Council General Meeting
MINUTES

Wednesday, January 8, 2020
Council Chambers
County Administration Building

Present
Reeve Terry Van de Kraats
Councillor Josh Bishop
Councillor Bill Krahn
Councillor Dale Woitt
Councillor Ken Adair
Councillor Kathy Rooyakkers
Councillor Lyle Seely

Staff Present
Rod Hawken, Chief Administrative Officer
Jeff Chipley, Assistant Chief Administrative Officer
Naomi Finseth, Municipal Intern
Ben Cowan, Municipal Intern
Barb Wolter, Recording Secretary

1. CALL TO ORDER
The Council General Meeting for the County of Wetaskiwin No. 10 was called to order by Reeve T. Van de Kraats in the Council Chambers, of the County of Wetaskiwin Administration Office, commencing at 9:00 a.m. on Wednesday, January 8, 2020.

2. APPROVAL OF AGENDA
Resolution 20200108.001
MOVED: by Councillor K. Adair to approve the agenda for the Council General Meeting, Wednesday, January 8, 2020 as presented.

Carried Unanimously

3. CONSENT AGENDA
Resolution 20200108.002
MOVED: by Councillor K. Rooyakkers that Council approve the items listed on the Consent Agenda as follows:
- Council General Minutes, December 10, 2019
- December 2019 CAO Report
- December 2019 Councillor Reports
- November 2019 Bank Reconciliation

and the following items be removed from Consent Agenda:
- Accounts Payable Listing October 31-December 13, 2019 (cheque 139362-139871)

Carried Unanimously

Council will be discussing the Accounts Payable Cheque Listing (Oct 31-Dec 13, 2019), therefore the meeting should be closed to the public, pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and the Freedom of Information and Protection of Privacy Act, Part 1, Division 2 Exceptions to Disclosure, Section 17 Disclosure harmful to personal privacy (including personnel issues).
Resolution CG20200108.003
MOVED: by Councillor J. Bishop
that the meeting be closed to the public, at 9:02 a.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and the Freedom of Information and Protection of Privacy Act, Part 1, Division 2 Exceptions to Disclosure, Section 17 Disclosure harmful to personal privacy (including personnel issues) to discuss the Accounts Payable Cheque Listing (Oct 31-Dec 13, 2019).

Carried Unanimously

Resolution CG20200108.004
MOVED: by Councillor K. Adair
that the meeting be opened to the public at 9:10 a.m.

Carried Unanimously

Resolution CG20200108.005
MOVED: by Councillor J. Bishop
that consent agenda item 3.5 Accounts Payable Listing October 31-December 13, 2019 (cheque 139362-139871) be accepted as presented

Carried Unanimously

4. DELEGATION - 9:15 A.M. - Wetaskiwin RCMP - Inspector Keith Durance
A delegation consisting of Inspector Keith Durance, Wetaskiwin RCMP, entered the meeting at 9:10 a.m.

4.1 Delegation-Wetaskiwin RCMP-Inspector Keith Durance - Report

Resolution CG20200108.006
MOVED: by Councillor J. Bishop
that Council accept the presentation by Inspector Durance as information.

Carried Unanimously

Inspector Durance left the meeting at 9:53 a.m.

The meeting recessed at 9:53 a.m.

The meeting reconvened at 9:59 a.m.

5. DELEGATION - 9:45 A.M. - Ben Cowan, Municipal Intern
5.1 2019-20 Second Year Municipal Internship Program Presentation - Report

Resolution CG20200108.007
MOVED: by Councillor D. Woitt
that Council approve for Administration to apply for the Second Year of the Municipal Internship Program for Mr. Ben Cowan for the 2020/2021 year in accordance with the directions provided by the Ministry of Municipal Affairs by the deadline of January 10, 2020.

Carried Unanimously
6. **DELEGATION - 10:30 A.M. - Rene Boutin, Director of Assessment Services & Eric Hofbauer, Director of Finance**

A delegation consisting of Rene Boutin, Director of Assessment and Eric Hofbauer, Director of Finance, entered the meeting at 10:18 a.m.

6.1 **2020 Budget Review - Report**

Resolution CG20200108.008

MOVED: by Councillor K. Adair

that Council accept the updated budget/assessment report as information.

Carried Unanimously

6.2 **Municipally Owned County Land - Report**

Resolution CG20200108.009

MOVED: by Councillor L. Seely

that Administration proceed with County owned lots as follows:

**Gwynne:**
- Roll 79264 Lot 23, Block 13 Plan 3907U: 
  - Sell
- Roll 79272 Lot 24, Block 13 Plan 3907U: 
  - Sell
- Roll 79365, 79366 & 79367 Lots 6, 7, 8 & 9, Block 18 Plan 3907U: 
  - Consolidate and Sell
- Roll 79393 Block Z, Plan 3907U: 
  - If not used in the Open Spaces Strategy, Sell
- Roll 79806 Pcl A, Plan 3496ET (southerly portion): 
  - Offer to adjacent landowner for $25,000 plus cost to transfer title

Carried Unanimously

Resolution CG20200108.010

MOVED: by Councillor L. Seely

that Administration proceed with County owned lots as follows:

**Summerhaven:**
- Roll 140651 Lot 16 Block 2 Plan 365MC: 
  - Sell
- Roll 140652 Lot 17 Block 2 Plan 365MC: 
  - Sell
- Roll 144489 Lot 17 Block 8 Plan 365MC: 
  - Sell
- Roll 144492 Lot 1 Block 9 Plan 365MC: 
  - Sell
- Roll 144493 Lot 2 Block 9 Plan 365MC: 
  - Sell

Carried Unanimously
Resolution CG20200108.011
MOVED: by Councillor K. Adair

that Administration proceed with County owned lots as follows:

Winfield:
- Rolls 342003 NE 7-46-3-W5M & 342101 NW 7-46-3-W5M:
  - Offer to adjacent landowner for $1.00 plus cost to transfer title, to be consolidated
- Roll 346402 NE 18-46-3-W5M:
  - Sell
- Roll 346704 SW 18-46-3-W5M:
  - If not used in the Open Spaces Strategy, rezone to UR, Sell
- Roll 346720 Lot 14 Block 1 Plan 1930EU:
  - Sell
- Roll 346721 Lot 15 & 16 Block 1 Plan 1930EU:
  - If no Sale Agreement leave title in current owner’s name

Carried Unanimously

Resolution CG20200108.012
MOVED: by Councillor K. Rooyakkers

that Administration proceed with County owned lots as follows:

Buck Lake:
- Roll 447109 Lot 20 Block 1 Plan 2115KS:
  - Sell
- Roll 447400 SE 12-46-6-W5M & 447500 SW 12-46-6-W5M:
  - If not used in the Open Spaces Strategy, Consolidate and Sell

Carried Unanimously

Resolution CG20200108.013
MOVED: by Councillor L. Seely

that Administration proceed with County owned lots as follows:

Alder Flats:
- Roll 478517 Lot P Plan 1085KS:
  - Sell
- Roll 478816 Lot 6 Block 6 Plan 1833KS:
  - Wait to sell lot until development standards have been set
- Roll 478817 Lot 7 Block 6 Plan 1833KS:
  - Wait to sell lot until development standards have been set
- Rolls 478825, 478826, 478827, 478828 & 478829 Lots 16, 17, 18, 19 & 20 Block 7 Plan 1833KS:
  - Wait to sell lots until development standards have been set
- Roll 478940, 478941, 478942, 478943 & 478944 Lots 13, 14, 15, 16 & 17 Block 1 Plan 6055HW:
  - Wait until the Open Spaces Strategy is completed
Resolution CG20200108.014
MOVED: by Councillor B. Krahn
that Administration proceed with County owned lots as follows:

- Roll 15901 SE 7-45-22-W4M:
  o Offer to landowner for $1.00 plus cost to transfer title, to be consolidated if adjacent
- Roll 80001 Block OT Plan 728KS NE 26-46-23-W4M:
  o Sell
- Roll 87801 SE 9-47-23-W4M:
  o Outstanding taxes to be forgiven, offer to landowner for $1.00 plus cost to transfer title, to be consolidated if adjacent
- Roll 118700 SW 29-46-24-W4M:
  o Hold until Open Spaces Strategy process complete
- Roll 125602 Block G Plan 4326CL NE 11-47-24-W4M:
  o Outstanding taxes to be forgiven, offer for sale for $1.00 plus cost to transfer title; to be consolidated if adjacent
- Roll 126301 SW 12-47-24-W4M:
  o Offer for sale for $1.00 plus cost to transfer title; to be consolidated if adjacent

Carried Unanimously

Resolution CG20200108.015
MOVED: by Councillor K. Adair
that Administration proceed with County owned lots as follows:

- Roll 163601 Plan 4983EO SW 17-47-25-W4M:
  o Sell

Carried Unanimously

Resolution CG20200108.016
MOVED: by Reeve T. Van de Kraats
that Administration proceed with County owned lots as follows:

- Roll 221601 SW 16-45-27-W4M
  o Sell

Carried

Resolution CG20200108.017
MOVED: by Councillor L. Seely
that Administration proceed with County owned lots as follows:

- Roll 249001 NW 13-47-27-W4M
  o Sell

Carried Unanimously

Resolution CG20200108.018
MOVED: by Councillor K. Adair
that Administration proceed with County owned lots as follows:
• Roll 318100 NW 17-46-2-W5M:
  o Hold until Open Spaces Strategy process complete
• Roll 318400 NE 18-46-2-W5M:
  o Hold until Open Spaces Strategy process complete
• Roll 318600 SE 18-46-2-W5M:
  o Hold until Open Spaces Strategy process complete
• Roll 319300 NW 20-46-2-W5M:
  o Hold until Open Spaces Strategy process complete
• Roll 342800 NE 9-46-3-W5M:
  o if not used in the Open Spaces Strategy, subdivide west 80 acres off to sell

Carried Unanimously

Resolution CG20200108.019
MOVED: by Councillor L. Seely
that Administration proceed with County owned lots as follows:
• Roll 381700 NW 28-46-4-W5M:
  o Hold until Open Spaces Strategy process complete

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Carried (6 to 1)

Ms. Finseth, Mr. Boutin & Mr. Hofbauer left the meeting at 11:44 a.m.

8. NEW BUSINESS
8.1 Wetaskiwin & County Sports Hall of Fame Banquet April 4, 2020 - Report

Resolution CG20200108.020
MOVED: by Councillor K. Rooyakkers
that Council continue to sponsor the Wetaskiwin & County Sports Hall of Fame banquet and approve:
• an advertisement fee of $200 to promote the County in their program and that the Communications Officer prepare the advertisement/greeting for submission in the advertising campaign.
• approve the registration of Reeve Van de Kraats & Councillor Woitt, along with spouses to attend the banquet prior to the ticket deadline of February 27, 2020; at a cost of $60.00 per person.
• provide Certificates of Recognition to each Recipient and Team
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- provide a brief greeting (if required) on behalf of the County of Wetaskiwin.

Carried Unanimously

8.2 Pigeon Lake Chamber of Commerce- Crime Awareness Meeting - Report

Resolution CG20200108.021
MOVED: by Councillor K. Adair

that Council approve the attendance of Reeve Van de Kraats and Councillor Woitt, along with staff as directed by the CAO to the Crime Awareness meeting on January 23, 2020 at 6:00 p.m. at the Lakedell Hall.

Carried Unanimously

Mr. Chipley left the meeting at 11:50 a.m.

8.3 Federation of Canadian Municipalities (FCM) 2020 Conference (File 3052-03) - Report

Resolution CG20200108.022
MOVED: by Councillor L. Seely

that Council go outside of Councillor Attendance at Conferences/Meetings Policy 11.0.3 and approve the registration of Councillors Woitt, Adair & Rooyakkers to participate in the 2020 FCM Conference in Toronto, Ontario June 4-7, 2020.

Carried Unanimously

8.4 RMA Spring Convention - Report

Resolution CG20200108.023
MOVED: by Councillor K. Adair

that Council approve the registration for the Spring 2020 RMA Convention to be held March 16-18, 2020 as follows:

1. all Council members, with exception of Councillor K. Rooyakkers who is registered by RMA.
2. administration staff B. Cowan, N. Finseth, along with staff already approved by Policy.
3. register Councillors Adair and Krahn to attend "Council's Role in Public Engagement" Elected Officials Education Program course.
4. spouses to attend a Partner Program(s) offered.
5. register additional banquet ticket for spouses/partners.

Carried Unanimously

8.5 City of Camrose-Request for Support Camrose Connector Regional Bus Service - Report

Resolution CG20200108.024
MOVED: by Councillor L. Seely

that a letter in support of the continuation of the Camrose Connector be sent to the City of Camrose.

Carried Unanimously

The meeting recessed at 12:00 p.m.

The meeting reconvened at 1:30 p.m.
Resolution CG20200108.025
MOVED: by Councillor L. Seely

that Councillor Attendance at Conferences/Meetings Policy 11.0.3 be reviewed at a future Council meeting with proposed amendment to include the attendance of three (3) Councillors at the Federation of Canadian Municipalities (FCM) Annual Conference & Trade Show.

Carried Unanimously

8.6 Addition to Agenda

Resolution CG20200108.026
MOVED: by Councillor J. Bishop

that the additions to the agenda Leaders of Tomorrow Kick Off 2020 and Pigeon Lake Watershed Management Steering Committee be deemed of a time sensitive nature, unable to wait until the next meeting, pursuant to Procedural Bylaw 2018/04, Section 8.5.

Carried Unanimously

8.7 von Arx Properties Leasing Agreements-December Update-Report

Resolution CG20200108.027
MOVED: by Councillor B. Krahn

that Council approve the Lease Agreements between the County of Wetaskiwin and Mr. Paul Kalke, Mr. George Heslup, Mr. Nagib Krameddine, and Mr. Tim Lessing for the following properties:

- Tax Roll 1671.00 - SE 26-47-25-W4
  - Nagib Krameddine & Tim Lessing June 26, 2019 to December 31, 2021
  - $75.00 per seeded acre for 2021

- Tax Roll 1673.00 - NE 27-47-25-W4
  - Nagib Krameddine & Tim Lessing June 26, 2019 to December 31, 2021
  - $75.00 per seeded acre for 2021

- Tax Roll 1675.00 - SE 27-47-25-W4
  - Nagib Krameddine & Tim Lessing June 26, 2019 to December 31, 2021
  - $75.00 per seeded acre for 2021

- Tax Roll 1676.00 - SW 27-47-25-W4
  - Nagib Krameddine & Tim Lessing June 26, 2019 to December 31, 2021
  - $75.00 per seeded acre for 2021

- Tax Roll 1676.01 – Plan 9521593, Block 1 SW 27-47-25-W4M (Block 1 Plan 9521593)
  - Nagib Krameddine & Tim Lessing June 26, 2019 to December 31, 2021
  - $75.00 per seeded acre for 2021

- Tax Roll 1679.01 – SE 28-47-25-W4M (141.48 acres)
  - Nagib Krameddine & Tim Lessing June 26, 2019 to December 31, 2021
  - $75.00 per seeded acre for 2021

- Tax Roll 1699.00 - SE 33-47-25-W4 (85 acres)
  - George Heslup June 26, 2019 to December 31, 2021
  - $75.00 per seeded acre for 2021

- Tax Roll 1704.00 - SW 34-47-25-W4 (55 Acres)
Paul Kalke June 26, 2019 to December 31, 2021
- $1,200.00 per year for 2020 and 2021
- Tax Roll 1704.00 - SW 34-47-25-W4 (76 Acres)
  - Nagib Krameddine & Tim Lessing June 26, 2019 to December 31, 2021
  - $75.00 per seeded acre for 2021

Carried Unanimously

8.8 Penalty Cancellation Request - Hildebrand – (Roll 295959)-Report
Resolution CG20200108.028
MOVED: by Reeve T. Van de Kraats

that Council deny the request for the cancellation of the September 1st penalty on the property legally described as SE 14-46-1-W5M – Plan 9824055; Block 1; Lot 11 (Roll 295959) as payment was not received prior to deadline.

Carried Unanimously

8.9 Accounts Receivable Transfer to Tax Roll - Report
Resolution CG20200108.029
MOVED: by Councillor K. Adair

that Council approve, pursuant to Section 553 of the Municipal Government Act, Council approve the outstanding Accounts Receivable and Utility amounts be transferred to the Tax Roll accounts and deactivate accounts as follows:

- Accounts Receivable #389 Amount outstanding: $2017.66
- Accounts Receivable #5147 Amount outstanding: $20.30
- Utility Account #273436.01 Amount outstanding: $468.66

Carried Unanimously

8.10 Accounts Receivable to be Written Off & Closed - Report
Resolution CG20200108.030
MOVED: by Councillor K. Rooyakkers

that Council write off the following Accounts Receivable accounts:

- #7543 in the amount of $57.13
- #7447 in the amount of $20.91
- #5177 in the amount of $92.72

and further that these accounts be deactivated.

Carried Unanimously

8.11 Review of Council Per Diem/Mileage/Subsistence - Report
Resolution CG20200108.031
MOVED: by Councillor L. Seely

That Council amend Councillor Attendance at Conferences/Meetings policy 11.0.3 to authorize discretionary use of up to 500 kilometers per month to attend County business outside the Councillor’s division.
8.12 Leaders of Tomorrow Kick Off 2020 - Report

Resolution CG20200108.032
MOVED: by Councillor L. Seely

that the addition to the agenda Leaders of Tomorrow Kick Off 2020 be deemed of a time sensitive nature, unable to wait until the next meeting, pursuant to Procedural Bylaw 2018/04, Section 8.5.

Carried Unanimously

Resolution CG20200108.033
MOVED: by Councillor L. Seely

that Council approve Reeve Van de Kraats to attend the Leaders of Tomorrow Kick Off to be held at the Reynolds-Alberta Museum Exhibit Gallery on Thursday, January 16, 2020 at 9:30 a.m.

Carried Unanimously

8.13 Pigeon Lake Watershed Management Plan Committee

Resolution CG20200108.034
MOVED: by Councillor L. Seely

that the addition to the agenda Pigeon Lake Watershed Management Plan Committee be deemed of a time sensitive nature, unable to wait until the next meeting, pursuant to Procedural Bylaw 2018/04, Section 8.5.

Carried Unanimously

Resolution CG20200108.035
MOVED: by Councillor K. Adair

that Councillor Rooyakkers be removed as representative to the Pigeon Lake Watershed Management Plan Steering Committee and further that Councillor Woitt be appointed to the Committee.

Carried Unanimously

Mr. Cowan left the meeting at 2:40 p.m.

7. UNFINISHED BUSINESS

7.1 Efficiency Audit-Review & Direction of Recommendations - Report

Council will be discussing the Efficiency Audit Recommendations, therefore the meeting should be closed to the public, pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and the Freedom
Council General Meeting, January 8, 2020

Resolution CG20200108.036
MOVED: by Councillor J. Bishop

that the meeting be closed to the public, at 3:37 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and the Freedom of Information and Protection of Privacy Act, Part 1, Division 2 Exceptions to Disclosure, Section 17 Disclosure harmful to personal privacy (including personnel issues) to discuss the Efficiency Audit Recommendations.

Carried Unanimously

Resolution CG20200108.037
MOVED: by Councillor J. Bishop

that the meeting be opened to the public at 4:05 p.m.

Carried Unanimously

Resolution CG20200108.038
MOVED: by Councillor J. Bishop

that the meeting be recessed at 4:07 p.m. and that Council reconvene the meeting after conclusion of the Planning & Development Meeting January 9, 2020.

Carried Unanimously

The meeting reconvened at 11:23 a.m., Thursday, January 9, 2020 with all Council present.

Council will be discussing the Efficiency Audit, therefore the meeting should be closed to the public, pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and the Freedom of Information and Protection of Privacy Act, Part 1, Division 2 Exceptions to Disclosure, Section 17 Disclosure harmful to personal privacy (including personnel issues).

Resolution CG20200108.039
MOVED: by Councillor L. Seely

that the meeting be closed to the public, at 11:24 a.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and the Freedom of Information and Protection of Privacy Act, Part 1, Division 2 Exceptions to Disclosure, Section 17 Disclosure harmful to personal privacy (including personnel issues) to discuss the Efficiency Audit.

Carried Unanimously

Resolution CG20200108.040
MOVED: by Councillor L. Seely

that the meeting be opened to the public at 12:03 p.m.

Carried Unanimously

Resolution CG20200108.041
MOVED: by Councillor L. Seely

that Procedure of Addressing All Incoming Correspondence Policy 12.0.11 be reviewed.

Carried Unanimously

9. INFORMATION ITEMS
Resolution CG20200108.042
MOVED: by Councillor L. Seely
that Reeve Van de Kraats and Councillor Adair attend the Lakedell Agricultural Society Annual General Meeting to be held Thursday, January 9, 2020.

Carried Unanimously

9.1 Information Items to January 8, 2020 - Report
Resolution CG20200108.043
MOVED: by Councillor B. Krahn

that Council accept the following documents provided as information.

1. Alberta Municipal Affairs – Shallow Gas Tax Relief Initiative
2. Wetaskiwin & Area Lodge Authority (WALA) October 2, 2019 Minutes
3. RMA Circulars:
   a. Contact December 6, 2019
   b. Contact December 13, 2019
   c. Advantage December 20, 2019
   d. Contract December 20, 2019
   e. President’s Update December 2019
4. RCMP (RMA Meeting November 2019)

Carried Unanimously

10. ADJOURN
Resolution 20200108.044
MOVED: by Councillor D. Woitt

that the Council General meeting adjourn at 12:09 p.m.

Carried Unanimously

_________________________
REEVE

_________________________
CHIEF ADMINISTRATIVE OFFICER