Council General Meeting

AGENDA

Thursday, April 30, 2020
10:00 AM
Video Conference

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. CONSENT AGENDA
   3.1 Council General Minutes, April 14, 2020
      Rod Hawken
   3.2 January 2020 Bank Reconciliation
      Eric Hofbauer
   3.3 February 2020 Bank Reconciliation
      Eric Hofbauer
   3.4 Accounts Payable to April 15, 2020
   3.5 Emergency Services Report Q1
      Mike Zajac

4. DELEGATION - 10:00 A.M. - Lynn Weed, Director of Information Services
   4.1 Computer Life Cycle - Report
      Lynn Weed
   4.2 Proposed Amendment Communication Device Policy 23.0.3-Report
      Rod Hawken
   4.3 Proposed Amendment Computer Network and Internet Usage Policy 12.0.7-Report
      Rod Hawken
   4.4 Proposed Amendment Council Technology Resources Policy 11.0.5 - Report
      Rod Hawken
   4.5 Proposed Amendment-Policy 12.1.17 Administration Building Security and Access-Report
      Rod Hawken

5. DELEGATION - 10:30 A.M. - Geoff Lynch, Director of Leisure & Community Services
   5.1 Support for County of Wetaskiwin Recreation Facilities - Report
5.2 2020 Cemetery Operating Assistance Grant - Report

6. UNFINISHED BUSINESS

6.1 Revised Recreation Agreement-Town of Millet-Report

7. NEW BUSINESS

7.1 Battle River Power Coop’s 2020 Annual General Meeting - Report

7.2 Proposed Tax Penalty Bylaw 2020/24 - Report

7.3 Public Engagement Update - COVID - Report

7.4 COVID-19 Situation-Request to Delay Parks & Recreation Facility Openings-Report

7.5 Millet-Wetaskiwin Intermunicipal Committee Bylaw 2020/25

7.6 Road Allowance Lease Renewals to April 30-Report


7.8 Buck Lake Open House and Tax Collection 2020 - Report

8. INFORMATION ITEMS

8.1 Information Items to April 30, 2020-Report

9. ADJOURN
Council General Meeting

MINUTES

Tuesday, April 14, 2020
Video Conference

Present
Reeve Terry Van de Kraats
Councillor Josh Bishop
Councillor Bill Krahn
Councillor Dale Woitt
Councillor Ken Adair
Councillor Kathy Rooyakkers
Councillor Lyle Seely

Staff Present
Rod Hawken, Chief Administrative Officer
Jeff Chipley, Assistant Chief Administrative Officer
Barb Wolter, Recording Secretary

1. CALL TO ORDER
The Council General Meeting for the County of Wetaskiwin No. 10 was called to order by Reeve Van de Kraats via Video Conference, commencing at 9:02 a.m. on Tuesday, April 14, 2020.

2. APPROVAL OF AGENDA
Resolution CG20200414.001
MOVED: by Councillor K. Adair
to approve the agenda for the Council General Meeting, April 14, 2020 with the following amendments:

Addition (New Business):
6.19 May 7, 2020 Planning & Development Meeting

Deletion (New Business):
6.14 Repeal of Bylaw 84/08

Carried Unanimously

3. CONSENT AGENDA
Resolution CG20200414.002
MOVED: by Councillor L. Seely
that Council approve the items listed on the Consent Agenda as follows:

- Council General Minutes March 10, 2020
- Council Special Minutes March 24, 2020
- March 2020 CAO Report
- March 2020 Councillor Reports
- Accounts Payable to March 31, 2020
- March 2020 Protective Services Month End Report
- RCMP Enhanced March 2020 Report

Carried Unanimously
5. **UNFINISHED BUSINESS**

5.1 **New Tax Incentives for Non-Residential Bylaw 2020/16-Report**

Bylaw No. 2020/16 is a by-law of the County of Wetaskiwin No. 10 in the Province of Alberta, for the purpose of encouraging the development or revitalization of non-residential properties for the general benefit of the municipality; by providing a 5% residential tax exemption on the first $500,000 of non-residential assessment for all non-residential properties excluding Designated Industrial Property for the period of one year.

*Resolution CG20200414.003*

MOVED: by Councillor B. Krahn

that By-law 2020/16 be given Third Reading and it be declared finally passed and the Reeve and Chief Administrative Officer be authorized to sign and affix thereto the corporate seal of the County of Wetaskiwin No. 10.

Carried Unanimously

6. **NEW BUSINESS**

6.1 **WRPS Board Recognition Night - Report**

*Resolution CG20200414.004*

MOVED: by Councillor K. Adair

that Council approve the attendance of Reeve Van de Kraats, dependent upon status of COVID-19, to attend the WRPS 2020 Board Recognition Night on Friday, May 8, 2020.

Carried Unanimously

6.2 **9th Annual Pigeon Lake Leaders Session-Report**

*Resolution CG20200414.005*

MOVED: by Councillor L. Seely

that the 9th Annual Pigeon Lake Leaders Session scheduled for Saturday, April 25, 2020 be accepted as information as confirmation has been received that the Session has been cancelled due to Covid-19 Pandemic.

Carried Unanimously

6.3 **Request for Funding-Covenant Bay Bible Camp-Report**

*Resolution CG20200414.006*

MOVED: by Councillor L. Seely

that Council approve receive the request for funding from Covenant Bay Bible Camp as information.

Carried Unanimously

6.4 **WRPS Request for Financial Relief-Utility Bills-Report**

*Resolution CG20200414.007*

MOVED: by Councillor L. Seely

that Council deny the request received from Wetaskiwin Regional Public Schools to give any financial relief for Gwynne, Winfield, Falun, Pigeon Lake and Alder Flats schools for their sewer and water charges during the COVID-19 pandemic.

Carried Unanimously
6.5 Missing Link Internet-Request for Support - Report

Resolution CG20200414.008
MOVED: by Councillor K. Adair

that Council accept the information received from Missing Link Internet as information.

Carried Unanimously

6.6 Road Allowance Lease Renewals to April 14, 2020-Report

Resolution CG20200414.009
MOVED: by Councillor B. Krahn

that Council approve the road allowance lease renewal for a further three (3) year term, in accordance with Road Allowance Closure for Lease or Sale Policy 12.0.4, as follows:

- File 5630-8-10A Mellissa Foley E/Lot 3 Block 1 Plan 1221664 (SE 13-46-23-W4M)
  - Division 1; road closed by Bylaw 2003/01
  - 1.13 acres - $22.60/year

- File 5630-8-04 Reuben & Miriam Hofer N/Lot 1, Block 1, Plan 8121341 (NW 31-46-23-W4M)
  - Division 2, closed by Bylaw 88/08
  - 2.4 acres - $48.00/year

- File 5630-34-09 Kenny Alberg E/SE 22-46-2-W5M
  - Division 6, closed by Bylaw 99/05
  - 3 acres - $60.00/year

Carried Unanimously

6.7 Justice & Solicitor General-Police Funding Model-Report

Resolution CG20200414.010
MOVED: by Councillor D. Woitt

that Council accept the letter from the Honourable Doug Schweitzer, Minister of Justice & Solicitor General, regarding the police funding model, as information.

Carried Unanimously

6.8 2020 Policing Priorities Survey Results – Report

Resolution CG20200414.011
MOVED: by Councillor J. Bishop

that Council accept the results of the 2020 Policing Priorities Survey as information.

Carried Unanimously

6.9 2020 Agricultural Service Board Strategic Planning Outcomes 03132020 – Report

Resolution CG20200414.012
MOVED: by Councillor J. Bishop

that Council accept the Outcomes of the Agricultural Service Board Strategic Planning Session as presented.

Carried Unanimously
6.10 Proposed Council Benefits Policy - Report

Resolution CG20200414.013
MOVED: by Councillor K. Rooyakkers

that Council approve proposed policy Council Benefits Policy 11.0.7 subject to the following amendments:

Procedures:

2. If a spouse of a councillor is contributing to a benefit plan at their place of employment, the councillor will be given the option to opt out of the benefit package. If the councillor decides at a later date to enrol in the benefit program, they must commit to the program for the duration of their term of their employment.

Housekeeping:

Change all references in the Policy from Employer to County and Employee to Councillor.

Carried Unanimously

6.11 May 6, 2020 Tax Sale - Report

Resolution CG20200414.014
MOVED: by Councillor K. Rooyakkers

that, due to current climate and optics of the County seizing a property during the COVID-19 Pandemic, Council postpone the May 6, 2020 Tax Sale to October 1, 2020.

Carried Unanimously

Mr. Geoff Lynch, Director of Leisure & Community Services, entered the Video Conference at 9:33 a.m.

6.15 2020 Zone 2 Recreation (the Central Area of the County) Funding Requests - Report

Resolution CG20200414.015
MOVED: by Councillor K. Rooyakkers

that, as per Zone 2 Recreation Grant Funding Policy 72.0.6, Council approve funding be allocated from the approved 2020 Budget amount of $109,879.00 summarized as follows:

- Falun Community League - $13,532.35
- Fletcher Community Association - $1,871.25
- Lakedell Agricultural - $12,414.16
- Lone Ridge Community Hall Association - $3,263.28
- Mulhurst Bay Community League - $9,196.52
- Pipestone Community Society - $9,721.38
- Porto Bello Community Society - $5,773.50
- Usona Agricultural Society - $10,154.96

Totaling $65,927.40.

Carried Unanimously

6.16 2020 Zone 3 Recreation Funding Requests (Winfield and Area) - Report

Resolution CG20200414.016
MOVED: by Councillor L. Seely

that Council approve the recommendation of $11,931.00 to the Winfield Agricultural Society for facility operations, defer the remainder of the recommendations totaling $9,771.00 and have administration develop a plan to utilize the recreation zone funding to assist Halls due to the potential loss of revenue during the COVID-19 situation.

Carried Unanimously
6.17 2020 Zone 4 Recreation Funding Requests (Alder Flats Buck Lake Area) - Report

Resolution CG20200414.017
MOVED: by Councillor K. Adair

that Council approve the following:
- $1,950.00 Alder Flats Community Agricultural Society - facility operations
- $6,765.00 Buck Lake Agricultural Society - facility operations
- $3,655.00 Buck Lake Seniors - facility operations

and defer the remainder of the recommendations totaling $33,692.00 and have administration develop a plan to utilize the recreation zone funding to assist Halls due to the potential loss of revenue during the COVID-19 situation.

Carried Unanimously

Mr. Lynch left the meeting at 9:49 a.m.

6.12 Utility Accounts Transfer to Taxes March 2020 - Report

Resolution CG20200414.0018
MOVED: by Councillor L. Seely

that Council approve the outstanding utility charges in the amount of $6,162.30 (and as attached to these minutes) be added to the individual’s tax roll effective April 14, 2020 pursuant to Section 553(1)(b) of the Municipal Government Act.

Carried Unanimously

6.13 Utility & Accounts Receivable Penalties - Report

Resolution CG20200414.019
MOVED: by Councillor K. Rooyakkers

that Council forgive penalties on both utilities and accounts receivable accounts for the period of March 1 to September 1, 2020.

Carried Unanimously

Resolution CG20200414.020
MOVED: by Reeve T. Van de Kraats

that, due to time constraints, further discussions on tax penalties be tabled to later in the meeting.

Carried Unanimously

4. DELEGATION - 10:00 A.M. - Central Civil Solutions

Neil Powell, Director of Public Works and George Schmidt & Jonathon Pollock, Central Civil Solutions, joined the Video Conference at 10:03 a.m.

4.1 Delegation: Central Civil Solutions RE 2020 Local Road Paving Tender Award - Report

Resolution CG20200414.021
MOVED: by Councillor L. Seely

that Council the presentation provided by Central Civil Solutions regarding the 2020 Local Road Paving tender award be received as information.

<table>
<thead>
<tr>
<th>Recorded</th>
<th>In Favour:</th>
<th>Opposed:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reeve T. Van de Kraats</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Councillor J. Bishop</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Councillor B. Krahn</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Councillor D. Woitt</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Councillor K. Adair</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Councillor K. Rooyakkers</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Councillor L. Seely</td>
<td>X</td>
<td></td>
</tr>
</tbody>
</table>
6. **NEW BUSINESS**

6.19 **Utility & Accounts Receivable Penalties - Resume Discussion**

Council resumed their discussion on penalties being levied during the Covid-19 Pandemic.

**Resolution CG20200414.022**

MOVED: by Councillor D. Woitt

that the 6% penalty to be levied on outstanding taxes September 1, 2020 be cancelled; and further that Bylaw 2002/40 be rescinded accordingly.

Carried Unanimously

6.14 **Proposed Fees & Charges Bylaw 2020/19 - Report**

Bylaw 2020/19 is a Bylaw of the County of Wetaskiwin No. 10 in the Province of Alberta, for the establishment and revision of fees and charges; effective January 1, 2021.

**Resolution CG20200414.023**

MOVED: by Councillor L. Seely

that By-law 2020/ be given First Reading.

Carried Unanimously

**Resolution CG20200414.024**

MOVED: by Councillor K. Rooyakkers

that By-law 2020/19 be given Second Reading.

Carried Unanimously

**Resolution CG20200414.025**

MOVED: by Councillor K. Adair

that By-law 2020/24 be presented for Third Reading.

Carried Unanimously

**Resolution CG20200414.026**

MOVED: by Councillor J. Bishop

that By-law 2020/19 be given Third Reading and it be declared finally passed and the Reeve and Chief Administrative Officer be authorized to sign and affix thereto the corporate seal of the County of Wetaskiwin No. 10.

Carried Unanimously

6.18 **Planning & Development Meeting May 7, 2020**

**Resolution CG20200414.027**

MOVED: by Councillor J. Bishop

that the addition to the agenda "May 7, 2020 Planning & Development Meeting" be deemed of a time sensitive nature, unable to wait until the next meeting, pursuant to Procedural Bylaw 2018/04, Section 8.5.

Carried Unanimously

**Resolution CG20200414.028**

MOVED: by Councillor K. Rooyakkers
that the regularly scheduled May 7, 2020 Planning & Development Meeting be cancelled; and that a Planning & Development meeting be held in conjunction with the May 12, 2020 Council meeting.

Carried Unanimously

7. INFORMATION ITEMS

7.1 Information Items to April 14 - Report

Resolution CG20200414.029
MOVED: by Councillor L. Seely

that Council approve the following items as information:

1. RMA:
   a. Advantage March 5
   b. Contact March 6, 13, 20, 27 & April 3
   c. President’s Update March 2020 & March 13

2. FCM:
   a. Communique March 5, 15, 16, 25, 26, 27 April 2
   b. Voice March 16, 23, 30
   c. President’s Corner April 1

Carried Unanimously

8. ADJOURN

Resolution CG20200414.030
MOVED: by Councillor K. Rooyakkers

that the Council General meeting adjourn at 11:18 a.m.

Carried Unanimously

MINUTES APPROVED: ________________________________

Reeve

Ref. Resolution # ________________________________

Chief Administrative Officer
C O U N T Y O F W E T A S K I W I N  NO. 10 BANK RECONCILIATION FOR THE PERIOD ENDING: January 31, 2020

**GENERAL ACCOUNT**

<table>
<thead>
<tr>
<th>Account</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Balance (Previous Month)</td>
<td>34,076,690.93</td>
</tr>
</tbody>
</table>

**TAX SALE ACCOUNT**

<table>
<thead>
<tr>
<th>Account</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add: Deposits for Month</td>
<td>314,861.15</td>
</tr>
<tr>
<td>Add: Interest for Month</td>
<td>168,340.78</td>
</tr>
<tr>
<td>Add: Investment Interest Earned</td>
<td>4.95</td>
</tr>
<tr>
<td>Investment Interest Earned</td>
<td>1,217.72</td>
</tr>
</tbody>
</table>

**INVESTMENT ACCOUNT**

<table>
<thead>
<tr>
<th>Account</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add: Bank Payments</td>
<td>129,226.57</td>
</tr>
<tr>
<td>Add: Investment Interest Earned</td>
<td>4.89</td>
</tr>
<tr>
<td>Investment Interest Earned</td>
<td>1,621.00</td>
</tr>
</tbody>
</table>

**C.I.B. - COMM ATB FINANCIAL ACCOUNT**

<table>
<thead>
<tr>
<th>Account</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add: Bank Payments</td>
<td>129,226.57</td>
</tr>
<tr>
<td>Add: Investment Interest Earned</td>
<td>4.89</td>
</tr>
<tr>
<td>Investment Interest Earned</td>
<td>1,621.00</td>
</tr>
</tbody>
</table>

**ATB FINANCIAL RESERVES ACCOUNT**

<table>
<thead>
<tr>
<th>Account</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add: Bank Payments</td>
<td>129,226.57</td>
</tr>
<tr>
<td>Add: Investment Interest Earned</td>
<td>4.89</td>
</tr>
<tr>
<td>Investment Interest Earned</td>
<td>1,621.00</td>
</tr>
</tbody>
</table>

**ATB FINANCIAL CAMPING ACCOUNT**

<table>
<thead>
<tr>
<th>Account</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add: Bank Payments</td>
<td>129,226.57</td>
</tr>
<tr>
<td>Add: Investment Interest Earned</td>
<td>4.89</td>
</tr>
<tr>
<td>Investment Interest Earned</td>
<td>1,621.00</td>
</tr>
</tbody>
</table>

**BANK RECEIPTS**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Motive Cheques</td>
<td>48,188.08</td>
</tr>
</tbody>
</table>

**SUB-TOTALS**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add: Deposits for Month</td>
<td>414,865.15</td>
</tr>
<tr>
<td>Add: Interest for Month</td>
<td>168,340.78</td>
</tr>
<tr>
<td>Add: Investment Interest Earned</td>
<td>4.95</td>
</tr>
<tr>
<td>Investment Interest Earned</td>
<td>1,217.72</td>
</tr>
<tr>
<td>Add: Bank Payments</td>
<td>129,226.57</td>
</tr>
<tr>
<td>Add: Investment Interest Earned</td>
<td>4.89</td>
</tr>
<tr>
<td>Investment Interest Earned</td>
<td>1,621.00</td>
</tr>
</tbody>
</table>

**BANK PAYMENTS**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash Short</td>
<td>308.88</td>
</tr>
</tbody>
</table>

**CAMPING TOTAL**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add: Bank Payments</td>
<td>129,226.57</td>
</tr>
<tr>
<td>Add: Investment Interest Earned</td>
<td>4.89</td>
</tr>
<tr>
<td>Investment Interest Earned</td>
<td>1,621.00</td>
</tr>
</tbody>
</table>

**BALANCE**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Balance</td>
<td>33,330,506.29</td>
</tr>
<tr>
<td><strong>CAMPING TOTAL</strong></td>
<td>35,079,513.95</td>
</tr>
</tbody>
</table>

**GENERAL**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add: Bank Payments</td>
<td>129,226.57</td>
</tr>
<tr>
<td>Add: Investment Interest Earned</td>
<td>4.89</td>
</tr>
<tr>
<td>Investment Interest Earned</td>
<td>1,621.00</td>
</tr>
</tbody>
</table>

**BALANCE**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Balance</td>
<td>33,330,506.29</td>
</tr>
<tr>
<td><strong>CAMPING TOTAL</strong></td>
<td>35,079,513.95</td>
</tr>
</tbody>
</table>

**Disbursements: General**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add: Bank Payments</td>
<td>129,226.57</td>
</tr>
<tr>
<td>Add: Investment Interest Earned</td>
<td>4.89</td>
</tr>
<tr>
<td>Investment Interest Earned</td>
<td>1,621.00</td>
</tr>
</tbody>
</table>

**BALANCE**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Balance</td>
<td>33,330,506.29</td>
</tr>
<tr>
<td><strong>CAMPING TOTAL</strong></td>
<td>35,079,513.95</td>
</tr>
</tbody>
</table>

**Disbursements: Payroll**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add: Bank Payments</td>
<td>129,226.57</td>
</tr>
<tr>
<td>Add: Investment Interest Earned</td>
<td>4.89</td>
</tr>
<tr>
<td>Investment Interest Earned</td>
<td>1,621.00</td>
</tr>
</tbody>
</table>

**BALANCE**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Balance</td>
<td>33,330,506.29</td>
</tr>
<tr>
<td><strong>CAMPING TOTAL</strong></td>
<td>35,079,513.95</td>
</tr>
</tbody>
</table>

**BANK RECEIPTS**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cheque Clearing Error</td>
<td>202.73</td>
</tr>
</tbody>
</table>

**SUB-TOTAL**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add: Deposits for Month</td>
<td>414,865.15</td>
</tr>
<tr>
<td>Add: Interest for Month</td>
<td>168,340.78</td>
</tr>
<tr>
<td>Add: Investment Interest Earned</td>
<td>4.95</td>
</tr>
<tr>
<td>Investment Interest Earned</td>
<td>1,217.72</td>
</tr>
<tr>
<td>Add: Bank Payments</td>
<td>129,226.57</td>
</tr>
<tr>
<td>Add: Investment Interest Earned</td>
<td>4.89</td>
</tr>
<tr>
<td>Investment Interest Earned</td>
<td>1,621.00</td>
</tr>
</tbody>
</table>

**BANK PAYMENTS**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash Short</td>
<td>308.88</td>
</tr>
</tbody>
</table>

**CAMPING TOTAL**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add: Bank Payments</td>
<td>129,226.57</td>
</tr>
<tr>
<td>Add: Investment Interest Earned</td>
<td>4.89</td>
</tr>
<tr>
<td>Investment Interest Earned</td>
<td>1,621.00</td>
</tr>
</tbody>
</table>

**BALANCE**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Balance</td>
<td>33,330,506.29</td>
</tr>
<tr>
<td><strong>CAMPING TOTAL</strong></td>
<td>35,079,513.95</td>
</tr>
</tbody>
</table>

**Disbursements: General**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add: Bank Payments</td>
<td>129,226.57</td>
</tr>
<tr>
<td>Add: Investment Interest Earned</td>
<td>4.89</td>
</tr>
<tr>
<td>Investment Interest Earned</td>
<td>1,621.00</td>
</tr>
</tbody>
</table>

**BALANCE**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Balance</td>
<td>33,330,506.29</td>
</tr>
<tr>
<td><strong>CAMPING TOTAL</strong></td>
<td>35,079,513.95</td>
</tr>
</tbody>
</table>

**Disbursements: Payroll**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add: Bank Payments</td>
<td>129,226.57</td>
</tr>
<tr>
<td>Add: Investment Interest Earned</td>
<td>4.89</td>
</tr>
<tr>
<td>Investment Interest Earned</td>
<td>1,621.00</td>
</tr>
</tbody>
</table>

**BALANCE**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Balance</td>
<td>33,330,506.29</td>
</tr>
<tr>
<td><strong>CAMPING TOTAL</strong></td>
<td>35,079,513.95</td>
</tr>
</tbody>
</table>

**BANK RECEIPTS**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cheque Clearing Error</td>
<td>202.73</td>
</tr>
</tbody>
</table>

**SUB-TOTAL**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add: Deposits for Month</td>
<td>414,865.15</td>
</tr>
<tr>
<td>Add: Interest for Month</td>
<td>168,340.78</td>
</tr>
<tr>
<td>Add: Investment Interest Earned</td>
<td>4.95</td>
</tr>
<tr>
<td>Investment Interest Earned</td>
<td>1,217.72</td>
</tr>
<tr>
<td>Add: Bank Payments</td>
<td>129,226.57</td>
</tr>
<tr>
<td>Add: Investment Interest Earned</td>
<td>4.89</td>
</tr>
<tr>
<td>Investment Interest Earned</td>
<td>1,621.00</td>
</tr>
</tbody>
</table>

**BANK PAYMENTS**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash Short</td>
<td>308.88</td>
</tr>
</tbody>
</table>

**CAMPING TOTAL**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add: Bank Payments</td>
<td>129,226.57</td>
</tr>
<tr>
<td>Add: Investment Interest Earned</td>
<td>4.89</td>
</tr>
<tr>
<td>Investment Interest Earned</td>
<td>1,621.00</td>
</tr>
</tbody>
</table>

**BALANCE**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Balance</td>
<td>33,330,506.29</td>
</tr>
<tr>
<td><strong>CAMPING TOTAL</strong></td>
<td>35,079,513.95</td>
</tr>
</tbody>
</table>

**Disbursements: General**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add: Bank Payments</td>
<td>129,226.57</td>
</tr>
<tr>
<td>Add: Investment Interest Earned</td>
<td>4.89</td>
</tr>
<tr>
<td>Investment Interest Earned</td>
<td>1,621.00</td>
</tr>
</tbody>
</table>

**BALANCE**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Balance</td>
<td>33,330,506.29</td>
</tr>
<tr>
<td><strong>CAMPING TOTAL</strong></td>
<td>35,079,513.95</td>
</tr>
</tbody>
</table>

**Disbursements: Payroll**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add: Bank Payments</td>
<td>129,226.57</td>
</tr>
<tr>
<td>Add: Investment Interest Earned</td>
<td>4.89</td>
</tr>
<tr>
<td>Investment Interest Earned</td>
<td>1,621.00</td>
</tr>
</tbody>
</table>

**BALANCE**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Balance</td>
<td>33,330,506.29</td>
</tr>
<tr>
<td><strong>CAMPING TOTAL</strong></td>
<td>35,079,513.95</td>
</tr>
</tbody>
</table>
Issued in: Wetaskiwin

**COUNTY OF WETASKIWIN NO. 10 BANK RECONCILIATION FOR THE PERIOD ENDING:** February 29, 2020

<table>
<thead>
<tr>
<th>General Account</th>
<th>Tax Sale Account</th>
<th>Investment Account</th>
<th>C.I.B. - Comm RESERVES</th>
<th>ATB Financial - CAMPING</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Balance (Previous Month)</td>
<td>33,330,506.29</td>
<td>115,507.93</td>
<td>56,586.37</td>
<td>440.36</td>
<td>33,503,040.95</td>
</tr>
<tr>
<td>Add: Deposits for Month</td>
<td>104,993.16</td>
<td></td>
<td></td>
<td></td>
<td>104,993.16</td>
</tr>
<tr>
<td>Receipts for Month</td>
<td>195,280.04</td>
<td>4.58</td>
<td></td>
<td>195,483.60</td>
<td></td>
</tr>
<tr>
<td>Investment Material</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investment Interest Earned</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bank Transfers</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sub-Total</td>
<td>34,430,829.49</td>
<td>115,512.51</td>
<td>56,685.25</td>
<td>440.55</td>
<td>34,603,467.80</td>
</tr>
<tr>
<td>Less: Bank Payments</td>
<td>5,465.39</td>
<td></td>
<td></td>
<td></td>
<td>5,465.39</td>
</tr>
<tr>
<td>Disbursements: General</td>
<td>1,755,933.90</td>
<td></td>
<td></td>
<td></td>
<td>1,755,933.90</td>
</tr>
<tr>
<td>Disbursements: Payroll</td>
<td>420,433.66</td>
<td></td>
<td></td>
<td></td>
<td>420,433.66</td>
</tr>
<tr>
<td>Bank Transfers</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NET BALANCE</td>
<td>32,244,990.47</td>
<td>115,512.51</td>
<td>56,685.25</td>
<td>440.55</td>
<td>32,417,628.78</td>
</tr>
</tbody>
</table>

**BANK RECEIPTS**

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daily TEL Receipts</td>
<td>904,090.16</td>
</tr>
<tr>
<td>Direct Deposits</td>
<td>129,377.94</td>
</tr>
<tr>
<td>Bank Interest</td>
<td>68,022.82</td>
</tr>
<tr>
<td>Cheque Clearing Error</td>
<td>1,029.47</td>
</tr>
</tbody>
</table>

**BANK PAYMENTS**

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Returned Items</td>
<td>3,264.21</td>
</tr>
<tr>
<td>Cancelled Receipts</td>
<td></td>
</tr>
<tr>
<td>Direct Debits</td>
<td>123.66</td>
</tr>
<tr>
<td>Cash Short</td>
<td></td>
</tr>
<tr>
<td>Bank Charges</td>
<td>661.96</td>
</tr>
<tr>
<td>Teletagging Reversals</td>
<td>3,694.30</td>
</tr>
<tr>
<td>Sub-Total</td>
<td>5,061.97</td>
</tr>
<tr>
<td>Teletagging Payments</td>
<td></td>
</tr>
<tr>
<td>Cheque Clearing Error</td>
<td></td>
</tr>
</tbody>
</table>

**GENERAL**

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 2020 Tax Auto Payments</td>
<td></td>
</tr>
<tr>
<td>February 2020 Interac Merchant Statement o/s</td>
<td></td>
</tr>
<tr>
<td>February 2020 TX PY Bank Transmissions o/s</td>
<td></td>
</tr>
<tr>
<td>February 2020 Service Alberta Statement o/s</td>
<td></td>
</tr>
<tr>
<td>February 2020 Interac Merchant Statement o/s</td>
<td></td>
</tr>
<tr>
<td>February 2020 Service Alberta Statement o/s</td>
<td></td>
</tr>
<tr>
<td>February 2020 Service Alberta Statement o/s</td>
<td></td>
</tr>
</tbody>
</table>

**Inquiries**

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cheque #139857 Duplicate Payment</td>
<td>58.22</td>
</tr>
<tr>
<td>Cheque #137923 Stale Dated</td>
<td>1,871.25</td>
</tr>
<tr>
<td>Receipt #359184 - Tx roll #253300-Not Sufficient Funds</td>
<td>1,874.28</td>
</tr>
<tr>
<td>Receipt #359147 - Tx roll #233305-Not Sufficient Funds</td>
<td>1,634.20</td>
</tr>
</tbody>
</table>

**Resolution**

**SUBMITTED TO AND APPROVED BY COUNCIL THIS **

**DAY OF **

**RECEIVED **

**REVIEWED **

**Page 11 of 138**
<table>
<thead>
<tr>
<th>A/P Cheque No.</th>
<th>Cheque Date</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Invoice Header</th>
<th>Invoice Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>140746</td>
<td>20/04/15</td>
<td>RMA</td>
<td>BOLTS/LOCK WASHERS/NUTS</td>
<td>20/04/15</td>
<td>381.42-</td>
</tr>
<tr>
<td>140746</td>
<td>20/04/15</td>
<td>VARIOUS OFFICE SUPPLIES</td>
<td>1,583.68-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140746</td>
<td>20/04/15</td>
<td>KLEENEX</td>
<td>14.69-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140746</td>
<td>20/04/15</td>
<td>COFFEE POTS</td>
<td>75.96-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140746</td>
<td>20/04/15</td>
<td>PAPER-NEWSLETTER</td>
<td>285.52-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140746</td>
<td>20/04/15</td>
<td>TIRE PURCHASE</td>
<td>153.34-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140746</td>
<td>20/04/15</td>
<td>WHEEL ALIGNMENT</td>
<td>431.50-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140746</td>
<td>20/04/15</td>
<td>TIRE PURCHASE/CHANGEOVER</td>
<td>4,524.03-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140746</td>
<td>20/04/15</td>
<td>TIRE REPAIR</td>
<td>55.95-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140746</td>
<td>20/04/15</td>
<td>WATER HOSES</td>
<td>897.31-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140746</td>
<td>20/04/15</td>
<td>VARIOUS SIGNS</td>
<td>879.02-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140746</td>
<td>20/04/15</td>
<td>FILTERS</td>
<td>219.43-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140746</td>
<td>20/04/15</td>
<td>STRIP WEAR</td>
<td>1,133.79-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140746</td>
<td>20/04/15</td>
<td>COVER (SIDE PLATES)</td>
<td>350.70-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140746</td>
<td>20/04/15</td>
<td>TUBE</td>
<td>138.53-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140746</td>
<td>20/04/15</td>
<td>VARIOUS FILTERS AND PARTS</td>
<td>2,668.01-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td></td>
<td>13,732.90-</td>
<td></td>
</tr>
<tr>
<td>140676</td>
<td>20/04/15</td>
<td>ALBERTA ONE-CALL CORMAR NOTIFICATIONS</td>
<td>56.70-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td></td>
<td>56.70-</td>
<td></td>
</tr>
<tr>
<td>140677</td>
<td>20/04/15</td>
<td>ALLIED DISTRIBUTORS</td>
<td>CREDIT-2019 EGRP REBATE</td>
<td>558.59</td>
<td></td>
</tr>
<tr>
<td>140677</td>
<td>20/04/15</td>
<td>PRESSURE WASHER HOSE</td>
<td>93.44-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140677</td>
<td>20/04/15</td>
<td>CABLE TIES</td>
<td>31.72-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140677</td>
<td>20/04/15</td>
<td>SHOP TOWELS</td>
<td>61.61-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140677</td>
<td>20/04/15</td>
<td>BLEACH SPRAYERS</td>
<td>21.40-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140677</td>
<td>20/04/15</td>
<td>BATTER</td>
<td>166.87-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140677</td>
<td>20/04/15</td>
<td>GREASE ADAPTER</td>
<td>39.63-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140677</td>
<td>20/04/15</td>
<td>GLOVES</td>
<td>89.09-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140677</td>
<td>20/04/15</td>
<td>BRAKES</td>
<td>757.91-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140677</td>
<td>20/04/15</td>
<td>MOLY PASTE</td>
<td>73.48-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td></td>
<td>777.56-</td>
<td></td>
</tr>
<tr>
<td>140679</td>
<td>20/04/15</td>
<td>AMSC INSURANCE SERVICES APRIL 2020 BENEFITS</td>
<td>46,030.66-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td></td>
<td>46,030.66-</td>
<td></td>
</tr>
<tr>
<td>140751</td>
<td>20/04/15</td>
<td>SPEEDY GLASS</td>
<td>WINDSHIELD (T4815)</td>
<td>278.97-</td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td></td>
<td>278.97-</td>
<td></td>
</tr>
<tr>
<td>140688</td>
<td>20/04/15</td>
<td>BROWNL LIP</td>
<td>TRANSFER OF ASSETS-MAR 26/2020</td>
<td>5,766.01-</td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td></td>
<td>5,766.01-</td>
<td></td>
</tr>
<tr>
<td>140690</td>
<td>20/04/15</td>
<td>BUCK MOUNTAIN GAS COACCT# 202480</td>
<td>681.06-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A/P Cheque No.</td>
<td>Cheque Date</td>
<td>Vendor Name</td>
<td>Invoice Description</td>
<td>Amount</td>
<td></td>
</tr>
<tr>
<td>---------------</td>
<td>-------------</td>
<td>-------------</td>
<td>---------------------</td>
<td>--------</td>
<td></td>
</tr>
<tr>
<td>140690</td>
<td>20/04/15</td>
<td>BUCK MOUNTAIN GAS</td>
<td>ACCT#200351</td>
<td>474.54-</td>
<td></td>
</tr>
<tr>
<td>140690</td>
<td>20/04/15</td>
<td></td>
<td>ACCT# 202621</td>
<td>468.61-</td>
<td></td>
</tr>
<tr>
<td>140690</td>
<td>20/04/15</td>
<td></td>
<td>ACCT#200445</td>
<td>166.68-</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>TOTAL</td>
<td></td>
<td>1,790.89-</td>
<td></td>
</tr>
<tr>
<td>140717</td>
<td>20/04/15</td>
<td>INTERNATIONAL UNION PAYROLL INTERFACE - B# 0034566</td>
<td></td>
<td>2,460.04-</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>TOTAL</td>
<td></td>
<td>2,460.04-</td>
<td></td>
</tr>
<tr>
<td>140725</td>
<td>20/04/15</td>
<td>LOCAL AUTHORITIES PAYPAYROLL INTERFACE - B# 0034566</td>
<td>PAYROLL INTERFACE - B# 0034600</td>
<td>96,512.63-</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>TOTAL</td>
<td></td>
<td>150.33-</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>TOTAL</td>
<td></td>
<td>96,662.96-</td>
<td></td>
</tr>
<tr>
<td>140729</td>
<td>20/04/15</td>
<td>MASCO STEEL INDUSTRIANNUAL CRANE INSPECTIONS</td>
<td></td>
<td>750.75-</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>TOTAL</td>
<td></td>
<td>750.75-</td>
<td></td>
</tr>
<tr>
<td>140740</td>
<td>20/04/15</td>
<td>PUROLATOR INC.</td>
<td>FREIGHT CHARGES</td>
<td></td>
<td>33.00-</td>
</tr>
<tr>
<td></td>
<td></td>
<td>TOTAL</td>
<td></td>
<td>33.00-</td>
<td></td>
</tr>
<tr>
<td>140743</td>
<td>20/04/15</td>
<td>RATCHET HEAVY TRUCK SNAPP-HOOKERS/ATF DEXRON</td>
<td>LED LAMP</td>
<td>19.45-</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>STANDARD TIE BLACK</td>
<td>GREASE/SILICONE SPRAY</td>
<td>269.81-</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>LED HYBRID BEACON</td>
<td>VARIOUS SUPPLIES</td>
<td>110.44-</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>EXCHANGE LED BEACON/Epeareal WARN</td>
<td></td>
<td>76.15</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>TOTAL</td>
<td></td>
<td>735.36-</td>
<td></td>
</tr>
<tr>
<td>140693</td>
<td>20/04/15</td>
<td>CANADA REVENUE AGENCPAYROLL INTERFACE - B# 0034566</td>
<td>WATER</td>
<td>10.00-</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>TOTAL</td>
<td></td>
<td>186,264.72-</td>
<td></td>
</tr>
<tr>
<td>140750</td>
<td>20/04/15</td>
<td>SMITH HARDWARE</td>
<td>WATER</td>
<td>10.00-</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>PROPANE-Olympia</td>
<td>HITCH PIN</td>
<td>94.50-</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>FACE SHIELD/JB WELD/DRILL BIT</td>
<td>PAINT</td>
<td>16.80-</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>PAINT</td>
<td>71.90-</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>HEX HEAD</td>
<td>16.80-</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>BRASS NEPMES/PRESS GUAGE/TAPE</td>
<td>4.15</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>GALV NIPPLE</td>
<td>43.50-</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>RAINFRESH CARTRIDGE</td>
<td>190.80-</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>CUTTING WHEEL</td>
<td>41.50-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A/P Cheque No.</td>
<td>Cheque Date</td>
<td>Vendor Name</td>
<td>Invoice Description</td>
<td>Invoice Amount</td>
<td></td>
</tr>
<tr>
<td>---------------</td>
<td>------------</td>
<td>---------------------------</td>
<td>-----------------------------------</td>
<td>----------------</td>
<td></td>
</tr>
<tr>
<td>140750</td>
<td>20/04/15</td>
<td>SMITH HARDWARE WATER</td>
<td>RV HOSE/HOSE SWIVEL</td>
<td>28.10-</td>
<td></td>
</tr>
<tr>
<td>140750</td>
<td>20/04/15</td>
<td>SMITH HARDWARE WATER</td>
<td>HAMMER HANDLE/CLIPS/COUPLER</td>
<td>29.00-</td>
<td></td>
</tr>
<tr>
<td>140750</td>
<td>20/04/15</td>
<td>SMITH HARDWARE WATER</td>
<td>COUPLERS/NECKS</td>
<td>13.45-</td>
<td></td>
</tr>
<tr>
<td>140750</td>
<td>20/04/15</td>
<td>SMITH HARDWARE WATER</td>
<td>KEYS/PADLOCKS/KEY TAGS</td>
<td>57.20-</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>TOTAL</td>
<td>736.90-</td>
<td></td>
</tr>
<tr>
<td>140766</td>
<td>20/04/15</td>
<td>WETASKIWIN CO-OP ASSFUEL</td>
<td>GATE VALVES/PUMP</td>
<td>43.40-</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>SPL FIRE DEPT</td>
<td>Ball Valves/Plug</td>
<td>52.49-</td>
<td></td>
</tr>
<tr>
<td>140766</td>
<td>20/04/15</td>
<td>WETASKIWIN CO-OP ASSFUEL</td>
<td>Twist MOPS &amp; Refills</td>
<td>56.66-</td>
<td></td>
</tr>
<tr>
<td>140766</td>
<td>20/04/15</td>
<td>WETASKIWIN CO-OP ASSFUEL</td>
<td>DUPLEX RECEIPTICLE</td>
<td>4.24-</td>
<td></td>
</tr>
<tr>
<td>140766</td>
<td>20/04/15</td>
<td>WETASKIWIN CO-OP ASSFUEL</td>
<td>Garden Hose/Couplings/Clamps</td>
<td>29.23-</td>
<td></td>
</tr>
<tr>
<td>140766</td>
<td>20/04/15</td>
<td>WETASKIWIN CO-OP ASSFUEL</td>
<td>Hinge/Lock Nut/Washers/Screws</td>
<td>16.20-</td>
<td></td>
</tr>
<tr>
<td>140766</td>
<td>20/04/15</td>
<td>WETASKIWIN CO-OP ASSFUEL</td>
<td>Gloves</td>
<td>5.47-</td>
<td></td>
</tr>
<tr>
<td>140766</td>
<td>20/04/15</td>
<td>WETASKIWIN CO-OP ASSFUEL</td>
<td>Gloves</td>
<td>103.26-</td>
<td></td>
</tr>
<tr>
<td>140766</td>
<td>20/04/15</td>
<td>WETASKIWIN CO-OP ASSFUEL</td>
<td>Couplers</td>
<td>43.40-</td>
<td></td>
</tr>
<tr>
<td>140766</td>
<td>20/04/15</td>
<td>WETASKIWIN CO-OP ASSFUEL</td>
<td>Couplers</td>
<td>5.47-</td>
<td></td>
</tr>
<tr>
<td>140766</td>
<td>20/04/15</td>
<td>WETASKIWIN CO-OP ASSFUEL</td>
<td>Gloves/Sharps</td>
<td>230.28-</td>
<td></td>
</tr>
<tr>
<td>140766</td>
<td>20/04/15</td>
<td>WETASKIWIN CO-OP ASSFUEL</td>
<td>Vee Belt</td>
<td>12.27-</td>
<td></td>
</tr>
<tr>
<td>140766</td>
<td>20/04/15</td>
<td>WETASKIWIN CO-OP ASSFUEL</td>
<td>Exchange Vee Belt</td>
<td>4.09-</td>
<td></td>
</tr>
<tr>
<td>140766</td>
<td>20/04/15</td>
<td>WETASKIWIN CO-OP ASSFUEL</td>
<td>Garbage Bags/Note Pads/Padlock</td>
<td>71.22-</td>
<td></td>
</tr>
<tr>
<td>140766</td>
<td>20/04/15</td>
<td>WETASKIWIN CO-OP ASSFUEL</td>
<td>Credit-Garbage Bags</td>
<td>15.10</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>TOTAL</td>
<td>840.20-</td>
<td></td>
</tr>
<tr>
<td>140767</td>
<td>20/04/15</td>
<td>WETASKIWIN CO-OP ASSFUEL</td>
<td>Disposable Blanket</td>
<td>53.50-</td>
<td></td>
</tr>
<tr>
<td>140692</td>
<td>20/04/15</td>
<td>CAMROSE COUNTY WMAL LANDFILL CHARGES MAR/20</td>
<td>230.00-</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>TOTAL</td>
<td>230.00-</td>
<td></td>
</tr>
<tr>
<td>140713</td>
<td>20/04/15</td>
<td>GREGG DISTRIBUTORS</td>
<td>Various Supplies</td>
<td>396.27-</td>
<td></td>
</tr>
<tr>
<td>140713</td>
<td>20/04/15</td>
<td>GREGG DISTRIBUTORS</td>
<td>Gloves</td>
<td>785.40-</td>
<td></td>
</tr>
<tr>
<td>140713</td>
<td>20/04/15</td>
<td>GREGG DISTRIBUTORS</td>
<td>Disposable Blanket</td>
<td>31.32-</td>
<td></td>
</tr>
<tr>
<td>140713</td>
<td>20/04/15</td>
<td>GREGG DISTRIBUTORS</td>
<td>Gloves</td>
<td>76.66-</td>
<td></td>
</tr>
<tr>
<td>A/P Cheque No.</td>
<td>Cheque Date</td>
<td>Vendor Name</td>
<td>Description</td>
<td>Invoice Amount</td>
<td></td>
</tr>
<tr>
<td>---------------</td>
<td>------------</td>
<td>------------------------------</td>
<td>------------------------------------</td>
<td>----------------</td>
<td></td>
</tr>
<tr>
<td>140713</td>
<td>20/04/15</td>
<td>GREGG DISTRIBUTORS</td>
<td>CCREDIT-TRAILER JACK</td>
<td>86.78</td>
<td></td>
</tr>
<tr>
<td>140713</td>
<td>20/04/15</td>
<td>GLOVES</td>
<td></td>
<td>274.89</td>
<td></td>
</tr>
<tr>
<td>140713</td>
<td>20/04/15</td>
<td>COVERALLS</td>
<td></td>
<td>176.14</td>
<td></td>
</tr>
<tr>
<td>140713</td>
<td>20/04/15</td>
<td>RAIN BIBS</td>
<td></td>
<td>213.84</td>
<td></td>
</tr>
<tr>
<td>140713</td>
<td>20/04/15</td>
<td>30LB CYLINDERS</td>
<td></td>
<td>688.67</td>
<td></td>
</tr>
<tr>
<td>140713</td>
<td>20/04/15</td>
<td>WEIGHTED TRAFFIC CONES</td>
<td></td>
<td>75.54</td>
<td></td>
</tr>
<tr>
<td>140713</td>
<td>20/04/15</td>
<td>TRAFFIC CONES</td>
<td></td>
<td>327.60</td>
<td></td>
</tr>
<tr>
<td>140713</td>
<td>20/04/15</td>
<td>FACE SHIELD/ VISOR</td>
<td></td>
<td>473.68</td>
<td></td>
</tr>
<tr>
<td>140713</td>
<td>20/04/15</td>
<td>PORTA POTTY LOCKS</td>
<td></td>
<td>36.49</td>
<td></td>
</tr>
<tr>
<td>140713</td>
<td>20/04/15</td>
<td>VARIOUS WASHERS/HEX NUT</td>
<td></td>
<td>123.80</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>TOTAL</td>
<td>5,446.37</td>
<td></td>
</tr>
<tr>
<td>140741</td>
<td>20/04/15</td>
<td>QUADIENT</td>
<td>WINDOW/PLAIN ENVELOPES</td>
<td>483.58</td>
<td></td>
</tr>
<tr>
<td>140741</td>
<td>20/04/15</td>
<td></td>
<td>LEASE PAYT- APR TO JUL/2020</td>
<td>1,241.78</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>TOTAL</td>
<td>1,725.36</td>
<td></td>
</tr>
<tr>
<td>140768</td>
<td>20/04/15</td>
<td>WETASKIWIN RADIATOR</td>
<td>SHARPEN CHAIN/FUEL</td>
<td>403.12</td>
<td></td>
</tr>
<tr>
<td>140768</td>
<td>20/04/15</td>
<td></td>
<td>DEWATERING PUMP</td>
<td>624.75</td>
<td></td>
</tr>
<tr>
<td>140768</td>
<td>20/04/15</td>
<td>FUEL</td>
<td></td>
<td>40.90</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>TOTAL</td>
<td>1,068.77</td>
<td></td>
</tr>
<tr>
<td>140714</td>
<td>20/04/15</td>
<td>HI-WAY 9 EXPRESS LTD</td>
<td>FREIGHT CHARGES</td>
<td>39.94</td>
<td></td>
</tr>
<tr>
<td>140714</td>
<td>20/04/15</td>
<td>FREIGHT CHARGES</td>
<td></td>
<td>46.58</td>
<td></td>
</tr>
<tr>
<td>140714</td>
<td>20/04/15</td>
<td>FREIGHT CHARGES</td>
<td></td>
<td>46.58</td>
<td></td>
</tr>
<tr>
<td>140714</td>
<td>20/04/15</td>
<td>FREIGHT CHARGES</td>
<td></td>
<td>42.12</td>
<td></td>
</tr>
<tr>
<td>140714</td>
<td>20/04/15</td>
<td>FREIGHT CHARGES</td>
<td></td>
<td>29.79</td>
<td></td>
</tr>
<tr>
<td>140714</td>
<td>20/04/15</td>
<td>FREIGHT CHARGES</td>
<td></td>
<td>40.46</td>
<td></td>
</tr>
<tr>
<td>140714</td>
<td>20/04/15</td>
<td>FREIGHT CHARGES</td>
<td></td>
<td>40.46</td>
<td></td>
</tr>
<tr>
<td>140714</td>
<td>20/04/15</td>
<td>FREIGHT CHARGES</td>
<td></td>
<td>58.30</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>TOTAL</td>
<td>337.47</td>
<td></td>
</tr>
<tr>
<td>140752</td>
<td>20/04/15</td>
<td>STIELOW CANADA INC</td>
<td>ANNUAL SERV AGREES FOLDER-MAY21</td>
<td>3,815.57</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>TOTAL</td>
<td>3,815.57</td>
<td></td>
</tr>
<tr>
<td>140747</td>
<td>20/04/15</td>
<td>ROADATA SERVICES LTD</td>
<td>MARCH 2020 PERMITS</td>
<td>1,003.28</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>TOTAL</td>
<td>1,003.28</td>
<td></td>
</tr>
<tr>
<td>140769</td>
<td>20/04/15</td>
<td>WETASKIWIN ZONE 5</td>
<td>FIMVC-MAR 27/2020-TWP470/W-HWY22</td>
<td>6,500.00</td>
<td></td>
</tr>
<tr>
<td>140769</td>
<td>20/04/15</td>
<td>MVC-MAR 29/2020-TWP454&amp;ER64</td>
<td></td>
<td>1,800.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>TOTAL</td>
<td>8,300.00</td>
<td></td>
</tr>
<tr>
<td>140770</td>
<td>20/04/15</td>
<td>WSP CANADA INC</td>
<td>BF71375-MAR 23/2020</td>
<td>1,223.25</td>
<td></td>
</tr>
<tr>
<td>A/P Cheque No.</td>
<td>Date</td>
<td>Vendor Name</td>
<td>Description</td>
<td>Invoice No.</td>
<td>Date</td>
</tr>
<tr>
<td>---------------</td>
<td>------------</td>
<td>--------------------------------</td>
<td>------------------------------------------</td>
<td>-------------</td>
<td>------------</td>
</tr>
<tr>
<td>140770</td>
<td>20/04/15</td>
<td>WSP CANADA INC.</td>
<td>BF8191-MAR 23/2020</td>
<td>140770</td>
<td>20/04/15</td>
</tr>
<tr>
<td>140770</td>
<td>20/04/15</td>
<td>WSP CANADA INC.</td>
<td>BF8191-MAR 23/2020</td>
<td>140770</td>
<td>20/04/15</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>140718</td>
<td>20/04/15</td>
<td>JIM'S SEPTIC SERVICE</td>
<td>PUMP OUT SEPTIC DORCHESTER</td>
<td>140718</td>
<td>20/04/15</td>
</tr>
<tr>
<td>140718</td>
<td>20/04/15</td>
<td>JIM'S SEPTIC SERVICE</td>
<td>PUMP OUT SEPTIC DORCHESTER</td>
<td>140718</td>
<td>20/04/15</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>140737</td>
<td>20/04/15</td>
<td>NORTHEAST PIGEON LAKNEPL</td>
<td>PAYT IN ERROR-8161970.01</td>
<td>140737</td>
<td>20/04/15</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>140699</td>
<td>20/04/15</td>
<td>CITY SPRING LTD</td>
<td>CVIP AND REPAIRS TO T4815</td>
<td>140699</td>
<td>20/04/15</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>140765</td>
<td>20/04/15</td>
<td>WETASKIWIN ANIMAL CLANIMAL</td>
<td>PAY IN ERROR-8161970.01</td>
<td>140765</td>
<td>20/04/15</td>
</tr>
<tr>
<td></td>
<td></td>
<td>SERVICES-APR 1/2020</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>140703</td>
<td>20/04/15</td>
<td>D &amp; G DISTRIBUTORS</td>
<td>VARIOUS PARTS</td>
<td>140703</td>
<td>20/04/15</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>140674</td>
<td>20/04/15</td>
<td>ADAMS PONTIAC BUICK SENSOR/HARNESS</td>
<td>LAMP</td>
<td>140674</td>
<td>20/04/15</td>
</tr>
<tr>
<td>140674</td>
<td>20/04/15</td>
<td>ADAMS PONTIAC BUICK SENSOR/HARNESS</td>
<td>LAMP</td>
<td>140674</td>
<td>20/04/15</td>
</tr>
<tr>
<td>140674</td>
<td>20/04/15</td>
<td>ADAMS PONTIAC BUICK SENSOR/HARNESS</td>
<td>NUT/FILLER/HEADLAMP</td>
<td>140674</td>
<td>20/04/15</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>140706</td>
<td>20/04/15</td>
<td>DOUBLE M MAINTENACE</td>
<td>SNOW REMOVAL-WESTEROSK ACRE-MA</td>
<td>140706</td>
<td>20/04/15</td>
</tr>
<tr>
<td>140706</td>
<td>20/04/15</td>
<td>DOUBLE M MAINTENACE</td>
<td>SNOW REMOVAL-LAKEDELL TNNP-MAR</td>
<td>140706</td>
<td>20/04/15</td>
</tr>
<tr>
<td>140706</td>
<td>20/04/15</td>
<td>DOUBLE M MAINTENACE</td>
<td>SNOW REMOVAL-WOODFIELD ERT-MAR</td>
<td>140706</td>
<td>20/04/15</td>
</tr>
<tr>
<td>140706</td>
<td>20/04/15</td>
<td>DOUBLE M MAINTENACE</td>
<td>SNOW REMOVAL-CRYSTAL KEY-MAR</td>
<td>140706</td>
<td>20/04/15</td>
</tr>
<tr>
<td>140706</td>
<td>20/04/15</td>
<td>DOUBLE M MAINTENACE</td>
<td>SNOW REMOVAL-VILLAGE PL-MAR/20</td>
<td>140706</td>
<td>20/04/15</td>
</tr>
<tr>
<td>140706</td>
<td>20/04/15</td>
<td>DOUBLE M MAINTENACE</td>
<td>SNOW REMOVAL-CRYSTAL STORE-MAR</td>
<td>140706</td>
<td>20/04/15</td>
</tr>
<tr>
<td>140706</td>
<td>20/04/15</td>
<td>DOUBLE M MAINTENACE</td>
<td>SNOW REMOVAL-GRANDVIEW-MAR/20</td>
<td>140706</td>
<td>20/04/15</td>
</tr>
<tr>
<td>140706</td>
<td>20/04/15</td>
<td>DOUBLE M MAINTENACE</td>
<td>SNOW REMOVAL-SILVERWOODS-MAR</td>
<td>140706</td>
<td>20/04/15</td>
</tr>
<tr>
<td>140706</td>
<td>20/04/15</td>
<td>DOUBLE M MAINTENACE</td>
<td>SNOW REMOVAL-VPL BUS PK-MAR</td>
<td>140706</td>
<td>20/04/15</td>
</tr>
<tr>
<td>140706</td>
<td>20/04/15</td>
<td>DOUBLE M MAINTENACE</td>
<td>SNOW REMOVAL-VPL DEV-MAR/20</td>
<td>140706</td>
<td>20/04/15</td>
</tr>
<tr>
<td>140706</td>
<td>20/04/15</td>
<td>DOUBLE M MAINTENACE</td>
<td>SNOW REMOVAL-SPL FIRE HALL-MAR</td>
<td>140706</td>
<td>20/04/15</td>
</tr>
<tr>
<td>Cheque No.</td>
<td>Cheque Date</td>
<td>Vendor Name</td>
<td>Invoice Description</td>
<td>Amount</td>
<td></td>
</tr>
<tr>
<td>-----------</td>
<td>------------</td>
<td>------------------------------</td>
<td>-----------------------------------</td>
<td>----------</td>
<td></td>
</tr>
<tr>
<td>140706</td>
<td>20/04/15</td>
<td>DOUBLE M MAINTENACE</td>
<td>SNOW REMOVAL-VILLAGE WEST-MAR</td>
<td>357.00</td>
<td></td>
</tr>
<tr>
<td>140706</td>
<td>20/04/15</td>
<td>SNOW REMOVAL-WEST CHURCH-MAR</td>
<td>89.25</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140706</td>
<td>20/04/15</td>
<td>SNOW REMOVAL-WESTEROSSE SUB-MAR</td>
<td>89.25</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140706</td>
<td>20/04/15</td>
<td>SNOW REMOVAL-WEST MAILBOX-MAR</td>
<td>133.88</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140706</td>
<td>20/04/15</td>
<td>SNOW REMOVAL-TYLIKE RD-MAR</td>
<td>89.25</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>SNOW REMOVAL-WEST LIFT STN-MAR</td>
<td>178.50</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>TOTAL</td>
<td>5,511.20</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140694</td>
<td>20/04/15</td>
<td>CANADA REVENUE AGENCPAYROLL INTERFACE - B# 0034600</td>
<td>588.92</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140694</td>
<td>20/04/15</td>
<td>PAYROLL INTERFACE - B# 0034566</td>
<td>15,420.83</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>TOTAL</td>
<td>16,009.75</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140759</td>
<td>20/04/15</td>
<td>WASTE MANAGEMENT COLLECTION SERVICES APR 2020</td>
<td>826.25</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>TOTAL</td>
<td>826.25</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140773</td>
<td>20/04/15</td>
<td>XYLEM CANADA COMPANY SPARE SEWER PUMP</td>
<td>8,055.08</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>TOTAL</td>
<td>8,055.08</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140761</td>
<td>20/04/15</td>
<td>WATER PURE &amp; SIMPLE WATER-ADMIN</td>
<td>49.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140761</td>
<td>20/04/15</td>
<td>WATER-ADMIN</td>
<td>35.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140761</td>
<td>20/04/15</td>
<td>WATER-PW</td>
<td>28.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>WATER-ADMIN</td>
<td>21.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>TOTAL</td>
<td>133.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140708</td>
<td>20/04/15</td>
<td>EPCOR ENERGY SERVICE ACCT#31147747</td>
<td>390.99</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>TOTAL</td>
<td>390.99</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140760</td>
<td>20/04/15</td>
<td>WATER BLAST MANUFACT PRESSURE VALVES</td>
<td>413.44</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>TOTAL</td>
<td>413.44</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140762</td>
<td>20/04/15</td>
<td>WEED, LYNN JEAN COMP SUPP/MISA MEMB</td>
<td>195.22</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>TOTAL</td>
<td>195.22</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140733</td>
<td>20/04/15</td>
<td>MICROAGE SOLUTIONS GREY LINE ON SCREEN</td>
<td>82.69</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140733</td>
<td>20/04/15</td>
<td>IP ADDRESS FOR CAMERAS</td>
<td>70.88</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140733</td>
<td>20/04/15</td>
<td>CANNOT SAVE DOCUMENTS</td>
<td>70.88</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140733</td>
<td>20/04/15</td>
<td>WFH SET UP QUESTIONS</td>
<td>70.88</td>
<td></td>
<td></td>
</tr>
<tr>
<td>140733</td>
<td>20/04/15</td>
<td>POWER 9 INSTALL &amp; MIGRATION</td>
<td>70.88</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>POWER 9 SERVER-INSTALL ACCESS</td>
<td>70.88</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>TOTAL</td>
<td>437.09</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A/P Cheque No.</td>
<td>Cheque Date</td>
<td>Vendor Name</td>
<td>Invoice Description</td>
<td>Invoice Header</td>
<td>Amount</td>
</tr>
<tr>
<td>---------------</td>
<td>----------------</td>
<td>-----------------------</td>
<td>------------------------------------------</td>
<td>---------------------------------------</td>
<td>------------</td>
</tr>
<tr>
<td>140722</td>
<td>20/04/15</td>
<td>KORTECH CALCIUM SERVCALCIUM CHLORIDE</td>
<td>CALCIUM CHLORIDE-MAR 30/2020</td>
<td></td>
<td>10,661.73-</td>
</tr>
<tr>
<td>140722</td>
<td>20/04/15</td>
<td>KORTECH CALCIUM SERVCALCIUM CHLORIDE</td>
<td>CALCIUM CHLORIDE-MAR 30/2020</td>
<td></td>
<td>5,491.54-</td>
</tr>
<tr>
<td>140710</td>
<td>20/04/15</td>
<td>FORTIS ALBERTA INC BUCK LAKE STREET LIGHT SRM</td>
<td></td>
<td></td>
<td>7,919.31-</td>
</tr>
<tr>
<td>140775</td>
<td>20/04/15</td>
<td>1591607 ALBERTA LIMIROAD INSPECTIONS MAR 2020</td>
<td></td>
<td></td>
<td>389.31-</td>
</tr>
<tr>
<td>140671</td>
<td>20/04/15</td>
<td>A-1 SUPPLY CHAIN</td>
<td></td>
<td></td>
<td>38.93-</td>
</tr>
<tr>
<td>140744</td>
<td>20/04/15</td>
<td>RED DEER LOCK &amp; SECURITY MONITOR-APR 2020</td>
<td>SECURITY -WINF ARENA-APR/20</td>
<td></td>
<td>535.50-</td>
</tr>
<tr>
<td>140744</td>
<td>20/04/15</td>
<td>RED DEER LOCK &amp; SECURITY MONITOR-APR 2020</td>
<td>SECURITY -WINF ARENA-APR/20</td>
<td></td>
<td>51.45-</td>
</tr>
<tr>
<td>140716</td>
<td>20/04/15</td>
<td>HOPKINS CONSTRUCTION RELEASE HOLDBACK INV#12561</td>
<td></td>
<td></td>
<td>10,499.30-</td>
</tr>
<tr>
<td>140683</td>
<td>20/04/15</td>
<td>AXIA SUPERNET LTD. SUPERNET ACCESS APR/2020</td>
<td>BASIC BANDWIDTH APR 1-30/2020</td>
<td></td>
<td>1,727.25-</td>
</tr>
<tr>
<td>140683</td>
<td>20/04/15</td>
<td>AXIA SUPERNET LTD. SUPERNET ACCESS APR/2020</td>
<td>BASIC BANDWIDTH APR 1-30/2020</td>
<td></td>
<td>236.25-</td>
</tr>
<tr>
<td>140681</td>
<td>20/04/15</td>
<td>ATB FINANCIAL MASTEREXP AS POSTED-MAR 17/2020</td>
<td></td>
<td></td>
<td>516.77-</td>
</tr>
<tr>
<td>140698</td>
<td>20/04/15</td>
<td>CIBC SECURITIES INC. PAYROLL INTERFACE - B# 0034566</td>
<td></td>
<td></td>
<td>625.00-</td>
</tr>
<tr>
<td>140687</td>
<td>20/04/15</td>
<td>BLACK PRESS ADVERTISING-MARCH 12/2020</td>
<td></td>
<td></td>
<td>79.75-</td>
</tr>
<tr>
<td>140687</td>
<td>20/04/15</td>
<td>BLACK PRESS ADVERTISING-MARCH 12/2020</td>
<td></td>
<td></td>
<td>572.88-</td>
</tr>
<tr>
<td>140687</td>
<td>20/04/15</td>
<td>BLACK PRESS ADVERTISING-MARCH 12/2020</td>
<td></td>
<td></td>
<td>572.88-</td>
</tr>
<tr>
<td>140687</td>
<td>20/04/15</td>
<td>BLACK PRESS ADVERTISING-MARCH 12/2020</td>
<td></td>
<td></td>
<td>202.02-</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1,426.53-</td>
</tr>
</tbody>
</table>

**TOTAL**: 3,913.65- 10,661.73- 5,491.54- 21,658.30- 7,919.31- 389.31- 38.93- 535.50- 51.45- 586.95- 10,499.30- 10,499.30- 1,727.25- 236.25- 1,963.50- 516.77- 625.00- 79.75- 572.88- 572.88- 202.02- 1,426.53-
<table>
<thead>
<tr>
<th>Cheque No.</th>
<th>Cheque Date</th>
<th>Vendor Name</th>
<th>Invoice Description</th>
<th>Invoice Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>140720</td>
<td>20/04/15</td>
<td>KENNEDY AGRIOS LLP</td>
<td>BJEDI ARBITRATION-MAR 24/2020</td>
<td>669.38-</td>
</tr>
<tr>
<td>140748</td>
<td>20/04/15</td>
<td>R4 MECHANICAL SYSTEMPLEATED FILTERS</td>
<td></td>
<td>190.26-</td>
</tr>
<tr>
<td>140682</td>
<td>20/04/15</td>
<td>AWARE360 LTD.</td>
<td>ANNUAL SPOT SUB-DEC/2020</td>
<td>1,365.00-</td>
</tr>
<tr>
<td>140771</td>
<td>20/04/15</td>
<td>XEROX CANADA LTD.</td>
<td>METER READS-MAR 26/2020 (WW)</td>
<td>231.18-</td>
</tr>
<tr>
<td>140771</td>
<td>20/04/15</td>
<td></td>
<td>METER READS-MAR 25/2020 (PW-DEA)</td>
<td>111.52-</td>
</tr>
<tr>
<td>140756</td>
<td>20/04/15</td>
<td>ULINE</td>
<td>SAFETY MIRRORS</td>
<td>165.86-</td>
</tr>
<tr>
<td>140711</td>
<td>20/04/15</td>
<td>GOVERNMENT OF ALBERT</td>
<td>RELEASE 37 AB STATUTES</td>
<td>131.25-</td>
</tr>
<tr>
<td>140691</td>
<td>20/04/15</td>
<td>CAMPUS ENERGY PARTNEACCT# 1000708</td>
<td></td>
<td>18,800.48-</td>
</tr>
<tr>
<td>140691</td>
<td>20/04/15</td>
<td></td>
<td>ACC# 10007723</td>
<td>5,714.96-</td>
</tr>
<tr>
<td>140689</td>
<td>20/04/15</td>
<td>BRULLER CORP</td>
<td>HAND SANITIZER</td>
<td>25.20-</td>
</tr>
<tr>
<td>140689</td>
<td>20/04/15</td>
<td></td>
<td>HAND SANITIZER</td>
<td>247.80-</td>
</tr>
<tr>
<td>140764</td>
<td>20/04/15</td>
<td>WEST-CAN SEAL COATING</td>
<td>COLDMIX</td>
<td>999.60-</td>
</tr>
<tr>
<td>140764</td>
<td>20/04/15</td>
<td></td>
<td></td>
<td>999.60-</td>
</tr>
<tr>
<td>140753</td>
<td>20/04/15</td>
<td>SUNCO COMMUNICATION LONG DISTANCE CHARGES-MAR/2020</td>
<td></td>
<td>1,011.99-</td>
</tr>
<tr>
<td>140753</td>
<td>20/04/15</td>
<td></td>
<td>COUNTY LINES-APRIL 2020</td>
<td>1,940.01-</td>
</tr>
<tr>
<td>140753</td>
<td>20/04/15</td>
<td></td>
<td>SOUTH SIDE SEWER-APRIL 2020</td>
<td>299.60-</td>
</tr>
<tr>
<td>140753</td>
<td>20/04/15</td>
<td></td>
<td>FORWARD CALLS ON HOTDESK</td>
<td>304.50-</td>
</tr>
<tr>
<td>140673</td>
<td>20/04/15</td>
<td>ADAM'S OVERHEAD DOOR REMOTES-AF SHOP DOORS</td>
<td></td>
<td>126.00-</td>
</tr>
<tr>
<td>A/P Cheque No.</td>
<td>Cheque Date</td>
<td>Vendor Name</td>
<td>Invoice Description</td>
<td>Invoice Amount</td>
</tr>
<tr>
<td>----------------</td>
<td>------------</td>
<td>------------------------------</td>
<td>-------------------------------------------------------------------------------------</td>
<td>----------------</td>
</tr>
<tr>
<td>140727</td>
<td>20/04/15</td>
<td>MANITOULIN TRANSPORT</td>
<td>FREIGHT CHARGES</td>
<td>78.20-</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>TOTAL</td>
<td>126.00-</td>
</tr>
<tr>
<td>140757</td>
<td>20/04/15</td>
<td>VIVID SIGNS &amp; DESIGN4000</td>
<td>TRNF STN PERF PAPER</td>
<td>603.75-</td>
</tr>
<tr>
<td>140757</td>
<td>20/04/15</td>
<td></td>
<td>PERF INVOICE PAPER (VARIOUS)</td>
<td>813.75-</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>LETTERHEAD/TRNF STN ENVELOPES</td>
<td>3,801.00-</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>TOTAL</td>
<td>5,218.50-</td>
</tr>
<tr>
<td>140672</td>
<td>20/04/15</td>
<td>ACCESS GAS SERVICES</td>
<td>GWYNNE WATER MAR 1-31</td>
<td>87.22-</td>
</tr>
<tr>
<td>140672</td>
<td>20/04/15</td>
<td></td>
<td>MULHURST PUMP MAR 1-31</td>
<td>122.53-</td>
</tr>
<tr>
<td>140672</td>
<td>20/04/15</td>
<td></td>
<td>BLDG MAIN MAR 1-31</td>
<td>1,380.42-</td>
</tr>
<tr>
<td>140672</td>
<td>20/04/15</td>
<td></td>
<td>ADMIN BLDG MAINT MAR 1-31</td>
<td>894.10-</td>
</tr>
<tr>
<td>140672</td>
<td>20/04/15</td>
<td></td>
<td>SPL PERS DEPT MAR 1-31</td>
<td>460.83-</td>
</tr>
<tr>
<td>140672</td>
<td>20/04/15</td>
<td></td>
<td>BATTLE LAKE HOUSE MAR 1-31</td>
<td>295.99-</td>
</tr>
<tr>
<td>140672</td>
<td>20/04/15</td>
<td></td>
<td>MULH BAY PUMP MAR 1-31</td>
<td>89.60-</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>TOTAL</td>
<td>3,330.89-</td>
</tr>
<tr>
<td>140670</td>
<td>20/04/15</td>
<td>A-1 RENTALS</td>
<td>OUTRIGGER PIN FOR AWP 20-S</td>
<td>63.00-</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>TOTAL</td>
<td>63.00-</td>
</tr>
<tr>
<td>140678</td>
<td>20/04/15</td>
<td>ALSOCO CANADA CORPORACOVERALLS-MAR 31/2020(WET)</td>
<td></td>
<td>452.11-</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>TOTAL</td>
<td>452.11-</td>
</tr>
<tr>
<td>140712</td>
<td>20/04/15</td>
<td>GRADE A SERVICES</td>
<td>ROAD MAINT CONT MARCH 2020</td>
<td>18,257.40-</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>TOTAL</td>
<td>18,257.40-</td>
</tr>
<tr>
<td>140886</td>
<td>20/04/15</td>
<td>BI PURE WATER</td>
<td>DORCHESTER-OCTOBER 2019</td>
<td>1,890.00-</td>
</tr>
<tr>
<td>140886</td>
<td>20/04/15</td>
<td></td>
<td>DORCHESTER-NOVEMBER 2019</td>
<td>1,890.00-</td>
</tr>
<tr>
<td>140886</td>
<td>20/04/15</td>
<td></td>
<td>DORCHESTER-DECEMBER 2019</td>
<td>1,890.00-</td>
</tr>
<tr>
<td>140886</td>
<td>20/04/15</td>
<td></td>
<td>DORCHESTER-JANUARY 2020</td>
<td>1,890.00-</td>
</tr>
<tr>
<td>140886</td>
<td>20/04/15</td>
<td></td>
<td>DORCHESTER-FEBRUARY 2020</td>
<td>1,890.00-</td>
</tr>
<tr>
<td>140886</td>
<td>20/04/15</td>
<td></td>
<td>DORCHESTER-MARCH 2020</td>
<td>1,890.00-</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>TOTAL</td>
<td>11,340.00-</td>
</tr>
<tr>
<td>140735</td>
<td>20/04/15</td>
<td>MPE ENGINEERING LTD. PROF FEES-MAR 31/2020</td>
<td></td>
<td>2,616.08-</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>TOTAL</td>
<td>2,616.08-</td>
</tr>
<tr>
<td>140736</td>
<td>20/04/15</td>
<td>MUNISIGHT LTD.</td>
<td>MONTHLY INVOICING GIS-APR/2020</td>
<td>6,121.50-</td>
</tr>
<tr>
<td>140736</td>
<td>20/04/15</td>
<td></td>
<td>ANNUAL SUB-MUNISIGHT AG/HYBRID</td>
<td>8,085.00-</td>
</tr>
<tr>
<td>A/P No.</td>
<td>Cheque Date</td>
<td>Vendor Name</td>
<td>Description</td>
<td>Invoice Header</td>
</tr>
<tr>
<td>--------</td>
<td>-------------</td>
<td>-------------</td>
<td>-------------</td>
<td>----------------</td>
</tr>
<tr>
<td>140745</td>
<td>20/04/15</td>
<td>REYNOLDS MIRTH RICHAGENERAL MATTERS-MAR 31/2020</td>
<td>TOTAL</td>
<td>14,206.50-</td>
</tr>
<tr>
<td>140724</td>
<td>20/04/15</td>
<td>LN LAND DEVELOPMENT LN006417 RR 24-MAR 24/2020</td>
<td>TOTAL</td>
<td>458.06-</td>
</tr>
<tr>
<td>140723</td>
<td>20/04/15</td>
<td>PROGRADE SERVICES LTROAD MAINT CONT-MAR/2020</td>
<td>TOTAL</td>
<td>579.35-</td>
</tr>
<tr>
<td>140697</td>
<td>20/04/15</td>
<td>CHANDOS CONSTRUCTION PROG EST#9-LIFT STN(3A)-MAR 24</td>
<td>TOTAL</td>
<td>21,472.50-</td>
</tr>
<tr>
<td>140700</td>
<td>20/04/15</td>
<td>CLEANHARBORS CLEAN OIL SPILL-PIGEON LAKE</td>
<td>TOTAL</td>
<td>24,640.85-</td>
</tr>
<tr>
<td>140722</td>
<td>20/04/15</td>
<td>LIFT INTERACTIVE INCANNUAL HOSTING MAY/20-APR/21</td>
<td>TOTAL</td>
<td>24,640.85-</td>
</tr>
<tr>
<td>140732</td>
<td>20/04/15</td>
<td>MGT MANAGEMENT INC. CRUSHED LIMESTONE-MAR 27/20</td>
<td>TOTAL</td>
<td>24,640.85-</td>
</tr>
<tr>
<td>140702</td>
<td>20/04/15</td>
<td>COWAN, BEN MILEAGE: PICK UP SUPP-REDDEER</td>
<td>TOTAL</td>
<td>24,640.85-</td>
</tr>
<tr>
<td>140726</td>
<td>20/04/15</td>
<td>MAC TOOLS TORQUE WRENCH</td>
<td>TOTAL</td>
<td>24,640.85-</td>
</tr>
<tr>
<td>140763</td>
<td>20/04/15</td>
<td>WEST COUNTRY ENERGY WEED SPRAYING-ROLL#350500</td>
<td>TOTAL</td>
<td>24,640.85-</td>
</tr>
<tr>
<td>140758</td>
<td>20/04/15</td>
<td>VOLKER STEVIN CONTRAPROG EST#2-BF71375-MAR 25/2020</td>
<td>TOTAL</td>
<td>29,777.54-</td>
</tr>
<tr>
<td>140721</td>
<td>20/04/15</td>
<td>KMS TOOLS AND EQUIPMFLASHLIGHTS</td>
<td>TOTAL</td>
<td>29,777.54-</td>
</tr>
</tbody>
</table>

Page 21 of 138
<table>
<thead>
<tr>
<th>A/P Cheque No.</th>
<th>Cheque Date</th>
<th>Vendor Name</th>
<th>Invoice Header</th>
<th>Description</th>
<th>Invoice Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>140774</td>
<td>20/04/15</td>
<td>YOUNG, ELAINE</td>
<td>REFUND WINF HALL RENTAL DEP</td>
<td>100.00-</td>
<td>100.00-</td>
</tr>
<tr>
<td>140731</td>
<td>20/04/15</td>
<td>MCKAY WATER WORKS</td>
<td>SUPIN LOCATOR</td>
<td>1,772.40-</td>
<td>1,772.40-</td>
</tr>
<tr>
<td>140728</td>
<td>20/04/15</td>
<td>MANNARINO, APRIL</td>
<td>MILEAGE:WINF SHOP CLEANING</td>
<td>81.00-</td>
<td>81.00-</td>
</tr>
<tr>
<td>140685</td>
<td>20/04/15</td>
<td>BASSA SOCIAL INNOVAT</td>
<td>PREP OF STRAT PANDEMIC RESPONS</td>
<td>1,575.00-</td>
<td>1,575.00-</td>
</tr>
<tr>
<td>140705</td>
<td>20/04/15</td>
<td>DESHUNT ENTERPRISES</td>
<td>GARBAGE HAUL CONT MAR 2020</td>
<td>12,048.75-</td>
<td>12,048.75-</td>
</tr>
<tr>
<td>140755</td>
<td>20/04/15</td>
<td>UG EXCAVATING LTD.</td>
<td>PROG EST#1-AF WASTEWATER-MAR25</td>
<td>118,288.06-</td>
<td>118,288.06-</td>
</tr>
<tr>
<td>140719</td>
<td>20/04/15</td>
<td>JOHNSON, DARREL</td>
<td>PAYT FOR TREES REMOVED(G3)</td>
<td>10,000.00-</td>
<td>10,000.00-</td>
</tr>
<tr>
<td>140730</td>
<td>20/04/15</td>
<td>MCDERMOTT, SHEANA &amp;</td>
<td>PAYT FOR TREES REMOVED(G3)</td>
<td>5,000.00-</td>
<td>5,000.00-</td>
</tr>
<tr>
<td>140680</td>
<td>20/04/15</td>
<td>ANDERSON, BRIAN E</td>
<td>PAYT FOR TREES REMOVED(G3)</td>
<td>5,000.00-</td>
<td>5,000.00-</td>
</tr>
<tr>
<td>140749</td>
<td>20/04/15</td>
<td>SCHRAM CRANE &amp; RIGGIBASIC</td>
<td>RIG &amp; SAFE OPER TING</td>
<td>5,066.25-</td>
<td>5,066.25-</td>
</tr>
<tr>
<td>140704</td>
<td>20/04/15</td>
<td>DE LAGE LADEN</td>
<td>FINANCCOPIER CONTRACTS-JUN 14/2020</td>
<td>1,022.70-</td>
<td>1,022.70-</td>
</tr>
<tr>
<td>140738</td>
<td>20/04/15</td>
<td>PMH INSIGHTS INC</td>
<td>LOCAL GOV FRAMEWORK SUPPORT</td>
<td>10,500.00-</td>
<td>10,500.00-</td>
</tr>
<tr>
<td>A/P Cheque No.</td>
<td>Cheque Date</td>
<td>Vendor Name</td>
<td>Invoice Header</td>
<td>Description</td>
<td></td>
</tr>
<tr>
<td>---------------</td>
<td>------------</td>
<td>-------------</td>
<td>----------------</td>
<td>-------------</td>
<td></td>
</tr>
</tbody>
</table>

**FINAL TOTALS**

**TOTAL** 858,876.93-

*** END OF REPORT ***
EMERGENCY SERVICES REPORT
January 1 to April 23, 2020

General
Forty-one meetings attended, which included face to face meetings, and conference calls.

Emergency Management

COVID-19 response:

- Personal protective equipment (PPE) ordered from the Provincial Operations Center (POC) arrived last week and was distributed.
- Participate in several weekly conference calls since the beginning of the COVID-19 pandemic.
- The County continues to monitor the COVID-19 situation; Alberta had its first case on March 5th, 2020. To date, County Administration has felt that the activation of a State of Local Emergency (SOLE) was not necessary as people have been voluntarily complying with the Public Health Orders that the Provincial Government has imposed.
- The food delivery program through FCSS has been implemented for people who are to quarantine and are unable to leave their home to shop for groceries and other essential items.

Health and Safety

Continuing to prepare for the 2020 external audit. Alberta Municipal Health and Safety Association (AMHSA) have determined that having health and safety auditors attend other municipalities to conduct external audits this year may be deemed too high risk during these times. AMHSA has made the decision to have auditors conduct documentation only reviews in lieu of the full audit.
Fire Services

Weekly fire training sessions have been canceled to reduce the spread of COVID-19.

Fire responses County wide have slowed down, most likely due to more people staying home as a result of COVID-19.

The following chart shows the call volumes County wide for the year 2019. There was a total of 398 calls for service, which is average to what county fire departments respond to.

![County of Wetaskiwin Fire Department Call Out Stats - 2019](image-url)
Background

Information Services Business Plan includes an action to ‘Use a three-year replacement plan for computers and printers in order to develop and maintain the infrastructure necessary to house the County information system’ and this action has been included in the plan since 2002. Information Services Asset Management Policy # 12.0.10 (1212) was originally approved by Council in 2008 and defines what equipment is included, how the equipment will be managed for the life cycle of the equipment.

Over time, we have standardized the equipment to reduce the support required, and periodically, prices are compared from various vendors and options of purchase vs lease. Equipment has been upgraded as required, and within budget since the creation of the Information Services business unit.

In 2016, Information Services implemented an electronic asset management system for IT equipment that:

- Provides an inventory of IT devices (computers, printers, servers, etc.) which tracks make, model, serial numbers, warranty, etc.
- Monitors issues with IT devices (hardware and software issues) and provides notification of issues to IS
- Provides the ability to connect remotely to computers for troubleshooting
- Provides the ability to manage software updates
- Provides first level of anti-virus protection

The 2019 Service Capacity Review included a recommendation to:

- Life cycle of all County computers, notebooks and tablets shall be three years. Consider a leasing option to control costs and develop a Information Technology Replacement Plan to support management of IT assets.

As a result of this TSI recommendation, Information Services has requested quotes for 2020 equipment requirements for both purchase and lease.

<table>
<thead>
<tr>
<th>Option</th>
<th>Type</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purchase equipment</td>
<td>17 desktops, laptops and tablets</td>
<td>$42,061.80</td>
</tr>
<tr>
<td>Lease equipment</td>
<td>17 desktops, laptops and tablets</td>
<td>$45,220.32</td>
</tr>
<tr>
<td>Difference</td>
<td></td>
<td>$3,158.52</td>
</tr>
</tbody>
</table>
In this example, it would cost the County $3,158.52 more to lease the computers than to buy them. In addition, there would be a cost to sanitize the computer at the end of lease (this is generally about $200 per piece of equipment), and a cost to buy out the lease if we needed to retain the computer for some reason.

This cost differentiation may differ from year to year and Information Services will continue to monitor periodically.

**Recommended Resolution**

That Council approve the existing practice of allowing flexibility to purchase or lease Information Services equipment using the most cost-effective means to meet the Business Plan action and remain within Policy.
Proposed Amendment Communication Device Policy 23.0.3-
Report

Meeting Date (Report Reference Only): 20200430

Meeting (Report Reference Only): Council General

Background
The Directors reviewed Policy 23.0.3 Communication Device Policy at their meeting of February 21, 2020 (DM20200221.011). At that time, the following change was recommended for approval by Council:

**Section 5 Employee Owned Cellular Telephone** – add the following statement:
The employee uses the phone to contact supervisor for direction on a project or to call the County for assistance. Under no circumstances should the private cellular devices be used to contact the public.

A copy of the Policy with the proposed amendments shown in red is provided.

**Recommended Resolution**

that Council approve the proposed amendment to Policy 23.0.3 Communication Device.
Background
The Directors reviewed Policy 12.0.7 Computer Network and Usage at their meeting of February 21, 2020 (DM20200221.009). At that time, the following change was recommended for approval by Council:

Section 1 Definitions:
1.3. Users means all employees all persons authorized by the County to use the County’s computer network system which includes access to the Internet. Council Technology Resources Policy #11.0.5 defines computer network and internet usage for Council members.

Section 2 Procedures:

2.1. The computer network (including access to the Internet) is the property of the County of Wetaskiwin to be used for legitimate business purposes. The County recognizes that the Internet is a useful tool that provides the opportunity for users to acquire information and interact with fellow employees, Council, ratepayers, community organizations, government agencies and vendors within the scope of a user’s an individual’s assigned responsibilities. Appropriate use improves service delivery, increases operational effectiveness, and reduces costs. Users (“users”) are encouraged to acquire or share information necessary or related to the performance of an individual’s a user’s assigned responsibilities and increase their knowledge and skill in the use of the network and internet tools. Individuals Users are also encouraged to participate in educational or professional development activities. Each computer is provided with access to the Internet, subject to appropriate usage. It is important to remember that access to the Internet is a privilege, not a right.

2.5 Delete

2.7 Delete

2.8. Users authorized by the County to use removable media devices (including, but not limited to, DVDs, CDs, USB-based memory sticks, smart phones, tablets, PDAs, cell phone handsets, digital cameras, floppy disks, hardware with USB connectivity to the network) shall:

2.8.1
Section 3 Security and Virus Protection:

3.1 In order to maintain the security of individual workstations, each user staff member is responsible for their own workstation. The workstation shall be logged out, turned off, or password protected when unattended. Staff members Users are responsible for guarding their password and are to be aware of their surroundings and who is using their computer equipment. Users may not share account or password information with another person. Internet accounts are to be used only by the assigned user of the account for authorized purposes. Attempting to obtain another user’s password is strictly prohibited. A user must contact the Information Services department to obtain a password reset if they have reason to believe that any unauthorized person has learned their password. They are to report any suspicious acts such as non-staff unauthorized users on County machines to the Information Services department.

A copy of the Policy with the proposed amendments shown in red is provided.

**Recommended Resolution**

that Council approve the amendments to Policy 12.0.7 Computer Network and Internet Usage.
COMPUTER NETWORK AND INTERNET USAGE POLICY #12.0.7

POLICY STATEMENT

The Council of the County of Wetaskiwin No. 10 places priority on the professional, responsive, and cost-effective representation of ratepayer’s interests in the provision of services. The use of information technology should occur in a responsible manner that will enhance service to the ratepayers and minimize operational costs.

1. DEFINITIONS

   1.1. Offensive and Inappropriate Material includes, but is not limited to, pornography, hate literature, obscene materials, and any material which contravenes human rights legislation.

   1.2. Protected Information means personal, confidential or sensitive information and includes all information that is not to be disclosed under the Freedom of Information and Protection of Privacy Act.

   1.3. Users means all employees all persons authorized by the County to use the County’s computer network system which includes access to the Internet. Council Technology Resources Policy #11.0.5 defines computer network and internet usage for Council members.

2. PROCEDURES (APPROPRIATE USE OF INTERNET AND COUNTY COMPUTER NETWORK):

   2.1. The computer network (including access to the Internet) is the property of the County of Wetaskiwin to be used for legitimate business purposes. The County recognizes that the Internet is a useful tool that provides the opportunity for users to acquire information and interact with fellow employees, Council, ratepayers, community organizations, government agencies and vendors within the scope of an individual’s assigned responsibilities. Appropriate use improves service delivery, increases operational effectiveness, and reduces costs. Users (“users”) are encouraged to acquire or share information necessary or related to the performance of an individual’s a user’s assigned responsibilities and increase their knowledge and skill in the use of the network and internet tools. Individuals users are also encouraged to participate in educational or professional development activities. Each
computer is provided with access to the Internet, subject to appropriate usage. It is important to remember that access to the Internet is a privilege, not a right.

2.2. Users accessing the Internet do so at their own risk. The County of Wetaskiwin is not responsible for material viewed or downloaded by users from the Internet. Users are cautioned that many sites include offensive and inappropriate material. It may be difficult to avoid some unsolicited contact with such material while using the Internet. However, users must avoid intentionally accessing sites or engaging in practices on the Internet that may have the potential to bring the County into disrepute.

2.3. Users have a responsibility to use the computer resources and the Internet in a professional, lawful and ethical manner. The use of the Internet or e-mail for unlawful purposes including, but not limited to copyright infringement, obscenity, libel, slander, fraud, defamation, plagiarism, harassment, intimidation, forgery, impersonation, illegal gambling, soliciting for illegal pyramid schemes, and computer tampering (e.g. spreading viruses) is strictly prohibited. Other inappropriate uses of the computer resources include electronic chain letters, mass mailing of unsolicited e-mail, establish County computers as participants in any peer-to-peer network (unless approved by Management), or use any unapproved services (i.e. voice communications) over the internet. The County’s computer network may not be used to distribute, view or store commercial or personal advertisements. Protected information must not be exposed to Internet access or transmitted by e-mail unless approved security precautions are taken.

2.4. All users must review the Computer Network and Internet Usage Policy, and complete the attached Network, Internet and email Account Application form, providing authorization and agreeing to abide by the terms of this policy, prior to the creation of Network, Internet or email Accounts

2.5. Users wishing to have their County email address forwarded to a personal email account must request this transfer by completing the attached Forward to Personal Email, providing authorization and agreeing to assume responsibility to notify the County of personal email account changes.

2.6. Users authorized by the County to access the network offsite (remote connection) must request the equipment by completing the attached Offsite Usage Agreement, and agreeing to the terms of this policy. Final disposition of the equipment will be decided based on the Information Services Asset Management Policy #12.0.10.

2.7. Users authorized by the County to access the network offsite (remote connection) may be eligible for a County internet account for offsite usage or a subsidy of up to $150.00 per month for an internet connection at home (upon user providing copies of monthly invoice).
2.8. Users authorized by the County to use removable media devices (including, but not limited to, DVDs, CDs, USB-based memory sticks, smart phones, tablets, PDAs, cell phone handsets, digital cameras, floppy disks, hardware with USB connectivity to the network) shall:

2.8.1 Employ reasonable physical security measures to protect the County information.

2.8.2 Return defective removable media devices to the Information Services department for disposal.

2.8.3 Scan removable media devices for viruses prior to accessing files on the County network.

3. SECURITY AND VIRUS PROTECTION

3.1 In order to maintain the security of individual workstations, each user staff member is responsible for their own workstation. The workstation shall be logged out, turned off, or password protected when unattended. Staff members Users are responsible for guarding their password and are to be aware of their surroundings and who is using their computer equipment. Users may not share account or password information with another person. Internet accounts are to be used only by the assigned user of the account for authorized purposes. Attempting to obtain another user’s password is strictly prohibited. A user must contact the Information Services department to obtain a password reset if they have reason to believe that any unauthorized person has learned their password. They are to report any suspicious acts such as non-staff unauthorized users on County machines to the Information Services department.

4. PERSONAL USE

4.1. Generally, computer usage, including but not limited to Internet/e-mail use, should be restricted to official County business. However, occasional appropriate personal use of the computer is permitted subject to the following.

4.2. Personal use:

4.2.1. Is limited to incidental amounts of a user’s time during non-business hours that is before and after regular work hours and lunch hours.

4.2.2. Shall not interfere with the users or any other user’s job performance.

4.2.3. Shall not have undue effect on the computer or company’s network performance.

4.2.4. Shall not cause the County to incur a direct cost due to the storage of personal e-mail or Internet material. Consequently, users receiving personal e-mail should read it and delete it. Users shall not store their personal e-mail or Internet material on the County’s computer system.

4.2.5. Shall not violate any other policies, provisions, guidelines or standards (including those outlined within this document).
4.3. Should the amount of personal Internet usage cause the County to incur costs over and above the regular monthly fees, Administration will review these guidelines and adjust as they deem necessary.

5. NO EXPECTATION OF PRIVACY

5.1 Users are given computers and Internet access to assist them in performance of their jobs. Administration of the County of Wetaskiwin has the right to randomly monitor, without notification, and log any and all aspects of its computer system including, but not limited to, Internet sites visited by the Users, chat and newsgroups, file downloads, e-mails and all communications sent and received by users. Users should have no expectation of privacy in anything they create, store, send or receive using the County’s computer equipment.

5.2 The County of Wetaskiwin also reserves the right to utilize software that makes it possible to identify and block access to Internet sites containing sexually explicit or other material deemed inappropriate in the workplace.

6. DISCIPLINARY ACTION

6.1 Alleged inappropriate use of the Internet, e-mail, or other technological tools and information will result in disciplinary action as outlined by the County’s Incremental Discipline Policy #12.1.6.
County of Wetaskiwin No 10

Request for Network, Internet & e-mail Account

County of Wetaskiwin No 10 employees are eligible for network accounts (where network access is a requirement for the job), website and e-mail access. For protection of privacy reasons, County of Wetaskiwin No 10 will not automatically create an e-mail ID for any individual.

Employee: ____________________________________________  (First Middle Initial Last)

Department: ____________________________________________

I hereby agree to the following:

1. I give authorization to County of Wetaskiwin No 10 to create a network, website and/or email account on my behalf. I understand that management has the right to refuse this request.

2. I have read the County of Wetaskiwin No 10’s Policy for Computer Network and Internet Usage, and I agree to abide by the terms of this policy.

3. I understand that information on the network, including but not limited to, documents, internet usage, is the property of the County of Wetaskiwin, and management has the right to randomly monitor, without notification, any of the information stored on the network. I also acknowledge that e-mail is not private, and that the County of Wetaskiwin No 10 has no control over who will see my mail. I also understand that the source of electronic mail could be easily traced back to the County of Wetaskiwin No 10.

Employee Signature: ________________________________________  Date:____________________

For Office Use Only:
Access approved by: ________________________________________  Date:____________________

☐ Network account  Account Name: ____________________________________________

☐ iSeries account  Account Name: ____________________________________________

☐ Email account  Account Name: ____________________________________________

☐ Website account  Account Name: ____________________________________________

Comments:  _______________________________________________________________________________
County of Wetaskiwin No 10
Offsite Usage Agreement

Name: ________________________________  Department: ________________________________

Description of Equipment: ________________________________  Value: ________________________________

Description of Software: ________________________________  Value: ________________________________

Purpose of Transfer: ________________________________

Reimbursement for Internet Connection at Home: ________________________________  Value: ________________________________

CAO Approval: ________________________________  Date: ________________________________

I hereby agree to the following conditions with respect to use of the equipment, software, and data described above:

1. Ownership of the above will remain County of Wetaskiwin No 10.
2. The above is intended to be used for County of Wetaskiwin No 10 business purposes.
3. The above will be returned to County of Wetaskiwin No 10 at their request.
4. Upon termination of employment/association with County of Wetaskiwin No 10, the above items will be returned. If they are not returned in good order, then the County may be reimbursed for the items listed above at the value stated (subject to depreciation).

Employee Signature: ________________________________  Witness: ________________________________

Note:
• The intent of this document is to record the transfer of equipment, software and data used offsite by County of Wetaskiwin No 10 Councilors, Consultants and Employees.
• This agreement is to be completed in all cases when an employee removes County of Wetaskiwin No 10 equipment and/or software from business premises.

Date Returned: ________________________________  CAO Initial: ________________________________
Received by: ________________________________  Signature: ________________________________
Background
The Directors reviewed Policy 11.0.5 Council Technology Resources at their meeting of February 21, 2020 (DM20200221.008). At that time, the following change was recommended for approval by Council:

1. DEFINITIONS
1.3. Users means all Council members all persons authorized by the County to use the County’s computer network system which includes access to the Internet.

2. PROCEDURES (APPROPRIATE USE OF INTERNET AND COUNTY COMPUTER NETWORK)
2.1. The computer network (including access to the Internet) is the property of the County of Wetaskiwin to be used for legitimate business purposes. The County of Wetaskiwin recognizes that the Internet is a useful tool that provides the opportunity for users to acquire information and interact with employees, Council, ratepayers, community organizations, government agencies and vendors within the scope of an individual’s assigned responsibilities. Appropriate use improves service delivery, increases operational effectiveness, and reduces costs. Users (“users”) are encouraged to acquire or share information necessary or related to the performance of a user’s an individual’s assigned responsibilities and increase their knowledge and skill in the use of the network and internet tools. Individuals Users are also encouraged to participate in educational or professional development activities. Each computer is provided with access to the Internet, subject to appropriate usage. It is important to remember that access to the Internet is a privilege, not a right.

2.5 Delete

2.6. Users authorized by the CAO or Director of Information Services to use removable media devices (including, but not limited to, DVDs, CDs, USB-based memory sticks, smart phones, tablets, PDAs, cell phone handsets, digital cameras, floppy-disks, hardware

4. PERSONAL USE

4.2.1 Delete

4.2.2 Delete
6. COUNTY/COUNCIL MEMBER OWNED EQUIPMENT

On all points change “Council Member” to “User”

6.2 Users Council members are authorized by the CAO or Director of Information Services to access the network offsite (remote connection for email and agenda packages from offsite), and are eligible to receive the necessary equipment (to be determined in consultation with the Director of Information Services) to access the County of Wetaskiwin network. Any user council member who requires Information Services equipment to access the County network must request the equipment by completing the attached Offsite Usage Agreement and agreeing to the terms of this Policy.

Request for Network, Internet & e-mail Account
On all points change “Council Member” to “User”

Offsite Usage Agreement
On all points change “Council Member” to “User”

A copy of the Policy with the proposed amendments shown in red is provided.

Recommended Resolution

that Council approve proposed amendments to Policy 11.0.5 Council Technology Resources.
COUNCIL TECHNOLOGY RESOURCES POLICY #11.0.5

POLICY STATEMENT

The Council of the County of Wetaskiwin No. 10 places priority on the professional, responsive, and cost-effective representation of ratepayer’s interests in the provision of services. The use of information technology should occur in a responsible manner that will enhance service to the ratepayers and minimize operational costs.

1. DEFINITIONS

1.1. Offensive and Inappropriate Material includes, but is not limited to, pornography, hate literature, obscene materials, and any material which contravenes human rights legislation.

1.2. Protected Information means personal, confidential or sensitive information and includes all information that is not to be disclosed under the Freedom of Information and Protection of Privacy Act.

1.3. Users means all Council members all persons authorized by the County to use the County’s computer network system which includes access to the Internet.

2. PROCEDURES (APPROPRIATE USE OF INTERNET AND COUNTY COMPUTER NETWORK)

2.1. The computer network (including access to the Internet) is the property of the County of Wetaskiwin to be used for legitimate business purposes. The County of Wetaskiwin recognizes that the Internet is a useful tool that provides the opportunity for users to acquire information and interact with employees, Council, ratepayers, community organizations, government agencies and vendors within the scope of an individual’s assigned responsibilities. Appropriate use improves service delivery, increases operational effectiveness, and reduces costs. Users (“users”) are encouraged to acquire or share information necessary or related to the performance of a user’s assigned responsibilities and increase their knowledge and skill in the use of the network and internet tools. Individuals Users are also encouraged to participate in educational or professional development activities. Each computer is provided with access to the Internet, subject to appropriate usage. It is important to remember that access to the Internet is a privilege, not a right.

11.0 COUNCIL
Municipal Policy & Procedures Manual
2.2. Users accessing the Internet do so at their own risk. The County of Wetaskiwin is not responsible for material viewed or downloaded by users from the Internet. Users are cautioned that many sites include offensive and inappropriate material. It may be difficult to avoid some unsolicited contact with such material while using the Internet. However, users must avoid intentionally accessing sites or engaging in practices on the Internet that may have the potential to bring the County into disrepute.

2.3. Users have a responsibility to use the computer resources and the Internet in a professional, lawful and ethical manner. The use of the Internet or e-mail for unlawful purposes including, but not limited to copyright infringement, obscenity, libel, slander, fraud, defamation, plagiarism, harassment, intimidation, forgery, impersonation, illegal gambling, soliciting for illegal pyramid schemes, and computer tampering (e.g. spreading viruses) is strictly prohibited. Other inappropriate uses of the computer resources include electronic chain letters, mass mailing of unsolicited e-mail, establish County computers as participants in any peer-to-peer network (unless approved by Management), or use any unapproved services (i.e. voice communications) over the internet. The County’s computer network may not be used to distribute, view or store commercial or personal advertisements. Protected information must not be exposed to Internet access or transmitted by e-mail unless approved security precautions are taken.

2.4. All users must review the Computer Network and Internet Usage Policy, and complete the attached Network, Internet and email Account Application form, providing authorization and agreeing to abide by the terms of this policy, prior to the creation of Network, Internet or email Accounts.

2.5. Users authorized by the CAO or Director of Information Services to access the network offsite (remote connection) may be eligible for a County internet account for offsite usage or a subsidy of up to $150.00 per month for an internet connection at home (upon user providing copies of monthly invoice).

2.6. Users authorized by the CAO or Director of Information Services to use removable media devices (including, but not limited to, DVDs, CDs, USB-based memory sticks, smart phones, tablets, PDAs, cell-phone handsets, digital cameras, floppy disks, hardware with USB connectivity to the network) shall:

2.6.1. Employ reasonable physical security measures to protect the County information

2.6.2. Return defective removable media devices to the Information Services department for disposal.

2.6.3. Scan removable media devices for viruses prior to accessing files on the County network.

3. SECURITY AND VIRUS PROTECTION
3.1 In order to maintain the security of individual workstations, each user is responsible for their own workstation. The workstation shall be logged out, turned off, or password protected when unattended. Users are responsible for guarding their password and are to be aware of their surroundings and who is using their computer equipment. Users may not share account or password information with another person. Internet accounts are to be used only by the assigned user of the account for authorized purposes. Attempting to obtain another user’s password is strictly prohibited. A user must contact the Information Services department to obtain a password reset if they have reason to believe that any unauthorized person has learned their password. They are to report any suspicious acts such as non-staff users on County machines to the Information Services department.

4. PERSONAL USE

4.1. Generally, computer usage, including but not limited to Internet/e-mail use, should be restricted to official County business. However, occasional appropriate personal use of the computer is permitted subject to the following.

4.2. Personal use:

   4.2.1. Is limited to incidental amounts of a user’s time during non-business hours that is before and after regular work hours and lunch hours.
   4.2.2. Shall not interfere with the users or any other user’s job performance.
   4.2.3. Shall not have undue effect on the computer or company’s network performance.
   4.2.4. Shall not cause the County to incur a direct cost due to the storage of personal e-mail or Internet material. Consequently, users receiving personal e-mail should read it and delete it. Users shall not store their personal e-mail or Internet material on the County’s computer system.
   4.2.5. Shall not violate any other policies, provisions, guidelines or standards (including those outlined within this document).

4.3. Should the amount of personal Internet usage cause the County to incur costs over and above the regular monthly fees, Administration will review these guidelines and adjust as they deem necessary.

5. NO EXPECTATION OF PRIVACY

5.1 Users are given computers and Internet access to assist them in performance of their jobs. Administration of the County of Wetaskiwin has the right to randomly monitor, without notification, and log any and all aspects of its computer system including, but not limited to, Internet sites visited by the Users, chat and newsgroups, file downloads, e-mails and all communications sent and received by users. Users should have no expectation of privacy in anything they create, store, send or receive using the County’s computer equipment.
5.2 The County of Wetaskiwin also reserves the right to utilize software that makes it possible to identify and block access to Internet sites containing sexually explicit or other material deemed inappropriate in the workplace.

6. **COUNTY/COUNCIL MEMBER OWNED EQUIPMENT**

6.1 The County of Wetaskiwin will provide Information Technology equipment, (including, but not limited to laptop computers) required by a User Council member to carry out business for the County. This includes access to County email, agenda packages, etc.

6.2 Users Council members are authorized by the CAO or Director of Information Services to access the network offsite (remote connection for email and agenda packages from offsite), and are eligible to receive the necessary equipment (to be determined in consultation with the Director of Information Services) to access the County of Wetaskiwin network. Any user council-member who requires Information Services equipment to access the County network must request the equipment by completing the attached Offsite Usage Agreement and agreeing to the terms of this Policy.

6.3 Users Council members authorized by the CAO or Director of Information Services to access the network offsite and wish to use their own equipment may be eligible for a subsidy. The County of Wetaskiwin is not responsible under this policy to provide hardware or software support to any equipment or software that is NOT County property.

6.4 Any user Council-member, at the end of their term of office, may elect to purchase their Information Services equipment at fair market value (as determined by the Director of Information Services). This equipment would be subject to sanitization prior to the sale in order to protect the intellectual property of the County of Wetaskiwin and the confidentiality of personal information.
COUNCIL REIMBURSEMENT FOR OFFSITE USAGE

Option 1: County owned computer equipment (desktop, laptop, tablet or other device) with Council Member allowance for communication device (cell phone or smart phone) and internet access.

The County of Wetaskiwin will ensure that:
- User Council member will have access to County network while at the County Office, and remote access email, calendars, etc. and meeting management software on County website.
- All County owned equipment and software is standardized, current, compatible and updated on a regular basis.
- All County owned equipment has real time protection from viruses, and other security risks.
- County Information Services staff will support all County owned equipment, and troubleshoot issues with hardware or software.

Users Council members will ensure that:
- All County information is protected and held confidential, regardless of where it is stored.
- Users Councillors would be responsible for the operation of their own communication devices (cell phone or smart phones) and internet access and would need to contract a third party to troubleshoot their personal equipment.
- The User Council member would be responsible to must have an active cellular telephone in his/her possession at all times an active cellular telephone.
- The User Council member must provide administration with the cellular telephone number. If the cellular telephone number changes, the User Council member shall advise administration immediately of the new number.
- Users Council members have their choice for type of internet account and communication device (cell phone, or smart phone), and will be eligible for a communication device and internet access allowance of $200.00 per month.

Option 2: User Council member owned computer equipment (desktop, laptop, tablet or other device), communication device (cell phone or smart phone) and internet access.

The County of Wetaskiwin will ensure that:
- User Council member will have access to County network while at the County Office, and remote access to email, calendars, etc. and meeting management software on County website.

Users Council members will ensure that:
- All County information is protected and held confidential, regardless of where it is stored.
- Councillors would be responsible for the operation of their own computer equipment, communication devices (cell phone or smart phones) and would need to contract a third party to troubleshoot their personal equipment.
- The User Council member would be responsible to must have an active cellular telephone in his/her possession at all times an active cellular telephone.
- The User Council member must provide administration with the cellular telephone number. If the cellular telephone number changes, the User Council member shall advise administration immediately of the new number.
- User Council member have their choice for type of computer equipment, internet account and communication device (cell phone, or smart phone), and will be eligible for a computer equipment, communication device and internet access allowance of $250.00 per month.
County of Wetaskiwin No 10
Request for Network, Internet & e-mail Account

County of Wetaskiwin No 10 users employees are eligible for network accounts (where network access is a requirement for the job), website and e-mail access. For protection of privacy reasons, County of Wetaskiwin No 10 will not automatically create an e-mail ID for any individual.

Employee: ____________________________________________
(First Middle Initial Last)

Department: ____________________________________________

I hereby agree to the following:

1. I give authorization to County of Wetaskiwin No 10 to create a network, website and/or email account on my behalf. I understand that management has the right to refuse this request.
2. I have read the County of Wetaskiwin No 10’s Policy for Computer Network and Internet Usage, and I agree to abide by the terms of this policy.
3. I understand that information on the network, including but not limited to, documents, internet usage, is the property of the County of Wetaskiwin, and management has the right to randomly monitor, without notification, any of the information stored on the network. I also acknowledge that e-mail is not private, and that the County of Wetaskiwin No 10 has no control over who will see my mail. I also understand that the source of electronic mail could be easily traced back to the County of Wetaskiwin No 10.

I choose the following option for the length of my term of office:

☐ Option 1:
County owned computer equipment (desktop, laptop, tablet or other device) with allowance for communication device (cell phone or smart phone) and internet access.

☐ Option 2:
User Council member owned computer equipment (desktop, laptop, tablet or other device), communication device (cell phone or smart phone) and internet access.

Employee Signature: ____________________________________________ Date: ___________________

For Office Use Only:
Access approved by: ____________________________________________ Date: ___________________

☐ Network account
☐ Email account
☐ Website account

Comments: _______________________________________________________________________________
County of Wetaskiwin No 10
Offsite Usage Agreement

Name: ________________________________

Description of Equipment: Value: __________________________

Description of Software: Value: __________________________

Purpose of Transfer: __________________________

Reimbursement for Internet Connection at Home: Value: __________________________

CAO Approval: __________________________ Date: __________________________

I hereby agree to the following conditions with respect to use of the equipment, software, and data described above:

1. Ownership of the above will remain County of Wetaskiwin No 10.
2. The above is intended to be used for County of Wetaskiwin No 10 business purposes.
3. The above will be returned to County of Wetaskiwin No 10 at their request.
4. Upon termination of employment/association with County of Wetaskiwin No 10, the above items will be returned. If they are not returned in good order, then the County may be reimbursed for the items listed above at the value stated (subject to depreciation).

User Employee Signature: __________________________ Witness: __________________________

Note:
- The intent of this document is to record the transfer of equipment, software and data used offsite by County of Wetaskiwin No 10 Councilors, Consultants and Employees.
- This agreement is to be completed in all cases when an employee removes County of Wetaskiwin No 10 equipment and/or software from business premises.

Date Returned: __________________________ CAO Initial: _________

Received by: __________________________ Signature: __________________________
Proposed Amendment-Policy 12.1.17 Administration Building Security and Access-Report

Meeting Date (Report Reference Only): 20200430

Meeting (Report Reference Only): Council General

Background
The Directors reviewed Policy 12.1.17 Administration Building Security & Access at their meeting of February 21, 2020 (DM20200221.010). At that time, the following minor changes and housekeeping were recommended for approval by Council:

Section 1.2 West Wing Door:
- 7:30 a.m. until 7:00 p.m. for Level 2-3, always for Levels 1 and 3-2, no access for Level 4

Section 1.2 North Wing Door:
- add the word “emergency” exit door

Section 3.1 Security Codes
- Change “security codes” to “security access codes”
- Add East End Foreman & Parks Foreman

Appendix “A” Level 2:
- Change “security code” to “keyless access code”
- Add East End Foreman & Parks Foreman

Appendix “A” Level 3:
- Change “security code” to “keyless access code”
- Add Accounts Receivable/Utilities Clerk
- Delete Community Learning Council Coordinator
- Add statement “Any operations staff, as approved by the Director of Public Works or Director of Agricultural Services”

Appendix “A” Delegation of Authority:
- Delete (redundant)

A copy of the Policy with the proposed amendments shown in red is provided.

Recommended Resolution

that Council approve the proposed amendments to Policy 12.1.17 Administration Building Security & Access.
ADMINISTRATION BUILDING SECURITY AND ACCESS POLICY #12.1.17

POLICY STATEMENT

The County of Wetaskiwin recognizes the importance of building security and access for employees to enter the Administration Building to complete their work duties. The County of Wetaskiwin also recognizes the need for employees to feel and be safe when employees are in the Administration Building. The intent of this policy is to identify which employees require access to the Administration Building and when the employees require that access.

PROCEDURES

SECTION 1: KEYLESS ENTRY

1.1 Council authorizes the use of a keyless entry system to designated employees and County Council. Appendix ‘A’ describes the positions which have been identified as requiring access to the Administration Building and when that access is required.

1.2 Doors to the Administration Building will open using the keyless entry system during the following hours:

<table>
<thead>
<tr>
<th>DOOR</th>
<th>ACCESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Front</td>
<td>will be unlocked using a key from 8:30 a.m. until 4:30 p.m..</td>
</tr>
<tr>
<td>Coffee Room</td>
<td>7:30 a.m. until 7:00 p.m. for Levels 2, 3 and 4, always for Level 1</td>
</tr>
<tr>
<td>East Wing</td>
<td>7:30 a.m. until 7:00 p.m. for Levels 2 and 3, always for Level 1, no access for Level 4</td>
</tr>
<tr>
<td>South Wing</td>
<td>7:30 a.m. until 7:00 p.m. for Levels 2 and 3, always for Level 1, no access for Level 4</td>
</tr>
<tr>
<td>West Wing</td>
<td>7:30 a.m. until 7:00 p.m. for Level 2, always for Levels 1 and 3, no access for Level 4</td>
</tr>
<tr>
<td>North Wing</td>
<td>shall only be used as an emergency exit door.</td>
</tr>
<tr>
<td>Council</td>
<td>7:30 a.m. until 5:00 p.m. for Levels 2, 3 and 4, always for Level 1</td>
</tr>
</tbody>
</table>

1.3 Employees requiring access to the Administration Building during non-regular office hours shall make arrangements with their immediate supervisor for such access.
SECTION 2: KEYS

2.1 Council authorizes the use of keys to designated employees for use in emergent situations such as power failure. The following positions have been designated as requiring keys to the Administration Building:

- ASB Foreman
- Assistant Chief Administrative Officer
- Assistant Director of Public Works
- Chief Administrative Officer
- Community Peace Officer(s)
- Custodian
- Director of Agricultural Services
- Director of Emergency Services
- Director of Information Services
- Director of Public Works
- Information Services Assistant(s)

SECTION 3: SECURITY CODES

3.1 Council authorizes the use of security access codes to designated employees. The following positions have been designated as requiring security access codes to the Administration Building (assigned with Level 1 or 2 access):

- ASB Foreman
- Assistant Chief Administrative Officer
- Assistant Director of Public Works
- Bylaw/Animal Control
- Chief Administrative Officer
- Communications Officer
- Community Peace Officer(s)
- Custodian
- Development Officer
- Director of Agricultural Services
- Director of Assessment
- Director of Emergency Services
- Director of Finance
- Director of Information Services
- Director of JEDI
- Director of Leisure & Community Services
- Director of Planning & Economic Development
- Director of Public Works
- East End Foreman
- Horticulturist
- Information Services Assistant(s)
- Parks Foreman
- Sustainable Agriculture Coordinator
- Utility Foreman

SECTION 4: DELEGATED AUTHORITY

4.1 The responsibility to authorize which position is designated and which Level that position is designated to have been delegated to the Chief Administrative Officer (CAO).

4.2 The responsibility to authorize keyless entry system access has been delegated to the Director of Information Services.

4.3 The responsibility to authorize the Keys and Security Access Codes has been delegated to the Director of Agricultural Services.
APPENDIX ‘A’

The following list describes the positions that have been identified as requiring access to the Administration Building and when that access is required:

**Level 1:** Unlimited Access to all doors throughout the Administration Building 24 hours per day
- Director of Agricultural Services
- Custodian

**Level 2:** Access with a security keyless access code to all doors from 7:30 a.m. until 7:00 p.m., Monday to Friday and the West Wing door anytime.
- ASB Foreman
- Assistant Chief Administrative Officer
- Assistant Director of Public Works
- Bylaw/Animal Control
- Chief Administrative Officer
- Communications Officer
- Community Peace Officer(s)
- Development Officer
- Director of Assessment
- Director of Emergency Services
- Director of Finance
- Director of Information Services
- Director of JEDI
- Director of Leisure & Community Services
- Director of Planning & Economic Development
- Director of Public Works
- East End Foreman
- Horticulturist
- Information Services Assistant(s)
- Parks Foreman
- Sustainable Agriculture Coordinator
- Utility Foreman

**Level 3:** Access without a security keyless access code to all doors from 7:30 a.m. until 7:00 p.m., Monday to Friday, excluding Statutory Holidays.
- Accountant
- Accounts Payable
- Accounts Receivable/Utilities Clerk
- Administrative Assistant(s)
- Assessor
- Assistant Development Officer(s)
- Community Learning Council Coordinator
- Executive Assistant
- JEDI Office Manager
- Municipal Intern(s)
- Payroll
- Planning & Development Technologist
- Any operations staff, as approved by the Director of Public Works or Director of Agricultural Services

**Level 4:** Access to Council door (South Wing) and Coffee Room door, 7:30 a.m. until 5:00 p.m., Monday to Friday excluding Statutory Holidays.
- Councillor(s)

**DELEGATION OF AUTHORITY**
Please refer to Section 4 of the Policy.
Support for County of Wetaskiwin Recreation Facilities - Report

Meeting Date (Report Reference Only): 20200430
Meeting (Report Reference Only): Council General

Background

At the Council General meeting held on April 14, 2020, Council directed administration develop a plan to utilize the recreation zone funding to assist Halls due to the potential loss of revenue during the COVID-19 situation. (CG20200414.017, CG20200414.016)

The County has recognized during this unprecedented time our municipal recreation system will experience a severe loss of revenue due to the required closure of recreation facilities, the suspension of programs and the pause on recreation and sport tourism. The County is taking action to protect our current recreational facility infrastructure amidst the ongoing COVID-19 pandemic. As recreation plays a critical role in the mental and physical health, our current facilities will play a critical role in the recovery of our community.

The “COVID-19 Support for County of Wetaskiwin Recreation Facilities” program has been created to protect local County of Wetaskiwin Community Facilities from the economic disruption of COVID-19 and position our facilities for recovery in the future. This program is to provide operating assistance to Recreational Facilities to assist with the potential loss of revenue during the COVID-19 situation.

The “COVID-19 Support for County of Wetaskiwin Recreation Facilities” program is attached for Councils review.

Administration will be allocating requested dollars from the applicants’ recreation zone.

Recommended Resolution

that Council approve the “COVID-19 support for County of Wetaskiwin Recreation Facilities” program as presented.
COVID-19 Support for County of Wetaskiwin Recreation Facilities

The County of Wetaskiwin has recognized during this unprecedented time our municipal recreation system will experience a severe loss of revenue due to the required closure of recreation facilities, the suspension of programs and the pause on recreation and sport tourism. The County of Wetaskiwin is taking action to protect our current recreational facility infrastructure amidst the ongoing COVID-19 pandemic. As recreation plays a critical role in the mental and physical health, our current facilities will play a critical role in the recovery of our community.

This program has been created to protect local County of Wetaskiwin Community Facilities from the economic disruption of COVID-19 and position our facilities for recovery in the future. This program is to provide operating assistance to Recreational Facilities to assist with the potential loss of revenue during the COVID-19 situation.

Definition

Recreation Facilities: For the purpose of this Program, Recreation Facilities are classified as community halls. These facilities are usually made available to the general public for usage through rental rates.

Procedure

1. Each Not-For-Profit Community Association that actively maintains and operates a Recreation Facility in the County of Wetaskiwin No.10 may submit one (1) application for the COVID-19 Support for County of Wetaskiwin Recreation Facilities Grant.
   a. The Community Association must contact the Director of Leisure & Community Services prior to the application being submitted.
   b. The Director of Leisure & Community Services will review all the correspondence from section 3. Once the review process has been completed, Administration will present to Council for final review and decision.
2. Financial assistance available with a **maximum 75%** of eligible operating costs with GST being included in the amounts awarded include (copies of invoices to be provided):
   a. Sewer servicing (e.g. septic tank service)
   b. Electricity
   c. Natural Gas, Propane, Oil
   d. Landscaping maintenance (grass cutting, tree removal, etc.)
   e. Insurance Costs

3. Each submitted Application shall include the following:
   a. Most current financial statement.
   b. Most current bank statements.
   c. Copies of current operating expenses.

4. The approved applicant will be required to fill out the “Monthly Operational Cost Form” for each month that financial support is needed.

5. The County of Wetaskiwin retains the right to deny funding requests if the Not-For-Profit Community Association has enough funds to support their operational expenses.

Geoff Lynch
Director of Leisure & Community Services
780-361-6227 (direct)
glynch@county10.ca
COVID-19 Support for County of Wetaskiwin Recreation Facilities Application

Organization Name: 

Organization Mailing Address: Note – all correspondence and any funds will be mailed to this address

Not for Profit Registration Certificate Attached? YES NO

Contact Name: Contact Position:

Phone Number: Fax Number:

Email:

Project Name: Community Facility Operational Support

The estimated number of months financial support may be required.

Copy of Financial Statements Attached? Yes No

Copy of Bank Statements Attached? Yes No

Copy of Operational Expenses? Yes No

**Operational Expenses must be filled out in the project costing form below**

<table>
<thead>
<tr>
<th>MONTHLY OPERATIONAL COSTS FORM</th>
</tr>
</thead>
<tbody>
<tr>
<td>MONTH:</td>
</tr>
<tr>
<td>INV DATE</td>
</tr>
<tr>
<td>$</td>
</tr>
<tr>
<td>$</td>
</tr>
<tr>
<td>$</td>
</tr>
<tr>
<td>$</td>
</tr>
<tr>
<td>$</td>
</tr>
<tr>
<td>TOTAL</td>
</tr>
</tbody>
</table>
2020 Cemetery Operating Assistance Grant - Report

Meeting Date (Report Reference Only): April 30, 2020
Meeting (Report Reference Only): Council General

Background
Annually the County offers Cemetery Grants to various Cemeteries throughout the County in accordance with the "Cemetery Maintenance Grant Policy #1805". The Cemetery Operating Assistance Grant Program is available upon receipt of prior year's financial statement and budget applications. The prior year’s applicants are forwarded an application. The grant available is $10.00 per plot to a maximum of $1,000.00.

To date 27 Cemeteries out of 27 have applied for the grant for a total of $24,700.00.

It should be noted that the Grandview Cemetery will no longer be receiving a Cemetery grant, as the Cemetery has been inactive (no additional plots) for many years. The County has taken over the Cemetery.

The budget for 2020 for Cemeteries is $54,650.00; $28,654.00 is allocated to the City of Wetaskiwin for the Wetaskiwin Memorial Cemetery; $24,650.00 is allocated to other local organizations cemeteries and the remaining $1,346.00 is to be allocated to reserves. Provided for Councils review is a detailed listing of the recipients of the 2019 Cemetery Operating Grant including their 2020 grant request.

As the total requested amount from the Cemeteries exceeds the budgeted amount by $50.00, Administration recommends that the overage be transferred from the Cemetery reserves to cover the over expenditures.

Recommended Resolution
that Council approve the request from the 27 Cemetery Groups located in the County of Wetaskiwin in accordance with the "Cemetery Maintenance Grant Policy #1805" for 2020 in the amount of $24,700.00 with the $50.00 overage to be transferred from the Cemetery reserves to cover the over expenditure.
CEMETERY MAINTENANCE GRANT POLICY #1805

POLICY STATEMENT

The Council of the County of Wetaskiwin No. 10 believes that certain amounts of money should be included in its Municipal Budget each year for payment of grants to Cemetery Associations located within the County of Wetaskiwin for the maintenance of cemeteries.

PROCEDURES

The standard funding allocation will be $10.00 per grave, with $100.00 being the minimum and $1,000.00 the maximum.

Recipients of this grant shall submit a financial statement detailing expenditures for the previous year (ending December 31st) under the Financial Statement section of the grant application.

The Cemetery Associations shall apply for the grant funding each year, March 31st.

Example: A cemetery with 10 plots would receive the minimum allotment of $100.00; a cemetery with 30 plots would receive $300.00; a cemetery with 66 plots would receive $660.00; and a cemetery with 225 plots would receive the maximum of $1,000.00.
<table>
<thead>
<tr>
<th>Cemetery Name</th>
<th>Amount Received in 2019</th>
<th># of Plots on Application for 2020</th>
<th>Amount to be taken to Council in 2020</th>
<th>Projected Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alder Flats Cemetery</td>
<td>$1,000.00</td>
<td>205</td>
<td>$1,000.00</td>
<td>$2,050.00</td>
</tr>
<tr>
<td>Bonnie Glen Cemetery</td>
<td>$860.00</td>
<td>87</td>
<td>$870.00</td>
<td>$870.00</td>
</tr>
<tr>
<td>Bunker Hill Cemetery Club</td>
<td>$920.00</td>
<td>93</td>
<td>$930.00</td>
<td>$930.00</td>
</tr>
<tr>
<td>Calvary Baptist Church Cemetery</td>
<td>$930.00</td>
<td>94</td>
<td>$940.00</td>
<td>$940.00</td>
</tr>
<tr>
<td>Crooked Lake Cemetery</td>
<td>$1,000.00</td>
<td>320</td>
<td>$1,000.00</td>
<td>$3,200.00</td>
</tr>
<tr>
<td>Dalby Cemetery</td>
<td>$1,000.00</td>
<td>130</td>
<td>$1,000.00</td>
<td>$1,300.00</td>
</tr>
<tr>
<td>Emmaus Lutheran Cemetery</td>
<td>$1,000.00</td>
<td>138</td>
<td>$1,000.00</td>
<td>$1,380.00</td>
</tr>
<tr>
<td>Hegge Community Cemetery</td>
<td>$790.00</td>
<td>80</td>
<td>$800.00</td>
<td>$800.00</td>
</tr>
<tr>
<td>Immanuel Lutheran Church Cemetery</td>
<td>$510.00</td>
<td>51</td>
<td>$510.00</td>
<td>$510.00</td>
</tr>
<tr>
<td>Lakedell Community Cemetery</td>
<td>$1,000.00</td>
<td>278</td>
<td>$1,000.00</td>
<td>$2,780.00</td>
</tr>
<tr>
<td>Lone Ridge Community Cemetery</td>
<td>$1,000.00</td>
<td>200+/−</td>
<td>$1,000.00</td>
<td>$2,000.00+/-</td>
</tr>
<tr>
<td>Malmo Mission Covenant Church Cemetery</td>
<td>$1,000.00</td>
<td>188</td>
<td>$1,000.00</td>
<td>$1,880.00</td>
</tr>
<tr>
<td>Maywood Cemetery</td>
<td>$1,000.00</td>
<td>308</td>
<td>$1,000.00</td>
<td>$3,080.00</td>
</tr>
<tr>
<td>Millet Community Cemetery c/o Town of Millet</td>
<td>$1,000.00</td>
<td>810</td>
<td>$1,000.00</td>
<td>$8,100.00</td>
</tr>
<tr>
<td>Mount Clare Cemetery</td>
<td>$1,000.00</td>
<td>272</td>
<td>$1,000.00</td>
<td>$2,720.00</td>
</tr>
<tr>
<td>Nashville Cemetery</td>
<td>$1,000.00</td>
<td>200.</td>
<td>$1,000.00</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>New Sweden Mission Church Cemetery</td>
<td>$1,000.00</td>
<td>174</td>
<td>$1,000.00</td>
<td>$1,740.00</td>
</tr>
<tr>
<td>Peace Hills Zion Lutheran Cemetery</td>
<td>$1,000.00</td>
<td>114</td>
<td>$1,000.00</td>
<td>$1,140.00</td>
</tr>
<tr>
<td>Poplar Valley Cemetery</td>
<td>$1,000.00</td>
<td>140</td>
<td>$1,000.00</td>
<td>$1,400.00</td>
</tr>
<tr>
<td>Roseland Cemetery</td>
<td>$900.00</td>
<td>90</td>
<td>$900.00</td>
<td>$900.00</td>
</tr>
<tr>
<td>Siegel Hill Cemetery</td>
<td>$1,000.00</td>
<td>128</td>
<td>$1,000.00</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>St. John’s Lutheran Cemetery</td>
<td>$1,000.00</td>
<td>112</td>
<td>$1,000.00</td>
<td>$1,120.00</td>
</tr>
<tr>
<td>St. Norbert’s Catholic Cemetery c/o St. Norbert’s Parish Council</td>
<td>$600.00</td>
<td>60</td>
<td>$600.00</td>
<td>$600.00</td>
</tr>
<tr>
<td>St. Peters Lutheran Cemetery</td>
<td>$1,000.00</td>
<td>105</td>
<td>$1,000.00</td>
<td>$1,050.00</td>
</tr>
<tr>
<td>Twin Creek Cemetery</td>
<td>$720.00</td>
<td>72</td>
<td>$720.00</td>
<td>$720.00</td>
</tr>
<tr>
<td>Vang Lutheran Church Cemetery</td>
<td>$1,000.00</td>
<td>141</td>
<td>$1,000.00</td>
<td>$1,410.00</td>
</tr>
<tr>
<td>Waldheim Cemetery</td>
<td>$420.00</td>
<td>43</td>
<td>$430.00</td>
<td>$430.00</td>
</tr>
</tbody>
</table>
CEMETERY OPERATING ASSISTANCE GRANT

BUDGET APPLICATION FOR JAN. 1st – DEC. 31st, 2020

Please provide the official name of Cemetery as well as the Cemetery's mailing address below. This will ensure that when the cheque is processed that it will have the correct name and address for deposit and mailing purposes. Thank you for your help.

NAME OF CEMETERY: **Aldea Plains Cemetery**

NAME OF CHURCH/GROUP: **N/A**

CONTACT PERSON: **Dwight Kelleher**  PHONE #: **780-621-3451**

MAILING ADDRESS: **Box 36, Aldea Plains, AB**  POSTAL CODE: **T0C 0A0**

CEMETERY LEGAL DESCRIPTION: **SE 5-46-7W5**

Number of Occupied Plots: **205** x $10.00 = **$2050.00**

GRANT APPLICATION (Minimum-$100.00/Maximum-$1,000.00)

Maintenance program proposed for this period.

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Grass mowing + maintenance</td>
<td>1500.00</td>
<td>1000.00</td>
<td>1000.00</td>
</tr>
</tbody>
</table>

**TOTAL**

FINANCIAL STATEMENT FOR JAN. 1st – DEC. 31st, 2019

A - Balance of Funds from Previous Grants

B - Amount of Grant Received This Year

C - Balance of Funds

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Grass mowing + maintenance</td>
<td>1500.00</td>
<td>1000.00</td>
<td>1000.00</td>
</tr>
</tbody>
</table>

**TOTAL**

**$1500.00**  **$1000.00**  **$1000.00**

Signature of Applicant: **Dwight Kelleher**  Date: **Jan 20/20**

Print Name: **Dwight Kelleher**  Position: **Manager/Secretary/Treasurer**

The personal information on this form is collected under the authority of Section 33 (c) of the Alberta Freedom Of Information And Protection Of Privacy Act. The information will be used to process your application(s) and your name and address may be included on reports that are available to the public. If you have any questions on the collection and use of this information, please contact the POIP Coordinator at (780) 352-3321.

All pertinent information included in a written submission received from the public that is presented to a Council, Committee or Board meeting of the County of Wetaskiwin becomes part of the public meeting minutes, unless otherwise requested by the individual in writing.

Any personal information pertinent to the issue (including but not limited to, name legal land description) could be recorded in the public minutes of the meeting.
COUNTY OF WETASKIWIN NO. 10

CEMETERY OPERATING ASSISTANCE GRANT

BUDGET APPLICATION FOR JAN. 1st – DEC. 31st, 2020

Please provide the official name of Cemetery as well as the Cemetery's mailing address below. This will ensure that when the cheque is processed that it will have the correct name and address for deposit and mailing purposes. Thank you for your help.

NAME OF CEMETERY: Bonnie Glen Cemetery

NAME OF CHURCH/GROUP: ________________________________

CONTACT PERSON: Julie Schmidt PHONE #: 780 389-2164

MAILING ADDRESS: Site 2, Box 8, RR 2 Thorsby, AB POSTAL CODE: T0C 2P0

CEMETERY LEGAL DESCRIPTION: NW 20 47 27 W4

Number of Occupied Plots 870 x $10.00 = $ 8700.00

GRANT APPLICATION (Minimum-$100.00/Maximum-$1,000.00)

Maintenance program proposed for this period.

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Grass mowing</td>
<td></td>
<td></td>
<td>$800.00</td>
</tr>
<tr>
<td></td>
<td>Misc. - paint</td>
<td></td>
<td></td>
<td>70.00</td>
</tr>
<tr>
<td></td>
<td>TOTAL</td>
<td></td>
<td></td>
<td>$870.00</td>
</tr>
</tbody>
</table>

FINANCIAL STATEMENT FOR JAN. 1st – DEC. 31st, 2019

A - Balance of Funds from Previous Grants 26,000.00

B – Amount of Grant Received This Year 860.00

C – Balance of Funds 8,860.00

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Grass mowing</td>
<td>735.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>TOTAL</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Signature of Applicant: ____________________________

Date: ______/_____/_____

Position: ____________________________

The personal information on this form is collected under the authority of Section 33(c) of the Alberta Freedom Of Information And Protection Of Privacy Act. The information will be used to process your application(s) and your name and address may be included on reports that are available to the public. If you have any questions on the collection and use of this information, please contact the FOIP Coordinator at (780) 352-3321.

All pertinent information included in a written submission received from the public that is presented to a Council, Committee or Board meeting of the County of Wetaskiwin becomes part of the public meeting minutes, unless otherwise requested by the individual in writing. Any personal information pertinent to the issue (including but not limited to, name legal land description) could be recorded in the public minutes of the meeting.
Please provide the official name of Cemetery as well as the Cemetery's mailing address below. This will ensure that when the cheque is processed that it will have the correct name and address for deposit and mailing purposes. Thank you for your help.

NAME OF CEMETERY: Bunker Hill Cemetery

NAME OF CHURCH/GROUP:

CONTACT PERSON: Doug L Clark PHONE #: 780-910-5272

MAILING ADDRESS: 2B Westwood Crescent POSTAL CODE: T4S 1R6

CEMETERY LEGAL DESCRIPTION: SE 1/4 - 22 - 46 - 3 - W5

Number of Occupied Plots 93 x $10.00 = $930

GRANT APPLICATION (Minimum-$100.00/Maximum-$1,000.00)

Maintenance program proposed for this period.

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Grass Mowing</td>
<td>1200</td>
<td>400</td>
<td>800</td>
</tr>
<tr>
<td></td>
<td>Monument Repairs</td>
<td>430</td>
<td>300</td>
<td>130</td>
</tr>
<tr>
<td></td>
<td>Fence Repairs</td>
<td>200</td>
<td>200</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>1830</strong></td>
<td><strong>900</strong></td>
<td><strong>930</strong></td>
</tr>
</tbody>
</table>

FINANCIAL STATEMENT FOR JAN. 1st – DEC. 31st, 2019

A - Balance of Funds from Previous Grants
B - Amount of Grant Received This Year
C - Balance of Funds

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Grass Mowing</td>
<td>1200</td>
<td>400</td>
<td>800</td>
</tr>
<tr>
<td></td>
<td>Monument Repairs</td>
<td>300</td>
<td>120</td>
<td>120</td>
</tr>
<tr>
<td></td>
<td>Painting Gate</td>
<td>180</td>
<td>180</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>1680</strong></td>
<td><strong>720</strong></td>
<td><strong>920</strong></td>
</tr>
</tbody>
</table>

Signature of Applicant: Doug Clark

Date: April 2nd 2020

Page 59 of 138
Cemetery Operating Assistance Grant

Budget Application for Jan. 1st – Dec. 31st, 2020

Please provide the official name of Cemetery as well as the Cemetery's mailing address below. This will ensure that when the cheque is processed that it will have the correct name and address for deposit and mailing purposes. Thank you for your help.

**NAME OF CEMETERY:** Calvary Baptist Church Cemetery

**NAME OF CHURCH/GROUP:** Calvary Baptist Church

**CONTACT PERSON:** Donald Mackay  **PHONE #:** 780-352-4737 (Home)

**MAILING ADDRESS:** 4910 Northmount Drive Wet  **POSTAL CODE:** T9A 3R2

**CEMETERY LEGAL DESCRIPTION:** 1901-25-46-25-4

Number of Occupied Plots 94  x $10.00 = $940.00

GRANT APPLICATION
(Minimum-$100.00/Maximum-$1,000.00)

Maintenance program proposed for this period.

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Measure off plots INST</td>
<td>16</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Mow around graves 2</td>
<td>31</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Mow ditches, spray plants 3</td>
<td>28</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Clean up extra dirt sized graves</td>
<td>14</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td>89 HRS</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**FINANCIAL STATEMENT FOR JAN. 1st – DEC. 31st, 2019**

A - Balance of Funds from Previous Grants

B – Amount of Grant Received This Year

C – Balance of Funds

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Mow trim around graves 4</td>
<td>27</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Spray dand long, mow large area 5</td>
<td>26</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Mow ditches, trap mules, up hill 6</td>
<td>16</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Raise + level several head stones 7</td>
<td>14</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td>83 HRS</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Signature of Applicant: Donald Mackay  
Date: March 6, 2020

Print Name: Donald Mackay

The personal information on this form is collected under the authority of Section 33 (c) of the Alberta Freedom of Information and Protection of Privacy Act. The information will be used to process your application(s) and your name and address may be included on reports that are available to the public. If you have any questions on the collection and use of this information, please contact the FOIP Coordinator at (780) 352-3321.

All pertinent information included in a written submission received from the public that is presented to a Council, Committee or Board meeting of the County of Wetaskiwin becomes part of the public meeting minutes, unless otherwise requested by the individual in writing.

Any personal information pertinent to the issue (including but not limited to, name legal land description) could be recorded in the public minutes of the meeting.
COUNTY OF WETASKIWIN NO. 10

CEMETERY OPERATING ASSISTANCE GRANT

BUDGET APPLICATION FOR JAN. 1st – DEC. 31st, 2020

Please provide the official name of Cemetery as well as the Cemetery's mailing address below. This will ensure that when the cheque is processed it will have the correct name and address for deposit and mailing purposes. Thank you for your help.

NAME OF CEMETERY: Crooked Lake

NAME OF CHURCH/GROUP: Crooked Lake Cemetery Company

CONTACT PERSON: Marilyn Junkie PHONE #: 780-455-5276

MAILING ADDRESS: 11410 118a St Edmonton POSTAL CODE: T5G 3E2

CEMETERY LEGAL DESCRIPTION: NE-47-23-W4

Number of Occupied Plots 320 x $10.00 = $3200.00

GRANT APPLICATION (Minimum-$100.00/Maximum-$1000.00)

Maintenance program proposed for this period.

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>General Spring Cleanup</td>
<td>$30</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Healing &amp; levelling of Dirt</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Grass maintenance cut, repair, trimming</td>
<td>100</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Fill sunken graves</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Stabilization improvement to align headstones</td>
<td>136</td>
<td></td>
<td>$1000</td>
</tr>
</tbody>
</table>

TOTAL

FINANCIAL STATEMENT FOR JAN. 1st – DEC. 31st, 2019

A - Balance of Funds from Previous Grants

B - Amount of Grant Received This Year

C - Balance of Funds

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>General Spring Cleanup</td>
<td>30</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Healing &amp; levelling of Dirt</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Grass maintenance cut, repair, trimming</td>
<td>100</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Fill sunken graves</td>
<td>3</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

TOTAL

$_{31 Jan 2020}$

Signature of Applicant
Marilyn Junkie

Print Name

Secretary, Treasurer

Date

Position

The personal information on this form is collected under the authority of Section 33 (c) of the Alberta Freedom Of Information And Protection Of Privacy Act. The information will be used to process your application(s) and your name and address may be included on reports that are available to the public. If you have any questions on the collection and use of this information, please contact the POIP Coordinator at (780) 352-3321.

All pertinent information included in a written submission received from the public that is presented to a Council, Committee or Board meeting of the County of Wetaskiwin becomes part of the public meeting minutes, unless otherwise requested by the individual in writing.

Any personal information pertinent to the issue (including but not limited to, name legal land description) could be recorded in the public minutes of the meeting.
CEMISTRY OPERATING ASSISTANCE GRANT

COUNTY OF WETASKIWIN NO. 10

BUDGET APPLICATION FOR JAN. 1st – DEC. 31st, 2020

Please provide the official name of Cemetery as well as the Cemetery's mailing address below. This will ensure that when the cheque is processed that it will have the correct name and address for deposit and mailing purposes. Thank you for your help.

NAME OF CEMETERY: Dalby Cemetery

NAME OF CHURCH/GROUP: Dalby Cemetery

CONTACT PERSON: Jean-Anne Sjoelin PHONE #: 780-352-4362

MAILING ADDRESS: R.R. # 1 Wetaskiwin POSTAL CODE: T9A 1W8

CEMETERY LEGAL DESCRIPTION: PT NE B-46-27 W4

Number of Occupied Plots 130 x $10.00 = $1000.00

GRANT APPLICATION (Minimum-$100.00/Maximum-$1,000.00)

Maintenance program proposed for this period.

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Grass Cutting</td>
<td>800.00</td>
<td></td>
<td>800.00</td>
</tr>
<tr>
<td></td>
<td>Weed Control</td>
<td></td>
<td>100.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Snow Removal</td>
<td>200.00</td>
<td>200.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Flowers &amp; Care</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>TOTAL</td>
<td>1000.00</td>
<td>300.00</td>
<td>1000.00</td>
</tr>
</tbody>
</table>

FINANCIAL STATEMENT FOR JAN. 1st – DEC. 31st, 2019

A - Balance of Funds from Previous Grants

B – Amount of Grant Received This Year

C – Balance of Funds

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Grass Cutting</td>
<td>800.00</td>
<td></td>
<td>800.00</td>
</tr>
<tr>
<td></td>
<td>Weed Control</td>
<td></td>
<td>100.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Snow Removal</td>
<td>200.00</td>
<td>200.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Flowers &amp; Care</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>TOTAL</td>
<td>1000.00</td>
<td>300.00</td>
<td>1000.00</td>
</tr>
</tbody>
</table>

Signature of Applicant

Jean-Anne Sjoelin

Print Name

Date

February 1, 2020

Treasurer

Position

The personal information on this form is collected under the authority of Section 33 (c) of the Alberta Freedom Of Information And Protection Of Privacy Act. The information will be used to process your application(s) and your name and address may be included on reports that are available to the public. If you have any questions on the collection and use of this information, please contact the POIP Coordinator at (780) 352-3321.

All pertinent information included in a written submission received from the public that is presented to a Council, Committee or Board meeting of the County of Wetaskiwin becomes part of the public meeting minutes, unless otherwise requested by the individual in writing.

Any personal information pertinent to the issue (including but not limited to, name legal land description) could be recorded in the public minutes of the meeting.
COUNTY OF WETASKIWIN NO. 10

CEMETERY OPERATING ASSISTANCE GRANT

BUDGET APPLICATION FOR JAN. 1st – DEC. 31st, 2020

Please provide the official name of Cemetery as well as the Cemetery's mailing address below. This will ensure that when the cheque is processed that it will have the correct name and address for deposit and mailing purposes. Thank you for your help.

NAME OF CEMETERY: Emmanuel Lutheran Cemetery

NAME OF CHURCH/GROUP: Emmanuel Lutheran Cemetery Society

CONTACT PERSON: Larry Freiman PHONE #: 780 352 9942

MAILING ADDRESS: Box 407, Wetaskiwin POSTAL CODE: T9H 2E8

CEMETERY LEGAL DESCRIPTION: NW 19-46-24 W4

Number of Occupied Plots 13 x $10.00 = $1,300

GRANT APPLICATION (Minimum-$100.00/Maximum-$1,000.00)

Maintenance program proposed for this period.

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Break Lawn Service</td>
<td>2500</td>
<td></td>
<td>1000</td>
</tr>
</tbody>
</table>

TOTAL

FINANCIAL STATEMENT FOR JAN. 1st – DEC. 31st, 2019

A - Balance of Funds from Previous Grants

B - Amount of Grant Received This Year

C - Balance of Funds

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Break Lawn Service</td>
<td>2500</td>
<td></td>
<td>1000</td>
</tr>
</tbody>
</table>

TOTAL

Signature of Applicant

Date

Print Name

Position

The personal information on this form is collected under the authority of Section 33 (c) of the Alberta Freedom Of Information And Protection Of Privacy Act. The information will be used to process your application(s) and your name and address may be included on reports that are available to the public. If you have any questions on the collection and use of this information, please contact the FOIP Coordinator at (780) 352-3321.

All pertinent information included in a written submission received from the public that is presented to a Council, Committee or Board meeting of the County of Wetaskiwin becomes part of the public meeting minutes, unless otherwise requested by the individual in writing.

Any personal information pertinent to the issue (including but not limited to, name legal land description) could be recorded in the public minutes of the meeting.
CEMETERY OPERATING ASSISTANCE GRANT

BUDGET APPLICATION FOR JAN. 1st – DEC. 31st, 2020

Please provide the official name of Cemetery as well as the Cemetery's mailing address below. This will ensure that when the cheque is processed that it will have the correct name and address for deposit and mailing purposes. Thank you for your help.

NAME OF CEMETERY: Hegge Community Cemetery

NAME OF CHURCH/GROUP:

CONTACT PERSON: Janet Stone PHONE #: 780-586-2363

MAILING ADDRESS: R.R. 2 Westrose AB POSTAL CODE: T0C 2V0

CEMETERY LEGAL DESCRIPTION: Pt of the SE1/4 Sec 10-46-1 W4-5

Number of Occupied Plots 80 x $10.00 = $800.00

GRANT APPLICATION (Minimum-$100.00/Maximum-$1,000.00)

Maintenance program proposed for this period.

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Grass Cutting</td>
<td>960.00</td>
<td></td>
<td>960.00</td>
</tr>
<tr>
<td></td>
<td>Spring Clean Up</td>
<td></td>
<td>Simple Thun.</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL 960.00

FINANCIAL STATEMENT FOR JAN. 1st – DEC. 31st, 2019

A - Balance of Funds from Previous Grants

B - Amount of Grant Received This Year

C - Balance of Funds

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Grass Cutting</td>
<td>960.00</td>
<td></td>
<td>790.00</td>
</tr>
<tr>
<td></td>
<td>Spring Clean Up</td>
<td></td>
<td>Simple Thun.</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL 960.00

Signature of Applicant

Janet Stone

Print Name

Date

March 20, 2020

The personal information on this form is collected under the authority of Section 33 (c) of the Alberta Freedom of Information and Protection of Privacy Act. The information will be used to process your application(s) and your name and address may be included on reports that are available to the public. If you have any questions on the collection and use of this information, please contact the FOIP Coordinator at (780) 352-3321.

All pertinent information included in a written submission received from the public that is presented to a Council, Committee or Board meeting of the County of Wetaskiwin becomes part of the public meeting minutes, unless otherwise requested by the individual in writing.

Any personal information pertinent to the issue (including but not limited to, name legal land description) could be recorded in the public minutes of the meeting.
Please provide the official name of Cemetery as well as the Cemetery's mailing address below. This will ensure that when the cheque is processed that it will have the correct name and address for deposit and mailing purposes. Thank you for your help.

NAME OF CEMETERY: Immanuel Lutheran Church

NAME OF CHURCH/GROUP: Immanuel Lutheran Usona

CONTACT PERSON: Steven Schmidt, PHONE #: 780-360-3414

MAILING ADDRESS: RRS Wetaskiwin AB, POSTAL CODE: T9A 1X2

CEMETERY LEGAL DESCRIPTION: SW 30 45 26 W4

Number of Occupied Plots: 51 x $10.00 = $510.00

GRANT APPLICATION (Minimum-$100.00/Maximum-$1,000.00)

Maintenance program proposed for this period.

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Lawn Maintenance</td>
<td></td>
<td>All</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Grave Site Repairs</td>
<td></td>
<td>All</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL

FINANCIAL STATEMENT FOR JAN. 1st – DEC. 31st, 2019

A - Balance of Funds from Previous Grants

B - Amount of Grant Received This Year

C - Balance of Funds

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Grave Site Repairs</td>
<td>500.00</td>
<td></td>
<td>510.00</td>
</tr>
</tbody>
</table>

TOTAL 500.00 510.00

Signature of Applicant

Steven Schmidt

Print Name

Treasurer

Position

The personal information on this form is collected under the authority of Section 33(c) of the Alberta Freedom Of Information And Protection Of Privacy Act. The information will be used to process your application(s) and your name and address may be included on reports that are available to the public. If you have any questions on the collection and use of this information, please contact the POIP Coordinator at (780) 352-3321.

All pertinent information included in a written submission received from the public that is presented to a Council, Committee or Board meeting of the County of Wetaskiwin becomes part of the public meeting minutes, unless otherwise requested by the individual in writing.

Any personal information pertinent to the issue (including but not limited to, name legal land description) could be recorded in the public minutes of the meeting.
Please provide the official name of Cemetery as well as the Cemetery's mailing address below. This will ensure that when the cheque is processed that it will have the correct name and address for deposit and mailing purposes. Thank you for your help.

NAME OF CEMETERY: Lakedell Community Cemetery

NAME OF CHURCH/GROUP:

CONTACT PERSON: Darrell Fipke PHONE #: 780-586-2261

MAILING ADDRESS: RR#2 Westrose AB POSTAL CODE: T0C 2V0

Cemetery Legal Description: SW 14 46 1 W 5

Number of Occupied Plots 278 x $10.00 = $ 2,780.00

GRANT APPLICATION (Minimum-$100.00/Maximum-$1,000.00)

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Lawn Maintenance</td>
<td>$2,600.00</td>
<td></td>
<td>$1,000.00</td>
</tr>
</tbody>
</table>

TOTAL

FINANCIAL STATEMENT FOR JAN. 1st — DEC. 31st, 2019

A - Balance of Funds from Previous Grants

B – Amount of Grant Received This Year

C – Balance of Funds

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Lawn Maintenance</td>
<td>$2,600.00</td>
<td></td>
<td>$1,000.00</td>
</tr>
</tbody>
</table>

TOTAL

Signature of Applicant: Darrell Fipke

Date: January 27, 2020

President: [Signature]

The personal information on this form is collected under the authority of Section 33 (c) of the Alberta Freedom of Information and Protection of Privacy Act. The information will be used to process your application(s) and your name and address may be included on reports that are available to the public. If you have any questions on the collection and use of this information, please contact the FOIP Coordinator at (780) 352-3321.

All pertinent information included in a written submission received from the public that is presented to a Council, Committee or Board meeting of the County of Wetaskiwin becomes part of the public meeting minutes, unless otherwise requested by the individual in writing.

Any personal information pertinent to the issue (including but not limited to, name, legal land description) could be recorded in the public minutes of the meeting.
Please provide the official name of Cemetery as well as the Cemetery's mailing address below. This will ensure that when the cheque is processed that it will have the correct name and address for deposit and mailing purposes. Thank you for your help.

NAME OF CEMETERY: LONE RIDGE COMMUNITY CEMETARY

NAME OF CHURCH/GROUP: ___________________________________________________

CONTACT PERSON: CLETIS TURPIN PHONE #: 780-352-3569 780-361-6530

MAILING ADDRESS: R.R.1 WETASKIWIN POSTAL CODE: T9A 1W8

CEMETERY LEGAL DESCRIPTION: PART OF SE 1/4 - 26 - W4

Number of Occupied Plots 200 x $10.00 = $ 2000.00

GRANT APPLICATION (Minimum-$100.00/Maximum-$1,000.00)

Maintenance program proposed for this period.

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Mowing labor</td>
<td>850.00</td>
<td></td>
<td>850.00</td>
</tr>
<tr>
<td></td>
<td>Pruning</td>
<td>40.00</td>
<td></td>
<td>40.00</td>
</tr>
<tr>
<td></td>
<td>Grass sodal</td>
<td>30.00</td>
<td></td>
<td>30.00</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>920.00</td>
<td></td>
<td>920.00</td>
</tr>
</tbody>
</table>

FINANCIAL STATEMENT FOR JAN. 1st – DEC. 31st, 2019

A - Balance of Funds from Previous Grants 2212.51

B - Amount of Grant Received This Year 1000.00

C - Balance of Funds 3212.51

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Mowing labor</td>
<td>960.00</td>
<td></td>
<td>960.00</td>
</tr>
<tr>
<td></td>
<td>Grass seed</td>
<td>40.00</td>
<td></td>
<td>40.00</td>
</tr>
<tr>
<td></td>
<td>Rid of mowers service</td>
<td>335.47</td>
<td></td>
<td>335.47</td>
</tr>
<tr>
<td></td>
<td>Mulch mower replaced</td>
<td>479.99</td>
<td></td>
<td>479.99</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>1815.46</td>
<td></td>
<td>1815.46</td>
</tr>
</tbody>
</table>

Signature of Applicant

CLETIS TURPIN

Date

March 28, 2020

Print Name

CLETIS TURPIN

Position

Secretary/Treasurer

The personal information on this form is collected under the authority of Section 33 (c) of the Alberta Freedom Of Information And Protection Of Privacy Act. The information will be used to process your application(s) and your name and address may be included on reports that are available to the public. If you have any questions on the collection and use of this information, please contact the FOIP Coordinator at (780) 352-3321.

All pertinent information included in a written submission received from the public that is presented to a Council, Committee or Board meeting of the County of Wetaskiwin becomes part of the public meeting minutes, unless otherwise requested by the individual in writing.

Any personal information pertinent to the issue (including but not limited to, name legal land description) could be recorded in the public minutes of the meeting.
COUNTY OF WETASKIWIN NO. 10

BUDGET APPLICATION FOR JAN. 1ST – DEC. 31ST, 2020

Please provide the official name of Cemetery as well as the Cemetery’s mailing address below. This will ensure that when the cheque is processed that it will have the correct name and address for deposit and mailing purposes. Thank you for your help.

NAME OF CEMETERY: Malmo Mission Covenant Church Cemetery

NAME OF CHURCH/GROUP: Malmo Mission Covenant Church

CONTACT PERSON: Blayne Leeuw PHONE #: 780-352-4962

MAILING ADDRESS: RR 2, Wetaskiwin, AB. POSTAL CODE: T9A 1W9

CEMETERY LEGAL DESCRIPTION: NW 8-44-22 W 4

Number of Occupied Plots 188 x $10.00 = $\text{1,000.00}$

GRANT APPLICATION
(Minimum-$100.00/Maximum-$1,000.00)

Maintenance program proposed for this period.

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>General Upkeep &amp; Maintenance</td>
<td>120 hours</td>
<td>estimate 1000.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td></td>
<td>120</td>
<td>1000.00</td>
</tr>
</tbody>
</table>

FINANCIAL STATEMENT FOR JAN. 1ST – DEC. 31ST, 2019

A - Balance of Funds from Previous Grants

B - Amount of Grant Received This Year

1000.00

C - Balance of Funds

1000.00

Program No. | Description of Maintenance or Service | Actual Cost | Volunteer Support | Grant to be Applied |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Lawn Maintenance</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Snow Removal</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>General care of the cemetery</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>All volunteer 120 hrs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Signature of Applicant

Corey Nelson

Date

January 16, 2020

Treasurer

The personal information on this form is collected under the authority of Section 33 (c) of the Alberta Freedom Of Information And Protection Of Privacy Act. The information will be used to process your application(s) and your name and address may be included on reports that are available to the public. If you have any questions on the collection and use of this information, please contact the POIP Coordinator at (780) 352-3321.

All pertinent information included in a written submission received from the public that is presented to a Council, Committee or Board meeting of the County of Wetaskiwin becomes part of the public meeting minutes, unless otherwise requested by the individual in writing.

Any personal information pertinent to the issue (including but not limited to, name, legal land description) could be recorded in the public minutes of the meeting.
Please provide the official name of Cemetery as well as the Cemetery's mailing address below. This will ensure that when the cheque is processed that it will have the correct name and address for deposit and mailing purposes. Thank you for your help.

NAME OF CEMETERY: Maywood Cemetery

NAME OF CHURCH/GROUP: 

CONTACT PERSON: Megan Williams PHONE #: 780-6515-3727

MAILING ADDRESS: 4104 Mackenzie Ave POSTAL CODE: T7A 1W

CEMETARY LEGAL DESCRIPTION: 36° 06' 46" Drayton Valley

Number of Occupied Plots 308 x $10.00 = $3080.00 ($1000.00)

GRANT APPLICATION
(Minimum-$100.00/Maximum-$1,000.00)

Maintenance program proposed for this period.

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Lawn maintenance</td>
<td>$1650.00</td>
<td>YES</td>
<td>$1000.00</td>
</tr>
</tbody>
</table>

TOTAL

FINANCIAL STATEMENT FOR JAN. 1st - DEC. 31st, 2019

A - Balance of Funds from Previous Grants 0

B - Amount of Grant Received This Year $1000.00

C - Balance of Funds

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Lawn maintenance</td>
<td>$1650.00</td>
<td>YES</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL

02/15/20

Signature of Applicant
Megan Williams

Print Name

Sec./Treas.

Date

The personal information on this form is collected under the authority of Section 33 (e) of the Alberta Freedom Of Information And Protection Of Privacy Act. The information will be used to process your application(s) and your name and address may appear in our annual reports that are available to the public. If you have any questions on the collection and use of this information, please contact the OIP Coordinator at (780) 582 3321.
COUNTY OF WETASKIWIN NO. 10

CEM ET ER Y OPER ATING ASSISTANCE GRANT

BUDGET APPLICATION FOR JAN. 1st – DEC. 31st, 2020

Please provide the official name of Cemetery as well as the Cemetery’s mailing address below. This will ensure that when the cheque is processed that it will have the correct name and address for deposit and mailing purposes. Thank you for your help.

NAME OF CEMETERY: Millet Community Cemetery
NAME OF CHURCH/GROUP: Town of Millet
CONTACT PERSON: Michelle Widmore PHONE #: (780) 887-4554
MAILING ADDRESS: Box 270 Millet Alberta POSTAL CODE: T0C 1Z0
CEM ET ER Y LEGAL DESCRIPTION: W 1/2 S 29. 1/2 W 4 East West

Number of Occupied Plots 810 x $10.00 = $8,100.00

GRANT APPLICATION (Minimum-$100.00/Maximum-$1,000.00)

Maintenance program proposed for this period.

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020</td>
<td>Maintenance Labour</td>
<td>9,600</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Open + Close</td>
<td>500</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Contracted open/close</td>
<td>300</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Maintenance</td>
<td>10,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>TOTAL</td>
<td>20,400</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

FINANCIAL STATEMENT FOR JAN. 1st – DEC. 31st, 2019

A - Balance of Funds from Previous Grants
B - Amount of Grant Received This Year
C - Balance of Funds

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019</td>
<td>Maintenance</td>
<td>13,800</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Contracted open / close</td>
<td>225</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Salaries cemetery</td>
<td>9,600</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>TOTAL</td>
<td>23,625</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Signature of Applicant
Print Name

Date
Position

The personal information on this form is collected under the authority of Section 33 (e) of the Alberta Freedom of Information and Protection of Privacy Act. The information will be used to process your application(s) and your name and address may be included on reports that are available to the public. If you have any questions on the collection and use of this information, please contact the POIP Coordinator at (780) 352-3321.

All pertinent information included in a written submission received from the public that is presented to a Council, Committee or Board meeting of the County of Wetaskiwin becomes part of the public meeting minutes, unless otherwise requested by the individual in writing.

Any personal information pertinent to the issue (including but not limited to, name legal land description) could be recorded in the public minutes of the meeting.
January 15, 2020

County of Wetaskiwin No. 10
Box 6960
Wetaskiwin, Alberta
T9A 2G5

Eric Hofbauer
Director of Finance

Dear Mr. Hofbauer,

Re: File #3180-03-03 2020 Cemetery Operating Assistance Grant

As requested, enclosed you will find the 2020 Grant application form and also the 2019 financial statement for the operation of the Millet Community Cemetery.

Yours truly,

Lisa Schoening
Chief Administrative Officer
Please provide the official name of Cemetery as well as the Cemetery's mailing address below. This will ensure that when the cheque is processed that it will have the correct name and address for deposit and mailing purposes. Thank you for your help.

NAME OF CEMETERY: Mount Clare

NAME OF CHURCH/GROUP: 

CONTACT PERSON: Helen Jones PHONE #: 780 682 3775

MAILING ADDRESS: Box 222 POSTAL CODE: T0C 2X0

CEMETERY LEGAL DESCRIPTION: SW 17-46-3 W5

Number of Occupied Plots 272 x $10.00 = $2,720

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Barry Clarkson</td>
<td>$884.07</td>
<td>Yes</td>
<td>1000.00</td>
</tr>
<tr>
<td></td>
<td>5 Person raincoat</td>
<td>$300.00</td>
<td></td>
<td>1000.00</td>
</tr>
<tr>
<td></td>
<td>Picked up garbage gloves</td>
<td></td>
<td></td>
<td>500.00</td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td><strong>$1484.07</strong></td>
<td></td>
<td><strong>1000.00</strong></td>
</tr>
</tbody>
</table>

FINANCIAL STATEMENT FOR JAN. 1st – DEC. 31st, 2019

A - Balance of Funds from Previous Grants

B - Amount of Grant Received This Year

C - Balance of Funds

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Need 5 more stepping</td>
<td></td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Stones to complete</td>
<td></td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Bring up to date the Cemetery, also will have volunteer.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td><strong>?</strong></td>
<td><strong>Yes</strong></td>
<td><strong>Yes</strong></td>
</tr>
</tbody>
</table>

Signature of Applicant: Helen Jones

Date: Feb 20, 2020

Print Name: Helen Jones

Position: Book-Recru Keeper

The personal information on this form is collected under the authority of Section 33 (c) of the Alberta Freedom Of Information And Protection Of Privacy Act. The information will be used to process your application(s) and your name and address may be included on reports that are available to the public. If you have any questions on the collection and use of this information, please contact the FOIP Coordinator at (780) 352-3321.

All pertinent information included in a written submission received from the public that is presented to a Council, Committee or Board meeting of the County of Wetaskiwin becomes part of the public meeting minutes, unless otherwise requested by the individual in writing.

Any personal information pertinent to the issue (including but not limited to, name legal land description) could be recorded in the public minutes of the meeting.
To: Mount Clare Cemetery Association

Date: Oct 18, 2019

Period: 2019

SERVICES | DATES | Invoice Amount
--- | --- | ---
Mow Grass in Mount Clare Cemetery | April 28, 2019, June 11, 28, 2019, July 17, 2019, Aug 8, 23, 2019, Oct 4, 2019 | $400.00, $800.00, $400.00, $800.00, $400.00
Garbage can | | $34.99
16x16 stepping stones for under brass plaques | | $49.08
Total | | $2884.07
# CEMETERY OPERATING ASSISTANCE GRANT

## BUDGET APPLICATION FOR JAN. 1st – DEC. 31st, 2020

**NAME OF CEMETERY:** NASHVILLE CEMETERY  
**NAME OF CHURCH/GROUP:** EBENEZER BAPTIST CHURCH  
**CONTACT PERSON:** William Angus  
**PHONE #:** 780 352 2716  
**MAILING ADDRESS:** R.R.2 WETASKIWIN  
**POSTAL CODE:** T9A 1W5  
**CEMETERY LEGAL DESCRIPTION:** Sec NE 36 - 45 - 23 W4

Number of Occupied Plots: $200 + x $10.00 = $2,000  
GRANT APPLICATION (Minimum-$100.00/Maximum-$1,000.00)

Maintenance program proposed for this period.

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>General Upkeep</td>
<td>Volunteer</td>
<td>Nil</td>
<td>Nil</td>
</tr>
<tr>
<td>2</td>
<td>Riding Mower</td>
<td>$2500</td>
<td>Nil</td>
<td>$1,000.00</td>
</tr>
</tbody>
</table>

**TOTAL**  
$2,500  
$1,000.00

## FINANCIAL STATEMENT FOR JAN. 1st – DEC. 31st, 2019

A - Balance of Funds from Previous Grants  
B - Amount of Grant Received This Year  
C - Balance of Funds

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>General Mowing</td>
<td>Volunteer</td>
<td>Nil</td>
<td>Nil</td>
</tr>
<tr>
<td>2</td>
<td>Push Mower + String Trimmer</td>
<td>$809.52</td>
<td>$809.52</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Blower</td>
<td>$379.00</td>
<td>$190.00</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL**  
$1,888.55  
$900.00

Signature of Applicant:  
Print Name: William Angus  
Date: Feb. 4, 2020  
TREASURER
CEMETERY OPERATING ASSISTANCE GRANT

BUDGET APPLICATION FOR JAN. 1st – DEC. 31st, 2020

Please provide the official name of Cemetery as well as the Cemetery's mailing address below. This will ensure that when the cheque is processed that it will have the correct name and address for deposit and mailing purposes. Thank you for your help.

NAME OF CEMETERY: New Sweden Mission Church CEMETERY

NAME OF CHURCH/GROUP: New Sweden Mission Church

CONTACT PERSON: Darrel Archer PHONE #: 780 352-3179

MAILING ADDRESS: RN #4 WETASKIWIN POSTAL CODE: T9A 1W9

Cemetery Legal Description: NW 34-45-23 W4

Number of Occupied Plots 174 x $10.00 = $ 1740

Maintenance program proposed for this period.

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Grass Mowing Trimming</td>
<td>1000.00</td>
<td></td>
<td>150.00</td>
</tr>
<tr>
<td></td>
<td>Tree Trimming</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Dirt Work</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Grass Seed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td>1500.00</td>
<td>1000.00</td>
<td>1000.00</td>
</tr>
</tbody>
</table>

FINANCIAL STATEMENT FOR JAN. 1st – DEC. 31st, 2019

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Fence Painted</td>
<td>1000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Ground Leveling</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Grass Mowing</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td>1000.00</td>
<td>1000.00</td>
<td>1000.00</td>
</tr>
</tbody>
</table>

Signature of Applicant: Darrel Archer

Date: March 26, 2020

The personal information on this form is collected under the authority of Section 33 (c) of the Alberta Freedom Of Information And Protection Of Privacy Act. The information will be used to process your application(s) and your name and address may be included on reports that are available to the public. If you have any questions on the collection and use of this information, please contact the VIP Coordinator at (780) 352-3321.

All pertinent information included in a written submission received from the public that is presented to a Council, Committee or Board meeting of the County of Wetaskiwin becomes part of the public meeting minutes, unless otherwise requested by the individual in writing.

Any personal information pertinent to the issue (including but not limited to, name legal land description) could be recorded in the public minutes of the meeting.
CEMETERY OPERATING ASSISTANCE GRANT

BUDGET APPLICATION FOR JAN. 1st – DEC. 31st, 2020

Please provide the official name of Cemetery as well as the Cemetery's mailing address below. This will ensure that when the cheque is processed that it will have the correct name and address for deposit and mailing purposes. Thank you for your help.

NAME OF CEMETERY: PEACE HILLS ZION LUTHERAN CEMETARY

NAME OF CHURCH/GROUP: PEACE HILLS ZION LUTHERAN CHURCH

CONTACT PERSON: NICK KREUTZ PHONE #: 780 361-7752

MAILING ADDRESS: P.O. BOX 57 WETASKIWIN POSTAL CODE: T9A 1W8

CEMETERY LEGAL DESCRIPTION: SW 5 24 W OF 4TH

Number of Occupied Plots 11 x $10.00 = $1,100 GRANT APPLICATION (Minimum-$100.00/Maximum-$1,000.00)

Maintenance program proposed for this period.

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>LAWN MTC E</td>
<td>2000.00</td>
<td>1000.00</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL 2000.00 1000.00

FINANCIAL STATEMENT FOR JAN. 1st – DEC. 31st, 2019

A - Balance of Funds from Previous Grants 0

B – Amount of Grant Received This Year 1000

C – Balance of Funds 0

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>LAWN MTC E</td>
<td>2000.00</td>
<td>1000.00</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL 2000.00 1000.00

Signature of Applicant

NICK KREUTZ

Print Name

The personal information on this form is collected under the authority of Section 33 (c) of the Alberta Freedom Of Information And Protection Of Privacy Act. The information will be used to process your application(s) and your name and address may be included on reports that are available to the public. If you have any questions on the collection and use of this information, please contact the POIP Coordinator at (780) 352-3321.

All pertinent information included in a written submission received from the public that is presented to a Council, Committee or Board meeting of the County of Wetaskiwin becomes part of the public meeting minutes, unless otherwise requested by the individual in writing.

Any personal information pertinent to the issue (including but not limited to, name legal land description) could be recorded in the public minutes of the meeting.
BUDGET APPLICATION FOR JAN. 1st – DEC. 31st, 2020

Please provide the official name of Cemetery as well as the Cemetery's mailing address below. This will ensure that when the cheque is processed that it will have the correct name and address for deposit and mailing purposes. Thank you for your help.

NAME OF CEMETERY: POPULAR VALLEY CEMETERY

NAME OF CHURCH/GROUP: 

CONTACT PERSON: DORIS KUZNY PHONE #: (780) 632-2410

MAILING ADDRESS: R.R.# WINFIELD AB POSTAL CODE: T0C 0X8

CEMETERY LEGAL DESCRIPTION: P1, NE 16-46-4-5

Number of Occupied Plots 140 x $10.00 = $ 1400.00

GRANT APPLICATION (Minimum-$100.00/Maximum-$1,000.00)

Maintenance program proposed for this period.

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>MAWING CEMETARY</td>
<td>2000.00</td>
<td>1000.00</td>
<td>1000.00</td>
</tr>
<tr>
<td></td>
<td>TOTAL</td>
<td>2000.00</td>
<td>1000.00</td>
<td>1000.00</td>
</tr>
</tbody>
</table>

FINANCIAL STATEMENT FOR JAN. 1st – DEC. 31st, 2019

A - Balance of Funds from Previous Grants 

B - Amount of Grant Received This Year 

C - Balance of Funds 

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>MAWING CEMETARY</td>
<td>2000.00</td>
<td>1700.00</td>
<td>1000.00</td>
</tr>
<tr>
<td></td>
<td>TOTAL</td>
<td>2000.00</td>
<td>1700.00</td>
<td>1000.00</td>
</tr>
</tbody>
</table>

Signature of Applicant: DORIS KUZNY

Date: FEB 17, 2020

Print Name: DORIS KUZNY

Position: SEC. PV CEMETERY
Please provide the official name of Cemetery as well as the Cemetery’s mailing address below. This will ensure that when the cheque is processed that it will have the correct name and address for deposit and mailing purposes. Thank you for your help.

NAME OF CEMETERY: Roseland Cemetery

NAME OF CHURCH/GROUP: 

CONTACT PERSON: Tony Prinse PHONE #: 780-352-0513

MAILING ADDRESS: RR2, Gwynne

CEMETERY LEGAL DESCRIPTION: E1/4 30-46-22 W4T

Number of Occupied Plots 90 x $10.00 = $ 900

GRANT APPLICATION (Minimum-$100.00/Maximum-$1,000.00)

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Spring Cleaning</td>
<td>375</td>
<td>375</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Mowing</td>
<td>675</td>
<td>525</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td><strong>1050</strong></td>
<td><strong>900</strong></td>
<td></td>
</tr>
</tbody>
</table>

FINANCIAL STATEMENT FOR JAN. 1st – DEC. 31st, 2019

A - Balance of Funds from Previous Grants

B – Amount of Grant Received This Year

C – Balance of Funds

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Spring Cleaning</td>
<td>375</td>
<td>375</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Mowing</td>
<td>675</td>
<td>525</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td><strong>1050</strong></td>
<td><strong>900</strong></td>
<td></td>
</tr>
</tbody>
</table>

Signature of Applicant

Print Name

Date

Page 78 of 138
COUNTY OF WETASKIWIN NO. 10

CEMETARY OPERATING ASSISTANCE GRANT

BUDGET APPLICATION FOR JAN. 1st – DEC. 31st, 2020

Please provide the official name of Cemetery as well as the Cemetery’s mailing address below. This will ensure that when the cheque is processed that it will have the correct name and address for deposit and mailing purposes. Thank you for your help.

NAME OF CEMETERY: Siegel Hill Cemetery

NAME OF CHURCH/GROUP:

CONTACT PERSON: Carrie Gohrbardt PHONE #: 780-388-3324

MAILING ADDRESS: PO Box 68 Buck Lake, AB POSTAL CODE: T0C 0T0

CEMETERY LEGAL DESCRIPTION:

Number of Occupied Plots 128 x $10.00 = $ 1280.00

GRANT APPLICATION (Minimum-$100.00/Maximum-$1,000.00)

Maintenance program proposed for this period.

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>landscaping mowing etc.</td>
<td>1800.00</td>
<td>no</td>
<td>1000.00</td>
</tr>
<tr>
<td></td>
<td>road maintenance, gravel</td>
<td>700.00</td>
<td>yes</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL: 2500.00**

FINANCIAL STATEMENT FOR JAN. 1st – DEC. 31st, 2019

A - Balance of Funds from Previous Grants

B - Amount of Grant Received This Year

1000.00

C - Balance of Funds

**TOTAL: 3300.00**

Signature of Applicant

Carrie Gohrbardt

Date

Jan 16, 2020

Position

Treasurer

Print Name

Carrie Gohrbardt

The personal information on this form is collected under the authority of Section 33 (c) of the Alberta Freedom Of Information And Protection Of Privacy Act. The information will be used to process your application(s) and your name and address may be included on reports that are available to the public. If you have any questions on the collection and use of this information, please contact the FOIP Coordinator at (780) 352-3321.

All pertinent information included in a written submission received from the public that is presented to a Council, Committee or Board meeting of the County of Wetaskiwin becomes part of the public meeting minutes, unless otherwise requested by the individual in writing.

Any personal information pertinent to the issue (including but not limited to, name legal land description) could be recorded in the public minutes of the meeting.
CEMETERY OPERATING ASSISTANCE GRANT

BUDGET APPLICATION FOR JAN. 1st – DEC. 31st, 2020

Please provide the official name of Cemetery as well as the Cemetery's mailing address below. This will ensure that when the cheque is processed that it will have the correct name and address for deposit and mailing purposes. Thank you for your help.

NAME OF CEMETERY: St. John's Lutheran Cemetery

NAME OF CHURCH/GROUP: Grace Lutheran Church

CONTACT PERSON: Samantha Cochrane PHONE #: 780-312-6798

MAILING ADDRESS: 4215 56 Ave, Wetaskiwin, AB POSTAL CODE: T9A 2W3

CEMETERY LEGAL DESCRIPTION:

Number of Occupied Plots 112 x $10.00 = $ 1000.00

GRANT APPLICATION
(Minimum-$100.00/Maximum-$1,000.00)

Maintenance program proposed for this period.

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Regular Maintenance</td>
<td></td>
<td></td>
<td>50%</td>
</tr>
<tr>
<td></td>
<td>Lawn Care</td>
<td></td>
<td></td>
<td>50%</td>
</tr>
</tbody>
</table>

TOTAL

1000.

FINANCIAL STATEMENT FOR JAN. 1st – DEC. 31st, 2019

A - Balance of Funds from Previous Grants

B – Amount of Grant Received This Year

C – Balance of Funds

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
</table>

TOTAL

Signature of Applicant

Samantha Cochrane

Date

March 12/2020

Treasurer

The personal information on this form is collected under the authority of Section 33 (c) of the Alberta Freedom Of Information And Protection Of Privacy Act. The information will be used to process your application(s) and your name and address may be included on reports that are available to the public. If you have any questions on the collection and use of this information, please contact the FOIP Coordinator at (780) 352-3321.

All pertinent information included in a written submission received from the public that is presented to a Council, Committee or Board meeting of the County of Wetaskiwin becomes part of the public meeting minutes, unless otherwise requested by the individual in writing.

Any personal information pertinent to the issue (including but not limited to, name legal land description) could be recorded in the public minutes of the meeting.
COUNTY OF WETASKIWIN NO. 10

CEMETERY OPERATING ASSISTANCE GRANT

BUDGET APPLICATION FOR JAN. 1st – DEC. 31st, 2020

Please provide the official name of Cemetery as well as the Cemetery's mailing address below. This will ensure that when the cheque is processed that it will have the correct name and address for deposit and mailing purposes. Thank you for your help.

NAME OF CEMETERY: ST. NORBERT'S COMMUNITY CEMETARY

NAME OF CHURCH/GROUP: ST. NORBERT'S PARISH

CONTACT PERSON: Debbie Mardy PHONE #: 780-387-4615

MAILING ADDRESS: Box 342 Millet AB POSTAL CODE: T0C 1Z0

CEMETERY LEGAL DESCRIPTION: SE 29-47-24-W4 th

Number of Occupied Plots 60 x $10.00 = $ 600.00

GRANT APPLICATION (Minimum-$100.00/Maximum-$1,000.00)

Maintenance program proposed for this period.

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Grass Cutting</td>
<td>100.00</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td></td>
<td>General Maintenance</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Clean up</td>
<td>400.00</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Tree Removal</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>General Cleanup</td>
<td>100.00</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td></td>
<td>TOTAL</td>
<td>600.00</td>
<td></td>
<td>600.00</td>
</tr>
</tbody>
</table>

FINANCIAL STATEMENT FOR JAN. 1st – DEC. 31st, 2019

A - Balance of Funds from Previous Grants

B - Amount of Grant Received This Year

C - Balance of Funds

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Grass Cutting</td>
<td>100.00</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Tree Removal</td>
<td>400.00</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Trimming</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>General Cleanup</td>
<td>100.00</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td></td>
<td>TOTAL</td>
<td>600.00</td>
<td></td>
<td>600.00</td>
</tr>
</tbody>
</table>

Signature of Applicant

Debbie Mardy

Date: April 20, 2020

The personal information on this form is collected under the authority of Section 33 (c) of the Alberta Freedom of Information and Protection of Privacy Act. The information will be used to process your application(s) and your name and address may be included on reports that are available to the public. If you have any questions on the collection and use of this information, please contact the OIP Coordinator at (780) 352-3321.

All pertinent information included in a written submission received from the public that is presented to a Council, Committee or Board meeting of the County of Wetaskiwin becomes part of the public meeting minutes, unless otherwise requested by the individual in writing.

Any personal information pertinent to the issue (including but not limited to, name legal land description) could be recorded in the public minutes of the meeting.

Page 81 of 138
Count of Wetaskiwin No. 10

Cemetery Operating Assistance Grant

Budget Application for Jan. 1st – Dec. 31st, 2020

Please provide the official name of Cemetery as well as the Cemetery’s mailing address below. This will ensure that when the cheque is processed that it will have the correct name and address for deposit and mailing purposes. Thank you for your help.

Name of Cemetery: St. Peter's Lutheran Cemetery
Name of Church/Group: St. Peter's Lutheran Church

Contact Person: Debbie Ziebaru
Phone #: 780-289-6456
Mailing Address: RR2 Millet AB
Postal Code: T0C 1Z0

Cemetery Legal Description: SW 27 47 26 W4

Number of Occupied Plots: 105 x $10.00 = $1050

Grant Application (Minimum-$100.00/Maximum-$1,000.00)

Maintenance Program Proposed for this period.

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lawn Care/Snow Removal</td>
<td>400</td>
<td>555</td>
<td>955</td>
<td></td>
</tr>
<tr>
<td>Grave Maintenance</td>
<td>200</td>
<td>200</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Signs/Monuments/Fence</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>600</td>
<td>555</td>
<td>1155</td>
<td></td>
</tr>
</tbody>
</table>


A - Balance of Funds from Previous Grants
B - Amount of Grant Received This Year
C - Balance of Funds

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lawn Care/Snow Removal</td>
<td>457</td>
<td>555</td>
<td>1012</td>
<td></td>
</tr>
<tr>
<td>Grave Maintenance</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Signs/Monuments/Fence</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>457</td>
<td>555</td>
<td>1012</td>
<td></td>
</tr>
</tbody>
</table>

Debbie Ziebaru

Date: March 22, 2020

The personal information on this form is collected under the authority of Section 33 (c) of the Alberta Freedom of Information and Protection of Privacy Act. The information will be used to process your application(s) and your name and address may be included on reports that are available to the public. If you have any questions on the collection and use of this information, please contact the POIP Coordinator at (780) 352-3321.

All pertinent information included in a written submission received from the public that is presented to a Council, Committee or Board meeting of the County of Wetaskiwin becomes part of the public meeting minutes, unless otherwise requested by the individual in writing.

Any personal information pertinent to the issue (including but not limited to, name legal land description) could be recorded in the public minutes of the meeting.
COUNTY OF WETASKIWIN NO. 10

CEMETERY OPERATING ASSISTANCE GRANT

BUDGET APPLICATION FOR JAN. 1st – DEC. 31st, 2020

Please provide the official name of Cemetery as well as the Cemetery's mailing address below. This will ensure that when the cheque is processed that it will have the correct name and address for deposit and mailing purposes. Thank you for your help.

NAME OF CEMETERY: Twin Creek Cemetery
NAME OF CHURCH/GROUP: Lutheran
CONTACT PERSON: Dan Nowochin
PHONE #: 780 312 4881
MAILING ADDRESS: RR5 Wetaskiwin
POSTAL CODE: T9A 1X2
CEMETERY LEGAL DESCRIPTION: NE 15 45 26 W4

Number of Occupied Plots 72 x $10.00 = $720.00

GRANT APPLICATION (Minimum-$100.00/Maximum-$1,000.00)

Maintenance program proposed for this period.

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Grass Cutting &amp; Trimming</td>
<td>720.00</td>
<td></td>
<td>720.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>TOTAL 720.00</td>
<td></td>
<td>720.00</td>
</tr>
</tbody>
</table>

FINANCIAL STATEMENT FOR JAN. 1st – DEC. 31st, 2019

A - Balance of Funds from Previous Grants
B - Amount of Grant Received This Year
C - Balance of Funds

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Grass Cutting &amp; Trimming</td>
<td>720.00</td>
<td></td>
<td>720.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>TOTAL 720.00</td>
<td></td>
<td>720.00</td>
</tr>
</tbody>
</table>

Signature of Applicant
Date: Jan 17 2020

The personal information on this form is collected under the authority of Section 33 (c) of the Alberta Freedom Of Information And Protection Of Privacy Act. The information will be used to process your application(s) and your name and address may be included on reports that are available to the public. If you have any questions on the collection and use of this information, please contact the FOIP Coordinator at (780) 352-3321.

All pertinent information included in a written submission received from the public that is presented to a Council, Committee or Board meeting of the County of Wetaskiwin becomes part of the public meeting minutes, unless otherwise requested by the individual in writing.

Any personal information pertinent to the issue (including but not limited to, name legal land description) could be recorded in the public minutes of the meeting.
COUNTY OF WETASKIWIN NO. 10

CEMETERY OPERATING ASSISTANCE GRANT

BUDGET APPLICATION FOR JAN. 1st – DEC. 31st, 2020

Please provide the official name of Cemetery as well as the Cemetery's mailing address below. This will ensure that when the cheque is processed that it will have the correct name and address for deposit and mailing purposes. Thank you for your help.

NAME OF CEMETERY: Von Lutherans Church Cemetary
NAME OF CHURCH/GROUP: Von Lutherans Church
CONTACT PERSON: Gordon Franklin
PHONE #: 780-387-4103
MAILING ADDRESS: RR1 Site 9 Box 18
POSTAL CODE: T0C 1Z0

CEMETERY LEGAL DESCRIPTION:

Number of Occupied Plots $141 x $10.00 = $1,410.00

GRANT APPLICATION
(Minimum-$100.00/Maximum-$1,000.00)

Maintenance program proposed for this period.

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>materials &amp; supplies for leveling headstones &amp; grave covers</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

TOTAL 1300 - 300 - 1000 -

FINANCIAL STATEMENT FOR JAN. 1st – DEC. 31st, 2019

A - Balance of Funds from Previous Grants (2019) $1,000.00

B - Amount of Grant Received This Year

C - Balance of Funds

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Contractor mowing, trimming and maintenance of the fence.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

TOTAL

Signature of Applicant

Lynn Carwell
Grant for Von Lutheran Church
180-352-0589

Print Name

Plots
Ken Jevne 780-387-6425
Nels Jevne 780-387-1200

Any personal information pertinent to the minutes of the meeting could be recorded in the public minutes of the meeting. Any personal information pertinent to the minutes of the meeting could be recorded in the public

Page 84 of 138
Please provide the official name of Cemetery as well as the Cemetery's mailing address below. This will ensure that when the cheque is processed that it will have the correct name and address for deposit and mailing purposes. Thank you for your help.

NAME OF CEMETERY: Waldheim Cemetery

NAME OF CHURCH/GROUP: Branch of Trinity Lutheran Church

CONTACT PERSON: Doug Tabler PHONE #: 780-361-7096

MAILING ADDRESS: RR #5 Wetaskiwin POSTAL CODE: T9A 1K8

CEMETERY LEGAL DESCRIPTION: NE 1 / 11-45-27 W4

Number of Occupied Plots \( \frac{4}{3} \) x $10.00 = $ \( 4 \times \frac{30}{100} \) 00

Maintenance program proposed for this period.

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Graveyard Maintenance</td>
<td>900.00</td>
<td>2500.00</td>
<td>430.00</td>
</tr>
</tbody>
</table>

TOTAL 900.00 2500.00 430.00

FINANCIAL STATEMENT FOR JAN. 1st – DEC. 31st, 2019

A - Balance of Funds from Previous Grants

B – Amount of Grant Received This Year

C – Balance of Funds

<table>
<thead>
<tr>
<th>Program No.</th>
<th>Description of Maintenance or Service</th>
<th>Actual Cost</th>
<th>Volunteer Support</th>
<th>Grant to be Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Maintenance</td>
<td>900.00</td>
<td>2500.00</td>
<td>430.00</td>
</tr>
</tbody>
</table>

TOTAL 900.00 2500.00 430.00

Signature of Applicant

Doug Tabler

Date Jan 14/2020

Print Name Doug Tabler

Position Caretaker

The personal information on this form is collected under the authority of Section 33 (c) of the Alberta Freedom of Information and Protection of Privacy Act. The information will be used to process your application(s) and your name and address may be included on reports that are available to the public. If you have any questions on the collection and use of this information, please contact the OIP Coordinator at (780) 352-3321.

All pertinent information included in a written submission received from the public that is presented to a Council, Committee or Board meeting of the County of Wetaskiwin becomes part of the public meeting minutes, unless otherwise requested by the individual in writing.

Any personal information pertinent to the issue (including but not limited to, name legal land description) could be recorded in the public minutes of the meeting.
Revised Recreation Agreement-Town of Millet-Report

Meeting Date (Report Reference Only): 20200430
Meeting (Report Reference Only): Council General

Background
At the Council Planning & Development meeting of April 9, 2020 a motion to approve the Town of Millet Recreation Agreement Amendment with an expiry of December 31, 2020 with the condition that if an updated Recreation Agreement is agreed to prior to December 31, 2020, as is contemplated in the proposed Intermunicipal Collaboration (ICF), the previous Recreation Agreement, including the aforementioned Amending Agreement, are considered replaced by the new Agreement was defeated. (PD20200409.007)

Town of Millet Council are in agreement to adding a clause to the amending agreement that states that the Town will not charge any user fees prior to January 1, 2021 (copy of revised agreement attached).

The potential user fees will only affect County users for Recreation Administration, Agriplex and Sports Fields usage if a new cost sharing agreement is not in place prior to December 31, 2020.

Recommended Resolution

that Council approve the revised Recreation Agreement with the Town of Millet, to expire December 30, 2020 which includes the following amendments:

- Notwithstanding the actual date of the execution of this Agreement, this agreement shall take effect on January 1, 2020 and shall remain in effect for a one (1) year period, ending December 31, 2020, unless the Intermunicipal Collaboration Framework (ICF) agreement between the County and the Town has been adopted, and all monetary allocations have been agreed upon by both parties, in which case the agreement will hereby be terminated
- That the Town will not charge any user fees to County of Wetaskiwin residents, prior to January 1, 2021.
THIS AGREEMENT made this ___th day of ________, 2020.

BETWEEN:

The County of Wetaskiwin No.10
A Municipal Corporation
(hereinafter referred to as “the County”)

OF THE FIRST PART

AND

The Town of Millet
A Municipal Corporation
(hereinafter referred to as “the Town”)

OF THE SECOND PART

RECREATION AGREEMENT AMENDMENT

WHEREAS;

1. The County and the Town entered into an Agreement, dated November 27, 2019, pursuant to the provisions of Section 54 of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta and amendments thereto, the County and the Town have deemed it expedient to enter into an agreement to provide for the operation of the Agriplex for the benefit of residents of both parties

2. The term of the agreement states “Notwithstanding the actual date of the execution of this Agreement, this agreement shall take effect on January 1, 2020 and shall remain in effect for one (1) year period, ending December 31, 2020, unless the Intermunicipal Collaboration Framework (ICF) agreement between the County and the Town has been adopted, in which case the agreement will hereby be terminated.”

3. The County and the Town have agreed to accept the ICF agreement, in principle, but without resolution of compensation or any monetary allocations as of March 31, 2020.

NOW THEREFORE in consideration of the mutual covenants contained in the original Agreement the parties agree as follows:

1. The terms of the original Agreement, signed on November 27, 2019, are hereby be amended to state as follows:

Notwithstanding the actual date of the execution of this Agreement, this agreement shall take effect on January 1, 2020 and shall remain in effect for one (1) year period, ending December 31, 2020, unless the Intermunicipal Collaboration Framework (ICF) agreement between the
County and the Town has been adopted, **and all monetary allocations have been agreed upon by both parties**, in which case the agreement will hereby be terminated.

2. That the Town will not charge any user fees to Wetaskiwin County residents, prior to January 1, 2021.

**IN WITNESS WHEREOF** each of the parties has subscribed it’s signature on it’s behalf on the date first written above.

**IN WITNESS WHEREOF** the parties have executed this Agreement on _____ of ____________, 2020.

**COUNTY OF WETASKIWIN NO. 10**

________________________________________
Reeve

________________________________________
Chief Administrative Officer

**TOWN OF MILLET**

________________________________________
Mayor

________________________________________
Chief Administrative Officer
Battle River Power Coop’s 2020 Annual General Meeting - Report

Meeting Date (Report Reference Only): April 30th, 2020

Meeting (Report Reference Only): Council General

Background

On April 9th, 2020, Administration received correspondence from Battle River Power Coop inviting members to attend their upcoming Annual General Meeting. The AGM is currently scheduled to take place on Thursday, June 18th at the Norsemen Inn in Camrose, beginning at 6:00 PM and lasting for approximately two (2) hours.

A banquet will precede the AGM at 5:00 PM, and tickets are available for $5.00 per person. It is requested that members RSVP for the banquet by June 11th.

Given the current state of affairs in the midst of the Covid-19 pandemic, Battle River Power Coop has stated that they shall be monitoring the situation and abiding by all applicable directives that are currently or may be in place over the next sixty (60) days. As such, the event may be postponed.

Alternatives

There are two alternatives for Council to consider:

1. Approve the attendance, dependent upon the status of the Covid-19 pandemic, of Councilors and/or Administration to attend Battle River Power Coop’s 2020 Annual General Meeting, tentatively scheduled for Thursday, June 18th at the Norsemen Inn in Camrose.
2. Accept this report as information.

Recommended Resolution

that Council approve the attendance, dependent upon the status of the Covid-19 pandemic, of Councilors and/or Administration to attend Battle River Power Coop’s 2020 Annual General Meeting, tentatively scheduled for Thursday, June 18th at the Norsemen Inn in Camrose.
April 7, 2020

Mr. Frank Coutney, County Administrator
County of Wetaskiwin No. 10
PO Box 6960
Wetaskiwin, AB T9A 2G5

Dear County Administrator Coutney,

Re: Battle River Power Coop Newsletter

All Albertans are concerned with COVID-19 at this time, and the pandemic is having widespread effects on personal lives and planned events. The enclosed Battle River Power Coop newsletter invites members to reserve tickets for the Annual General Meeting in June while leaving the door open to the possibility of postponement. The AGM is a vital aspect of a cooperative and the Board will proceed if government directives and safety permit.

Work at Battle River Power Coop continues unabated, although the office is now closed to the public. We have implemented our pandemic plan and are following government directives as they come into effect. The health of staff, cooperative members and families is our priority.

Battle River Power Coop’s role as an essential service is mirrored in the farming community that we serve. Seeding will begin in 4 to 6 weeks and we hope to minimize powerline contacts by reminding our readers to use caution while moving machinery.

The theme of AG Safety Week, Building Wellness on the Farm, was chosen before COVID-19 was a concern, but its holistic approach to wellbeing is fitting in our present situation. The topics: Dealing with Conflict, Living with Stress, and Maintaining Healthy Relationships will resonate with anyone who is staying home to prevent the spread of the virus. We wish you good health.

Sincerely,

BATTLE RIVER POWER COOP

PER:

[Signature]
Bill Klassen, MBA, B. Comm.
General Manager

Enclosure
Building Wellness on the Farm

Ag Safety Week took place on March 15 - 21, 2020 and Building Wellness on the Farm was this year’s theme. The theme recognizes that safety goes beyond equipment maintenance, safe use of materials and appropriate personal protective equipment.

The opening statement on the Ag Safety Week webpage reads, “A healthy farmer is a safe farmer and a safe farmer is a strong farmer. Look after your health and wellness. It’s one of the best investments you can make for the future of your farm.”

Health and wellness, in farming and in other sectors, has in recent years embraced a more inclusive definition.

There is a growing realization that health is a single topic, not divisible into categories of physical, mental, psychological or any other, because, simply put, health problems of any type cause the person to be unwell. The old concept of health, as a state of being free from illness or injury, is being replaced by the World Health Organization definition, “a state of complete physical, mental and social well-being”.

Applied to work and safety, this definition of health fosters better productivity, strong personal relations, and the ability to cope with day to day stressors.

For farmers whose home and workplace are the same, ‘Building Health and Wellness’ becomes an inclusive topic that affects both the business and the farm family.

The Canadian Agricultural Safety Association (CASA) has assembled a comprehensive set of materials in support of the Ag Safety Week theme. These articles are written by experts in their fields and topics include the following:
- Dealing with Conflict
- Making Transitions
- Living with Stress
- Maintaining Healthy Relationships
- Confidential Personal Wellness Assessment

These articles are accessible on the Ag Safety Week webpage: www.agisafetyweek.ca/building-wellness-on-the-farm.html

The Canadian Agricultural Safety Association reminds us to always remember:
1. You’re worth it
2. Your family, friends, and community will benefit
3. Your farm will benefit
4. Your life will benefit

---

Stay Safe Around Power Lines

Battle River Power Coop would like to remind all farmers as you head out for seeding season to look up and around to identify where the power poles and powerlines are located and remember to follow these safety guidelines when working around power distribution infrastructure.

Check the height of your equipment.

Know the height to ensure you can cross safely under power lines and be aware that newer machinery and/ or equipment may be higher. Update your GPS so it will reflect any changes.

Remember if equipment is higher than 4.1 meters (13.5 feet) you must contact Battle River Power Coop before a move under powerlines begins and request assistance.

Maintain a 10 meter safe zone from power lines.

Powerline heights can vary depending on the weather and age of the lines. Keep your distance from power lines by maintaining a 10 meter (approximately 33 feet) safe zone and pay special attention when operating grain augers, air seeders, or back hoes.

Plan before you move high equipment.

If you are unsure about crossing under a power line, call Battle River Power Coop for assistance. The Operations Department will review your information and advise if a proposed load can proceed or if it requires an escort (if travelling on a roadway). We will work with you to review the route and determine appropriate resource allocation.

Please note Battle River Power Coop requires a minimum of 5 working days to facilitate move requests.

Call before you dig.

Underground facilities may be closer to the surface than you think. Whether you are planting a tree or installing a fence or a deck, ensure all your underground lines are located before you start.

Verify the timelines necessary to arrange for a professional locator to identify line locations so you can include that in your project timeline. Contact either Battle River Power Coop (1-877-428-3972) or Alberta One-Call at 1-800-242-3447 to facilitate underground line locates prior to any digging activity.

Stack and store wisely.

Whether you’re storing grain in a bin or a pile of hay bales, stack and store at least 7 meters (23 feet) away from power lines.

Additionally, do not pile material (dirt, gravel, etc.) under or around power lines as this will reduce clearances. Be aware that vegetation near power lines may also be a hazard.

If you have any doubts or questions about clearance under power lines or safe limits of approach, call the Operations Department at Battle River Power Coop (1.877.428.3972). They will be happy to inform you about the height of specific lines and safe clearance distances.

Remember, contact with power lines can be avoided if you plan ahead, know the dimensions of your equipment and continually watch for poles and lines.
Message from the Board of Directors

COVID-19 Response

We want to assure members that Battle River Power Coop will remain open for business during this period of uncertainty and that we are adding precautions to our already diligent practices to ensure continuity in our power distribution.

Our Pandemic Continuity Plan is implemented, and we are taking precautionary measures to ensure the health and well-being of our staff, members, and families. Rigorous cleaning protocols have been instituted in every work area to ensure a safe environment for our staff. We are monitoring Health Canada guidelines and recommendations around workplace wellness and safety.

To limit the potential impact of COVID-19, Battle River Power Coop has instructed staff to stay home if exhibiting any flu or cold-like symptoms. We have mandated self-isolation for any team member that has travelled internationally, is showing symptoms, or who has reason to believe they have been exposed.

Employees are available to connect with you by phone or email if you need us. We wish to minimize person to person exposure and are following the social distancing recommendations set forth by our pandemic plan and government guidance.

As a utility, we will continue to monitor the situation closely and are prepared to respond rapidly to the changing nature of this pandemic. Should the need arise, essential staff and management are able to work remotely.

Clear communication plays a critical role during these challenging times, and Battle River Power Coop is committed to ongoing communications with employees and members as the situation evolves.

Battle River Power Coop’s 2020 Annual General Meeting

Further to a review of extensive information on the current environment and a lengthy discussion at the monthly board meeting, Battle River Power Coop is proceeding with the Annual General Meeting (AGM) at this time.

The Board of Directors and Management will continue to monitor the COVID-19 situation and will abide by any directives that are applicable, or subject to change, over the next 60 days. Any recommended precautions for important gatherings, such as our AGM, that may be in place in June would be strictly adhered to (e.g., availability of hand sanitizers at each table).

As a cooperative, we recognize the AGM is an important event for both the Coop and our members and we will work diligently, and within pandemic prevention guidelines, to proceed with it. We encourage members to mark the date in their calendars and reserve tickets. In the event, the AGM is cancelled, refunds would be issued for any advance ticket purchases.

Date: June 18, 2020
Location: Norsemen Inn, Camrose
Registration and Meet & Greet: 3:30 p.m.
Banquet: 5:00 p.m. Banquet tickets are $5.00 per person and to ensure adequate food and seating, we ask members to please RSVP by June 11, 2020 by calling the office at 1-877-428-3972.
AGM: 8:00 p.m. The AGM is scheduled to last approximately two hours and will provide important information to members including reports from the Chair, General Manager, and Auditor and the nominations and election of Directors.
*Banquet tickets may be purchased at the office or reserved for payment at registration by calling the office (1.877.428.3972).

Remember the deadline for the ACCA Youth Leadership Program sponsorship application submission is May 8, 2020.

Also, please note at this time the ACCA website states the following: “The health of our youth, the volunteer staff, and their families is paramount. For the time being, the program will take place as planned until the situation suggests otherwise. We will continue to strictly abide by government public health directives and will keep you informed of future developments.” For information – visit the Coop’s website: www.brpower.coop/Community/ACCA-Camp-Sponsorship.

BATTLE RIVER POWER COOP IS AVAILABLE FOR POWER TROUBLE CALLS 24/7/365 CALL TOLL-FREE: 1.877.428.3972

Box 1420 Camrose, AB T4V 1X3
North of Junction, Highways 13 & 21
www.brpower.coop | brpc@brpower.coop
24 Hour Toll-free: 1.877.428.3972 | Local: 780.672.7738 | Fax: 780.672.7963

Page 92 of 138
Proposed Tax Penalty Bylaw 2020/24 - Report

Meeting Date (Report Reference Only): 20200430

Meeting (Report Reference Only): Council General

Background
At the April 14, 2020 meeting Council passed a resolution to cancel the 6% penalty that is levied on current outstanding taxes on September 1, 2020. Currently, Bylaw 2002/40 authorizes the penalties for current taxes September 1 and non-current January 1 yearly. A copy of this bylaw is provided.

Administration has drafted a new Bylaw 2020/24 (attached) to repeal 2002/40 with penalties as follows:

- 6% yearly current September 1 (starting 2021)
- 7% yearly non current January 1 (starting 2021)

Recommended Resolution

that Council approve 3 readings of Bylaw 2020/24.
BY-LAW NUMBER 2002/40

BY-LAW NO. 2002/40 is a by-law of the County of Wetaskiwin No. 10 in the Province of Alberta, for the purpose of amending By-law 81/11 which imposes a penalty on all current taxes September 1st if not paid by August 31st each year and By-law 91/28 which imposes a penalty on all unpaid taxes on the 1st day of January of the succeeding year and in each succeeding year the taxes remain unpaid.

WHEREAS: the existence of drought conditions over the past several years in central Alberta has had a devastating effect on the agricultural industry.

AND WHEREAS: this year's continuing drought is having catastrophic consequence both on the livestock and crop and foliage producers within the County of Wetaskiwin No. 10.

AND WHEREAS: subsequent to the drought conditions Council is desirous of reducing the financial burden on the agricultural industry by reducing the penalty on current and unpaid taxes.


NOW THEREFORE: the Council of the County of Wetaskiwin No. 10, duly assembled, hereby enacts the following amendments to By-law 81/11 and 91/28:

1. By-law 81/11, replace the 12% penalty amount with a 6% penalty.
2. By-law 91/28, replace the 14% penalty with a 7% penalty.
3. This by-law comes into effect on the date of third reading.

READ: A First time this 8th day of August, A.D., 2002.

READ: A Second time this 8th day of August, A.D., 2002.

READ: A Third time and finally passed this 8th day of August, A.D., 2002.

REEVE

SECRETARY-TREASURER
BYLAW NUMBER 2020/24

BYLAW NO. 2020/24 is a Bylaw of the County of Wetaskiwin No. 10 in the Province of Alberta, to repeal Bylaw 2002/40.

WHEREAS: Bylaw 2002/40 authorizes the imposition of penalty charges on outstanding tax roll accounts on September 1 (6%) and January 1 (7%) yearly;

AND WHEREAS: Section 191 of the Municipal Government Act, revised Statutes of Alberta, 2000, Chapter M-26 and amendments thereto, authorizes the repeal of Bylaws;

AND WHEREAS: the Covid-19 Pandemic has caused extreme economic hardships for residents located within the County of Wetaskiwin No. 10;

AND WHEREAS: The Council of the County of Wetaskiwin No. 10 is desirous of reducing the financial burden on the residents;

AND WHEREAS: Section 344 and 345 of the Municipal Government Act, revised Statutes of Alberta, 2000, Chapter M-26 and amendments thereto, authorizes Council to impose penalties on unpaid tax roll accounts.

NOW THEREFORE: the Council of the County of Wetaskiwin No. 10 duly assembled, hereby enacts as follows:

THAT Bylaw 2002/40, which authorizes the imposition of penalty charges on outstanding tax roll accounts on September 1 (6%) and January 1 (7%) yearly be repealed in its entirety.

NOW THEREFORE, the Council of the County of Wetaskiwin No. 10, duly assembled hereby enacts the following:

1. Penalty charges of seven (7%) percent on non-current year outstanding Tax Roll Accounts January 1 of each year; effective January 1, 2021.
2. Penalty charges of six (6%) percent on current year outstanding Tax Roll Accounts September 1 of each year, effective September 1, 2021.

READ: a first time this 30th day of April, 2020 A.D.

READ: a second time this 30th day of April, 2020 A.D.

READ: a THIRD time and finally passed this 30th day of April, 2020 A.D.

__________________________________________
REEVE

__________________________________________
CHIEF ADMINISTRATIVE OFFICER
Public Engagement Update - COVID - Report

Meeting Date (Report Reference Only): April 30, 2020
Meeting (Report Reference Only): Council General

Background
The Public Participation Committee has been working at developing a public participation plan for the June citizen engagements.

Due to COVID-19 the public participation committee is recommending rescheduling our June citizen engagements to the end of September. The committee recognized that September is not an ideal time to have the engagement but wanted to ensure that the engagement occurred before strategic planning. Hopefully by September the COVID restrictions will be lifted to allow us to safely bring citizens together. The new dates for the engagements would be September 29, 2020 in Alder Flats and September 30, 2020 in Mulhurst Bay.

Recommended Resolution

that Council reschedule the June Public Engagements to September 29 & 30, 2020.
Background
Given the imposed self-isolation currently stemming from the Government of Alberta response to the COVID-19 crisis, Administration believes that the health and well being of residents, visitors, contractors and staff to be of the utmost importance.

Due to the spread of COVID-19 as well as federal and provincial restrictions, Administration is requesting Council’s approval to delay the opening of the following Parks until the Province’s Chief Medical Officer of Health is confident the health and public safety risk from COVID-19 is reduced. The Parks are listed below:
- Battle Lake Park
- Buck Lake Park
- Mound Red Park
- Red Deer Lake Park
- Coal Lake – South Park
- Twin Lakes Park

Additional Concerns for opening the County of Wetaskiwin Parks on May 15th, 2020:
- Park attendant’s possible exposure with campers.
- Enforcing physical distancing within the park.
- Enforcing physical distancing on County beaches and docks.
- Unnecessary involvement and the possible exposure to COVID-19 for the Community Peace Officers and RCMP officers that may have to enforce infractions within the park.

Alternatives
Options available to Council include:
- to delay the opening of all parks until the province’s chief medical officer of health is confident the health and public safety risk from COVID-19 is reduced.
- to deny Administrations request to delay the opening of all parks and recreation facilities

Recommended Resolution
That Council approve to delay the opening of all parks until the Province’s Chief Medical Officer of Health is confident the health and public safety risk from COVID-19 is reduced.
Background
Millet-Wetaskiwin Intermunicipal Committee Bylaw 2020/25 was designed to establish the Millet-Wetaskiwin Intermunicipal Committee (IC). The IC will act as the committee for the Intermunicipal Development Plan and Intermunicipal Collaboration Framework between the Town of Millet and County of Wetaskiwin No.10.

Millet-Wetaskiwin Intermunicipal Committee Bylaw 2020/25 has been provided to Council for review.

Recommended Resolution

that Council approve three readings of Millet-Wetaskiwin Intermunicipal Committee Bylaw 2020/25 as presented or amended.

that By-law 2020/25 be given First Reading.

that By-law 2020/25 be given Second Reading.

that By-law 2020/25 be presented for Third Reading.

that By-law 2020/25 be given Third Reading and it be declared finally passed and the Reeve and Chief Administrative Officer be authorized to sign and affix thereto the corporate seal of the County of Wetaskiwin No. 10;

and further that Council appoint the Intermunicipal Committee members.
BYLAW NUMBER 2020/25

BYLAW NO. 2020/25 is a bylaw of the County of Wetaskiwin No. 10 in the Province of Alberta, for the purpose of creating an Intermunicipal Committee with the Town of Millet.

WHEREAS: pursuant to Section 145 of the Municipal Government Act, Council may pass a bylaw in relations to the establishment and function of Council committees.

WHEREAS: pursuant to Section 203(1) of the Municipal Government Act, Council may by bylaw delegate any of its powers, duties or functions to a Council committee.

AND WHEREAS: The County of Wetaskiwin Council recognizes the value of committees to support and facilitate the achievement of Council's Strategic Plan.

NOW THEREFORE: under the authority of the Municipal Government Act, the Council of the County of Wetaskiwin No. 10, in the Province of Alberta, enacts as follows:

TITLE
1. This Bylaw may be cited as "Millet-Wetaskiwin Intermunicipal Committee Bylaw"

DEFINITIONS
1. “IC” means the Intermunicipal Committee between the Town of Millet and the County of Wetaskiwin No.10.
2. “Member” means an elected official duly appointed to serve as a municipal representative on the IC.
3. “Partner” means one or both of the Town of Millet and County of Wetaskiwin No. 10.
4. “Schedule A” means the Terms of Reference for the Town of Millet and County of Wetaskiwin No. 10 Intermunicipal Committee.

ESTABLISHMENT
1. There is hereby established The Millet-Wetaskiwin Intermunicipal Committee to enhance the working relationship between the Town of Millet and the County of Wetaskiwin No. 10 with respect to issues of common concern and interest.
2. The IC will act as the committee for the Intermunicipal Development Plan and Intermunicipal Collaboration Framework between the Town of Millet and County of Wetaskiwin No.10.
3. Schedule “A” is attached to and forming part of this Bylaw.

EFFECTIVE DATE
This Bylaw shall come into effective on the date of third and final reading.

READ: A First time this ___day of ______, A.D., 2020
READ: A Second time this ___day of ______, A.D., 2020
READ: A Third time and finally passed this ___day of ______, A.D., 2020

__________________________
Reeve

__________________________
Chief Administrative Officer
1 STATEMENT OF PURPOSE

To enhance the working relationship between the Town of Millet and the County of Wetaskiwin No. 10 with respect to issues of common concern and interest.

2 DEFINITIONS

‘IC’  
Intermunicipal Committee between the Town of Millet and the County of Wetaskiwin No. 10

‘Member’  
An elected official duly appointed to serve as a municipal representative on the IC.

‘Partner’  
One or both of the Town of Millet and the County of Wetaskiwin No. 10

3 COMPOSITION OF COMMITTEE

3.1 Members of Councils

Two (2) Voting members from each municipal Council as follows:

3.1.1 Town of Millet

- Mayor
- One other member of Council appointed annually at Council’s Organizational Meeting.
- One Member as an alternate.

3.1.2 County of Wetaskiwin No. 10

- Reeve
- One other member of Council appointed annually at Council’s Organizational Meeting. Ordinarily, the member of Council representing Division 4 that abuts the Town of Millet.
- One member as an alternate.

3.2 Members of Administration:

Non-Voting Members from municipal Administrations as follows:

- Town Manager (CAO) or designate
- County Manager (CAO) or designate
- Other members of each Administration required based on topics to be discussed

3.3 Appointment of Members

Each IC partner will notify the other Partner in writing of the member appointees on or before the 30th day following each annual Organizational Meeting.
3.4 Qualifications of Members
A member is disqualified and a vacancy on the IC shall exist if:

▪ The Member ceases to be an elected official of one of the Partners
▪ The respective municipal Council revokes the Member’s appointment; or
▪ The Member resigns in writing

4 DUTIES AND POWERS
The Intermunicipal Committee (IC) will:

▪ Identify issues pertaining to inter-municipal planning and land use adjacent to the common boundary of the two municipalities;

▪ Implement, monitor, manage, and recommend amendments to the Intermunicipal Collaboration Framework between the Partners;

▪ Review policy considerations surrounding changes and updates to relevant planning documents;

▪ Discuss joint projects and shared services;

▪ Identify and discuss other issues of common interest;

▪ Raise members’ awareness about the two municipalities;

▪ Promote the region as a whole to outside parties;

▪ Keep their respective Councils advised of significant changes and discussions; and

▪ Any other duties agreed to by both municipal Councils.

Decisions made by the IC will not be binding until formally ratified by the respective municipal Councils.

5 CONDUCT OF THE AFFAIRS OF THE COMMITTEE
The Partners agree that the IC shall not be authorized to:

▪ Take or institute any proceedings for the winding up, reorganization, or dissolution of the IC;

▪ Make any expenditure that is not authorized by the IC budget;

▪ Reorganize;

▪ Purchase or sell any real or immovable property;

▪ Enter into any partnerships or joint ventures;

▪ Amend, repeal, or enact any bylaws other than those already in place;

▪ Enter into any contract outside the IC’s ordinary course of business;

▪ Make a general assignment for the benefit of creditors; or

▪ Issue, re-issue, sell or pledge debt obligations to the IC.
6 MEETINGS

6.1 Frequency of Meetings
Meetings will be held on an as needed basis. Meetings may be called at the request of either Partner’s Chief Elected Official and will be hosted by whichever municipality requests a given meeting.

6.2 Quorum
Quorum will consist of at least one elected official from each municipality.

6.3 Voting
Each Member appointed by their respective municipal Council shall be entitled to one vote on every matter put before a meeting for a vote. Voting shall be decided by a show of hands.

6.4 Meeting Chair
The Chief Elected Official of the host community will serve as the Chair of the meeting. In the Chief Elected Official’s absence, the Councillor from the host municipality will assume the Chair.

6.5 Agenda Preparation
Agendas will be prepared by the host municipality and distributed to the IC members at least one week in advance of the meeting.

The hosting municipality will be responsible for soliciting agenda items from the Chief Elected Officials and Chief Administrative Officers of both municipalities.

6.6 Meeting Summary and Actions
The host municipality will prepare and distribute a meeting summary and action list that will serve as informal minutes of the meetings.

The summary is to be circulated within one week of the completion of the meeting.

7 LIAISON
The CAO of each municipality, or their designate, will serve as administrative advisors to the IC.

Other administrative staff will assist the committee as required, at the discretion of the CAOs.
**Road Allowance Lease Renewals to April 30-Report**

Meeting Date (Report Reference Only): 20200430
Meeting (Report Reference Only): Council General

**Background**
The following Road Allowance Leases are due for renewal:

File 5630-49-7 Marie Monds
- Division 7; road closed by Bylaw 2001/63
- 2.65 acres - $53.00/year

File 5630-34-09 Kenny Alberg
- Division 6; road closed by Bylaw 99/05
- 3 acres - $60.00/year

File 5630-37-1A Lloyd & Karen Lewis
- Division 6; road closed by Bylaw 96/06
- 2.75 acres - $55.00/year

As the policy has recently changed, specifically regarding lease fees, a letter was sent to the affected lease holders to advise of the changes; and administration requested confirmation that they were still interested in leasing the road allowance prior to presenting to Council.

A copy of map showing each road allowance lease is provided.

**Recommended Resolution**

that Council approve the road allowance lease renewals for a further three (3) year term, in accordance with Road Allowance Closure for Lease or Sale Policy 12.0.4 as follows:

File 5630-49-7 Marie Monds
- Division 7; road closed by Bylaw 2001/63
- 2.65 acres - $53.00/year

File 5630-34-09 Kenny Alberg
- Division 6; road closed by Bylaw 99/05
- 3 acres - $60.00/year

File 5630-37-1A Lloyd & Karen Lewis
- Division 6; road closed by Bylaw 96/06
- 2.75 acres - $55.00/year

Meeting Date (Report Reference Only): 2020/04/30
Meeting (Report Reference Only): Council General

Background

Due to the ongoing Covid-19 pandemic, the Federal Minister of Public Safety has requested that the heads of Canada’s prison system and parole board give consideration to the early release of some prisoners from correctional institutions. This is intended as a form of mitigation against the spread of the virus.

In Alberta, some individuals serving intermittent prison sentences (i.e., they are serving sentences on weekends) have been moved to house arrest over concerns of potential spread. No additional measures regarding the early release of other prisoners have been made as of the writing of this issue.

The City of Red Deer has sent a letter to the Federal Minister of Public Safety expressing concern and opposition to any potential early release of prisoners. A copy of this letter is attached for Council’s review.

Administration has been in contact with both Inspector Keith Durance, RCMP Wetaskiwin Detachment, and Staff Sergeant Harpreet Dhaliwal, RCMP Breton and Thorsby Detachments, regarding this issue. Copies of the correspondence have also been provided with this issue.

Alternatives

There are three alternatives for Council to consider:

1. Accept this report as information;
2. Direct Administration to draft a letter to the Federal Minister of Public Safety similar to the City of Red Deer; or
3. Direct Administration to take other action as decided by Council

Recommendations

Administration recommends that Council accept this report as information, as there is currently no tangible evidence to suggest that offenders are being released, or that the provincial government will be giving further consideration to releasing offenders.
**Recommended Resolution**

that Council accept this report as information, as there is currently no tangible evidence to suggest that offenders are being released, or that the provincial government will be giving further consideration to releasing offenders.
April 6, 2020

Honourable Bill Blair
Minister of Public Safety and Emergency Preparedness
House of Commons
Ottawa, Canada K1A 0A6


Dear Minister Blair:

It is the City of Red Deer's understanding that the federal prison service and the parole board is actively considering an early release for some offenders to prevent the spread of COVID-19 in the correctional system. During these difficult times, the City of Red Deer and our Emergency Operations Center ("EOC") believe the early release of inmates would increase safety risk in our community.

Our community is in a ‘State of Local Emergency’, and our residents are already dealing with many hardships as a result of the COVID-19 threat. Our citizens should not have to deal with increasing safety risks with the early release of convicted criminals into our community and region. We have included an attached letter from our EOC, which outlines many concerns from a community and emergency operations perspective. Our EOC Director, on behalf of our EOC team, describes the detrimental impacts to the health and safety of our community during our COVID-19 response and our future recovery from the pandemic. The Mayor, on behalf of City Council, has raised our concerns with our local Members of Parliament and the Government of Alberta.

The City of Red Deer understands the need to prevent the spread of COVID-19 and protect the health of all Canadians, but releasing prisoners early is not in the safety interest of all. The City of Red Deer is dealing with a rise in property crime, and we are deeply concerned that the early release of prisoners will elevate public safety fears in our community and will affect the ability of our local RCMP and other emergency services providers to respond during this pandemic. We believe other mitigating strategies could be used to protect Correctional Service of Canada staff and inmates from the spread of COVID-19 without releasing inmates,
such as constructing secondary sites or self-isolation units within the institutions, which would allow for physical distancing.

As a municipality, we continue to work with your Government and the Government of Alberta to “prevent the spread”, and our local RCMP, first responders, essential services workers and residents are doing their part. The early release of prisoners will only cause unnecessary safety concerns for our residents and pull resources away from the RCMP and emergency operations to deal with potential issues arising from critical emergency response.

We appreciate your attention to this important matter. If you would like to discuss further, I invite you to contact my office at 403.342.8154.

Sincerely,

Tara Veer
Mayor of Red Deer

[Enclosure]

cc  The Honourable Jason Kenney, Premier of Alberta
The Honourable Doug Schweitzer, Minister of Justice and Solicitor General
The Honourable Rajan Sawhney, Minister of Community and Social Services
The Honourable Adriana LaGrange, Minister of Education and MLA for Red Deer North
Blaine Calkins, Member of Parliament for Red Deer-Lacombe
Earl Dreeshen, Member of Parliament for Red Deer-Mountain View
Jason Stephan, MLA for Red Deer South
Red Deer City Council
Curtis Zablocki, Deputy Commissioner RCMP Alberta Headquarters (K Division)
Gerald Grobmeier, Superintendent Red Deer Detachment
Allan Seabrooke, Red Deer City Manager
Steven Ellingson, Red Deer Intergovernmental Strategist
Excellent, thank you. I really appreciate that.

From: Keith DURANCE <Keith.J.Durance@rcmp-grc.gc.ca>
Sent: April 13, 2020 12:05 PM
To: Ben Cowan <bcowan@county10.ca>
Subject: RE: Seeking Information--Potential Early Release of Offenders

Ben,

I have also reached out to my Dist office to see if they have heard anything about this as well. If I get more info I will advise.

KD

Sent from my Bell Samsung device over Canada’s largest network.

-------- Original message --------
From: Ben Cowan <bcowan@county10.ca>
Date: 2020-04-13 11:27 a.m. (GMT-07:00)
To: Keith DURANCE <Keith.J.Durance@rcmp-grc.gc.ca>
Subject: RE: Seeking Information--Potential Early Release of Offenders

>>> "Ben Cowan" 04/13/2020 10:03 AM >>>

Good Morning Inspector Durance:

Jeff Chipley has asked me to contact you in regards to information we’re seeking. Recently, the Federal Minister of Public Safety asked Parole Board of Canada and the Correctional Service of Canada to consider options to make prisons safer during the viral outbreak, including the early release of certain offenders to prevent jails from becoming epicentres.

As you might expect, based on this, rumours have been floating around that this might lead to the early release of violent offenders or those who may pose a danger to the public; in fact, there are also rumours suggesting this has already happened. The City of Red Deer has already written to the Minister of Public Safety arguing against this, and the County is considering taking similar action. I’ve been asked to gather as much information as I can on this.

Essentially, what we’re wondering is if you have any information that you could provide that might help us with this process. We don’t want to jump the gun based on rumours.

Thanks in advance:

Ben Cowan
Thanks for the quick response, I appreciate it.

Hi Ben,

Thank you for the inquiry. I can tell you, as the police of jurisdiction, nothing has changed on our end to provide the best policing service to our community. We are still responding to calls for service 24/7.

I do not have enough information to comment on your direct questions regards to prisoner being released earlier then they should. Normally, if a person is released and they are on conditions then law enforcement is advised through probation. We would not know if the person was released due to his time being shortened in a correctional facility.

The decision would be made by Corrections without any input from the law enforcement.

Thank you,

Harp

H. S. (Harp) Dhaliwal, S/Sgt.
Detachment Commander
Thorsby/Breton Detachment
5005 55 Avenue, Box 499
Thorsby, AB T0C 2P0
780 789 3951 Office
587 336 9599 Cell
H.Dhaliwal@rcmp-grc.gc.ca

CONFIDENTIALITY WARNING: This communication is the property of the R.C.M.P. It may contain confidential and legally privileged information. If you are not the intended recipient, you should not copy, distribute or take any action or reliance on it. If you have received this message in error, destroy same and telephone writer immediately. This document and any attachments may be subject to mandatory exemption under the access to information and privacy acts.

Good Morning Staff Sergeant Dhaliwal:

Jeff Chipley has asked me to contact you in regards to information we’re seeking. Recently, the Federal Minister of Public Safety asked Parole Board of Canada and the Correctional Service of Canada to consider options to make prisons safer during the viral outbreak, including the early release of certain offenders to prevent jails from becoming epicentres. From what we understand, there may also be similar considerations being taken at the provincial level.

As you might expect, based on this, rumours have been floating around that this might lead to the early release of violent offenders or those who may pose a danger to the public; in fact, there are also rumours suggesting this has already happened. The City of Red Deer has already written to the Minister of Public Safety arguing against this, and the County is considering taking similar action. I’ve been asked to gather as much information as I can on this.

Essentially, what we’re wondering is if you have any information that you could provide that might help us with this process. We don’t want to jump the gun based on rumours.

Thanks in advance:

Ben Cowan
Municipal Intern, County of Wetaskiwin No.10
Phone: 780-352-3321 ext. 2291
Buck Lake Open House and Tax Collection 2020 - Report

Meeting Date (Report Reference Only): April 30, 2020
Meeting (Report Reference Only): Council General

Background
Due to the ongoing COVID-19 Pandemic and the statement from the Chief Medical Office that mass gathering restrictions will be applied to all summer events, Administration is recommending that we postpone the August 19 Buck Lake Open House and Tax Collection.

The Buck Lake Open House and Tax Collection can be re-scheduled to sometime in the fall as Council has already decided to not charge the 6% tax penalty that would normally be applied September 1.

Recommended Resolution

that Council postpone the 2020 Buck Lake Open House and Tax Collection until October 21, 2020 due to the ongoing COVID-19 Pandemic.
Information Items to April 30, 2020-Report

Meeting Date (Report Reference Only): 20200430
Meeting (Report Reference Only): Council General

Background
Attached for information:

1. RMA
   a. Advantage April 8
   b. Contact April 9, 17
2. FCM
   a. Voice April 6, 14, 20
   b. Communiqué April 23

Recommended Resolution

that Council accept the following items as information:

1. RMA
   a. Advantage April 8
   b. Contact April 9, 17
2. FCM
   a. Voice April 6, 14, 20
   b. Communiqué April 23
Business Services Updates

COVID-19 Pandemic Supplies

RMA has had many requests from our members for N-95 respirators, hand sanitizer, anti-bacterial cleaning products, or any other pandemic-related supplies that you are having difficulties procuring. We know that sourcing these items has been a huge challenge if not impossible and have created a page to help you.

Learn more

How To Treat Vacant & Seasonal Properties During the COVID-19 Crisis

During the COVID-19 crisis, we are seeing an increasing number of properties become vacant. RMA Insurance has advice and some helpful checklists to support you during this time.

Learn more

RMA Insurance Postpones RiskPro 2020

As everyone is well aware, because of the COVID-19 pandemic, Albertans and Canadians are experiencing measures and facing uncertainty not seen before. Because of this, RMA Insurance is postponing all RiskPro 2020 workshops until further notice.

Learn more
RMA Charity Golf Tournament Cancellation

As an effort to mitigate the spread of the COVID-19 virus, and to prioritize the health of our communities, a decision has been made to cancel the RMA Charity Golf Tournament, originally scheduled for May 29, 2020.

Learn more

Go Completely Hands-free with Your Reverse Supply Chain

We understand that these are trying times. This pandemic might also be hitting you in the budget. GovDeals advocates that you take advantage of empty buildings to safely and strategically clean out your surplus. In the effort to help you continue successful surplus sales, they’ve compiled a few tips on what you can do to stay safe and how they can help with social distancing.

Learn more

COVID-19: Cyber Risk Implications

RMA Insurance partner, AON, has recommendations for how Canadian organizations can remain cyber resilient and maintain secure operations amid the COVID-19 crisis

Learn more

Supplier Offers & Newsletters

Kal Tire

• We Are Here To Keep You Moving Safely - A COVID-19 update

NAPA
• NAPA Real Deals, valid March 1 to April 30
• Fleet Specials, valid March 1 to April 30
• April Flyer

Staples Business Advantage

• Contact Claudette Barton at 780.468.8702 or by email to take advantage of any of the offers on the following: Staples Furniture Solutions, In Stock Furniture Guide, Safespace24 Watchpod

RMA Benefits - Lane Quinn

• These are anxious times and virtual mental health therapy can be critical in supporting your employees.

United Rentals

• April Equipment Guide
• April 2020 Special Value Hot List

Want to be featured in Advantage? Approved suppliers can submit content to Hilary Darragh, Digital Communications Coordinator, by the first Tuesday of each month.

like on Facebook | follow on Twitter | forward to a friend

Copyright © 2020 Rural Municipalities of Alberta, All rights reserved.
You are receiving this email as a trade partner or associate member of the RMA.

Our mailing address is:
2510 Sparrow Drive, Nisku, Alberta T9E 8N5 780.955.3639

unsubscribe from this list | update subscription preferences
FEATHERED:

Education Property Tax Deferral Details Announced

The Government of Alberta has announced additional details of their plan to defer the payment of education property taxes on non-residential properties for six months. Alberta Municipal Affairs has released guidelines on the deferral process, including its purpose and the recommended implementation process for municipalities.

Learn more...

MEMBER BULLETINS

Member bulletins are posted to RMAAlberta.com regularly each week. Below is a list of all the member bulletins compiled from the past week.

Government of Alberta to Implement New Municipal Population Estimate Model

As part of Budget 2019, the Government of Alberta committed to transitioning from its current municipal population estimate model, which allows municipalities to use municipal census data, to a uniform, provincially-coordinated, estimate model for all municipalities.

Learn more...
REMINDERS

RMA Spring 2020 Resolution Session to Take Place April 24

Resolutions form an important part of RMA’s advocacy efforts. RMA holds two resolution sessions each year in conjunction with spring and fall conventions. Due to the cancellation of the RMA 2020 Spring Convention, RMA will hold its first-ever virtual resolution session on April 24, 2020.

Learn more...

RMA COVID-19 Response Hub

We are working to ensure that our services and ability to respond to your needs will not be adversely affected as this situation evolves. For ongoing updates from our organization and stakeholders, please visit our response hub.

Learn more...

ANNOUNCEMENTS

Understanding Beavers As A Natural Infrastructure Solution Webinar

Alberta Environment and Parks’ Watershed Resiliency and Restoration Program, along with the Miistakis Institute and Cows & Fish, presents a webinar for municipal planners, engineers, and other related practitioners and professionals to present how beavers impact our watersheds in a noticeable and beneficial way.

Learn more...

MCCAC: Learn How the Town of Canmore is Reducing Their Greenhouse
Gas Emissions

- Setting a greenhouse gas reduction target is a way to communicate your municipality’s commitment to climate action. It demonstrates leadership to citizens and businesses in your municipality. Read the blog post about how to reduce greenhouse gas emissions in your municipality.

- Join the Action Centre and the Town of Canmore on April 17 at 11:00 am to discover more about their greenhouse gas emissions inventory process, lessons learned, future energy management strategies, and how to get a greenhouse gas emissions inventory started.

- Read this blog post about the differences between micro, small scale, and community generation and how they connect to Alberta’s electricity grid.

IN THE NEWS

- No return to ‘normality’ until coronavirus vaccine is available, Trudeau says
- $2 billion investment in job creation
- Keeping the supply chain open and moving during COVID-19
- Modelling suggests as many as 800,000 COVID-19 infections could sweep Alberta, Premier Jason Kenney says
- Emergency Management Act amended for further clarity
- Tech companies may leave Alberta over Kenney’s devotion to oilpatch
- Corbella: More rural doctors join growing list of those who plan to leave Alberta
- How rural Alberta teachers are educating students who don’t have internet and computers
- ‘Uncharted times’: Planning for wildfire season amid the COVID-19 pandemic
- Alberta’s emergency isolation support program closes as federal plan starts up
- Rural life adjusts amid pandemic
- Doctors threaten to leave Alberta after government cuts to fees
- Relief for forest companies affected by COVID-19
- New Alberta Energy Regulator CEO was central figure in Saskatchewan scandal
- Alberta Hutterites working to prevent spread of COVID-19 in their colonies
RMA Virtual Resolution Session Update

Due to the cancellation of the 2020 Spring Convention, RMA will hold its first-ever virtual resolution session on April 24, 2020. RMA is currently in the process of finalizing and testing the virtual resolution process and will provide detailed instructions to mayors / reeves and CAOs at least two days in advance of the session via email.

Learn more...

MEMBER BULLETINS

Member bulletins are posted to RMAAlberta.com regularly each week. Below is a list of all the member bulletins compiled from the past week.

Ministerial Order Regarding Road Bans

The Minister of Transportation has signed a Ministerial Order which exempts commercial vehicles transporting essential supplies during the COVID-19 pandemic from various regulations. These exemptions will be in place until August 14, 2020, or earlier if terminated by the Minister.

Learn more...

Next RMA Update Webinar Planned for May
Following positive feedback from the first RMA Update webinar held on April 7, the association is planning a follow-up webinar for Monday, May 4 at 10:30 am. The webinar will provide an overview of developments and services available from the association.

Learn more...

Running Effective Virtual Meetings – RMA Webinar Recording Now Available

In collaboration with our partners from Emerge Solutions, Inc. and Strategic Steps, RMA hosted a one-hour webinar on Thursday, April 9, 2020 to support municipalities in transitioning to electronic meetings. The recording of the webinar is now available online.

Learn more...

Healthy Futures Webinar Series – Webinar Recording Now Available

The recording of the third webinar in the RMA, AUMA, and the Alberta Policy Coalition for Chronic Disease Prevention hosted a series of educational webinar series is now available. You can also register for the upcoming fourth webinar.

Learn more...

REMINDES

RMA COVID-19 Response Hub

We are working to ensure that our services and ability to respond to your needs will not be adversely affected as this situation evolves. For ongoing updates from our organization and stakeholders, please visit our response hub.

Learn more...
ANNOUNCEMENTS

MCCAC: Join the Action Centre and Pembina Institute to Learn About Community Generation, How it Diversifies Energy Sources, and Reduces Costs

- Join the Action Centre and Pembina Institute on Earth Day, April 22. You'll learn about the differences between micro, small scale, and community generation, including how they connect to Alberta's electricity grid. Pembina Institute will share information about the financial and economic development opportunities for community renewable energy generation for municipalities and businesses in Alberta. Register now for the webinar!

IN THE NEWS

- Canada's COVID-19 Economic Response Plan: New Support to Protect Canadian Jobs
- 'Renegotiate in good faith,' mayor of Lac La Biche County urges province, doctors
- Government of Alberta Update 34: COVID-19 pandemic in Alberta (April 16 at 5 p.m.)
- Trudeau announces aid for struggling energy sector, including $1.7B to clean up orphan wells
- 10 Lac La Biche doctors resigning from serving hospital over government funding changes
- Alberta economy on track for most severe annual decline on record, national report predicts
- Personal protective equipment for non-AHS facilities
- Changes to Canada Summer Jobs program to help businesses and young Canadians affected by COVID-19
- Part-time, contract and seasonal workers now qualify for COVID-19 emergency benefits
• Pandemic could affect food supplies, power grids, telecommunications, says government document
• Alberta doubling spending to patch potholes, repair schools during pandemic
• Reducing spring wildfires and protecting municipalities
• New schools to start construction this summer
• Filling jobs and keeping the food supply safe

Our mailing address is:
2510 Sparrow Drive
Nisku, AB T9E 8N5

You are receiving this email because you are subscribed to the RMA Contact newsletter. Want to change how you receive these emails?
COVID-19: Keeping essential services going strong

As this pandemic unfolds, millions of Canadians are depending on municipalities to keep essential services running. And many of you are taking extraordinary measures for residents—including our most vulnerable—from turning arenas into shelters, to supporting food programs, to deferring property taxes.

Many of you are also facing an unprecedented financial crunch. To keep vital services going strong, you’re telling us you will need financial support from other governments. That’s why FCM continues to advocate daily for solutions, engaging with Canada’s most senior federal decision-makers.

Our municipal story is Canada’s story, and it’s becoming a major news story. Over the weekend, we saw important coverage in Postmedia outlets like the National Post—with more to come.

In the immediate, we urge you to explore new supports that may be available to laid-off workers, including municipal employees. Those include the Canada Emergency Response Benefit and provincial income supports (see FCM’s COVID-19 resource page).

FCM is working flat-out to take your priorities to the federal level. We’re also continuing to convene key groups within our municipal family to map the way forward. Last week, that included sessions with FCM’s Rural Forum, our Big-City Mayors’ Caucus, and representatives of our Provincial-Territorial Municipal Associations. Because we’re all in this together.

► COVID-19 RESOURCES FOR MUNICIPALITIES
NEWS

The next chapter begins for FCM’s Green Municipal Fund

For two decades, FCM’s Green Municipal Fund (GMF) has helped you and your partners bring more than 1,300 projects to life. Last week we announced a new $300 million initiative: Community Efficiency Financing – funding that will help municipalities and their partners implement innovative financing programs that directly support homeowners to reduce their energy bills and cut their greenhouse gas emissions. GMF’s Community Efficiency Financing initiative has opened the first of two calls for applications to help municipalities deliver energy efficient financing programs for low-rise residential properties.

► LEARN MORE

FCM’s Community Efficiency Financing initiative is delivered through our Green Municipal Fund and funded by the Government of Canada.

Celebrating women elected officials

The Ann MacLean Award for Outstanding Service celebrates retired women municipal politicians who are leaders in their communities and have mentored other women to run for office. Nominations for the Ann MacLean Award have been extended until May 1, so don’t miss your chance to nominate a municipal leader from your community!

► SUBMIT A NOMINATION

Strengthening local governments in Haiti

For over 10 years, Haiti’s local governments have been developing their taxation systems with the help of Canadian expertise, so they can provide better services to their citizens. Funded by Global Affairs Canada and implemented in partnership with the Union des Municipalités du Québec and the City of Montreal, the Municipal Cooperation Program worked with municipalities, citizens, federal government and national federations to increase transparency, efficiency and cooperation.

► LEARN MORE

RESOURCES

New resource: how to defer property taxes

Canadian municipalities are responsible for a wide range of services, including hiring first responders, providing waste disposal and maintaining infrastructure. In an effort to provide financial relief to citizens and local businesses during the COVID-19 crisis, some municipalities are introducing or expanding property tax deferral programs. Our new resource answers key questions that municipalities should consider when designing property tax deferral programs.

► READ THE REPORT
MW Shares: Municipal Pandemic Response

In light of the extraordinary challenges facing our communities right now, Municipal World has launched a new podcast series to support municipalities with credible sources of information related to COVID-19 and the response across the country. Guests include experts, leaders, and practitioners as they discuss the challenges for communities as they deal with the coronavirus outbreak.

LISTEN NOW

FCM TWEETS

April 3: NEW #CDNmuni resource on key questions municipalities should consider when designing property tax deferral programs.

Mar 31: Looking to recapitalize, expand or launch a home energy-efficiency financing program? Today, with #GoC support, we launch a new funding initiative to help #CDNmuni do just that. More: https://bit.ly/2UjlIs

Mar 30: As warmer weather approaches, don’t make cottage plans. Mayors from #CDNmuni rural areas are urging Canadians to #StayHome. Food supply and medical equipment are limited and small hospital capacity is critical. Just. Stay. Home. #covid19Canada

MORE

This newsletter was sent to vlonsdale@county10.ca.
To opt-out, follow this link: Unsubscribe

© 2020 Federation of Canadian Municipalities
COVID-19: Big push on financial support for municipalities

It’s been another week of unprecedented challenges—and remarkable municipal leadership. You are working hard to keep vital services running and residents supported. FCM is pressing hard for the financial assistance many of you will need to continue your vital week.

Last week, FCM continued intensive conversations with senior federal decision-makers. And we kept grounded in local realities through continual member engagement. That included teleconferences with FCM’s Rural Forum, our Big City Mayors’ Caucus, our Provincial-Territorial Associations, and a group of local Chief Financial Officers.

Our municipal challenges are Canada’s challenges. Our progress is Canada’s progress. And our story is increasingly being told by the country’s national press. That includes a major feature in Monday’s Globe and Mail (following earlier coverage in Postmedia outlets across Canada).

Other highlights from Ottawa:

- On Saturday, Parliament adopted the $73 billion COVID-19 wage subsidy package, which will subsidize up to 75 percent of salaries for qualifying employers.

- In Saturday’s emergency sitting of the House, the federal government committed to adapt the Canada Emergency Response Benefit to include more and more people in our communities.

- Yesterday, the federal government announced that farmers and food processors will receive $1,500 per temporary foreign worker to assist in their 14-day quarantines.
As local leaders, you are absolutely central to carrying Canadians through this pandemic onto better roads ahead. And FCM will be here for you every step of the way.

**NEWS**

**Support for Canada Summer Jobs will help communities**

As Canada faces economic uncertainty during the pandemic, the federal government has updated the Canada Summer Jobs program to help support the ongoing needs of communities. The temporary changes include a wage subsidy to cover up to 100 percent of the minimum hourly wage for each employee and the ability to modify projects to support essential services. These developments will help keep youth active in the labour market and protect community services.

➤ **LEARN MORE**

**Reminder: Fostering brownfield redevelopment email series**

Sign up for FCM’s microlearning email series, *Fostering brownfield redevelopment*. Designed to support municipal staff and elected officials when considering brownfield redevelopment opportunities, the series will deliver short weekly emails outlining key actions over eight weeks, from how to streamline your municipality’s approval process, to building partnerships with brownfield stakeholders.

➤ **SIGN UP TODAY**

**Helping Jordan municipalities respond to COVID-19**

FCM’s Jordan Municipal Support Project (JMSP) has been actively supporting their partner municipalities in Jordan to respond to COVID-19. In addition to crisis management guidance materials, JMSP has helped procure crucial protective equipment that will help keep municipal employees safe as they deliver key public services. Learn more about FCM’s work in Jordan.

➤ **FIND OUT MORE**

**RESOURCES**

**Updated COVID-19 resources for municipalities**

Faced with new and unprecedented challenges, communities are innovating to find solutions to continue to serve residents during COVID19 shutdowns. Libraries are using 3D printers to make medical shields, municipalities are ensuring that residents can still use public Wi-Fi and communities are deploying staff to help drive meals to seniors. Check out FCM’s updated COVID19 resource page, featuring case studies from municipalities across Canada.

➤ **LEARN MORE**
**Apr 13:** Municipalities are working hard to keep people safe and services running. But revenues are bottoming out and they can’t run deficits. So #CDNmuni need urgent help to keep our water running, garbage collected, vulnerable people safely sheltered, and so much more. https://tgam.ca/3evC7J4C

**Apr 12:** "Broadband is a vital lifeline right now." FCM Rural Forum Chair @orb_ray shares how #COVID19 pandemic has highlighted the gaps that exist btw different #CDNmuni across Canada. #RuralMatters #UniversalBroadband https://bit.ly/2VrcKma

**Apr 9:** In just 8 weeks you can gain knowledge, practical experience and best practices on redeveloping brownfields. Sign up for FCM’s weekly email series today: http://bit.ly/2T1WUsY #CDNmuni

This newsletter was sent to vionsdale@county10.ca. To opt-out, follow this link: Unsubscribe

24 Clarence Street
Ottawa, Ontario K1N 5P3
T. 613-241-5221
F. 613-241-7440

© 2020 Federation of Canadian Municipalities

fcma.ca

Privacy Policy
View email in your browser
COVID-19: New support for distressed sectors

Last Friday, the Government of Canada announced new investment to support economic sectors shaken by the COVID-19 pandemic—including the energy sector. This is especially welcome news for small and rural communities in many parts of the country.

Highlights:

- $1.7 billion to clean up “orphaned and inactive” oil and gas wells.
- $962 million for regional economic development agencies.
- $750 million in federal loans to energy companies to reduce methane emissions from oil and gas development.

This is a meaningful response to advocacy by FCM, along with our Rural Forum and Western Economic Solutions Taskforce (WEST). It’s one more step forward as we continue working flat-out to support Canadians and their communities through these unprecedented times.

▶ READ THE GOVERNMENT OF CANADA BACKGROUNDER
Municipalities innovating to #FlattenTheCurve

In the face of the COVID19 pandemic, communities are innovating to help care for people and flatten the curve. The City of Calgary is experimenting with closing roads, to allow people to walk, run and bike outside, while maintaining physical distance. In Canton De Gore, Quebec, the municipality set up a home delivery service, mobilizing volunteers to help care for the elderly and vulnerable. And in Halton Hills, Ontario, libraries are closed, but the town left the WiFi on, so people can use it in the parking lot to access educational resources and government benefits.

Is your community doing something innovative to help residents during the #COVID19 crisis? Tag @fcmonline so we can share.

► LEARN MORE

New safety guidelines will help protect essential workers

While many Canadians remain at home in response to the COVID-19 pandemic, municipal workers are on the front lines working hard to keep essential services running. In order to protect front line workers, the Canadian Centre for Occupational Health and Safety (CCOHS) has released a series of tip sheets with guidelines to help employees avoid sickness and stop the spread of infection. Each sheet offers specifications particular to that industry and are available free online.

► GET YOUR TIP SHEET

Celebrating women elected officials

The Ann MacLean Award for Outstanding Service celebrates retired women municipal politicians who are leaders in their communities and have mentored other women to run for office. Nominations for the Ann MacLean Award have been extended until May 1, so don’t miss your chance to nominate a municipal leader from your community!

► SUBMIT A NOMINATION

RESOURCES

RESOURCE: how to defer property taxes

Canadian municipalities are responsible for a wide range of services, including hiring first responders, providing waste disposal and maintaining infrastructure. In an effort to provide financial relief to citizens and local businesses during the COVID-19 crisis, some municipalities are introducing or expanding property tax deferral programs. Our new resource answers key questions that municipalities should consider when designing property tax deferral programs.

► READ THE REPORT

FCM TWEETS

Apr 17: Municipalities are working hard on the front lines of the #COVID19 pandemic—but face an unprecedented revenue crunch and need direct financial
assistance to keep our water running, garbage collected, vulnerable people safely sheltered, and so much more. #CDNmuni #cdnpoli

-Apr 18: Municipalities are stronger together. Read how five small communities partnered to improve their #AssetManagement understanding: https://bit.ly/3ez12yz #cdnmuni

-Apr 19: RESOURCE: Check out FCM’s resource page on #COVID19, with all of the latest updates from all levels of govt and case studies from #cdnmuni across Canada http://bit.ly/COVIDInfoFCM #FlattentheCurve

This newsletter was sent to vlonsdale@county10.ca. To opt-out, follow this link: Unsubscribe

Privacy Policy
View email in your browser

© 2020 Federation of Canadian Municipalities
FCM seeks emergency funding for municipalities

Dear members,

Municipal leaders are working flat-out to support Canadians through the COVID-19 pandemic. Across the country, we’re all taking extraordinary steps to protect people and businesses—and to help them weather the economic storm.

But this pandemic has cities and communities on the brink of financial crisis. Revenues are falling, costs are rising, and municipalities can’t run operating deficits. That leaves local leaders with stark choices—but this is no time to look at cutting back services.

That’s why, earlier today, FCM publicly called on the federal government to commit to emergency municipal operating funding—to keep essential services running strong, and to keep Canadians safe and supported.

More than ever, Canadians are depending on the services we deliver. Emergency operating funding is about keeping municipal services going strong. It’s also just the first step in ensuring local leaders have the tools we need to protect Canadians—and help drive Canada’s recovery.

As your national voice, FCM continues to work directly with key federal decision-makers to bring local realities to the national pandemic response. And we continue to bring communities together to share important resources and coordinate local efforts.

We’re here for you—and we’re in this together.