CALL TO ORDER
The Council General Meeting for the County of Wetaskiwin No. 10 was called to order by Reeve T. Van de Kraats in the Council Chambers, of the County of Wetaskiwin Administration Office, commencing at 10:14 a.m. on Tuesday, January 28, 2020.

Neil Powell, Director of Public Works, was also in attendance at this meeting.

APPROVAL OF AGENDA
Resolution CG20200128.001
MOVED: by Councillor J. Bishop
to approve the agenda for the Council General Meeting, Tuesday, January 28, 2020 as presented.

Carried Unanimously

DELEGATION - 10:00 A.M. - SV of Crystal Springs & SV of Norris Beach - RR11
A delegation consisting of Sylvia Roy, Jeff Riege, Jan Rawlinson, Ron LaJeunesse and Charlie Esslemont, representing the Summer Villages of Crystal Springs and Norris Beach, entered the meeting at 10:14 a.m.

4.1 10:00 a.m. Delegation- Summer Villages of Crystal Springs & Norris Beach-IDP Roads - Report
The delegation left the meeting at 10:55 a.m.

Resolution CG20200128.002
MOVED: by Councillor J. Bishop
that Council accept the information received from the Summer Villages of Crystal Springs and Norris Beach regarding the bridge replacement, paving, and funding of Range Road 11.

Carried Unanimously

DELEGATION - 10:30 A.M. - BDO, Dan Luymes
A delegation consisting of Dan Luymes, BDO and Eric Hofbauer, Director of Finance, entered the meeting at 11:03 a.m.

5.1 Audit Engagement and Planning Letters for 2019 - Report
Resolution CG20200128.003
MOVED: by Councillor L. Seely

that Council approve BDO Dunwoody LLP terms of the Audit Engagement Letter and receive the Audit Planning letter for 2019 as presented.

Carried Unanimously

7. **DELEGATION - 11:30 A.M. - Eric Hofbauer, Director of Finance**

7.1 **Accounts Receivable Request for Cancellation of Penalty-Report**
Resolution CG20200128.004
MOVED: by Councillor L. Seely

that Council write off Accounts Receivable account #2317 in the amount of $357.29.

Carried Unanimously

7.2 **Utility Charges & Penalties Request for Cancellation-Report**
Resolution CG20200128.005
MOVED: by Councillor K. Rooyakkers

that Council cancel all utility and penalty charges for Utilities account #346608.03, for the period of January 1 to December 31, 2019 in the amount of $441.69; as there were no services being provided to that lot.

Carried Unanimously

7.3 **Accounts Receivable to be Written Off & Closed**
Resolution CG20200128.006
MOVED: by Councillor L. Seely

that Council write off the following Accounts Receivable accounts:

- #7223 in the amount of $84.00
- #4116 in the amount of $10.00
- #4680 in the amount of $18.00
- #7487 in the amount of $60.00
- #7515 in the amount of $122.50
- #2500 in the amount of $268.08
- #5733 in the amount of $449.81
- #1158 in the amount of $2068.69
- #4331 in the amount of $171.20

and further that these accounts be closed and deactivated.

Carried Unanimously

Mr. Luymes and Mr. Hofbauer left the meeting at 11:25 a.m.

3. **CONSENT AGENDA**
Resolution CG20200128.007
MOVED: by Councillor J. Bishop

that Council approve the items listed on the Consent Agenda as follows:

- Council Special Minutes, Tuesday, January 14, 2020
- December 2019 Protective Services Month End Report

and the following items be removed from Consent Agenda:

- Council General Minutes, Wednesday, January 8, 2020
• 2019 Strategic Plan-Year End Report-Actions and Tasks

Carried Unanimously

Resolution CG20200128.008
MOVED: by Councillor J. Bishop

that the minutes of January 8, 2020 be approved with the following amendment to resolution CG20200108.031:

That Council amend Councillor Attendance at Conferences/Meetings policy 11.0.3 to authorize discretionary use of up to 500 kilometers per month to attend County business outside the Councillor’s division without Council approval.

Carried Unanimously

Resolution CG20200128.009
MOVED: by Councillor J. Bishop

that 2019 Strategic Plan-Year End Report-Actions and Tasks be accepted as information.

Carried Unanimously

Mr. Powell left the meeting at 11:33 a.m.

6. DELEGATION - 11:00 A.M. - Geoff Lynch, Director of Leisure & Community Services

A delegation consisting of Geoff Lynch, Director of Leisure entered the meeting at 11:35 a.m.

6.1 Recreation Facility Nodes Request for Committee Members

Resolution CG20200128.010
MOVED: by Councillor J. Bishop

That Council appoint Corey Anderson, Christine McFarland, Brianna Tancock, Janet Stone, Shirley Kamphuis and Carol Kearns to the Recreation Facility Nodes Committee and further that the Terms of Reference for the Committee be amended from four members at large to six members at large.

Carried Unanimously

6.2 Operation Love Bomb Request for Funding (Wetaskiwin Area) - Report

Resolution CG20200128.011
MOVED: by Councillor J. Bishop

That Council deny the request for FCSS funding, in the amount of $2,900.00, for the Love Bomb Project, as per the recommendation of the Provincial Government.

Carried Unanimously

Mr. Lynch left the meeting at 11:53 a.m.

9. NEW BUSINESS

9.1 Councillor Attendance at Conferences/Meetings Policy 11.0.3-Report

Resolution CG20200128.012
MOVED: by Councillor J. Bishop

that Council approve the following amendment to Councillor Attendance at Conferences/Meetings Policy 11.0.3:

2.7 Each Councillor has discretionary use of up to 500 kilometres per month to attend County business.
Resolution CG20200128.013
MOVED: by Reeve T. Van de Kraats
that the meeting reconvene at 1:15 p.m.

The meeting recessed at 12:07 p.m.

The meeting reconvened at 1:15 p.m.

Resolution CG20200128.014
MOVED: by Councillor K. Rooyakkers
that Council approve the following amendment to Councillor Attendance at Conferences/Meetings Policy 11.0.3:

2.4 Attendance at the annual FCM Conference will be limited to a maximum of two (2) three (3) Councillors appointed yearly by Council.

Recorded

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<th>In Favour:</th>
<th>Opposed:</th>
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<tr>
<td>Reeve T. Van de Kraats</td>
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<tr>
<td>Councillor J. Bishop</td>
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<td>Councillor B. Krahn</td>
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<td>Councillor D. Woitt</td>
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<td>Councillor K. Adair</td>
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<td>Councillor K. Rooyakkers</td>
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<td>Councillor L. Seely</td>
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Carried (5 to 2)

9.2 Statutory and Other Holidays Policy 12.2.10 - Report

Resolution CG20200128.015
MOVED: by Councillor B. Krahn
that Council approve revised Statutory and Other Holidays Policy 12.2.10; with changes as follows:

- Holiday pay rate from "4.8%" to "as per Alberta Employment Standards Rate"

Carried Unanimously

9.3 Review of Procedure of Addressing all Incoming Correspondence Policy 12.0.11-Report

Resolution CG20200128.016
MOVED: by Councillor K. Adair
that Procedure of Addressing all Incoming Correspondence Policy 12.0.11 remain status quo.

Carried Unanimously
Meeting with RCMP at RMA Spring Convention - Report

Resolution CG20200128.017
MOVED: by Councillor K. Adair

that Administration forward the list of concerns to be discussed with the RCMP at the RMA Spring Convention and that all members of Council be authorized to attend.

Carried Unanimously

Resolution CG20200128.018
MOVED: by Councillor B. Krahn

that administration set up meetings with Solicitor General and Community & Social Services at RMA Spring Convention.

Carried Unanimously

Brownlee LLP-Emerging Trends in Municipal Law February 13, 2020-Report

Resolution CG20200128.019
MOVED: by Councillor K. Rooyakkers

that Council approve the attendance of Councillors Krahn, Woitt and Adair along with as directed by the CAO attend the Emerging Trends in Municipal Law on February 13, 2020 at the Edmonton Expo Centre at a cost of $180.00 per registrant.

Carried Unanimously

City of Wetaskiwin FCSS-Senior’s Wellness Conference 2020-Report

Resolution CG20200128.020
MOVED: by Councillor D. Woitt

that Council approve Reeve Van de Kraats to bring greetings to the Senior’s Wellness Conference scheduled for June 2, 2020 at the Millet Agriplex at 9:00 a.m.

Carried Unanimously

Recycling Council of Alberta Symposium March 12, 2020 - Report

Resolution CG20200128.021
MOVED: by Councillor K. Adair

that Council approve the attendance of the Director of Public Works or designate to attend the Waste to Energy Symposium to be held March 12, 2020 in St. Albert at a cost of $300.00.

Carried Unanimously

Wetaskiwin Boy Scout Hall (Roll 78002) - Report

Resolution CG20200128.022
MOVED: by Councillor K. Adair

that Council approve Pt. NE 21-46-23-W4M (Roll 78002) transfer of title to the Property Society of Alberta.

Carried Unanimously

2020 Public Auction – Set Sale Date - Report

Resolution CG20200128.023
MOVED: by Councillor L. Seely
that Council approve the Public Auction date of Wednesday, May 6, 2020 to be held at the County Administration building at 9:30 a.m. for disposal of the tax arrears properties.

Carried Unanimously


Resolution CG20200128.024
MOVED: by Councillor D. Woitt

that Council approve the Health & Safety Audit Report 2019 as information.

Carried Unanimously

9.11 Road Allowance Lease Renewals to January 28, 2020 - Report

Resolution CG20200128.025
MOVED: by Councillor K. Rooyakkers

that Council approve the road allowance lease renewals for a further three (3) year term, in accordance with Road Allowance Closure for Lease or Sale Policy 12.0.4, as follows:

File 5630-14-1 Michael & Clara Hampson S/SE 6-48-24-W4M
- Division 4; road closed by Bylaw 90/18
- 4 acres - $80.00/year

File 5630-8-9 1132999 Alberta Ltd. (John Maude) Pt. Road Plan 206CL (N½ 26-46-23-W4M)
- Division 2; road closed by Bylaw 2001/50
- 1.8 acres - $36.00/year

File 5630-50-2 Stuart & Donna Hare W/NW 4-47-7-W5M
- Division 7; road closed by Bylaw 98/61
- 3 acres - $60.00/year

File 5630-9-5 Johannes DeGoeij / Dennis Kjos W/SW 32-47-23-W4M
- Division 2; road closed by Bylaw 2010/35
- 7 acres - $140.00/year

File 5630-40-5 Aegisassets Management Ltd. E/NE 16-46-4-W5M
- Division 6; road closed by Bylaw 90/20
- 4 acres - $80.00/year

Carried Unanimously

9.12 2019 Oil and Gas Tax Cancellations - Report

Resolution CG20200128.026
MOVED: by Councillor L. Seely

that Council approve cancelling the 2015-2019 outstanding tax levies totaling $259,249.98 as per section 347(1) of the Municipal Government Act and apply to the Provincial Education Requisition Credit (PERC) program for a rebate of $22,573.74.
9.13 Municipal Elected Officials (MEO) Training - Report

Resolution CG20200128.027
MOVED: by Councillor K. Adair

that Council complete the Municipal Elected Officials (MEO) course as required within the prescribed timelines.

Carried Unanimously

11. INFORMATION ITEMS

11.1 Information Items to January 28, 2020 - Report

Resolution CG20200128.028
MOVED: by Councillor L. Seely

that Council accept the following documents provided as information.

1. RMA Circulars:
   a. Contact January 10, 2020
   b. Contact January 17, 2020
2. RMA – Treasury Board & Finance Response – Lending Processes for Local Authorities
3. Alberta Municipal Affairs – Assessment Model Update
4. Canadian Infrastructure
   b. Report Card 2019
5. Alberta Health Services – Phase 2 Cannabis Legalization
6. Alberta Order of Excellence

Carried Unanimously

8. UNFINISHED BUSINESS

8.1 Efficiency Audit-Review & Direction of Recommendations - Report

Resolution CG20200128.029
MOVED: by Councillor J. Bishop

that Council direct Administration to proceed with completion of the recommendations as received from TSI as follows:

24. Develop a program for continuous improvement:
   - CAO to investigate
   - change timeline to Q4/2021
34. Clarify mapping/GIS Responsibility:
   - Managed by IT; used by all staff
   - Status - Complete
40. Finance Department to be lead in the Asset Management Plan:
   - Director of Finance is named as lead in accordance with Policy 12.3.10
   - Status - Complete
52. Continue to support enhancements to OH&S documentation:
• This is ongoing through the Emergency Services Department

57. Develop a Utilities Master Plan:
• As resources allow
• Change timeline to Q1/2021

59. Review & Finalize Weed Enforcement and Weed Control Spraying Program:
• Detailed plans will be presented to the Agricultural Service Board at the March 11, 2020 meeting
• Change timeline to Q1/2020

Carried Unanimously

10. CLOSED TO THE PUBLIC

Council will be discussing the Organizational Review and Park Attendant Contracts, therefore the meeting should be closed to the public, pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and the Freedom of Information and Protection of Privacy Act, Part 1, Division 2 Exceptions to Disclosure, Section 17 Disclosure harmful to personal privacy (including personnel issues).

Resolution CG20200128.030
MOVED: by Councillor K. Adair

that the meeting be closed to the public, at 1:55 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and the Freedom of Information and Protection of Privacy Act, Part 1, Division 2 Exceptions to Disclosure, Section 17 Disclosure harmful to personal privacy (including personnel issues), to discuss the Organizational Review and Park Attendant Contracts.

Carried Unanimously

Resolution CG20200128.031
MOVED: by Councillor K. Adair

that the meeting be opened to the public at 3:10 p.m.

Carried Unanimously

Resolution CG20200128.032
MOVED: by Councillor D. Woitt

that Council approve a 1.3% Cost of Living increase effective January 1, 2020 to December 31, 2020 for the Park Attendant Contracts for Battle Lake, Mound Red, Red Deer Lake, and Twin Lakes; for a total of $805.11 increase to the 2020 Parks budget.

Carried Unanimously

12. ADJOURN

Resolution CG20200128.033
MOVED: by Councillor K. Rooyakkers

that the Council General meeting adjourn at 3:11 p.m.

Carried Unanimously

_________________________  REEVE
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CHIEF ADMINISTRATIVE OFFICER