Agricultural Service Board Organizational Meeting
MINUTES

Wednesday, October 30, 2019, 9:00 AM
Council Chambers
County Administration Building

Present
Board Member Ken Adair
Board Member Josh Bishop
Board Member Bill Krahn
Board Member Garth Parker
Board Member Kathy Rooyakkers
Board Member Mike Schmidt

Absent
Board Member Stephan Dewald

Staff Present
Stephen Majek, Director of Agricultural Services
Jeff Chipley, Assistant Chief Administrative Officer
Carmen Reimer, Recording Secretary

1. CALL TO ORDER
The Organizational Meeting of the Agricultural Service Board for the County of Wetaskiwin No. 10 was called to order by Assistant CAO J. Chipley in the Council Chambers of the County of Wetaskiwin Administration Office, commencing at 9:03 a.m. on Wednesday, October 30, 2019.

2. APPROVAL OF AGENDA
Resolution AGO20191030.001
MOVED: by Board Member G. Parker
that the Agenda be accepted as presented.

Carried Unanimously

3. NEW BUSINESS
3.1 2019-2020 Election of Chairperson – Report
Annually, the Agricultural Service Board holds an Organizational Meeting. At this meeting, the Committee Members elect an individual for the position of Chairperson.

The Agricultural Service Board Governance Policy #62.0.1 stipulates that the County of Wetaskiwin shall maintain and operate an Agricultural Service Board to carry out the duties defined under Section 2 of the Agricultural Service Board Act, which are:

- to act as an advisory body and to assist the Council and the Minister, in matters of mutual concern;
- to advise on and to help organize and direct weed and pest control and soil and water conservation programs;
- to assist in the control of animal disease under the Animal Health Act;
- to promote, enhance and protect viable and sustainable agriculture with a view to improving the economic viability of the agricultural producer; and
- to promote and develop agricultural policies to meet the needs of the municipality.

The Policy also states that the Chairperson is required to be a member of Council.

As this is the first meeting after the annual Council Organizational Meeting, the Board is required to elect a Chairperson in accordance with Policy #62.0.1.
At the October 22, 2019 Council Organizational meeting, Council appointed Councillors K. Rooyakkers, K. Adair, J. Bishop, and B. Krahn for the 2019/2020 year and re-appointed Farm Member Garth Parker to represent the West County Boundary to Highway 771 (Division 6 & 7) for a three year term effective November 1, 2019 to October 31, 2022 to the County of Wetaskiwin Agricultural Service Board in accordance with Agricultural Service Board Governance Policy #62.0.1. (009)

Nominations will be called for the position of Chairperson no less than three (3) times. Once a Committee Member is nominated and subsequently elected as Chairperson by the majority vote of Committee Members, they will assume the role of Chair.

Administration recommended that the Committee Members of the Agricultural Service Board elect a Chairperson that is also a member of County of Wetaskiwin Council.

Assistant CAO J. Chipley called for nominations from the floor for the position of Chairperson.

Board Member G. Parker nominated J. Bishop for the position of Chairperson. J. Bishop accepted the nomination. J. Chipley called two additional times for further nominations from the floor. There were no further nominations.

Resolution AGO20191030.002
MOVED: by Board Member K. Rooyakkers that nominations cease.

Carried Unanimously

J. Chipley declared Board Member J. Bishop elected Chairperson by acclamation and Mr. Bishop assumed the Chair at 9:04 a.m.

3.2 2019-2020 Election of Vice-Chairperson – Report

Annually, the Agricultural Service Board holds an Organizational Meeting. At this meeting, the Committee Members elect an individual for the position of Vice-Chairperson.

The Agricultural Service Board Governance Policy #62.0.1 stipulates that the County of Wetaskiwin shall maintain and operate an Agricultural Service Board to carry out the duties defined under Section 2 of the Agricultural Service Board Act, which are:

- to act as an advisory body and to assist the Council and the Minister, in matters of mutual concern;
- to advise on and to help organize and direct weed and pest control and soil and water conservation programs;
- to assist in the control of animal disease under the Animal Health Act;
- to promote, enhance and protect viable and sustainable agriculture with a view to improving the economic viability of the agricultural producer; and
- to promote and develop agricultural policies to meet the needs of the municipality.

The Policy also states that the Vice-Chairperson shall be a Farm Member.

As this is the first meeting after annual Council Organizational Meeting, the Board is required to elect a Vice-Chairperson.

At the October 22, 2019 Council Organizational meeting, Council appointed Councillors K. Rooyakkers, K. Adair, J. Bishop, and B. Krahn for the 2019/2020 year and re-appointed Farm Member Garth Parker to represent the West County Boundary to Highway 771 (Divisions 6 & 7) for a three year term effective November 1, 2019 to October 31, 2022 to the County of Wetaskiwin Agricultural Service Board in accordance with Agricultural Service Board Governance Policy #62.0.1. (009)

Nominations will be called for the position of Vice-Chairperson no less than three (3) times.

At the Agricultural Service Board meeting held on November 2, 2018, Committee Member M. Schmidt was appointed as Vice-Chairperson.
Administration recommended that the Committee Members of the Agricultural Service Board elect a Vice-Chairperson from the Farm Members at-large.

Board Member G. Parker nominated Board Member M. Schmidt for the position of Vice-Chairperson. M. Schmidt accepted the nomination.

Chairperson J. Bishop called two additional times for further nominations from the floor. There were no further nominations.

**Resolution AGO20191030.003**

MOVED: by Board Member K. Adair

that nominations cease.

Carried Unanimously

Chairperson J. Bishop declared Board Member M. Schmidt elected Vice-Chairperson by acclamation.

4. **ADJOURN**

**Resolution AGO20191030.004**

MOVED: by Board Member M. Schmidt

that the meeting adjourn at 9:06 a.m.

Carried Unanimously

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CHAIRMAN

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CHIEF ADMINISTRATIVE OFFICER