Council General Meeting
AGENDA

Wednesday, January 29, 2020
9:00 AM
Council Chambers
County Administration Building

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. UNFINISHED BUSINESS
4. NEW BUSINESS
   4.1 Wetaskiwin & Area Lodge Authority - Report
   4.2 2020 Budget Life Cycle - Report
5. INFORMATION ITEMS
6. ADJOURN
Background

In accordance with the Municipal Government Act:

Definitions 326 In this Part,

(a) "requisition" means
(v) the amount required to be paid to a management body under section 7 of the Alberta Housing Act;

In accordance with the Alberta Housing Act, Section 7 states:

Management Bodies - Establishment of management body
5(1) The Minister may by order establish management bodies.
(d) where the management body is to provide lodge accommodation, the municipalities that are liable to be requisitioned under section 7;

Requisitions

7(1) On or before April 30 in any year a management body that provides lodge accommodation may requisition those municipalities for which the management body provides lodge accommodation for
(a) the amount of the management body’s annual deficit for the previous fiscal year arising from the provision of lodge accommodation, and
(b) any amounts necessary to establish or continue a reserve fund for the management body.
7(2) The municipalities requisitioned under subsection (1) may determine the basis on which the total requisition is to be shared, and if the municipalities are unable to make that determination for any year, the total requisition for each year shall be shared on the basis of the proportion that the equalized assessment for each municipality in that year bears to the total of the equalized assessments for that year of all the municipalities requisitioned.

The Seniors’ Homes Requisition (Wetaskiwin and Area Lodge Authority) 2020 amount is $875,000.00. This requisition is split between shared owners being the County of Wetaskiwin, Town of Millet and City of Wetaskiwin. The requisition is based on equalized assessment and the County of Wetaskiwin’s portion is $558,425.00 versus $557,025 in 2019.
**Recommendations**

Administration recommends that Council accept the Alberta School Foundation Fund and the Seniors' Home Requisition amounts as information.

**Recommended Resolution**

that Council accept the Alberta School Foundation Fund and the Seniors' Home Requisition amounts as information.
December 6, 2019

Mr. Rod Hawken, CAO
Wetaskiwin County
Box 6960
Wetaskiwin, AB T9A 2G5

Dear CAO Hawken:

Re: 2020 Lodge Requisition

At the Wetaskiwin and Area Lodge Authority meeting on December 4, 2019 the Board passed their 2020 budget that included a lodge requisition for a total of $875,000. The current 3-year plan projects that Municipal Contributions through requisition will remain at this level. Below is a table outlining your portion of the requisition payable for 2020:

<table>
<thead>
<tr>
<th>Municipality</th>
<th>2020 Equalized Assessment</th>
<th>%</th>
<th>Requisition Payable</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wetaskiwin County</td>
<td>$2,869,261,618</td>
<td>63.82%</td>
<td>$558,425</td>
</tr>
<tr>
<td>City of Wetaskiwin</td>
<td>$1,402,823,861</td>
<td>31.21%</td>
<td>$273,088</td>
</tr>
<tr>
<td>Town of Millet</td>
<td>$223,564,237</td>
<td>4.97%</td>
<td>$43,487</td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td><strong>$4,495,649,716</strong></td>
<td><strong>100.00%</strong></td>
<td><strong>$875,000</strong></td>
</tr>
</tbody>
</table>

A formal invoice will be sent separately in the new year.
Please remit payment to: The Bethany Group, 4612 - 53 Street, Camrose AB T4V 1Y6.

The Municipal contributions support the operations of the Peace Hills Lodge in Wetaskiwin and the West Pine Lodge in the Hamlet of Winnfield. In total 117 lodge, spaces are supported to provide seniors with a safe, secure and affordable supportive housing option that enables them to age close to family and friends. The requisition represents 26.5% of total revenue and supports a local payroll of $1.7 million dollars and 50 employees. The annual debenture repayment (principal and interest) for the Peace Hills Lodge is $545,000.

If you should have any questions, please feel free to contact me at any time.
Yours truly,

Mike Leathwood, CEO
The Bethany Group
Office: 780.679.2010
Email: mike.leathwood@bethanygrp.ca
Background

Council and Administration attended the Strategic and Tactical Planning Sessions for the 2020 Budget approval process held in the fall of 2019 to review long term departmental core business plans, goals and objectives and strategies.

At the December 10th, 2019 Council General meeting, Council reviewed and approved the 2020 Fleet Capital Plan (CG20191210.011) and the 2020 Municipal Interim Budget (CG20191210.012) with a value of $20,266,711 based on a status quo level of service.

Since the December 10th approval by Council, Administration has made a few small adjustments that reduce the final budget by $10,939.00. They include the following:

- Financial Services increased by $5,000 for Citizen Engagement Sessions regarding the 2021 budget.
- Cemeteries increased by $5,000 for the City portion of the reserve.
- Administration decreased by $20,939 with the elimination of the 2020 intern.

Additionally, Administration will further reduce the operating budget by $25,835 based on Council’s decision to remove the replacement and disposal of T0516 from the 2020 Capital Plan.

The net effect of these changes will mean a reduction $36,774 from the approved 2020 Municipal Interim Budget for a total budget of $20,229,937.

As per CG20191105.015, Council is to decide if they want to increase STARS funding to $1.50/capita in the 2020 Municipal Budget. A $0.50 per capita increase in funding would be equal to $5,590.50 for a total of $16,771.50.

As per CG20191008.013, Council is to decide if they want to increase funding for the Pigeon Lake Regional Chamber of Commerce from $7,500 to $15,000 in the 2020 Municipal Budget.
Alternatives

STARS Foundation

1. Council can approve an increase to STARS funding equal to $5,590.50 for a total of $16,771.50.
2. Council can deny an increase in funding to STARS where the dollar amount would remain at $11,181.00.
3. Council can choose an alternative amount.

Pigeon Lake Regional Chamber of Commerce

4. Council can approve an increase in funding for the Pigeon Lake Regional Chamber of Commerce from $7,500 to $15,000.
5. Council can deny an increase in funding for the Pigeon Lake Regional Chamber of Commerce from $7,500 to $15,000.
6. Council can choose an alternative amount

2020 Municipal Budget

Option 1:

The 2020 Municipal Capital and Operating Budget that is presented and balanced with an estimated municipal levy of $20,229,937.00 but excludes the Provincial School and Seniors Homes and Community Housing Associations requisitions.

Option 2:

A different combination of revenues and expenses as chosen by Council to balance the budget.

Recommendations

Administration recommends that Council approve:

The 2020 Municipal Capital and Operating Budget that is presented and balanced with an estimated municipal levy of $20,229,937.00 but excludes the Provincial School and Seniors Homes and Community Housing Associations requisitions.

Recommended Resolution

that Council approve:
A specific amount for per capita funding for STARS;

A specific amount of funding for the Pigeon Lake Regional Chamber of Commerce; and

The 2020 Municipal Capital and Operating Budget that is presented and balanced with an estimated municipal levy of $20,229,937.00 but excludes the Provincial School and Seniors Homes and Community Housing Associations requisitions.