicles had vacated, therefore, the CPO contacted the General Manager for the pipeline company and was assured the event would be addressed.
- A County of Wetaskiwin CPO along with the CP Rail Police and a City of Wetaskiwin CPO conducted speed enforcement in the Millet Playground Zone in the morning. During the afternoon, Mink Ranch Road had a document check set up by the officers. Sixteen (16) violations were issued by the three (3) officers.
- A CPO heard a dispatch for a single vehicle motor vehicle collision with one (1) patient. RCMP, Fire, EMS, and STARS were all notified. The CPO arrived and found a semi-truck and trailer blocking three quarters (3/4) of Highway 2. The CPO assisted with traffic control on Highway 2 until the collision was cleared off of the highway.
- A CPO was patrolling Gold Course Road and observed a vehicle in the Peace Hills Park after the 10 p.m. closing time. The CPO called RCMP to come assist as a Member was just down the road from a previous call. The CPO approached the vehicle and informed the occupants of the trespassing offence and obtained identification for all of the occupants. The RCMP arrived and conducted a breath demand on the driver. In the end, a seventy-two (72) hour suspension was given to the driver and the CPO transported the remaining passengers to Wetaskiwin.

Administration recommended that Council accept the Protective Services Reports for February 2019 as presented.

Resolution CG20190326.006
MOVED: by Councillor B. Krahn
that Council accept the Protective Services Report for February 2019 as presented.

Carried Unanimously

5.3 Grandview Cemetery Operations - Report

At the December 14, 2017 Council for Planning & Economic Development meeting, a Public Hearing was held in regard to the rezoning of the Grandview Cemetery, legally described as SW 14-47-26-W4M, from Agricultural (AG) to Institutional (IS). During the Public Hearing, members of the Grandview Cemetery Committee inquired as to
whether the County, which is the owner of the property as listed on title, would work with the existing caretakers in regard to the maintenance of the Cemetery to which Administration stated that the process regarding maintenance of the Cemetery would remain status quo, but that the County would work with the current group should changes be desired. Council at the time did resolve to rezone the Cemetery in order to allow for the Cemetery to be legally registered with the Government of Alberta in accordance with the Cemeteries Act.

On February 26, 2019, County Administration being J. Chipley, Assistant Chief Administrative Officer, and N. Finseth, Municipal Intern, attended a meeting of the Grandview Cemetery Committee where the main topic of the Committee was their unviability to continue with the maintenance and upkeep of the Cemetery.

In regard to the current maintenance, upkeep, and record keeping of the Grandview Cemetery, Administration notes that a local contractor (Dallas Johnson), members of the Committee that are in their elderly years, as well as some other local volunteers have maintained the property utilizing Cemetery Grant funding from the County of Wetaskiwin from at least 1999. The current Committee does not have the resources, nor the interest in continuing the upkeep and maintenance of the Cemetery. Furthermore, the Cemetery Committee, which was the keeper of all records pertaining to the Cemetery, held extremely limited records in respect of exact locations of burials, specific names and numbers of individuals buried, and how many actual plots and/or space is available for future burials. In discussions from the February 26, 2019 meeting and in minutes from 1999 when the Committee last met, it is noted that the Cemetery began operations approximately in 1903, that the last burial occurred in 1943, that there has been thirty-seven (37) or more burials with twenty (20) individuals and their names confirmed, that there are no maps, plot plans, registries, etc. regarding the Cemetery other than what was contained within the minutes provided to the County by the Committee.

Therefore, the Committee resolved to transfer all responsibilities for the care, upkeep, and maintenance, as well as any decisions regarding future burials and active operations of the Cemetery to the County of Wetaskiwin as the legal owners of the property that are on title. Additionally, the Committee resolved to donate their remaining funds to the Millet Minor Hockey Association of $1,983.90 as a token of appreciation from the Committee for their previous assistance in maintaining the Cemetery. Lastly, the Committee decided to dissolve as their last order of business. Since the Committee has transferred all responsibility and documentation, albeit limited, to the County of Wetaskiwin in regard to the Grandview Cemetery, Administration requires direction in regard to two (2) major points, the maintenance and upkeep of the Cemetery and the continued active operation of the Cemetery.

In respect of the maintenance and upkeep, the County of Wetaskiwin annually provided the Grandview Cemetery Committee funding of $200.00 annually in accordance with Cemetery Maintenance Grant Policy #51.2.1. Administration notes that the County could enter into a contract with the current local contractor (Dallas Johnson) providing maintenance and upkeep for the Cemetery as they are currently being provided with the $200.00 that the Committee received from the County to continue with their services, or the County could perform these services in-house through Agricultural Services and/or Parks, which may be at a higher cost than the local contractor. Regardless, Administration is of the opinion that either option of maintenance and upkeep would allow for the Grandview Cemetery to be maintained in a dignified and respectful manner.

Regarding the continued active operation of the Cemetery, Administration is of the strong opinion that the Cemetery needs to be declared inactive so that no future burials can occur. Reasons as to why Administration is of this opinion is due to the last burial being over seventy-six (76) years ago, that there are extremely limited to no documentation related to actual number of burials, plot plans, maps, individuals buried, etc. other than what has been provided by the Committee, and that future burials could come with increased liability from a legal and/or a moral standpoint. Administration does note that there are land mapping companies that do provide services to determine estimates in regard to where individuals are buried, but that this service comes at a cost of thousands of dollars with accuracy not guaranteed.
In order to make the Grandview Cemetery inactive in accordance with the *Cemeteries Act*, Administration would work with the Government of Alberta to have an Habendum Clause placed onto the land title Cemetery, meaning that the property is indicated as a Cemetery, but that no future burials nor disturbing of the property can occur. This would allow for the Cemetery to be maintained, but not expanded upon in terms of additional burials.

Copies of the documentation provided by the Grandview Cemetery Committee were provided for review by Council.

Options for Consideration by Council Relating to the Maintenance and Upkeep of the Grandview Cemetery include:

1. That Council direct Administration to enter into a contract with the current local contractor (Dallas Johnson) maintaining the Grandview Cemetery for continued maintenance and upkeep of the Grandview Cemetery.
2. That Council direct Administration to maintain and upkeep the Grandview Cemetery utilizing current County resources from Agricultural Services and/or Parks.

Administration recommended the following two (2) resolutions:

1. That Council direct Administration to enter into a contract with the current local contractor (Dallas Johnson) maintaining the Grandview Cemetery for continued maintenance and upkeep of the Grandview Cemetery.
2. That Council direct Administration to work with the Government of Alberta to place an Habendum Clause on the land title of the Grandview Cemetery to make the Cemetery inactive, preventing future burials, but protecting the Cemetery from being disturbed in the future.

**Resolution CG20190326.007**

MOVED: by Councillor K. Rooyakkers

that the County enter into a contract with the current local contractor (Dallas Johnson) maintaining the Grandview Cemetery for continued maintenance and upkeep of the Grandview Cemetery.

<table>
<thead>
<tr>
<th>Recorded</th>
<th>In Favour:</th>
<th>Opposed:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reeve T. Van de Kraats</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Councillor J. Bishop</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Councillor B. Krahn</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Councillor D. Woitt</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Councillor K. Adair</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Councillor K. Rooyakkers</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Councillor L. Seely</td>
<td>X</td>
<td></td>
</tr>
</tbody>
</table>

**Results**

6

1

Carried (6 to 1)

**Resolution CG20190326.008**

MOVED: by Councillor K. Adair

that Administration work with the Government of Alberta to place an Habendum Clause on the land title of the Grandview Cemetery to make the Cemetery inactive, preventing future burials, but protecting the Cemetery from being disturbed in the future.

Carried Unanimously
6. **DELEGATION - 10:45 A.M. - Rene Boutin, Director of Assessment Services**

A delegation consisting of Rene Boutin, Director of Assessment entered the meeting at 10:42 a.m.

6.1 **Policy #12.3.7 – 2018 Tax Cancellations - Report**

The County of Wetaskiwin has implemented policy #12.3.7 regarding the procedures for administrative approval of tax cancellations. As per policy #12.3.7, in order to streamline the process and improve customer service, Council has delegated minor tax cancellation, not to exceed $500.00, approval authority to the Chief Administrative Officer (CAO) or his or her designate, under the following circumstances:

1. Penalties related to taxes that are received by mail after the due date, but deemed to have been sent prior to the due date.
2. Taxes or penalties related to administrative errors or oversights.
3. Taxes related to buildings that have been destroyed by fire.

Tax cancellations approved by CAO must be compiled and presented to Council for ratification prior to March 31st of each year. Below is a list of all tax cancellations that were approved by Rene Boutin, Director of Assessment Services (designated by CAO).

<table>
<thead>
<tr>
<th>ROLL #</th>
<th>TYPE OF CANCELLATION</th>
<th>AMOUNT</th>
<th>REASON</th>
</tr>
</thead>
<tbody>
<tr>
<td>4972.00</td>
<td>September Penalty</td>
<td>$37.65</td>
<td>Tax Adjustment was completed after September 1st. Once taxes were relieved there was no penalty applicable.</td>
</tr>
<tr>
<td>1694.01</td>
<td>September Penalty</td>
<td>$34.87</td>
<td>Tax Adjustment was completed after September 1st. Once taxes were relieved there was no penalty applicable.</td>
</tr>
<tr>
<td>910170.00</td>
<td>September Penalty</td>
<td>$60.67</td>
<td>The County was not notified of the tax payment made by telebanking until September 25. The Payment was received July 5, 2018.</td>
</tr>
<tr>
<td>2578.00</td>
<td>September Penalty</td>
<td>$96.45</td>
<td>Applied payment of offsite levy and tax levy in full to offsite levy account.</td>
</tr>
<tr>
<td>1333.00</td>
<td>Fire</td>
<td>$299.82</td>
<td>Pro-rated tax levy due to fire in October 2018.</td>
</tr>
<tr>
<td>125.00</td>
<td>September Penalty</td>
<td>$104.36</td>
<td>Land owner had come in and asked for total tax levy and was told incorrect amount.</td>
</tr>
<tr>
<td>1792.00</td>
<td>September Penalty</td>
<td>$46.38</td>
<td>Payment applied to Company account in error.</td>
</tr>
</tbody>
</table>
2959.45  September Penalty  $69.77  MCAP Mortgage company had paid tax levy. The amount had sat as a Credit on their account as it was not applied to the correct roll.

4542.02  September & January Penalty  $2.90  Sent back check due to incorrect roll number. Unable to determine where to apply payment.

792.64  2016 & 2017 Levy and Penalty  $267.97  Previously leased parcel. Lessee requested to end lease.

1405.08  2018 Levy and Penalty  $24.17  Previously leased parcel. Lessee requested to end lease.

1406.06  2018 Levy and Penalty  $28.70  Previously leased parcel. Lessee requested to end lease.

3428.00  2018 Levy and Penalty  $54.93  Previously leased parcel. Lessee requested to end lease.

4478.44  2018 Levy and Penalty  $7.98  Previously leased parcel. Lessee requested to end lease.

4785.17  2018 Levy and Penalty  $102.94  Previously leased parcel. Lessee requested to end lease.


3092.00  2015-2017 Tax Levies and Penalties  $335.19 Previously leased parcel. Expired in 2015

TOTAL

Administration recommended that Council ratify the tax cancellations for the 2018/2019 period in the amount of $1,899.44 in accordance with Tax Penalty Cancellations Policy #12.3.7.

Resolution CG20190326.009
MOVED: by Councillor L. Seely
that Council ratify the tax cancellations for the 2018/2019 period in the amount of $1,899.44 in accordance with Tax Penalty Cancellations Policy #12.3.7.

Carried Unanimously

6.2 Penalty Cancellation 2121495 Alberta Ltd-Report
On March 4, 2019 Administration received correspondence from 2121495 Alberta Ltd requesting the September 1, 2018 and the January 1, 2019 penalties be forgiven on their properties which are legally described as Plan 1325160 Block 1 Lots 31, 32, and 33; Plan 1325160 Block 2, 4 and 5; Plan 1620026 Block 2 Lot 2, 3, 5, 6, 7 and 8; Plan 1620026 Block 3 Lot 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, and 17; and Plan 1620026 Block 4 Lot 6, 7 and 8 (NE 24-47-28-W4M) due to not receiving the Tax notices.

The properties listed above had been in arrears due to the bankruptcy of Charaden Meadows. In 2016 and 2017 Tax/Assessment Notices were mailed to Charaden Meadows along with penalty reminder letters and early tax notification letters. On March 20, 2018 UMC Financial paid the outstanding 2016 and 2017 taxes and penalties bringing all accounts to a zero balance to ensure the parcels were not placed on the tax notification list and notification was not registered on title.

On June 1, 2018 the Tax/Assessment notices were mailed to Charaden Meadows who was at this time still the current owner on title. The 2018 tax levy incurred a 6% penalty on September 1, 2018 and a 7% penalty on January 1, 2019. As per County of Wetaskiwin procedure a penalty reminder letter was sent in November 2018 to Charaden Meadows.

On January 2, 2019 an update was received from land titles showing the change of ownership from Charaden Meadows to 2121495 Alberta Ltd. When land titles notified the County of title change courtesy tax notices were sent to the new current land owner 2121495 Alberta Ltd showing the outstanding 2018 tax levy and penalties.

A review of Administrative records confirms that all correspondence was mailed as required to the current owner on title and had been sent to the address that was registered on the land title certificate as required by the Municipal Government Act.

Policy #12.3.7 - Procedure for Administrative Approval of Tax Cancellations under Procedures states in part....."Council has delegated minor tax cancellation, not to exceed $500.00, approval authority to the Chief Administrative Officer (CAO) or his or her designate, under the following circumstances:

1. Penalties related to taxes that are received by mail after the due date, but deemed to have been sent prior to the due date.
2. Taxes or penalties related to administrative errors or oversights.
3. Taxes related to buildings that have been destroyed by fire.

Administration denied the request to forgive the penalties under policy #12.3.7. 2121495 Alberta Ltd requested it be presented further to Council for consideration.

<table>
<thead>
<tr>
<th>Roll</th>
<th>September 6%</th>
<th>January 7%</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>274403</td>
<td>$50.40</td>
<td>$62.32</td>
<td>$112.72</td>
</tr>
<tr>
<td>274404</td>
<td>$50.40</td>
<td>$62.32</td>
<td>$112.72</td>
</tr>
<tr>
<td>274405</td>
<td>$50.37</td>
<td>$62.30</td>
<td>$112.67</td>
</tr>
<tr>
<td>274409</td>
<td>$41.00</td>
<td>$50.70</td>
<td>$91.70</td>
</tr>
<tr>
<td>274413</td>
<td>$44.39</td>
<td>$54.89</td>
<td>$99.28</td>
</tr>
<tr>
<td>274417</td>
<td>$60.08</td>
<td>$74.29</td>
<td>$134.37</td>
</tr>
<tr>
<td>274418</td>
<td>$60.12</td>
<td>$74.34</td>
<td>$134.46</td>
</tr>
<tr>
<td>274419</td>
<td>$40.20</td>
<td>$49.71</td>
<td>$89.91</td>
</tr>
<tr>
<td>274420</td>
<td>$40.17</td>
<td>$49.68</td>
<td>$89.85</td>
</tr>
<tr>
<td>274421</td>
<td>$40.20</td>
<td>$49.71</td>
<td>$89.91</td>
</tr>
</tbody>
</table>
Options available to Council, per Section 347(1) MGA, include:

1. Full cancelation as requested;
2. Cancel or refund all or part of a tax; or
3. Deny request for cancelation

Administration recommended that Council deny the request for penalty cancelation on the properties legally described as Plan 1325160 Block 1 Lots 31, 32, and 33; Plan 1325160 Block 2, 4 and 5; Plan 1620026 Block 2 Lot 2, 3, 5, 6, 7 and 8; Plan 1620026 Block 3 Lot 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, and 17; and Plan 1620026 Block 4 Lot 6, 7 and 8 (NE 24-47-28-W4M) as there were no administration errors and the owners were notified properly in accordance with the Municipal Government Act.

**Resolution CG20190326.010**

MOVED: by Councillor J. Bishop

that Council deny the request for penalty cancelation on the properties legally described as Plan 1325160 Block 1 Lots 31, 32, and 33; Plan 1325160 Block 2, 4 and 5; Plan 1620026 Block 2 Lot 2, 3, 5, 6, 7 and 8; Plan 1620026 Block 3 Lot 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, and 17; and Plan 1620026 Block 4 Lot 6, 7 and 8 (NE 24-47-28-W4M) as there were no administration errors and the owners were notified properly in accordance with the Municipal Government Act.

Carried Unanimously

### 6.3 2018 Assessment Summary (3354-03)-Report
2018 Assessment Overview

- Each year the Assessment Department conducts an analysis of the market in order to determine the changes to property values due to market forces. Property sales from July 1st, 2015 to June 30th, 2018 were used in this analysis.
- The Assessment Department visits 20% of all properties within the County each year, as well as additional inspections as necessary.
- The result of the 2018 property sales analysis and property inspections resulted in the following growth:

<table>
<thead>
<tr>
<th></th>
<th>2017 Total</th>
<th>Real Growth</th>
<th>Market Growth</th>
<th>2018 Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residential</td>
<td>$1,895,908,820</td>
<td>+ $37,058,860</td>
<td>- $3,224,440</td>
<td>$1,929,818,920</td>
</tr>
<tr>
<td></td>
<td>(1.95%)</td>
<td>(1.79%)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Non-Residential</td>
<td>$146,218,740</td>
<td>- $31,951,220</td>
<td>$3,224,470</td>
<td>$117,491,960</td>
</tr>
<tr>
<td></td>
<td>(21.85%)</td>
<td>(2.21%)</td>
<td></td>
<td>(19.65%)</td>
</tr>
<tr>
<td>Machinery and Equipment</td>
<td>$179,804,880</td>
<td>- $569,450</td>
<td>$0</td>
<td>$179,235,430</td>
</tr>
<tr>
<td></td>
<td>(0.32%)</td>
<td></td>
<td></td>
<td>(0.32%)</td>
</tr>
<tr>
<td>Farmland</td>
<td>$94,122,080</td>
<td>- $21,190</td>
<td>$0</td>
<td>$94,096,440</td>
</tr>
<tr>
<td></td>
<td>(-0.02%)</td>
<td></td>
<td></td>
<td>(-0.02%)</td>
</tr>
<tr>
<td>Linear (excluding co- gen)</td>
<td>$516,635,350</td>
<td>+ $10,372,700</td>
<td>$26,310,260</td>
<td>$553,318,320</td>
</tr>
<tr>
<td></td>
<td>(2.01%)</td>
<td>(5.09%)</td>
<td></td>
<td>(7.10%)</td>
</tr>
<tr>
<td>Total</td>
<td>$2,832,689,870</td>
<td>+ $14,889,700</td>
<td>$26,385,970</td>
<td>$2,873,961,070</td>
</tr>
<tr>
<td></td>
<td>(0.53%)</td>
<td>(0.93%)</td>
<td></td>
<td>(1.46%)</td>
</tr>
</tbody>
</table>

Residential

Residential property is assessed according to provincial legislation. This legislation outlines that the assessment must be based on market value and prepared using mass appraisal techniques. The assessment is required to represent a value as of July 1st, 2018.

Residential Growth

Assessment growth can be split into two categories, real and market growth. Real growth reflects physical changes to property, such as the construction of a building or the renovation of an existing building. Market growth is the change to the assessment based on inflation or deflation of the real estate market.

2018 Growth

<table>
<thead>
<tr>
<th>2017 Assessment</th>
<th>Real Growth</th>
<th>Market Growth</th>
<th>2018 Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1,895,908,820</td>
<td>$37,058,860</td>
<td>- $3,224,440</td>
<td>$1,929,818,920</td>
</tr>
<tr>
<td>1.95%</td>
<td>-0.17%</td>
<td>1.79%</td>
<td></td>
</tr>
</tbody>
</table>
Residential Inspection Cycle

Each year assessment staff completes site inspections on approximately 20% of County properties. In addition to these inspections staff will visit properties with recent development permits or where there is additional information needed by assessors. There were 2,171 inspections completed in 2018.

Non-Residential

The non-residential assessment class consists of commercial and industrial buildings, oilfield structures, aggregate pits, oil and gas lease sites and land that is used or zoned for commercial or industrial uses. Non-residential property is assessed according to provincial legislation. This legislation outlines that the assessment must be based on market value and prepared using mass appraisal techniques. The assessment is required to represent a value as of July 1st, 2018.

Non-Residential Growth

The non-residential assessment class saw a large decrease in 2018. This is primarily attributed to moving the rail and industrial land assessments to the linear class.

2018 Growth

<table>
<thead>
<tr>
<th>2017 Assessment</th>
<th>Real Growth</th>
<th>Market Growth</th>
<th>2018 Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>$146,218,740</td>
<td>-$31,951,220</td>
<td>$3,224,470</td>
<td>$117,491,960</td>
</tr>
<tr>
<td></td>
<td>-21.85%</td>
<td>2.21%</td>
<td>-19.65%</td>
</tr>
</tbody>
</table>

Machinery and Equipment

The machinery and equipment assessment class consists of any materials, devices, fittings, installations, appliances, apparatus or tanks that form an integral part of an operational unit intended for, or used in, manufacturing or processing. Machinery and equipment is assessed based on regulated rates set out by the Provincial Government or based on reported costs.

Machinery and Equipment Growth

Machinery and equipment growth can result from one of two factors. The first being a change in the regulated rates that are supplied by the provincial government, the second is the addition or removal of equipment.

2018 Growth

<table>
<thead>
<tr>
<th>2017 Assessment</th>
<th>Real Growth</th>
<th>Market Growth</th>
<th>2018 Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>$179,804,880</td>
<td>-$569,450</td>
<td>$0.00</td>
<td>$179,235,430</td>
</tr>
<tr>
<td></td>
<td>-0.32%</td>
<td>0.00%</td>
<td>-0.32%</td>
</tr>
</tbody>
</table>

Farmland

The valuation standard for farmland assessment is based on “agricultural use value” as determined by the Minister of Municipal Affairs each year. The current rates for dry land arable land are $350 per acre. This rate is then reduced based on the productivity of the land.

Farmland Growth

Farmland growth will result from the regulated rate being adjusted or from land being adjusted in or out of farm use.

2018 Growth
2017 Assessment | Real Growth | Market Growth | 2018 Assessment
--- | --- | --- | ---
$94,122,080 | $21,190 | $0.00 | $94,096,440

**Linear Assessment**

Linear property is considered to be any pipelines, oil and gas wells, electric power systems, telecommunication systems or cable systems. Linear assessments are prepared annually by the Ministry of Municipal Affairs using regulated rates that have been supplied by the Provincial Government. There was a total increase of 7.10% in linear assessments in 2018.

### 2018 Growth

<table>
<thead>
<tr>
<th>Property Type</th>
<th>2017 Assessment</th>
<th>% Change</th>
<th>2018 Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wells</td>
<td>$263,699,840</td>
<td>8.42%</td>
<td>$285,896,160</td>
</tr>
<tr>
<td>Pipeline</td>
<td>$202,106,470</td>
<td>5.32%</td>
<td>$212,851,840</td>
</tr>
<tr>
<td>Cable Distribution</td>
<td>$911,420</td>
<td>0.03%</td>
<td>$911,670</td>
</tr>
<tr>
<td>Electric Power</td>
<td>$39,393,420</td>
<td>1.54%</td>
<td>$40,000,790</td>
</tr>
<tr>
<td>Rail</td>
<td>$0.00</td>
<td>100%</td>
<td>$3,176,460</td>
</tr>
<tr>
<td>Electric Power</td>
<td>$1,954,040</td>
<td>-3.39%</td>
<td>$1,887,880</td>
</tr>
<tr>
<td>Generation</td>
<td>$8,570,160</td>
<td>0.27%</td>
<td>$8,593,520</td>
</tr>
<tr>
<td>Total</td>
<td>$516,635,350</td>
<td></td>
<td>$553,318,320</td>
</tr>
</tbody>
</table>

Administration recommended that Council accept the 2018 Assessment Summary Report as information.

**Resolution CG20190326.011**

MOVED: by Councillor L. Seely

that Council accept the 2018 Assessment Summary Report as information.

Carried Unanimously

Mr. Boutin and Mr. Chipley left the meeting at 11:32 a.m.

### 7. DELEGATION - 11:00 A.M. - Geoff Lynch, Director of Leisure & Community Services

A delegation consisting of Geoff Lynch, Director of Leisure and Community Services entered the meeting at 11:33 a.m.

#### 7.1 Remote Building Management System Report

On October 4th 2018 Council carried unanimously to accept the Winfield Arena Ammonia Response Plan as information and that Administration take the potential operational costs of a "Remote Building Management System" and three "Industrial Airhawk 2 4000 face masks" to the 2018 Strategic Planning sessions for the 2019 Budget. (Ref. Resolution No. CG20181004.1015)

On November 27th, 2018 at the 2018 Strategic & Business Planning Workshop for 2019 Budget, Administration discussed with Council the potential operational costs of a "Remote Building Management System" and three "Industrial Airhawk 2 4000 face masks"
masks”. Council directed Administration to investigate the true costs for the 2019 budget.

Administration has investigated the costs of installing a “Remote Building Management System” as well as costs to purchase three “Industrial Airhawk 2 400 face masks”.

- Remote Building Management System - $40,000.00 - $60,000.00
- Three face masks - $10,000.00
- Annual Fit Test costs - $300.00

Possible funding options are listed below:

<table>
<thead>
<tr>
<th>Options</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recreation Zone 3 Operational Reserves</td>
<td>$16,911.85</td>
</tr>
<tr>
<td>Recreation Zone 2 Operational Reserves</td>
<td>$32,420.50</td>
</tr>
<tr>
<td>Recreation Zone 4 Operational Reserves</td>
<td>$14,092.96</td>
</tr>
<tr>
<td>Parks Unexpected Reserves</td>
<td>$73,167.25</td>
</tr>
<tr>
<td><strong>MSI Operating</strong></td>
<td><strong>$119,000.00</strong></td>
</tr>
</tbody>
</table>

**MSI Operating allocation is an estimate based on the 2018 Provincial allocation to the County of Wetaskiwin, Administration will have an actual allocation amount once the Provincial Budget has been passed.**

Once a budgeted amount has been allocated, Administration will comply with the County of Wetaskiwin Purchasing Policy #1907.

Options:

1. Council accept Administrations request to budget $70,000.00 from the County of Wetaskiwin MSI Operating allocation for the 2019 budget for the purchase of a "Remote Building Management System" and three "Industrial Airhawk 2 4000 face masks" for the Winfield arena.
2. Council deny to budget $70,000.00 from the County of Wetaskiwin MSI Operating allocation for the 2019 budget for the purchase of a "Remote Building Management System" and three "Industrial Airhawk 2 4000 face masks" for the Winfield arena.
3. Council accept Administrations request to budget $70,000.00 for the purchase of a "Remote Building Management System" and three "Industrial Airhawk 2 4000 face masks" for the Winfield arena and allocate $10,000.00 from each of the recreation zones 4, 3, 2 and also allocate $40,000.00 Parks Unexpended Reserves for a total of $70,000.00 for the project.

Administration recommended that Council budget $70,000.00 from the County of Wetaskiwin MSI Operating allocation for the 2019 budget for the purchase of a "Remote Building Management System" and three "Industrial Airhawk 2 4000 face masks" for the Winfield arena.

General discussion ensued on investigating other cooling methods; a cooling method that is ammonia free such as CO2, Freon or Glycol System.

It was also noted that on March 27, 2019 the Winfeld Arena will be inspected by Occupational Health and Safety (OHS). Administration was advised that it is a general inspection and no reasoning was given as to why the inspection is being completed.

**Resolution CG20190326.012**

MOVED: by Councillor L. Seely

that Council table the decision on the remote building management system, pending additional information on alternative cooling methods to ammonia.
7.2 **Lakedell Ag. Society Public 2nd Review-Report**

On February 26th 2019 at the Council General meeting Council carried unanimously that the Lakedell Agricultural Society Feasibility Steering Community Public Survey be returned to the Lakedell Agricultural Society and the Consultant RC Strategies + Perc for further revisions towards a more rural focused Survey and that the Survey be presented to Council once the revisions have been completed. (Ref. Resolution CG20190226.005)

Administration discussed with the Consultant Councils concerns regarding the first draft of the survey and made requests that the second draft have more of a rural focus. The consultant provided a revised survey that has been provided for Councils review.

The steering committee is also requesting assistance from the County of Wetaskiwin in the delivery of the public survey once it has been endorsed by County of Wetaskiwin Council. The steering committee would like to request that the survey be produced and mailed out by the County of Wetaskiwin and that all associated costs would be charged back to RC Strategies + Perc.

Options:
1. Accept the Lakedell Agricultural Society Feasibility Steering Committee Public Survey as information and provide Administration direction on the production and delivery of the Public Survey to residents in Recreation Zone 2.
2. Deny the Lakedell Agricultural Society Feasibility Steering Committee Public Survey and receive the Survey as information.

Administration recommended that Council accept the Lakedell Agricultural Society Feasibility Steering Committee Public Survey as information and provide Administration direction on the production and delivery of the Public Survey to residents in Recreation Zone 2.

**Resolution CG20190326.013**

MOVED: by Councillor L. Seely

that Council accept the Lakedell Agricultural Society Feasibility Steering Committee Public Survey as information and that Administration move forward with the production and delivery of the Public Survey to residents in Recreation Zone 2 and that costs be invoiced to RC Strategies + Perc.

Carried Unanimously

Mr. Lynch left the meeting at 11:50 a.m.

8. **UNFINISHED BUSINESS**

8.1 **Reschedule Hosting a City of Wetaskiwin Meet and Mingle-Report**

At the January 29, 2019 Council General Meeting Council discussed hosting a City of Wetaskiwin meet and greet. The meet and greet is to include Council and Senior Management and the purpose is build positive relations and keep the lines of communication open between the municipalities. At that time, Council resolved to approve the date of March 12, 2019 or March 26, 2019 and to extend an invitation to the City of Wetaskiwin Council and Senior Administration to attend a meet and mingle session. (Ref. Resolution CG20190129.027)

On March 7, 2019 the City of Wetaskiwin announced that they hired a new city manager, Peter Tarnawsky effective April 1, 2019.

The City of Wetaskiwin requested that the Meet and Mingle Event, that was scheduled for March 12, 2019, be postponed until April 2019 to allow Mr. Tarnawsky to attend the Meet and Mingle and be able to meet County of Wetaskiwin Council.

Options for Council to consider, as a new Meet and Mingle date were as follows:
- Monday, April 15
Administration recommended that Council approve to schedule a date(s) and extend
an invitation to the City of Wetaskiwin Council and Senior Administration to attend a
meet and mingle session.

Resolution CG20190326.014
MOVED: by Councillor K. Adair

that Council approve the dates of April 23, 2019 or April 25, 2019 at 7:00 p.m. and to
extend an invitation to the City of Wetaskiwin Council and Senior Administration to
attend a meet and mingle session.

Carried Unanimously

9. NEW BUSINESS

9.1 Proposed Meeting Dates May to August 2019 Council-Report

Quarterly, Administration requests that Council establish meeting dates for the
upcoming months. Proposed meeting dates for May to August 2019, commencing at
9:00 a.m., are as follows:

<table>
<thead>
<tr>
<th>Meeting</th>
<th>May 2019</th>
<th>June 2019</th>
<th>July 2019</th>
<th>August 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council General (Second Tues)</td>
<td>14</td>
<td>4, 6 or 11</td>
<td>9</td>
<td>13</td>
</tr>
<tr>
<td>Council P&amp;D (Second Thurs)</td>
<td>16</td>
<td>13</td>
<td>11</td>
<td>8</td>
</tr>
<tr>
<td>Council PW – Council General (Fourth Tues)</td>
<td>14</td>
<td>25</td>
<td>23</td>
<td>27</td>
</tr>
<tr>
<td>Budget Date(s) to be determined</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The following is a list of previously scheduled events that conflict with scheduling
Council meeting dates:

1. Open House – May 3
2. SLGM Municipal Leadership Workshop (Jeff Attending) – May 14-17
3. Victoria Day – May 20
4. CAO Rod Hawken – Vacation May 22-24
5. CAMA Conference (Rod attending) – May 27-29
6. FCM Conference – May 30 – June 2 (plus Councillor Vacation(s))
7. Annual Field Services Road Tour – June 5 (East), June 12 (West)
8. ASB Meeting – June 18
9. Canada Day – July 1
10. Pembina Meeting – July 15
11. Civic Holiday – August 5
12. Buck Lake Tax Collection – August 21

Administration recommended that Council approve the proposed meeting dates for
May to August 2019 as presented or amended and these dates be advertised pursuant
to Section 227 of the Municipal Government Act.

Resolution CG20190326.015
MOVED: by Councillor K. Adair
that Council approve the proposed meeting dates for May to August 2019 as follows and they be advertised pursuant to Section 227 of the Municipal Government Act:

<table>
<thead>
<tr>
<th>Meeting</th>
<th>April/May 2019</th>
<th>June 2019</th>
<th>July 2019</th>
<th>August 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council General (Second Tues)</td>
<td>May 14 (Council &amp; PW)</td>
<td>6</td>
<td></td>
<td>13 (Council &amp; PW)</td>
</tr>
<tr>
<td>Council P&amp;D (Second Thurs)</td>
<td>May 17 (Friday)</td>
<td>13</td>
<td>11</td>
<td>8</td>
</tr>
<tr>
<td>Council PW – Council General (Fourth Tues)</td>
<td></td>
<td>24</td>
<td>23</td>
<td></td>
</tr>
<tr>
<td>Budget Dates</td>
<td>April 29 @ 1:30 p.m.</td>
<td>May 6 @ 9:00 a.m.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Carried Unanimously

9.2 Invitation Tour of NAV Canada & Elevate Aviation - Report

On March 11, 2019 an invitation was received from the Jennifer Garries, with the Chamber of Commerce to attend a private Tour of NAV Canada and learn about Elevate Aviation.

The Chamber of Commerce’s invitation is to the municipal partners which includes Mayors, Council, CAO’s and EDO’s for the private tour.

NAV Canada is a privately run, not-for-profit corporation that owns and operates Canada’s civil air navigation system. NAV Canada is located at the Edmonton International Airport. The Edmonton Air Operations Centre is 1 of 7 across the country.

Elevate Aviation is a non-profit organization that is collaborating with individuals and companies to increase diversity in the aviation industry and providing support and education.

The private tour will take place Friday, March 29, 2019 from 8:00 a.m. to 11:00 a.m. The Agenda is as follows:

- 7:30 a.m. Meet at the Leduc Chamber Office
- 7:45 a.m. Bus departs the Chamber Office in Leduc
- 8:00 a.m. to 9:00 a.m. Breakfast and Speeches
- 9:00 a.m. to 10:00 a.m. Presentation on NAV Canada and Tour
- 10:00 a.m. to 11:00 a.m. Elevate Aviation and Tour

The cost to attend the tour is $30.00 and includes breakfast and the bus transportation.

Administration recommended that Council approve the registration of attendees to the private tour of NAV Canada and to learn about Elevate Aviation and advise which Council members are able to attend the event hosted by the Chamber of Commerce held at the Edmonton International Airport on March 29, 2019 starting at 7:30 a.m. and that the Councillors and/or CAO be registered.

Resolution CG20190326.016

MOVED: by Councillor K. Rooyakkers

that Council accept the private tour of NAV Canada and the opportunity to learn about Elevate Aviation starting at 7:00 a.m. on March 29, 2019 as information.
9.3 Utility Accounts Transfer to Taxes-Report

Council will be provided with a list of landowners who have neglected to pay their utility charges which include water, sewer, and garbage pickup as well as transfer station charges. These public utility users receive an invoice for service bi-monthly, including the balance forward, which indicates any previous amounts outstanding and interest charges on arrears.

A final notice of outstanding balance was mailed to these landowners on February 28, 2019 referring to Section 553(1)(b) of the Municipal Government Act:

1. Council may add the following amounts to the tax roll of a parcel of land;
2. Unpaid charges referred to in Section 42 for a Municipal utility service provided to the parcel by a Municipal Public Utility that are owing by the owner of the parcel.

Outstanding Utility Charges:

The list provided represents ratepayers who are utilising a municipal public utility who have neglected to pay their utility charges.

NOTE: The amount is subject to change pending receipt of payment on or prior to March 26, 2019.

Administration recommended that Council approve the outstanding utility charges in the amount of $26,279.85 (and as attached to these minutes) be added to the individual's Tax Roll effective March 26, 2019 pursuant to Section 553(1)(b) of the Municipal Government Act.

Resolution CG20190326.017

MOVED: by Councillor K. Rooyakkers

that Council approve the outstanding utility charges in the amount of $26,279.85 (and as attached to these minutes) be added to the individual's Tax Roll effective March 26, 2019 pursuant to Section 553(1)(b) of the Municipal Government Act.

Carried Unanimously

9.4 Building Security Winfield Shop-Report

On the weekend of March 2, 2019 the Winfield Shop was broken into and various items were taken. Due to this event, Administration investigated the cost of installing a Keyless Entry, an Alarm System and Cameras to protect the County property and equipment at the Winfield Public Works Shop.

The County of Wetaskiwin currently has a contract with Red Deer Lock and Safe for security system at the County of Wetaskiwin Administration Office and Shop and the Winfield Apriplex. The Winfield Public Works Shop currently does not have a security system, keyless entry or cameras at the facility. Adding the Winfield Public Works Shop to the current contract would be an addition to an existing contract and therefore Administration is not required to obtain quotes from other sources.

Administration has contacted Red Deer Lock and Safe and the following quote has been provided for the Winfield Public Works Shop:

<table>
<thead>
<tr>
<th>New Equipment</th>
<th>Costs</th>
<th>Extras</th>
</tr>
</thead>
<tbody>
<tr>
<td>Keyless Entry</td>
<td>$18,989.00 + GST</td>
<td></td>
</tr>
<tr>
<td>Alarm System</td>
<td>$4,990.00 + GST</td>
<td>+ $49.99 + GST per month</td>
</tr>
<tr>
<td>Cameras</td>
<td>$4,690.00 + GST</td>
<td></td>
</tr>
</tbody>
</table>

Carried Unanimously
Council General Meeting, March 26, 2019

<table>
<thead>
<tr>
<th></th>
<th>$28,669.00 + $1,433.45(GST)</th>
<th>$30,102.45</th>
<th>$629.87 Annual Fee (Security ULC Monitoring)</th>
</tr>
</thead>
</table>

There is currently $203,841.14 in the Building Maintenance Operating Reserves.

Options for Council to consider:

1. To remain status quo, which means leaving the Winfield Public Works Shop as is, with no security.
2. To approve the $30,102.45 from the Building Maintenance Operating Reserves and include the $629.87 annual monitoring fee in the Building Maintenance annual operating budget for the new security equipment for the building security at Winfield Public Works Shop.

Administration recommended that Council approve the $30,102.45 from the Building Maintenance Operating Reserves and include the $629.87 annual monitoring fee in the Building Maintenance annual operating budget for the new security equipment for the building security at Winfield Public Works Shop.

General discussion ensued on the Keyless Entry and Council discussed that there are less expensive available options.

**Resolution CG20190326.018**

MOVED: by Councillor K. Adair

that Council approve the installation of a security system and cameras at the Winfield Public Works Shop and that further information be gathered on the keyless entry system and that it be brought back to the April 9th, 2019 Council General meeting.

**Recorded**

<table>
<thead>
<tr>
<th></th>
<th>In Favour</th>
<th>Opposed:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reeve T. Van de Kraats</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Councillor J. Bishop</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Councillor B. Krahn</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Councillor D. Woitt</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Councillor K. Adair</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Councillor K. Rooyakkers</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Councillor L. Seely</td>
<td>X</td>
<td></td>
</tr>
</tbody>
</table>

**Results**

6 1

Carried (6 to 1)

9.5 **Blanket Exercise on Indigenous History and Culture- Report**

At the October 16, 2018 Council General Meeting Council was presented with a Bulletin from the Rural Municipalities of Alberta (RMA) regarding applying to Host a Blanket Exercise on Indigenous History and Culture. At that time, Council approved for Administration to collaborate with the City of Wetaskiwin, Town of Millet, Town of Ponoka, Ponoka County, and the Four Bands from Maskwacis in order to meet the participation requirements outlined by RMA and submit an Expression of Interest, prior to November 30, 2018, to host a Blank Exercise on Indigenous History and Culture. (Ref. Resolution #CG20181016.1025

On October 31, 2018 Administration sent a letter to RMA advising that the County of Wetaskiwin is interested in hosting a Blanket Exercise on Indigenous History and Culture with neighbouring municipalities (the City of Wetaskiwin, Town of Millet, Town
of Ponoka, Ponoka County and the Four Bands from Maskwacis). The letter advised that administration first wanted to establish a date so that the County of Wetaskiwin could invite neighbouring municipalities.

On March 12, 2019 an email was received from RMA regarding the Blanket Exercise. The email thanked for the patience as AUMA and RMA worked through logistical details in planning for the Blanket Exercise Initiative. The email advised that RMA is now ready to start scheduling of the Blanket Exercise. The County of Wetaskiwin is one of twenty-seven (27) municipalities that will be hosting a blanket exercise over the next few months. The RMA has partnered with KAIROS to facilitate the blanket exercise in the County of Wetaskiwin.

Originally it was stated that the Blanket Exercise must be held by June 2019. Due to delays in launching the initiative, this deadline has been extended to October 31, 2019.

The County of Wetaskiwin is to provide RMA three potential dates, in order of priority, that the County would be available to host the Blanket Exercise. The dates are to be at least 30 days’ from the time Administration reports back to RMA. The dates that the County proposes are to work for our partnering municipalities. The RMA has noted that some summer villages have expressed an interest in participating in this initiative. RMA encourages the County of Wetaskiwin to consider inviting the Summer Villages to participate in the County’s Blanket Exercise.

Once the County of Wetaskiwin has provided RMA suggested dates, RMA will work with KAIROS (facilitation team) to confirm a date that works. RMA will follow up with the County of Wetaskiwin to confirm the date and begin any necessary preparations.

There are a few things to consider when planning the Blanket Exercise. The Exercise must have a minimum of 20 participates up to a maximum of 40. A minimum of eight (8) participants are to be elected officials. The venue must have enough space for to participants to sit on chairs in one circle. The venue must accommodate smudging and snacks and beverages are to be available for participants.

Administration recommended that Council choose date options and times to host the Blanket Exercise before the October 31, 2019 deadline.

**Resolution CG20190326.019**

MOVED: by Councillor L. Seely

that Council approve July 5, 12, 19, August 2, 16 and 23 as potential Blanket Exercise Session dates with the Session to start at 9:00 a.m. and that surrounding municipalities be invited to participate in the Session and that Rural Municipalities of Alberta (RMA) be contacted with the final three dates chosen by municipalities.

Carried Unanimously

10. **INFORMATION ITEMS**

10.1 **RMA Contact Bulletins for February 28-March 14, 2019-Report**

The following information items were provided for Council’s review:

1. **RMA Circulars:**
   a. Contact Newsletters: February 28, 2019, March 8, 2019 & March 14, 2019

2. **RMA Member Bulletins:**
   a. RMA Spring 2019 Convention & Trade Show Update
   b. Opinion: Don’t forget about rural Alberta this election
   c. Rural Municipalities Facing $81 Million Shortfall in Unpaid Taxes from Oil and Gas Companies
   d. REMINDER: Resolutions for the RMA Spring 2019 Convention Now Available
   e. Register Now for April 1 FCM Consultation on the Towards Parity Initiative
   f. RMA’s “Rural Alberta: Where It All Starts” Website
   g. Subdivision and Development Appeal Board Training Options
   h. Local Authorities Election Act Resources Now Available
   i. Understanding the Process for Reviewing Existing IDPs
   j. Surface Water Allocation Directive Released
Administration recommended that Council accept the documents provided as information.

**Resolution CG20190326.020**

MOVED: by Councillor K. Adair

that Council accept the documents provided as information.

Carried Unanimously

11. **ADJOURN**

MOVED: by Councillor D. Woitt

that the Council General meeting adjourn at 12:40 p.m.

Carried Unanimously

__________________________
REEVE

__________________________
CHIEF ADMINISTRATIVE OFFICER