1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. CONSENT AGENDA

3.1 Council General Minutes May 26, 2020

3.2 May 2020 CAO Report

3.3 May 2020 Councillor Reports

3.4 April 2020 Bank Reconciliation

3.5 COVID-19 Requests

4. DELEGATION - 9:30 A.M. - RCMP Quarterly Update

4.1 June 2020 Wetaskiwin, Thorsby, & Breton RCMP Quarterly Reports – Report

4.2 Request for Out-of-Province Travel for Training – Crime Analyst – Subsistence and Travel Policy #12.2.7 – Report

5. UNFINISHED BUSINESS

6. NEW BUSINESS

6.1 Utility Accounts Transfer to Tax May 2020 – Report

6.2 Summer Village of Crystal Springs – Request to use Lakedell Transfer Station – Report

6.3 Summer Village of Poplar Bay – Request to use Lakedell Transfer Station – Report
6.4 Appointment of Auditor for 2020 – Report

6.5 Road Allowance Lease Renewals to June 9 – Report

7. INFORMATION ITEMS

7.1 Information Items to June 9 – Report

8. CLOSED TO THE PUBLIC

8.1 County Organizational Chart – Report

9. ADJOURN
Council General Meeting
MINUTES

Tuesday, May 26, 2020
Video Conference

Present
Reeve Terry Van de Kraats
Councillor Josh Bishop
Councillor Bill Krahn
Councillor Dale Woitt
Councillor Ken Adair
Councillor Kathy Rooyakkers
Councillor Lyle Seely

Staff Present
Rod Hawken, Chief Administrative Officer
Jeff Chipley, Assistant Chief Administrative Officer
Naomi Finseth, Communications Officer
Barb Wolter, Recording Secretary

1. CALL TO ORDER
The Council General Meeting for the County of Wetaskiwin No. 10 was called to order by Reeve Van de Kraats via video conference, commencing at 10:02 a.m. on Tuesday, May 26, 2020.

2. APPROVAL OF AGENDA
Resolution CG20200526.001
MOVED: by Councillor J. Bishop
to approve the agenda for the Council General Meeting, Tuesday, May 26, 2020 as presented.

Carried Unanimously

3. CONSENT AGENDA
Resolution CG20200526.002
MOVED: by Councillor J. Bishop
that Council approve the items listed on the Consent Agenda as follows:

- Council General Minutes May 12, 2020
- Accounts Payable to May 15, 2020

Carried Unanimously

4. DELEGATION - 10:00 A.M. - Geoff Lynch - Director of Leisure & Community Services
A delegation consisting of Geoff Lynch, Director of Leisure & Community Services entered the video conference at 10:04 a.m.

4.1 Camping Season 2020-Report
Resolution CG20200526.003
MOVED: by Councillor L. Seely
that the County of Wetaskiwin open the Municipal Campgrounds as soon as possible; with staff to ensure Provincial Guidelines are followed.

Carried Unanimously
4.2 County of Wetaskiwin Counselling Program - Report
Resolution CG20200526.004
MOVED: by Councillor L. Seely
that Council approve the Counselling Program as presented; and that administration
provide this service to County residents that meet the subsidy requirements.
Carried Unanimously

Mr. Lynch left the meeting at 10:35 a.m.

5. DELEGATION - 10:15 A.M. - Eric Hofbauer, Director of Finance
A delegation consisting of Eric Hofbauer, Director of Finance entered the video
conference at 10:35 a.m.

5.1 Proposed Amendments to Investment Policy 12.3.1-Report
Resolution CG20200526.005
MOVED: by Councillor J. Bishop
that Council approve Investment Policy 12.3.1 as presented and with following
amendment
• 3.2.2 Report to Council on an annual basis be changed to quarterly basis.
and repealing the previous policy in its entirety.
Carried Unanimously

6. DELEGATION - 10:30 A.M. - BDO, Dan Luymes, Casey Kooyman
A delegation consisting of Auditors Dan Luymes & Casey Kooyman, BDO, entered the
video conference at 10:41 a.m.

6.1 2019 Audited Financial Statements-Report
Resolution CG20200526.006
MOVED: by Councillor J. Bishop
that Council approve the 2019 Audited Financial Statements for the County of
Wetaskiwin as presented.
Carried Unanimously

Mr. Hofbauer, Mr. Kooyman & Mr. Luymes left the meeting at 11:12 a.m.

7. DELEGATION - 11:00 A.M. - Jeff Chipley, Assistant CAO
7.1 Enforcement of Environmental Reserve (ER)-Sunset Bay Subdivision – Report
Resolution CG20200526.007
MOVED: by Reeve T. Van de Kraats
that Council adhere to their previous direction as it relates to the enforcement of
Environmental Reserves and deny the request to allow for the manicuring and
mowing of the Environmental Reserve in the Sunset Bay Subdivision.
Carried Unanimously

7.2 Marilyn Albert Request for Land Use Bylaw Waiver-Report
Resolution CG20200526.008
MOVED: by Councillor K. Adair
that Council deny the request received from Marilyn Albert to waive the current Land
Use Bylaw in order to allow recreational vehicles to camp on their property.
Carried Unanimously

The meeting recessed at 11:24 a.m.
The meeting reconvened at 11:30 a.m.

8. **DELEGATION - 11:30 A.M. - Murray Vanderpont, G3 Canada Limited**

A delegation consisting of Murray Vanderpont & Bob Beaudry, G3 Canada Ltd., entered the video conference at 11:30 a.m.

8.1 **G3 Canada Limited – Request for Extension of Interim Operations at the Wetaskiwin Grain Elevator – Report**  

**Resolution CG20200526.009**

MOVED: by Councillor K. Rooyakkers

that Council extend the interim measures for the grain truck haul routes and interim operations of G3 Canada Limited as request until a period of no later than September 30, 2020 and further that G3 Canada Limited continue to work with County Administration in keeping adjacent land owners and affected citizens informed as to the status of the G3 Wetaskiwin Grain Elevator and necessary improvements.

Recorded | In Favour: | Opposed:
--- | --- | ---
Reeve T. Van de Kraats | X |  
Councillor J. Bishop | X |  
Councillor B. Krahn | X |  
Councillor D. Woitt | X |  
Councillor K. Adair | X |  
Councillor K. Rooyakkers | X |  
Councillor L. Seely | X |  
**Results** | 6 | 1

Carried (6 to 1)

Mr. Vanderpont & Mr. Beaudry left the meeting at 11:48 a.m.

10. **NEW BUSINESS**

10.1 **Organizational Meeting Date - Report**

**Resolution CG20200526.010**

MOVED: by Councillor J. Bishop

that Council set Tuesday, October 27, 2020 as the Organizational Meeting date starting at 9:00 a.m.; with Public Works and Council meetings to follow.

Carried Unanimously

10.2 **Strategic Planning for 2021 Budget - Report**

**Resolution CG20200526.011**

MOVED: by Councillor J. Bishop

that Strategic Planning for the 2021 Budget with internal facilitation be held at the County Office and further that these planning sessions be set as soon as possible after the Public Engagement Sessions.

Carried Unanimously
10.3 Summer Village of Silver Beach - Request to use Mulhurst Bay Transfer Station - Report

**Resolution CG20200526.012**
MOVED: by Reeve T. Van de Kraats

that Council approve the proposed Operational Services Agreement for the Mulhurst Bay Solid Waste Transfer Station with the Summer Village of Silver Beach for a five-year term, subject to the following conditions:

- residents will only use the transfer station for extra waste not picked up by the weekly service.
- maximum size of load allowed is a ½ ton.
- the County to issue User cards to the Village who in turn shall distribute to their residents (one per parcel).
- The Village to pay $30.00 per visit of any of their residents regardless of the amount of waste plus any extra fees for items outlined in the Solid Waste Management Policy.

Carried Unanimously

10.4 Tax Abatement Request Baytex Energy Ltd (File# 22808) - Report

**Resolution CG20200526.013**
MOVED: by Councillor B. Krahn

that Council deny the request for Tax Abatement on all properties owned by Baytex Energy Ltd. as it would not be equitable to forgive taxes for one owner and not all similar properties as per section 347(1) of the Municipal Government Act.

Carried Unanimously

10.5 Tax Abatement Request Insignia Energy Ltd (File# 12525) - Report

**Resolution CG20200526.014**
MOVED: by Councillor K. Rooyakkers

that Council deny the request for Tax Abatement on all properties owned by Insignia Energy Ltd. as it would not be equitable to forgive taxes for one owner and not all similar properties as per section 347(1) of the Municipal Government Act.

Carried Unanimously

**Resolution CG20200526.015**
MOVED: by Councillor L. Seely

that Council deny any future requests for tax abatement for the 2020 taxation year; and further that any future requests be presented to Council as a Consent Agenda Item.

Carried Unanimously

10.6 Road Allowance Lease Renewals to May 26 - Report

**Resolution CG20200526.016**
MOVED: by Councillor K. Rooyakkers

that Council approve the road allowance lease renewal for a further three (3) year term, in accordance with Road Allowance Closure for Lease or Sale Policy 12.0.4, as follows:

- File 5630-42-01 John Duffy E/Sec 18-45-5-W5M
- Division 7; road closed by Bylaw 83/16
- 8 acres - $160/year
11. INFORMATION ITEMS

11.1 Information Items to May 26-Report

Resolution CG20200526.017
MOVED: by Councillor K. Adair

that Council approve the following information items:

- RMA:
  - Advantage May 7
  - Contact May 8, 15
- FCM:
  - Communiqué May 5
  - Voice May 5, 11
- Augustana Vikings Hockey Alumni Association-Cutbacks

Carried Unanimously

13. ADJOURN

Resolution CG20200526.018
MOVED: by Councillor B. Krahn

that the Council General meeting adjourn at 12:05 p.m.

Carried Unanimously

MINUTES APPROVED:

__________________________________________

Reeve

__________________________________________

Chief Administrative Officer
## County Administrator 
### Month End Report for May, 2020

<table>
<thead>
<tr>
<th>DATE</th>
<th>PROJECT</th>
<th>ACTION/FOLLOW-UP</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Municipal Affairs Town Hall</td>
<td>Attended town hall meeting via phone and listened to Q&amp;A</td>
</tr>
<tr>
<td>6</td>
<td>Wetaskiwin ICF Steering Committee</td>
<td>Met electronically to review the proposed ICF with the City of Wetaskiwin. Stormwater is a key stumbling block for the approval of the document. Administration to meet to review committee feedback.</td>
</tr>
<tr>
<td>8</td>
<td>RMA Meeting</td>
<td>Attended RMA meeting electronically to listen to updates. No announcement on COVID stimulus funding at this time.</td>
</tr>
<tr>
<td>13</td>
<td>City ICF</td>
<td>Met electronically with City CAO to discuss feedback from ICF committee</td>
</tr>
<tr>
<td>20</td>
<td>Premier Town Hall</td>
<td>Attended town hall meeting via phone and listened to Q&amp;A</td>
</tr>
<tr>
<td>21</td>
<td>City ICF</td>
<td>Met electronically with City CAO to review amendments to IRC documents and discussed stormwater</td>
</tr>
<tr>
<td>25</td>
<td>Pigeon Lake IDP Review</td>
<td>Met with County committee to review draft IDP for both North and South Pigeon Lake</td>
</tr>
</tbody>
</table>

**Monthly Overtime:** 6.0 hours  
**YTD Overtime:** 42.5 hours
<table>
<thead>
<tr>
<th>DATE</th>
<th>PROJECT</th>
<th>ACTION/FOLLOW-UP</th>
</tr>
</thead>
<tbody>
<tr>
<td>26</td>
<td>Council PW &amp; Council General</td>
<td>Attended both Council meetings electronically</td>
</tr>
<tr>
<td>28</td>
<td>Planning Services RFP Interviews</td>
<td>Conducted in person interviews for both PCPS and MPS to provide planning services to the County</td>
</tr>
<tr>
<td>28</td>
<td>Louis Bull Casino</td>
<td>Met to discuss the tax agreement and road use/maintenance agreement at the Bearhills truck stop property.</td>
</tr>
<tr>
<td>29</td>
<td>City ICF</td>
<td>Met electronically with City CAO to discuss IRC, ICF including stormwater.</td>
</tr>
</tbody>
</table>

**FOOTNOTE:**
The notes on the above special projects provide Council with an update on those projects; however does not include the day to day management of the County.
### County of Wetaskiwin No. 10 Council Appointed Committee Report

<table>
<thead>
<tr>
<th>Date</th>
<th>Committee/Event Attended</th>
<th>Comments, Actions &amp;/or Follow-up Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>12th</td>
<td>Planning &amp; Development</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Council General</td>
<td></td>
</tr>
<tr>
<td>13th</td>
<td>WALA Board</td>
<td></td>
</tr>
<tr>
<td>19th</td>
<td>ASB</td>
<td></td>
</tr>
<tr>
<td>26th</td>
<td>Public Works</td>
<td>Went on numerous drives in Division One regarding roads and spring run off.</td>
</tr>
<tr>
<td></td>
<td>Council General</td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td>Committee/Event Attended</td>
<td>Comments, Actions &amp;/or Follow-up Needed</td>
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<td>------</td>
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<td>-----------------------------------------</td>
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</tbody>
</table>
| 8th  | RMA Zoom Meeting          |  - Stimulus funding still coming; will be funded through MSI. Assessment Model Review not postponed; discussion is ongoing.  
- Relaunch Strategy – need clarification on relaunch strategy; it is our decision to open offices to the public. Possibly open up municipal campgrounds to 50% capacity and not allow out of province campers.  
- Alberta Transportation lifted road bans for essentials. Feed fertilizer, seed and fuel. Province to help out if we lose a road because of lifted bans.  
- Oil & Gas reclamation of orphan wells – grant funding of $1B.  
- Rural doctors – ongoing discussion on how rural doctors differ from urbans. Province reversed their decision on funding to rurals; we see a diminished service because we are rural.  
- Province proposed to close 164 camping and day use sites; amounts to less than 10% of their sites.  
- Hoping that Police funding be pushed out for another year, but probably not happening. RMA set up an interim advisory board. Members of the Board are Tom Barton, Cara Westerlund, Kathy Rooyakkers & Brian Bruin.  
- Challenges to members – Wood Buffalo & McKenzie Counties $143M announced to mitigate the flooding.  
- Fire Challenges – Fire smart our communities. 70-72% of fires are caused by human activities. According to forecast risk is very high across the country. |
- Resolution session went well.
- Agriculture across the province and country hit hard by COVID-19. Cattle, dairy & poultry have to reduce their production.

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>12th</td>
<td>Council Planning &amp; Development Council General</td>
<td></td>
</tr>
<tr>
<td>15th</td>
<td>Accounts Payable</td>
<td></td>
</tr>
<tr>
<td>20th</td>
<td>Municipal Affairs with Minister Madu and Dr. Hinshaw.</td>
<td>Alberta does $104B of trade with US. Province is looking at 20B deficit for 2020. Still no firm date with stimulus funding to be rolled out.</td>
</tr>
<tr>
<td>26th</td>
<td>Council Public Works Council General</td>
<td></td>
</tr>
<tr>
<td>29th</td>
<td>Meeting with R. Hawken, J. Chipley, B. Krahn, B. Cowan &amp; D. Blades regarding updates on G3.</td>
<td></td>
</tr>
<tr>
<td>29th</td>
<td>Accounts Payable</td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td>Committee/Event Attended</td>
<td>Comments, Actions &amp;/or Follow-up Needed</td>
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<tr>
<td>-----------</td>
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<td>----------------------------------------</td>
</tr>
<tr>
<td>May 5</td>
<td>Pre ICF w/city</td>
<td>Zoom</td>
</tr>
<tr>
<td>May 12</td>
<td>Planning &amp; Development Council</td>
<td>Zoom</td>
</tr>
<tr>
<td>May 19</td>
<td>LUB meeting</td>
<td>Zoom</td>
</tr>
<tr>
<td>May 20</td>
<td>North SV IDP am South SV IDP pm</td>
<td>Zoom</td>
</tr>
<tr>
<td>May 20</td>
<td>PLWMP</td>
<td>ZOOM</td>
</tr>
<tr>
<td>May 25</td>
<td>Debrief SV IDP</td>
<td>Zoom</td>
</tr>
<tr>
<td>May 26</td>
<td>Public Works Council</td>
<td>Zoom</td>
</tr>
<tr>
<td>Date</td>
<td>Committee/Event Attended</td>
<td>Comments, Actions &amp;/or Follow-up Needed</td>
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<td>--------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>12&lt;sup&gt;th&lt;/sup&gt;</td>
<td>Council Planning &amp; Development Council General</td>
<td></td>
</tr>
<tr>
<td>13&lt;sup&gt;th&lt;/sup&gt;</td>
<td>ALUS</td>
<td>Discussed possible new projects.</td>
</tr>
<tr>
<td>19&lt;sup&gt;th&lt;/sup&gt;</td>
<td>ASB</td>
<td>Confirmed the 2020 weed enforcement process. Highlights include:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>▪ Increased documentation,</td>
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<tr>
<td></td>
<td></td>
<td>▪ Face to face communication where possible,</td>
</tr>
<tr>
<td></td>
<td></td>
<td>▪ Weed control plan template.</td>
</tr>
<tr>
<td>19&lt;sup&gt;th&lt;/sup&gt;</td>
<td>Land Use Bylaw</td>
<td>Wild boar restrictions:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>▪ sent to ASB for comment.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Agricultural small holdings and hobby farm:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>▪ Continue to iron out the details to try and accommodate our intentions with the reality of what is out there as possibilities. Example huge existing yardsites/tree coverage.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Pavement and per lot road contribution:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>▪ Waiting for more details from engineer.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Requirements for utilities.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Rural addressing:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>▪ At time of subdivision would be better to assign the numbers as soon as the approach is installed. Signs can be put up later but the number needs to be available much sooner than has been the case.</td>
</tr>
<tr>
<td>26&lt;sup&gt;th&lt;/sup&gt;</td>
<td>Council Public Works Council General</td>
<td></td>
</tr>
</tbody>
</table>
## County of Wetaskiwin No. 10 Council Appointed Committee Report

**Councillor:** Ken Adair  
**Division:** 5  
**Month & Year:** May 2020

<table>
<thead>
<tr>
<th>Date</th>
<th>Committee/Event Attended</th>
<th>Comments, Actions &amp;/or Follow-up Needed</th>
</tr>
</thead>
</table>
| 12th | Council General Zoom Meeting  
      | Council Planning & Development       |                                        |
| 13th | WALA Zoom Meeting          |                                        |
| 19th | AG Service Board Zoom Meeting |                                    |
| 26th | Council Public Works Zoom Meeting  
<pre><code>  | Council General Zoom Meeting         |                                        |
</code></pre>
<table>
<thead>
<tr>
<th>Date</th>
<th>Committee/Event Attended</th>
<th>Comments, Actions &amp;/or Follow-up Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>05</td>
<td>City/County ICF Pre-Meeting Briefing</td>
<td>We had a meeting to talk about some concerns going into the ICF steering meeting</td>
</tr>
<tr>
<td>06</td>
<td>Wetaskiwin ICF Steering Committee Meeting</td>
<td>We had asked for some information from our last ICF meeting and it still was not included in the package we will meet after we receive that information.</td>
</tr>
<tr>
<td>13</td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>WALA</td>
<td>Had an update on the lodges. I will be attending the ASCHA 2020 Virtual AGM June 2, 2020 on WALA’s behalf</td>
</tr>
<tr>
<td>19</td>
<td>ASB</td>
<td>Very quick meeting had updates as well the new “Weed Enforcement Process for the 2020 Season” was approved.</td>
</tr>
<tr>
<td>20</td>
<td>Pigeon Lake North IDP</td>
<td></td>
</tr>
<tr>
<td>20</td>
<td>Pigeon Lake South IDP</td>
<td></td>
</tr>
<tr>
<td>25</td>
<td>Pigeon Lake IDPs Meeting Debrief</td>
<td></td>
</tr>
<tr>
<td>26</td>
<td>PW &amp; Council</td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td>Committee/Event Attended</td>
<td>Comments, Actions &amp;/or Follow-up Needed</td>
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<td>------</td>
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<td>----------------------------------------</td>
</tr>
<tr>
<td>5&lt;sup&gt;th&lt;/sup&gt;</td>
<td>ICF Pre-meeting for Wetaskiwin</td>
<td></td>
</tr>
<tr>
<td>6&lt;sup&gt;th&lt;/sup&gt;</td>
<td>ICF Wetaskiwin</td>
<td></td>
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<tr>
<td>12&lt;sup&gt;th&lt;/sup&gt;</td>
<td>Council General / P&amp;D</td>
<td></td>
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<tr>
<td>20&lt;sup&gt;th&lt;/sup&gt;</td>
<td>Pigeon Lake North IDP</td>
<td></td>
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<tr>
<td>25&lt;sup&gt;th&lt;/sup&gt;</td>
<td>Pigeon Lake IDP Debrief</td>
<td></td>
</tr>
<tr>
<td>26&lt;sup&gt;th&lt;/sup&gt;</td>
<td>Council General / PW</td>
<td></td>
</tr>
</tbody>
</table>
COUNTY OF WETASKIWIN
NO. 10 BANK RECONCILIATION FOR THE PERIOD ENDING:  April 30, 2020

<table>
<thead>
<tr>
<th>GENERAL ACCOUNT</th>
<th>TAX SALE ACCOUNT</th>
<th>INVESTMENT ACCOUNT</th>
<th>C.I.B. - GSWW RESERVES</th>
<th>ATB FINANCIAL CAMPGING</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Balance (Previous Month)</td>
<td>29,779,445.32</td>
<td>115,517.40</td>
<td>56,756.97</td>
<td>440.75</td>
<td>29,952,160.44</td>
</tr>
<tr>
<td>Add: Deposits for Month</td>
<td>114,270.47</td>
<td></td>
<td></td>
<td></td>
<td>114,270.47</td>
</tr>
<tr>
<td>Receipts for Month</td>
<td>175,272.28</td>
<td>0.88</td>
<td>0.62</td>
<td>0.88</td>
<td>175,273.86</td>
</tr>
<tr>
<td>Investments Returned</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investment Interest Earned</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bank Transfers:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SUB-TOTAL</td>
<td>29,952,160.44</td>
<td>115,517.40</td>
<td>56,756.97</td>
<td>440.75</td>
<td>29,952,160.44</td>
</tr>
<tr>
<td>Add: Deposits for Month</td>
<td>559,279.47</td>
<td></td>
<td></td>
<td></td>
<td>559,279.47</td>
</tr>
<tr>
<td>Sub: Bank Payments</td>
<td></td>
<td></td>
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<tr>
<td>Sub: Bank Payments</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Disbursements: General</td>
<td>1,615,081.45</td>
<td></td>
<td></td>
<td></td>
<td>1,615,081.45</td>
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<td>316,718.97</td>
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<th>BANK RECEIPTS</th>
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<tr>
<td>Daily Till Receipts</td>
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<tr>
<td>Direct Deposits</td>
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<tr>
<td>Bank Interest</td>
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<td>Cheque Clearing Error</td>
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<table>
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<tr>
<th>BANK PAYMENTS</th>
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<tr>
<td>Returned Items</td>
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<td>Cashed Cheques</td>
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<td>Bank Charges</td>
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<td>Total Banking Reversals</td>
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<td>Interac Merchant Statement o/s</td>
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</table>

<table>
<thead>
<tr>
<th>SUBMITTED TO AND APPROVED BY COUNCIL THIS __________ DAY OF ______________________ , ____________________________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reeve _____________________</td>
</tr>
<tr>
<td>Chief Administrative Officer ____________________________</td>
</tr>
</tbody>
</table>
May 27, 2020

Gwynne Community Church
Box 77
Gwynne, AB T0C 1L0

Attention: Ernest Tessari, Treasurer & Pastor Keith R. Balkwill

Dear Sirs:

RE: REQUEST FOR REBATE/DISCOUNT ON PROPERTY TAX DURING COVID-19 PANDEMIC

We are in receipt of your letter of request for possible discounts or rebates due to the COVID-19 pandemic.

Gwynne Community Church owns 3 properties:

<table>
<thead>
<tr>
<th>Roll</th>
<th>Description</th>
<th>2020 Levies</th>
</tr>
</thead>
<tbody>
<tr>
<td>79225</td>
<td>Church</td>
<td>$919.33 Local Improvement</td>
</tr>
<tr>
<td>79261</td>
<td>Church Manse</td>
<td>$459.67 Local Improvement</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$166.39 Tax Levy</td>
</tr>
<tr>
<td>79262</td>
<td>Church Manse</td>
<td>$459.67 Local Improvement</td>
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<tr>
<td></td>
<td></td>
<td>$736.23 Tax Levy</td>
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In 2018 Gwynne Community Church received a rebate on Roll 79261 in the amount of $59.31 and Roll 792.62 in the amount of $258.25 as per Section 347 of the Municipal Government Act. In order to receive the yearly rebate, the Church must confirm that the church manse property is being used for religious residential purposes. For further clarification please contact Lexie Robinson, Tax Clerk at 780-361-6237 (direct) or by email lrobinson@county10.ca.

While we can appreciate the situation, the County currently cannot provide you with additional rebates. The County of Wetaskiwin wishes you all the best during this difficult time.

Yours truly,

Rod Hawken
CAO

:bew
cc Council
The County of Wetaskiwin
P.O. Box 6960
Wetaskiwin, Ab T9A 2G5

TO WHOM IT MAY CONCERN

Dear Sir or Madame:

We are writing you to request special consideration concerning the tax invoice that will soon come from your office.

Because of the coronavirus pandemic we have been forbidden to hold church services. We have not been in our church since the 15th of March when we held our last service. With being a small congregation of approximately 30 people, our financial position has become seriously challenged. Without the ability to receive regular offerings, we have needed to access our small savings to maintain a current position with our monthly costs. We have turned off water supply, furnaces, and stopped any non-essential power usage.

Would the county look on our situation in a favorable manner and grant a discount or rebate of some of the cost for taxes, etc? We would appreciate any consideration that can be offered.

You too, have been affected by the coronavirus in many ways. You can understand the precarious nature of our economy and how it is affecting our congregation. Thank you for considering this letter. We will anticipate your response.

Yours sincerely,

Ernest Tessari, Treasurer

Pastor Keith R. Balkwill
May 27, 2020

Sent via email Shane.Koss@batexenergy.com

Baytex Energy Ltd.
Attn: Shane Koss Manager, Surface Land, Stakeholder, and Indigenous Relations

Dear Mr. Koss:

RE: TAX ABATEMENT REQUEST

We are in receipt of your recent request of reducing, waiving, or/and deferring municipal property taxes due to the COVID-19 pandemic and the oil price war.

County Council recently reviewed penalty charges and has provided direction to not charge penalties on property taxes paid prior to December 31, 2020; which is extending the deadline from August 31. In fairness to all of our ratepayers, the County must respect the potential implications of setting a precedent with regard to further tax reduction.

While we can appreciate the situation, the County currently cannot provide you with additional rebates. The County of Wetaskiwin wishes you all the best during this difficult time.

Yours truly,

Rod Hawken
CAO

:bew
cc Council
May 29, 2020

Sent via email

Insignia Energy Ltd.
800, 520 3 Ave SW
Calgary, AB T2P 0R3

Attention: Russ Thomas, Contract Tax Manager

Dear Mr. Thomas:

RE: TAX ABATEMENT REQUEST

We are in receipt of your recent request of reducing, waiving, or/and deferring municipal property taxes due to the COVID-19 pandemic and the current prices of oil.

County Council recently reviewed penalty charges and has provided direction to not charge penalties on property taxes paid prior to December 31, 2020; which is extending the deadline from August 31. In fairness to all of our ratepayers, the County must respect the potential implications of setting a precedent with regard to further tax reduction.

While we can appreciate the situation, the County currently cannot provide you with additional rebates. The County of Wetaskiwin wishes you all the best during this difficult time.

Yours truly,

Rod Hawken
CAO

:bew
cc Council
Assessment
June 2020 Wetaskiwin, Thorsby, & Breton RCMP Quarterly Reports – Report

Meeting Date (Report Reference Only): 2020/06/09

Meeting (Report Reference Only): Council General

Background

On an approximate quarterly basis, representatives of the Royal Canadian Mounted Police (RCMP) attend a Council General Meeting to provide an overview of their quarterly report, performance plan, and to review any issues that may need to be discussed. The intent of this meeting with Council is to provide ongoing transparency and communication between the RCMP and County Administration and Council. Inspector Keith Durance from the Wetaskiwin RCMP Detachment and Staff Sergeant Harpreet (Harp) Dhaliwal from the Thorsby/Breton RCMP Detachment are scheduled to be in attendance at the meeting via videoconferencing.

At the meeting, the RCMP representatives will be discussing information regarding management of the Annual Performance Plan, which includes details on crime reduction strategies, crime statistics and trends, and also a statistical comparison of crimes within the Wetaskiwin, Thorsby, and Breton Provincial Detachment areas.

Recommended Resolution

that Council accept the Wetaskiwin, Thorsby, & Breton RCMP June 2020 Quarterly Report as information.
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<thead>
<tr>
<th>Position</th>
<th>City MPSA</th>
<th>Prov PPSA</th>
<th>Other</th>
<th>City MPSA</th>
<th>Prov PPSA</th>
<th>Other</th>
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<tbody>
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<td></td>
<td>Office Manager</td>
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<tr>
<td>S/Sgt.</td>
<td>1</td>
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<td>Court Detail</td>
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<tr>
<td>Sgt.</td>
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<td>1</td>
<td></td>
<td>Support Staff</td>
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<tr>
<td>Cpl. Watch Commander</td>
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<td>2</td>
<td></td>
<td>Full time Guards</td>
<td>4</td>
<td></td>
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<tr>
<td>Cst. Investigators</td>
<td>16 + 1</td>
<td>4</td>
<td></td>
<td>Crime Analyst</td>
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<td></td>
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<tr>
<td>SRO - School Res Officer</td>
<td>1</td>
<td></td>
<td></td>
<td>Police Dog Service(Cpl.)</td>
<td>1</td>
<td></td>
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<tr>
<td>DV- Domestic Violence</td>
<td>1</td>
<td></td>
<td></td>
<td>Sheriff / Hwy Patrol</td>
<td>6+5</td>
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<td></td>
<td></td>
<td>Traffic Support Staff</td>
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<tr>
<td>GIS Cpl.</td>
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<td>VSU</td>
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<td>1+1</td>
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<td>Total</td>
<td>71.5</td>
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</table>

Red= Vacant positions (Hard)
Blue= Vacant Position (Soft)
Green= Long term ODS/Light Duties
Orange = Mat / Pat Leave
2020 vs 2019 January to April

- Persons Crime: 55% Increase
- Property Crime: 26% Decrease
- Other CC: 22% Decrease

Total Criminal Code Offences: 19% Decrease
### Wetaskiwin Provincial Detachment
#### Crime Statistics (Actual)
#### January to April: 2016 - 2020

All categories contain "Attempted" and/or "Completed"

<table>
<thead>
<tr>
<th></th>
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<td>38</td>
<td>43</td>
<td>22</td>
<td>34</td>
<td>55%</td>
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<tr>
<td>TOTAL PROPERTY</td>
<td></td>
<td>176</td>
<td>138</td>
<td>194</td>
<td>207</td>
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<td>-26%</td>
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<tr>
<td>TOTAL OTHER CRIMINAL CODE</td>
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<td>42</td>
<td>68</td>
<td>45</td>
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<tr>
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<td>218</td>
<td>305</td>
<td>274</td>
<td>222</td>
<td>-19%</td>
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### Wetaskiwin Provincial Detachment
#### Crime Statistics (Actual)
**January to April: 2016 - 2020**

All categories contain "Attempted" and/or "Completed"

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<tr>
<th>CATEGORY</th>
<th>Trend</th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
<th>2020</th>
<th>% Change 2019 - 2020</th>
<th>Avg File +/- per Year</th>
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<td>6</td>
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<td>7</td>
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<td>1</td>
<td>2</td>
<td>2</td>
<td>0%</td>
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<td>1</td>
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<td>0</td>
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<td>-0.1</td>
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<tr>
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<td>23</td>
<td>17</td>
<td>14</td>
<td>24</td>
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<td><strong>TOTAL PERSONS</strong></td>
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<td>38</td>
<td>43</td>
<td>22</td>
<td>34</td>
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<td>35</td>
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<td>-59%</td>
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<tr>
<td><strong>TOTAL PROPERTY</strong></td>
<td></td>
<td>176</td>
<td>138</td>
<td>194</td>
<td>207</td>
<td>153</td>
<td>-26%</td>
<td></td>
</tr>
</tbody>
</table>
Town Halls

- Pigeon Lake
- Millet
- Angus Ridge
- Discussion for RCMP Annual Performance Plan
- Open discussion for public concerns
1. Reduce and Prevent Property Crime
   - Reduction of Break and Enters by 7%. (Sgt. Grunow)
   - Clearance Rates of Select Property Crime of over 26%. (Sgt. Grunow)

2. Accountability to Stakeholders
   - Hold a min of 3 Crime Suppression shifts. (S/Sgt. Kyle)
   - Bike Registration Project. (Cst. Storozhuk)
   - Licence Plate Locking Screw Program. (Cst. Robinson)
   - Safe online meeting sales site. (Cst. Thompson)
   - Prolific Offender Management. (CRU Team)
3. Public Confidence and Engagement
   - Hold a Min of 2 town hall meetings in detachment areas. (Insp. Durance)
   - 1/4 reports to Councils x 3. (Insp. Durance)

4. Effective Stewardship- Financial & Human Resources
   - No less than 2 vacant positions in the Detachment. (S/Sgt. Kyle)
   - 30% + PDC Usage by eligible members. (Cpl. Morehouse)
Events of Interest

- 2 Cadets in the next couple months
- Pilot with Camrose RCMP- has been fully implemented and both Detachments amalgamated
<table>
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<tr>
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<td>B Watch</td>
<td>C Watch</td>
</tr>
<tr>
<td>CPL</td>
<td>CPL</td>
<td>CPL</td>
</tr>
<tr>
<td>CST</td>
<td>CST</td>
<td>CST</td>
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<tr>
<td>CST</td>
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<td>CST</td>
</tr>
<tr>
<td>CST</td>
<td>CST</td>
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</tr>
</tbody>
</table>

Legend: Muni = 25, Prov = 11, Other = 1, Cam=5, STE
Breton Detachment Organizational Chart

Detachment Commander:
S/Sgt. Harp Dhaliwal

Supervisor:
Cpl. Warren Munro

Membership:
Cst. Locky Matheson
Cst. Dan McKillop
Cst. Reid Stegemann
Cst. Tyler Senft

Wetaskiwin County Enhanced:
Cst. Trevor Walker

Support Staff:
Amie Thompson and Dawn Quick
2019 – 2020

Detachment Priorities

1) Crime Reduction Strategies: Break and Enter/Property Crime/Theft

2) Community Engagement

3) Traffic Safety: Impaired Driving
<table>
<thead>
<tr>
<th></th>
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<th></th>
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</thead>
<tbody>
<tr>
<td>Homicides &amp; Offences Related to Death</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Robbery</td>
<td></td>
<td>1</td>
<td>2</td>
<td>0</td>
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<td>0</td>
<td>-100%</td>
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<td>1</td>
<td>0</td>
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<tr>
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<td>4</td>
<td>0</td>
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<td>N/A</td>
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**Common Police Activities**

- False Alarms: 31, 24, 21, 8, 10, -68%, 25%, -5.8
- False/Abandoned 911 Call and 911 Act: 6, 8, 4, 14, 10, 67%, -29%, 1.4
- Suspicious Person/Vehicle/Property: 3, 6, 7, 23, 18, 500%, -22%, 4.7
- Persons Reported Missing: 0, 0, 1, 5, 1, N/A, -80%, 0.7
- Search Warrants: 0, 1, 1, 0, 1, N/A, N/A, 0.1
- Spousal Abuse - Survey Code (Reported): 17, 26, 23, 14, 11, -35%, -21%, -2.4
- COVID-19 Files (Reported): - - - - 0 - - -
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<th>2018</th>
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<td>N/A</td>
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<td>N/A</td>
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<td></td>
<td>N/A</td>
<td>N/A</td>
<td>2</td>
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<td>6</td>
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<td>9</td>
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**Common Police Activities**

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<th>2018</th>
<th>2019</th>
<th>2020</th>
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<th>% Change 2019 - 2020</th>
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Proactive Policing Update (Q4)

Total Hotspot Checks - 609
Total Prolific Offenders - 65
Total Violator Contacts – 128
(Capital West Traffic working in our area)
Cst. WALKER operated an RCMP Marked Ford F250 BR104 with starting mileage in January 6670 km and ending mileage in March 16313 km for a total of 9643 km travelled.

School Visits

- Attend and introduction to staff at Winfield Elementary, Alder Flats Elementary, and Buck Mountain Central
- Lunch time game of tag with students at Alder Flats Elementary
- Provide Criminal Code Presentation to students at Buck Mountain Central after concerns of bullying and harassment were noted
- Attend and participate in a Healthy Relationship and Consent Presentation put on by the Central Alberta Sexual Assault Support Center at Buck Mountain Central
- Attend Alder Flats Elementary and assist with end of day routine as a residential fire was occurring nearby

Proactive Patrols

- 6 Attempted traffic stops where the vehicle fled and was not located
- 22 Violation Tickets
  - 1 x no insurance and not registered, vehicle removed from the road
  - 1 x Approved screening device demand for possible impaired operation
- Snowmobile patrols on Buck Lake
- 8 curfew checks as well as multiple contacts made with prolific offenders
- Focused patrols of known offender residences/areas travelled, including multiple patrols in attempts to locate prolific impaired driver
- General patrols throughout the area

Community Involvement

- Attend and introduction to businesses within the County
- Liaise with Watch group, follow up with nightly reports and gather information from members of the group
- Attend RCMP town hall meeting at Lakedell Community Center

Investigations

- Break and enters to Seely’s General Store and Buck Lake Fas Gas, a production order for cell phone records active in the area during the time of occurrence was sought and received. Unfortunately, no relevant data obtained and no further evidence to follow up on was available.
- Public mischief in relation to report of break and enter that did not occur, it was believed report was made to get Cst. WALKER out of Buck Lake so offender could depart from the area
- Provide follow up to multiple occurrence’s investigated by Breton RCMP
- Submit a S. 111 Order of Firearms Prohibition Application to the courts for a prolific offender
- Located individual on warrant, arrested and released on release document
- Recovery and investigation into found Wetaskiwin County PO uniform
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<th>Feb</th>
<th>March</th>
<th>Total</th>
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<td>Impaired Inv.</td>
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<td>Violator Contacts</td>
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<td>23</td>
<td>16</td>
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Request for Out-of-Province Travel for Training – Crime Analyst – Subsistence and Travel Policy #12.2.7 – Report

Meeting Date (Report Reference Only): 2020/06/09

Meeting (Report Reference Only): Council General

Background

A request for training was received from Ms. Charlene Riedler, Crime Analyst, for her attendance in a Tactical Intelligence Analysis course through the Canadian Police College. The Tactical Intelligence Analysis course is essential for enhancing the effectiveness and efficiency of the Crime Analyst position that is currently employed by the County of Wetaskiwin in collaboration with the Wetaskiwin Royal Canadian Mounted Police (RCMP) Detachment by allowing Ms. Riedler to further understand components of the intelligence process, understand data reliability and validity with respect to the evaluation of raw data, and other areas of effective criminal analyst work in an intensive format. This course is the preeminent course recommended and provided by the RCMP for Tactical Intelligence Analysis and is recommended not only by Administration, but Inspector Keith Durance, Staff Sergeant Corey Kyle, and numerous experts in the field of criminal analysis. In fact, only a maximum of twenty-five (25) participants are accepted into the course in every intake and Ms. Riedler has been fortunate enough to be selected to attend.

As noted, Administration is fully supportive of the request for training and note that it would fall within the budgetary parameters that have been set forth for the Crime Analyst position. However, this course is exclusively offered through the Canadian Police College, which is located in Ottawa, Ontario and is the only training available as confirmed by the RCMP for the Tactical Intelligence Analysis that is consistent with the criminal analysis needs of the RCMP through this position.

Therefore, in accordance with Subsistence and Travel Policy #12.2.7, Administration is requesting Council approval for the out-of-province travel of Ms. Riedler to attend the Tactical Intelligence Analysis course. The approximate costs will be $500 for flights and $500 for rental car, for a total of approximately $1,000, which would be covered under current budgetary parameters.

Administration notes that at the December 10, 2019 Council General meeting, Council resolved to deny a previous request made on December 2, 2019 for out-of-province travel for training by Ms. Riedler, which was made as recommended by the Royal Canadian Mounted Police (RCMP).
(Ref. Resolution #CG20191210.015)

Copies of the training proposal, Career Development Policy #12.1.14, and Subsistence and Travel Policy #12.2.7 have been provided for review by Council.
Alternatives

Options for Consideration by Council Include:

1. That Council approve the out-of-province travel of Ms. Charlene Riedler, Crime Analyst, to attend Tactical Intelligence Analysis course training at the Canadian Police College in Ottawa, Ontario as recommended by the Royal Canadian Mounted Police (RCMP) in accordance with Subsistence and Travel Policy #12.2.7.
2. That Council deny the request for out-of-province travel for training by Ms. Charlene Riedler, Crime Analyst, as recommended by the Royal Canadian Mounted Police (RCMP).

Recommended Resolution

that Council approve the out-of-province travel of Ms. Charlene Riedler, Crime Analyst, to attend Tactical Intelligence Analysis course training at the Canadian Police College in Ottawa, Ontario as recommended by the Royal Canadian Mounted Police (RCMP) in accordance with Subsistence and Travel Policy #12.2.7.
Out of Province Training Proposal:

Tactical Intelligence Analysis Course

Date: October, 23 – November 6, 2020

Location: Canadian Police College, Ottawa, Ontario

Website: http://www.cpc-cdp.gc.ca/programs-programmes/investigative-enquetes/tiac-cart-eng.htm

Learning outcomes:

- Understanding the components of the intelligence process.
- Understanding data of reliability and validity with respect to the evaluation of raw information.
- Ability to analyze large sets of data with the use of software (i2 Notebook).
- Ability to present an oral, written, and electronic intelligence briefing.

Courses:

- Introduction to Intelligence Analysis
- Critical Thinking
- Statistics, Thought, and Patterns
- I2 Analyst notebook (link charts, commodity charts, timelines)
- Writing and Presenting for Analysis (briefing note exercise)
- Crime Analysis
- Tactical Analysis
- Financial Crime Analysis (overview of how the CRA can help)
- Court testimony (scenario)
- Formatting and analysis of Data Tables (for cellular phone/tower data)

Assessment:

- Success in the course is based on participation and completion of all required assignments.
- Various evaluation methods are used, including a written test, briefing note, net worth analysis, link and event flow charting and oral briefings.
- Group projects and presentations that incorporate the above learnings/tools
Need for Wetaskiwin Analyst:

The Wetaskiwin analyst has completed the recommended, free training provided through the online RCMP Learning Portal. The next step in the analyst education would be attendance at the Tactical Intelligence Analysis Course. In taking this course, the Wetaskiwin analyst will be able to gain the knowledge and skills necessary to take a more proactive effort towards assisting Wetaskiwin RCMP members in solving and preventing crime. This course is only offered through the Canadian Police College and no similar courses are available in Alberta or online.

Note: This course is a required course for RCMP analysts.

Cost Break Down

- Course Fees: $2750.00
- Mileage: $1000 (approximate for Flight and rental car variable to time of booking)
- Meals: $650.00 (B:$15, L: $20, D: $30 = $65 per day X 10 days)
- Private Accommodation: $500 ($50 per day X 10 days)

Note: Based on Subsistence and Travel Policy

Estimated Total: $4900.00

Cost saving of $831.44 by utilizing private accommodations and County approved meal costs.

Conclusion:

This training is attended by analyst throughout Canada. They provide a standardized training that would prepare myself to better utilize databases shared by other Police Services Nationally and Internationally. This training is fully support by the Wetaskiwin RCMP and RCMP Training Section. This training is essential to my current position.

Completed by:
Charlene RIEDLER
Wetaskiwin RCMP County Crime Analyst

Reviewed/Recommended by:
S/Sgt Corey KYLE
Wetaskiwin OPS NCO
CAREER DEVELOPMENT POLICY #12.1.14

POLICY STATEMENT

Council and Administration both agree that training is an integral part of the success of an organization. As technology is changing rapidly, it has become imperative for the County to maintain a well-trained staff.

Training requests have increased over the past years resulting in more employees being educated. As a result, it has become necessary to develop a policy to uniformly deal with employee time and expenses while attending courses.

PROCEDURES

1) Training needs of employees will be reviewed by the Directors regularly. All requests for training shall be submitted on the designated form through the appropriate supervisor to the Director of Finance for approval. The Director of Finance will consider training priorities and budgetary constraints when making the final approval.

2) Costs of approved training courses shall be paid for by the County as follows:
   a) Tuition/Registration – upon completion
   b) Expense Claims – as per Subsistence and Travel Policy #12.2.7.

3) If the Course falls on a regularly scheduled work day, the employee shall be given time off to attend the course with pay. No time or pay, outside the Subsistence and Travel Policy #12.2.7, shall be granted for travelling to a course or attending a course that is not during regularly scheduled work hours.
REQUEST FOR TRAINING

EMPLOYEE: ________________________________

DEPARTMENT: ________________________________

NAME OF COURSE: ________________________________

FACILITATOR: ________________________________

DATE(S) OF COURSE: ________________________________

TIME(S) OF COURSE: ________________________________

LOCATION OF COURSE: ________________________________

ESTIMATED COSTS:

COURSE FEES: ________________________________

MILEAGE: ________________________________

MEALS: ________________________________

HOTELS: ________________________________

ASSIGN EXPENSES TO DEPARTMENT: (ie ASB) ________________________________

DAYS AWAY WITH PAY: ________________________________

______________________________  ________________________________
EMPLOYEE SIGNATURE        DATE

______________________________  ________________________________
SUPERVISOR SIGNATURE        DATE

______________________________  ________________________________  ______________
TRAINING REQUEST APPROVED             DIRECTOR OF FINANCE

______________________________  ________________________________
TRAINING REQUEST DENIED             DATE

______________________________  ________________________________
OVERNIGHT ACCOMODATION APPROVED     DATE
SUBSISTENCE AND TRAVEL POLICY #12.2.7

POLICY STATEMENT

It is the policy of the County of Wetaskiwin to reimburse actual and reasonable personal and travel expenses necessarily incurred by councillors and employees in the performance of their duties. Note that Councillor attendance at conferences/meetings is authorized by Policy #11.0.3 and Employee attendance at conferences/meetings is authorized by Policy #12.1.12.

PROCEDURES

Where conflicts in the interpretation of these procedures arise, the matter shall be referred to the Chief Administrative Officer.

Councillors and staff are expected to submit their expense claims in a timely manner throughout the year. To ensure faster processing of claims, submit expenses on a regular basis with small receipts taped to letter size paper to avoid loss in transit.

Expenses for approved attendance at conferences will be reimbursed as follows:

**Mileage**
- Determined annually at the Organizational meeting, with no limit to kilometres.

**Meals**
- Actual Cost upon submission of receipts
  * Meals are only reimbursed when you are travelling outside the County boundary and/or within the region upon the C.A.O. approval due to required workload up to a maximum of:

  1. Breakfast: $15.00
  2. Lunch: $20.00
  3. Dinner: $30.00
Accommodation
- Actual Cost of standard accommodation rate upon submission of receipts or
- Allowance of $50.00 if private accommodation other than hotel is used.

Incidentals
- Actual Cost upon submission of receipts for parking.

Out-of-Province
- Travel out-of-province must receive prior approval from Council, unless it is otherwise approved through Policy.
- An employee on travel status may claim the following expenses with the provision of receipts:
  - taxi fares
  - parking charges
  - car rental

Transportation
- Employees must use the most direct, practical, and cost effective route and mode of transportation unless otherwise authorized by the C.A.O.
- Air travel exceeding economy class is not allowed unless authorized in advance by Council.
- Weekend hotel accommodation costs to obtain a cheaper airfare should be justifiable.

Spouse
- The County will pay spouse's banquet ticket to any conference, convention or event if he/she is able to attend, but will not pay for any spouse or partner programs at a conference or convention unless approved by Council.

Travel Time
- Staff will be compensated for travel time (at overtime rates) to/from meetings (a same day event where there is no overnight stay required or fee to attend) if it is outside regular business hours. Staff will not be compensated for travel time for conferences, training or courses.
Utility Accounts Transfer to Tax May 2020 - Report

Meeting Date (Report Reference Only): 2020/06/09
Meeting (Report Reference Only): Council General

Background
Council will be provided with a list of landowners who have neglected to pay their utility charges which include water, sewer, and garbage pickup as well as transfer station charges. These public utility users receive an invoice for service bi-monthly, including the balance forward, which indicates any previous amounts outstanding and interest charges on arrears.

A final notice of outstanding balance was mailed to these landowners on May 5, 2020 referring to Section 553(1)(b) of the Municipal Government Act:

A. Council may add the following amounts to the tax roll of a parcel of land;
B. Unpaid charges referred to in Section 42 for a Municipal utility service provided to the parcel by a Municipal Public Utility that are owing by the owner of the parcel.

Outstanding Utility Charges:
The attached list provided represents ratepayers who have neglected to pay their utility charges.

NOTE: The amount is subject to change pending receipt of payment on or prior to June 9, 2020.

Recommended Resolution

that Council to approve the outstanding utility charges in the amount of $6,640.56 (and as attached to these minutes) be added to the individual’s Tax Roll effective June 9, 2020 pursuant to Section 553(1)(b) of the Municipal Government Act.
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Background
Correspondence was received from Ian Rawlinson, Mayor, Summer Village of Crystal Springs. Mr. Rawlinson indicated that further to discussions during the Intermunicipal Collaboration Framework Committee meetings, the Summer Village of Crystal Springs would request that an operational services agreement be entered so that their residents be allowed use of the Lakedell Transfer Station.

As similarly arranged with the Summer Villages of Argentia Beach and Silver Beach, Crystal Springs would share in the cost of operating the Lakedell solid waste transfer station for the benefit of both municipalities. These Operational Agreements with the Summer Villages allow their residents to use the Transfer Station for extra waste not picked up by weekly service; at a cost of $30 per load (1/2 ton or less) plus any extra fees as outlined in the Fees & Charges Bylaw.

Allowing access would be a valuable service that would be provided to the residents, in addition to their regular garbage collection.

The County entered into agreements with the Summer Village of Ma-Me-O where the Summer Village paid both a capital and operating fee, however, that was for all garbage generated in the Summer Village.

The Summer Village of Crystal Springs currently has weekly curbside garbage pick up; the proposed agreement is for excess waste not picked up by their weekly service.

Attached is a draft agreement for Council’s review.

Recommended Resolution
that that Council approve the proposed Operational Services Agreement for the Lakedell Solid Waste Transfer Station with the Summer Village of Crystal Springs for a five-year term, subject to the following conditions:
• residents will only use the transfer station for extra waste not picked up by the weekly service.
• maximum size of load allowed is a ½ ton.
• the County to issue User cards to the Village who in turn shall distribute to their residents (one per parcel).
• The Village to pay $30.00 per visit of any of their residents regardless of the amount of waste plus any extra fees for items outlined in the Solid Waste Management Policy.
Dear Reeve Van de Kraats,

Re: Crystal Springs Access to Lakedell Transfer Station

The Summer Village of Crystal Springs currently has household garbage pickup provided by MCL. However, an effective solution for disposal of other items is desired.

As such, the Summer Village of Crystal Springs is requesting the use of the Lakedell Transfer Station for residents to deposit items other than household refuse (ie) appliances, trees and shrubs). We would provide the County with the necessary information to enable access cards to be provided to the Summer Village Administration, so that we may in turn distribute the access cards to our residents.

We understand that there are costs associated with the operation of the Transfer Station and request that you also advise us of the cost to provide us with this access.

Thank you and we look forward to your reply.

Sincerely,

Ian Rawlinson, Mayor
Summer Village of Crystal Springs
This Agreement dated this ________ day of _____________________, 2020

BETWEEN:

County of Wetaskiwin No. 10
Of Box 6960, Wetaskiwin, T9A 2G5
(hereinafter referred to as “the County)

- and -

Summer Village of Crystal Springs
Of Box 100 Ma-Me-O Beach, T0C 1X0
(hereinafter referred to as “the Village”)

OPERATIONAL SERVICES AGREEMENT FOR THE
LADEDELL SOLID WASTE TRANSFER STATION

WHEREAS Section 54 of the Municipal Government Act, Chapter M26, 2000, allows a
municipality to enter into an agreement with other municipalities for the performance of
any matter or thing judged to be of benefit to them;

AND WHEREAS the County and the Village hereto agree to share in the cost of
operating the Lakedell solid waste transfer station for the benefit both parties located
on NE 15-46-1-W5M, more particularly described as Lot A, Plan 633TR;

AND WHEREAS the Village requires additional service for their residents to drop off
garbage not picked up by the Village’s weekly service;

AND WHEREAS the County and the Village wish to enter into a written agreement
setting forth the terms and conditions with respect to the operation of the Lakedell solid
waste transfer station;

NOW THEREFORE the County and the Village hereto agree as follows:

1. TERM

1.1 Notwithstanding the actual date of execution of this Agreement, this Agreement
shall take place on the effective date until terminated in accordance with Clause
1.3 hereof.

1.2 The term of this Agreement shall be for a period of five (5) years commencing
June 9, 2020 with an annual review of the rates, and shall be automatically
renewed at the end of each five (5) year term for a subsequent five (5) year
period.

1.3 This Agreement may be terminated by either party by giving not less than three
(3) months written notice to the other party, with such termination to become
effective on the 31st day of December following the written notice of termination.
2. OPERATIONAL SERVICES:

2.1 The Village agrees that Village residents will only use the Lakedell Transfer Station for extra waste not picked up by the weekly service. Should the Village request additional services at a later date, the Village may be subject to an additional Capital Services Agreement.

2.2 The maximum size of load allowed is a ½ ton.

2.3 The County shall issue User cards to the Village who in turn shall distribute to their residents (one per parcel). The User cards are subject to all fees contained in the Fees & Charges Bylaw and are thereby invoiced to the Summer Village office for payment. The Village will, as soon as practical, forward a tax roll listing at which time the cards will be processed. There is an additional charge for lost cards or additional cards.

2.4 The County will be responsible to provide waste transfer bins and will be responsible for the transferring the waste from the station to the West Dried Meat Lake landfill.

2.5 The Village will pay to the County $30.00 per visit of any of their residents regardless of the amount of waste plus any extra fees for items outlined in the Solid Waste Management Policy. The County will invoice the Village twice per annum. The Village shall ensure payment within thirty (30) days of receipt of invoice.

2.6 The Village agrees that residents will only bring items as listed on Appendix ‘A’. Any items not listed will be refused by the transfer station operator.

3. NOTICE

Notice required to be given by this Agreement shall be deemed to have been received by the addressee on the date received when served by hand or courier, or five (5) days after the same has been mailed to:

a) The County
   County of Wetaskiwin No. 10
   P. O. Box 6960
   Wetaskiwin, AB T9A 2G9

b) The Village
   Summer Village of Crystal Springs
   Box 100
   Ma-Me-O Beach, AB T0C 1X0

or to such address as each party may from time to time direct in writing.

4. INDEMNITY

The Village agrees to, at all times hereinafter, indemnify and keep the County indemnified against all actions, claims and damages that may be lawfully brought or made against the County by reason of anything done by the Village, its agents or contractors, in the exercise or purported exercise of the rights, privileges and licenses herein granted to the Village.
5. AMENDMENTS

This Agreement may be amended or altered in any of its provisions when any such changes are reduced to writing and signed by the parties hereto.

IN WITNESS WHEREOF the parties hereto have hereunto caused their corporate seals to be affixed, attested under the hands of their proper officer in that behalf, on the date first above written.

County of Wetaskiwin No. 10

________________________________________
Reeve

________________________________________
CAO

Summer Village of Crystal Springs

________________________________________
Mayor

________________________________________
CAO
## APPENDIX ‘A’

### Transfer Station Acceptable Items and Recycling Options

#### Items accepted in transfer station bins

**All Sites**
- Household garbage (bagged and tied) • Ashes (boxed or bagged and tied) • Box springs, mattresses • Cardboard • Demolition/Renovation (residential); includes: drywall, roofing shingles, decking, vinyl siding, windows, wood doors, carpet • Furniture, including beds, chairs, couches, tables, dressers, toilets, basins, sinks, etc. • Hot tubs (cut up in quarters or smaller; able to fit easily in bin) • Paint Cans (empty/dry) • Plastics • Wood (treated, painted; cut in lengths to fit in bin)

#### Agricultural Plastics

**Buck Lake, Gwynne, Lakedell, Mulhurst**
- Plastic twine, silage covers, grain bags

#### Appliances

**Buck Lake, Gwynne, Lakedell, Mulhurst**
- All appliances – $20 each (invoiced monthly)
  - Refrigerators • Freezers • Stoves • Washers • Dryers • Dishwashers • Air Conditioners • Refrigerated units

#### E-Waste (Electronic Waste)

**All Sites**
- Computer Equipment (Computer Monitors - LCD & CRT, CPUs) • Keyboards, Mouse, Cables • Laptop & Notebook Computers • Microwaves • Printer/Printer Combinations • Servers • Speakers • Televisions - Any Size

#### Light Bulbs

**Buck Lake, Gwynne, Lakedell, Millet, Mulhurst**
- Fluorescent, metal halide, sodium, mercury vapor, curly, LED’s

#### Oil, Oil Filters, Plastic Containers, DEF Containers

**Peace Hills**
- Oil must be hand pumped or poured out of hand pourable containers; transfer station does not accept 45 gallon drums

#### Paint (Paint must be in original containers)

**All Sites**
- Interior & Exterior Latex & Alkyd (Oil Based) paints • Porch, Floor & Deck Paints • Interior & Exterior Varnishes & Urethanes • Primers • Undercoats & Water Repellent Sealers • Enamels • Wood Finishing Oils & Stain • Non-Catalyzed & Non-Nitrocellulose Lacquers • Shellac • Rust & Decorative Metal Paints • Concrete & Driveway (non-tar based) • Paints • Deck & Floor Paints • Fence & Barn Paints • Paint Aerosols • Marine Paint (Must not Contain Pesticides).

#### Pesticide Chemical Containers (containers must be triple rinsed)

**Buck Lake, Hiligman, Gwynne, Lakedell, Peace Hills, Winfield**

#### Propane Cylinders

**Buck Lake, Gwynne, Lakedell, Mulhurst**
- All sizes accepted; no charge

#### Scrap Metal

**Buck Lake, Gwynne, Lakedell, Mulhurst**
- Barbecues • Bicycles • Hot water tanks • Lawn mowers • Machinery parts • Other large metal objects

#### Tires (rims removed)

**Buck Lake, Gwynne, Lakedell, Mulhurst, Winfield**
- All sizes accepted; no charge

#### Wire

**Buck Lake, Gwynne, Lakedell, Mulhurst**
- Wire must be removed from posts and hand spooled

#### Wood

**Buck Lake, Gwynne, Lakedell, Mulhurst, Winfield**
- Clean, untreated, burnable wood • Trees & shrubs – NO STUMPS

#### Items NOT accepted at transfer stations

- Animal carcasses, hides or animal parts • Automobiles • Automobile batteries • Hazardous & Bio-hazardous waste • Campers, RV’s & boats • Compost • Concrete, concrete blocks and rocks • Dynamite • Liquid waste including pesticides • Antifreeze • Camping fuel or other flammable liquids • Sewage • Any toxic liquid • Munitions • Poisons • Seeds or grains • Toxic weeds • Tree stumps

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**NOTE:** subject to change
Background
Correspondence was received from Fraser Hubbard, Mayor, Summer Village of Poplar Bay. Mr. Hubbard indicated that further to discussions during the Intermunicipal Collaboration Framework Committee meetings, the Summer Village of Poplar Bay would request that an operational services agreement be entered so that their residents be allowed use of the Lakedell Transfer Station.

As similarly arranged with the Summer Villages of Argentia Beach and Silver Beach, Poplar Bay would share in the cost of operating the Lakedell solid waste transfer station for the benefit of both municipalities. These Operational Agreements with the Summer Villages allow their residents to use the Transfer Station for extra waste not picked up by weekly service; at a cost of $30 per load (1/2 ton or less) plus any extra fees as outlined in the Fees & Charges Bylaw.

Allowing access would be a valuable service that would be provided to the residents, in addition to their regular garbage collection.

The County entered into agreements with the Summer Village of Ma-Me-O where the Summer Village paid both a capital and operating fee, however, that was for all garbage generated in the Summer Village.

The Summer Village of Poplar Bay currently has weekly curbside garbage pick up; the proposed agreement is for excess waste not picked up by their weekly service.

Attached is a draft agreement for Council’s review.

Recommended Resolution
that that Council approve the proposed Operational Services Agreement for the Lakedell Solid Waste Transfer Station with the Summer Village of Poplar Bay for a five-year term, subject to the following conditions:

- residents will only use the transfer station for extra waste not picked up by the weekly service.
- maximum size of load allowed is a ½ ton.
- the County to issue User cards to the Village who in turn shall distribute to their residents (one per parcel).
- The Village to pay $30.00 per visit of any of their residents regardless of the amount of waste plus any extra fees for items outlined in the Solid Waste Management Policy.
Reeve Terry Van de Kraats  
County of Wetaskiwin No.10  
P.O. Box 6960  
Wetaskiwin, AB T9A 2G5

Dear Reeve Van de Kraats,

**Re: Poplar Bay Access to Lakedell Transfer Station**

The Summer Village of Poplar Bay currently has household garbage pickup provided by MCL. However, an effective solution for disposal of other items is desired.

As such, the Summer Village of Poplar Bay is requesting the use of the Lakedell Transfer Station for residents to deposit items other than household refuse (ie) appliances, trees and shrubs). We would provide the County with the necessary information to enable access cards to be provided to the Summer Village Administration, so that we may in turn distribute the access cards to our residents.

We understand that there are costs associated with the operation of the Transfer Station and request that you also advise us of the cost to provide us with this access.

Thank you and we look forward to your reply.

Sincerely,

Fraser Hubbard, Mayor  
Summer Village of Poplar Bay

June 1, 2020
This Agreement dated this ________ day of _____________________, 2020

BETWEEN:

County of Wetaskiwin No. 10
Of Box 6960, Wetaskiwin, T9A 2G5
(hereinafter referred to as “the County)

- and -

Summer Village of Poplar Bay
Of Box 100 Ma-Me-O Beach, T0C 1X0
(hereinafter referred to as “the Village”)

OPERATIONAL SERVICES AGREEMENT FOR THE
LAKEDELL SOLID WASTE TRANSFER STATION

WHEREAS Section 54 of the Municipal Government Act, Chapter M26, 2000, allows a municipality to enter into an agreement with other municipalities for the performance of any matter or thing judged to be of benefit to them;

AND WHEREAS the County and the Village hereto agree to share in the cost of operating the Lakedell solid waste transfer station for the benefit both parties located on NE 15-46-1-W5M, more particularly described as Lot A, Plan 633TR;

AND WHEREAS the Village requires additional service for their residents to drop off garbage not picked up by the Village’s weekly service;

AND WHEREAS the County and the Village wish to enter into a written agreement setting forth the terms and conditions with respect to the operation of the Lakedell solid waste transfer station;

NOW THEREFORE the County and the Village hereto agree as follows:

1. TERM

1.1 Notwithstanding the actual date of execution of this Agreement, this Agreement shall take place on the effective date until terminated in accordance with Clause 1.3 hereof.

1.2 The term of this Agreement shall be for a period of five (5) years commencing June 9, 2020 with an annual review of the rates, and shall be automatically renewed at the end of each five (5) year term for a subsequent five (5) year period.

1.3 This Agreement may be terminated by either party by giving not less than three (3) months written notice to the other party, with such termination to become effective on the 31st day of December following the written notice of termination.
2. OPERATIONAL SERVICES:

2.1 The Village agrees that Village residents will only use the Lakedell Transfer Station for extra waste not picked up by the weekly service. Should the Village request additional services at a later date, the Village may be subject to an additional Capital Services Agreement.

2.2 The maximum size of load allowed is a ½ ton.

2.3 The County shall issue User cards to the Village who in turn shall distribute to their residents (one per parcel). The User cards are subject to all fees contained in the Fees & Charges Bylaw and are thereby invoiced to the Summer Village office for payment. The Village will, as soon as practical, forward a tax roll listing at which time the cards will be processed. There is an additional charge for lost cards or additional cards.

2.4 The County will be responsible to provide waste transfer bins and will be responsible for the transferring the waste from the station to the West Dried Meat Lake landfill.

2.5 The Village will pay to the County $30.00 per visit of any of their residents regardless of the amount of waste plus any extra fees for items outlined in the Solid Waste Management Policy. The County will invoice the Village twice per annum. The Village shall ensure payment within thirty (30) days of receipt of invoice.

2.6 The Village agrees that residents will only bring items as listed on Appendix ‘A’. Any items not listed will be refused by the transfer station operator.

3. NOTICE

Notice required to be given by this Agreement shall be deemed to have been received by the addressee on the date received when served by hand or courier, or five (5) days after the same has been mailed to:

   a) The County          County of Wetaskiwin No. 10
                          P. O. Box 6960
                          Wetaskiwin, AB T9A 2G9

   b) The Village          Summer Village of Poplar Bay
                          Box 100
                          Ma-Me-O Beach, AB T0C 1X0

or to such address as each party may from time to time direct in writing.

4. INDEMNITY

The Village agrees to, at all times hereinafter, indemnify and keep the County indemnified against all actions, claims and damages that may be lawfully brought or made against the County by reason of anything done by the Village, its agents or contractors, in the exercise or purported exercise of the rights, privileges and licenses herein granted to the Village.
5. AMENDMENTS
This Agreement may be amended or altered in any of its provisions when any such changes are reduced to writing and signed by the parties hereto.

IN WITNESS WHEREOF the parties hereto have hereunto caused their corporate seals to be affixed, attested under the hands of their proper officer in that behalf, on the date first above written.

County of Wetaskiwin No. 10

_____________________________________
Reeve

_____________________________________
CAO

Summer Village of Poplar Bay

_____________________________________
Mayor

_____________________________________
CAO
## APPENDIX ‘A’

### Transfer Station Acceptable Items and Recycling Options

#### Items accepted in transfer station bins

**All Sites**
- Household garbage (bagged and tied)
- Ashes (boxed or bagged and tied)
- Box springs, mattresses
- Cardboard
- Demolition/Renovation (residential); includes: drywall, roofing shingles, deck, vinyl siding, windows, wood doors, carpet
- Furniture, including beds, chairs, couches, tables, dressers, toilets, basins, sinks, etc.
- Hot tubs (cut up in quarters or smaller; able to fit easily in bin)
- Paint Cans (empty/dry)
- Plastics
- Wood (treated, painted; cut in lengths to fit in bin)

#### Agricultural Plastics
- **Buck Lake, Gwynne, Lakedell, Mulhurst**
  - Plastic twine, silage covers, grain bags

#### Appliances
- **Buck Lake, Gwynne, Lakedell, Mulhurst**
  - All appliances - $20 each (invoiced monthly)
  - Refrigerators • freezers • stoves • washers • dishwashers • air conditioners • refrigerated units

#### E-Waste (Electronic Waste)
- **All Sites**
  - Computer Equipment (Computer Monitors - LCD & CRT, CPUs)
  - Keyboards, Mouse, Cables
  - Laptop & Notebook Computers
  - Microwaves • Printer/Printer Combinations • Servers • Speakers • Televisions - Any Size

#### Light Bulbs
- **Buck Lake, Gwynne, Lakedell, Millert, Mulhurst**
  - Fluorescent, metal halide, sodium, mercury vapor, curvy, LED’s

#### Oil, Oil Filters, Plastic Containers, DEF Containers
- **Peace Hills**
  - Oil must be hand pumped or poured out of hand pourable containers; transfer station does not accept 45 gallon drums

#### Paint (Paint must be in original containers)
- **All Sites**
  - Interior & Exterior Latex & Alkyd (Oil Based) paints • Porch, Floor & Deck Paints • Interior & Exterior Varnishes & Urethanes • Primers
  - Undercoats & Water Repellent Sealers • Enamels • Wood Finishing Oils & Stain • Non-Catalyzed & Non-Nitrocellulose Lacquers • Shellac
  - Rust & Decorative Metal Paints • Concrete & Driveway (non-tar based) • Paints • Deck & Floor Paints • Fence & Barn Paints • Paint Aerosols
  - Marine Paint (Must not contain Pesticides).

#### Pesticide Chemical Containers (containers must be triple rinsed)
- **Buck Lake, Hilgartner, Gwynne, Lakedell, Peace Hills, Winfield**

#### Propane Cylinders
- **Buck Lake, Gwynne, Lakedell, Mulhurst**
  - All sizes accepted; no charge

#### Scrap Metal
- **Buck Lake, Gwynne, Lakedell, Mulhurst**
  - Barbeques • bicycles • hot water tanks • lawn mowers • machinery parts • other large metal objects

#### Tires (rims removed)
- **Buck Lake, Gwynne, Lakedell, Mulhurst, Winfield**
  - All sizes accepted; no charge

#### Wire
- **Buck Lake, Gwynne, Lakedell, Mulhurst**
  - Wire must be removed from posts and hand spooled

#### Wood
- **Buck Lake, Gwynne, Lakedell, Mulhurst, Winfield**
  - Clean, untreated, burnable wood • Trees & shrubs – NO STUMPS

### Items NOT accepted at transfer stations

- Animal carcasses, hides or animal parts
- Automobiles • automobile batteries
- Hazardous & bio-hazardous waste
- Campers, RV’s & boats
- Compost • concrete, concrete blocks and rocks
- Dynamite • liquid waste including pesticides
- Antifreeze • camping fuel or other flammable liquids
- Sewage • any toxic liquid • munitions • poisons • seeds or grains • toxic weeds

**NOTE:** subject to change
Appointment of Auditor for 2020-Report

Meeting Date (Report Reference Only): 2020/06/23

Meeting (Report Reference Only): Council General

Background
At the May 26, 2020 Council General Meeting, BDO Canada LLP presented Council with the 2019 Audited Financial Statements for the County of Wetaskiwin. At that time Council approved the 2019 Audited Financial Statements for the County of Wetaskiwin as presented. (Ref. Resolution #CG20200526.006)

Each year Council appoints the Auditor for the County of Wetaskiwin. Over the past several years, Council has appointed BDO Canada LLP who currently provides a comprehensive review of our procedures and financial information. BDO Canada LLP is a Canada wide company with a vision of making a difference through valued relationships with people, clients and communities and the following is what is important to them as a company:

Quality
- Strong sense of professionalism, urgency, commitment and loyalty
- An enthusiastic devotion to service

Honesty and Integrity
- Honesty means being open and transparent
- Integrity means they do what they say

Accountability for their actions and results
- They take ownership at both an individual and collective level

Respect for ourselves, each other, our clients and our communities
- Understanding that we are all different and that we all have great things to offer

BDO means performance is not measured on what they have achieved, it is also about how they:

- Communicate effectively and collaboratively
- Lead towards a common goal – no matter your role
- Collaborate to accomplish common goals and objectives
- Solve Problems and recommend/implement solutions
- Act with Professionalism by working in a respectful, ethical, confidential, and independent manner
- Complete Quality Work in an effective and timely manner
• **Serve Clients**, internally externally, by providing excellent service and fulfilling client expectations pull together your financial results, present them professionally in easily readable formats, and provide specific information needed to make smart business decisions.

**Recommended Resolution**

that Council approve the appointment of BDO Canada LLP as the auditors for County of Wetaskiwin for the year ending December 31, 2020.
Road Allowance Lease Renewals to June 9-Report

Meeting Date (Report Reference Only): 2020/06/09
Meeting (Report Reference Only): Council General

Background
The following Road Allowance Leases are due for renewal:

File 5630-16-01 Lorne Fuhrhop S/Sec 2-46-25-W4M
- Division 3; road closed by Bylaw 72/10
- 6.7 acres - $134.00/year

File 5630-09-03 William Brese/Rhonda Morgan/Paul Van der velde W/NW 8-47-23-W4M
- Division 2; road closed by Bylaw 89/24
- 3.4 acres - $68.00/year

Files 5630-26-01 & 5630-26-03 John & Dorothy Rossiter/Chris & Teena Rossiter
- Division 5; roads closed by Bylaw 93/26
- 12.8 acres - $256.00/year

As the policy has recently changed, specifically regarding lease fees, a letter was sent to the affected lease holders to advise of the changes; and administration requested confirmation that they were still interested in leasing the road allowance prior to presenting to Council.

Maps showing each road allowance lease is provided.

Recommended Resolution

that Council approve the road allowance lease renewal for a further three (3) year term, in accordance with Road Allowance Closure for Lease or Sale Policy 12.0.4, as follows:

File 5630-16-01 Lorne Fuhrhop S/Sec 2-46-25-W4M
- Division 3; road closed by Bylaw 72/10
- 6.7 acres - $134.00/year

File 5630-09-03 William Brese/Rhonda Morgan/Paul Van der velde W/NW 8-47-23-W4M
- Division 2; road closed by Bylaw 89/24
- 3.4 acres - $68.00/year

Files 5630-26-01 & 5630-26-03 John & Dorothy Rossiter/Chris & Teena Rossiter
- Division 5; roads closed by Bylaw 93/26
- 8.8 acres - $256.00/year
Information Items to June 9-Report

Meeting Date (Report Reference Only): 20200609
Meeting (Report Reference Only): Council General

Background
A copy of the following correspondence is attached for Council’s information:

1. RMA:
   a. Contact May 22, 29

Recommended Resolution

that Council approve the following information items:

1. RMA:
   a. Contact May 22, 29
FEATURED:

MAMP Asset Management Grants Now Available

The FCM Municipal Asset Management Program (MAMP) is now accepting applications from municipalities for grants of up to $50,000 to support the development of asset management capacity. This round of funding builds on the last round of MAMP direct grant funding in 2018.

Learn more...

REMINDEERS

Municipal Affairs Governance Resources During COVID-19

Municipal Affairs most recent resource includes clarifying information on emergency management, including renewing a state of local emergency (SOLE), and details on Alberta’s economic relaunch. For questions beyond these resources, connect with Municipal Advisory Services at ma.lgs@lgs.gov.ab.ca or toll-free at 310-000.

Learn more...

RMA COVID-19 Response Hub

We are working to ensure that our services and ability to respond to your needs will not be adversely affected as this situation evolves. For ongoing updates from our
organization and stakeholders, please visit our response hub.

Learn more...

ANNOUNCEMENTS

RMA / AUMA Webinar On Alberta’s Relaunch Strategy Webinar Now Available Online

The webinar shared insights and guidance on the provincial Relaunch Strategy. A panel of experts also provided their advice and answered your questions.

Learn more...

GOA: Guidance for Flushing Water Systems

The Government of Alberta has developed a guideline for building and business operators who own buildings that have been affected by low or zero occupancy, and therefore have had reduced water flow during the COVID-19 pandemic. Water lines in these buildings should be flushed to ensure risks from stagnant water are minimized.

Learn more...

ARDN: Spring 2020 Webinar Series

Every second Thursday, the Alberta Rural Development Network is hosting interactive presentations on rural homelessness, affordable housing, and strategies to help you tackle your next grant applications. Register online today.

Learn more...

MCCAC: New Funding From FCM For Energy Improvements in Affordable Housing

Learn more...
• The Federation of Canadian Municipalities is offering funding to retrofit existing units or build new affordable housing with higher energy performance. Learn more about the program.

• Learn how the City of Leduc is reducing energy use and saving costs in recreational facilities in a helpful webinar on May 26 at 2:00 pm. RVSP online today.

• Join the Action Centre at the Alberta Emerald Awards online on June 2 at 4:00 pm.

• Subscribe to The Current Climate to keep up to date on municipal energy solutions.

IN THE NEWS

• Electronic Recycling Could Be The Key To Economic Recovery
• Alberta regulator’s move to suspend oilpatch monitoring sets dangerous precedent, critics say
• Alberta rescinds decades-old policy that banned open-pit coal mines in Rockies and Foothills
• Alberta's 'fair deal' panel submits report, but not to public
• Alberta's top doctor warns public against COVID-19 complacency
• Alberta to give $170 million in extra funding to operators of seniors homes
• Rocky View County drops opposition to Springbank dam process
• Doctor closing practice in Fort McMurray, leaving province over 'instability' in Alberta's health-care system
• Physician crisis looming in Smoky
• River of no return – infrastructure failure in Montana could greatly reduce flow of Milk River
Our mailing address is:
2510 Sparrow Drive
Nisku, AB  T9E 8N5

You are receiving this email because you are subscribed to the RMA Contact newsletter. Want to change how you receive these emails?
Guidelines for Re-opening Playgrounds and Other Supports Available on Alberta Biz Connect

Municipal playgrounds are now permitted to be re-opened (at the discretion of municipalities) and RMA encourages members to access the Guidance for Playgrounds document for information on how to mitigate risks of re-opening playgrounds.

Learn more...

MEMBER BULLETINS

Member bulletins are posted to RMAAlberta.com regularly each week. Below is a list of all the member bulletins compiled from the past week.

Rail Grade Crossings Information Session

Transport Canada (TC) will be providing additional information sessions in order to share information with road authorities, including municipalities, on some of the key points to consider when applying for funding under the Rail Safety Improvement Program (RSIP).

Learn more...
REMINDERS

Apply for a New Round of Asset Management Capacity-Building Cohorts

RMA, in collaboration with the Alberta Urban Municipalities Association and Infrastructure Asset Management Alberta, have received funding under the Federation of Canadian Municipalities Municipal Asset Management Program (MAMP) to develop and deliver group learning cohorts in which participants will work together to build their asset management capacity.

Learn more...

RMA COVID-19 Response Hub

We are working to ensure that our services and ability to respond to your needs will not be adversely affected as this situation evolves. For ongoing updates from our organization and stakeholders, please visit our response hub.

Learn more...

ANNOUNCEMENTS

RMA Letter of Support for HALO

On May 25, RMA sent a letter to Minister Shandro to voice our support for a new funding arrangement for the Helicopter Air Lift Operation (HALO) in southeastern Alberta. You can read the letter online.

Learn more...

IAMA: Asset Management in a time of COVID-19

IAMA would like to invite all of their members to a second virtual Coffee Talk session on June 10 at 2:30 pm. This session will be a focused conversation based on the Asset...
Management topics you provide when you register to this free event.

Learn more...

ARPA: Free Healthy Eating in Recreation Settings Online eCourse

Alberta Health Services and the Alberta Policy Coalition for Chronic Disease Prevention are excited to announce the release of the Healthy Eating in Recreation Settings (HERS) eCourse. This free eCourse is in alignment with the Framework for Recreation in Canada.

Learn more...

ARDN: Practical Grant Writing Webinar

Grant writing can be challenging, time-consuming, and intimidating. Join Lisa Belanger, ARDN Director of Operations, to discover how you can streamline your grant writing process, and tackle each step efficiently and successfully. Register online today!

Learn more...

MCCAC: Alberta Municipalities are Hiring Energy Managers

- **Business Renewables Centre Canada** is offering a webinar to help answer questions about institutional procurement of renewable energy in Canada on June 4, 2020 at 10:00 am. **RVSP today!**

- Congratulations to the Municipal District of Bonnyville No. 87, the Village of Glendon, the Town of Banff, Strathcona County, the City of Brooks, the Town of Cochrane, Foothills County, and the City of St. Albert for hiring staff through the Municipal Energy Manager Program! We are excited to see the energy savings you achieve. **Learn** how your municipality can access funding for energy staff.

- Join the Action Centre at the **Alberta Emerald Awards online** on June 2 at 4:00 pm.
IN THE NEWS

- Higher prices motivate Canadian producers to boost oil production
- Alberta government introduces bill to open the door to more charter schools
- Alberta legislature to resume Wednesday with COVID-19 work, other bills, sitting into July
- Alberta introduces bill to put deadlines on energy project approvals
- Improving access to local food
- Small-scale Alberta meat producers, retailers see boom during COVID-19
- Alberta auditor general will review government response to COVID-19 pandemic
- Alberta government stands by comments on COVID-19 pandemic being ‘great time’ to build pipelines
- Alberta recommending face masks, but not enforcing their use as economy relaunches

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